

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 22 OCTOBER 2015**

The meeting commenced at 1.07pm

Cr Speirs welcomed Cr Miller to the GWCC Board.

PRESENT

Cr P Speirs (Chair), Cr A Clinton, Cr C Manchester, Cr D McCann, Cr A Miller, Cr K Morris, Cr D Palmer and Cr P Templeton.

ALSO IN ATTENDANCE

Mr A Grant (General Manager), Mr G Carr (Acting Manager Finance & Administration), Mr C Lasdauskas (Manager Technology), Mr T Goodyer (Acting Manager Distribution & Construction) Mrs A Coleman (Executive Assistant), Mr Graham Bradley (Councils auditor)

1. APOLOGIES

Nil

2. DECLARATION OF PECUNIARY INTERESTS

Declaration of Interest

Cr Palmer declared a pecuniary interest in the late report of Plant Procurement – Ford Rangers.

3. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 27 AUGUST 2015

15/118 RESOLVED on the motion of Cr Palmer and Manchester that the minutes of the meeting held on 27 August 2015 having been circulated and read by members be confirmed.

4. BUSINESS ARISING FROM MINUTES

Nil

5. PUBLIC ACCESS

Nil

6. NOTICES OF MOTION / RESCISSION MOTIONS

No Notices of Motion Or Rescission Motions have been received.

7. ADMISSION OF LATE REPORTS

15/119 RESOLVED on the motion of Crs Palmer & Manchester that Council consider the late reports of:

Plant Procurement – Ford Rangers

Report on Water Analytics Statement of Intent (CLOSED)

8. CHAIRPERSON'S MINUTE

Nil

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1.10PM – Councils Auditor Mr Graham Bradley attended the Council Meeting to present the audited financial reports.

1.40pm – Mr Graham Bradley left the meeting and did not return.

9. GENERAL MANAGER’S REPORTS

9.1 ANNUAL CHAIR ELECTIONS (G40203005)

1.40pm - Cr Speirs vacated the chair in order for the General Manager to conduct the elections for the Chairperson and Deputy Chairperson.

9.1.1 ELECTION OF CHAIRPERSON

A duly signed nomination form for the position of Chairperson was received for Cr Speirs. There being no further nominations, Cr Speirs was declared elected as Chairperson for the period until the October 2016 meeting.

Report prepared by General Manager

In accordance with section 391 of the Local Government Act (2001) the position of Chairperson becomes vacant at this meeting and an election is required to elect a person from within the members of the council to fill this position. The Chairperson holds office for one year.

The Local Government (General) Regulations 2005 clause 395, Schedule 8 provides the following:

- The General Manager (or person appointed by the General Manager) is the Returning Officer
- A Member of a county council may be nominated without notice for election as Chairperson of the county council
- The nomination is to be made in writing by two or more Members of the county council (one of whom may be the nominee)
- The nomination is not valid unless the nominee has indicated consent to the nomination in writing
- The nomination is to be delivered or sent to the Returning Officer
- The Returning Officer is to announce the names of the nominees at the county council meeting at which the election is to be held
- If only one member of the county council is nominated, that Member is elected
- If more than one Member is nominated, the county council is to resolve whether the election is to proceed by preferential ballot, by ordinary or by open voting
- The election is to be held at the county council meeting at which the county council resolves on the method of voting.

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Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

Recommendation

That nomination for the position of Chairperson is called and that if necessary, voting be by ordinary ballot.

9.1.2 ELECTION OF DEPUTY CHAIRPERSON (G40203005)

A duly signed nomination form for the position of Deputy Chairperson was received for Cr Manchester. There being no further nominations, Cr Manchester was declared elected as Deputy Chairperson for the period until the October 2015 meeting.

Report prepared by General Manager

The position of Deputy Chairperson is an optional position. The Deputy Chairperson may exercise any function of the Chairperson at the request of the Chairperson or if the Chairperson is prevented by illness, absence or otherwise, from exercising the function or if there is a casual vacancy in the office of Chairperson.

Council has traditionally elected such a person and the election procedures are the same as for the Chairperson.

Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

Recommendation

That nomination for the position of Deputy Chairperson is called and that if necessary, voting be by ordinary ballot. That the person with the most votes apart from the Chairperson and Deputy be called on when these are unavailable for engagements.

Cr Speirs thanked the Board for their support.

Mr Grant requested the Chairperson and Deputy Chairperson to arrange alternative representatives should they be unable to attend any meeting/functions throughout the year.

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9.2 FINANCIAL & PRODUCTION REPORTS

9.2.1 COUNCIL INVESTMENTS (G35507005)

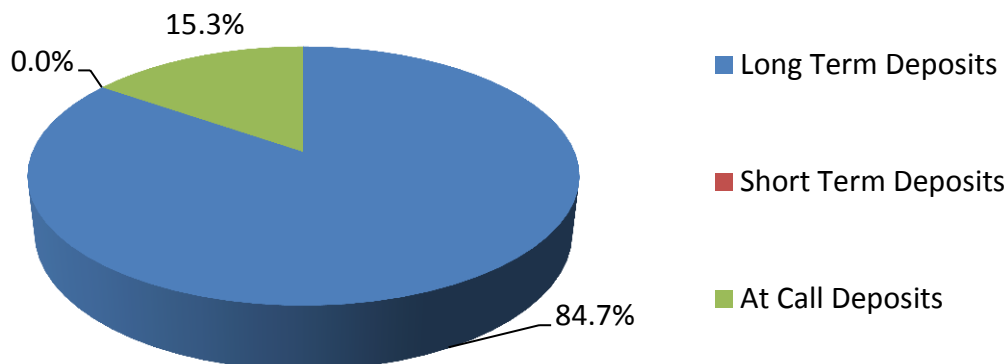
15/020 RESOLVED on the motion of Manchester and Templeton that the report detailing Council Investments at 30 September 2015 be received and noted.

Report prepared by Acting Manager Finance & Administration

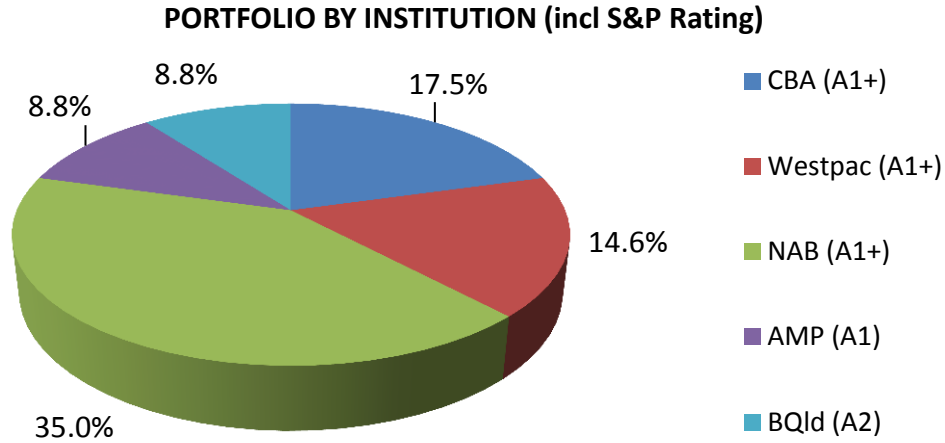
This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005. The following details Council Investments as at 30 September 2015:

	Market Value (\$)	Term (days)	Rate	Maturity Date	% of Portfolio
Long Term Deposits	29,000,000.00				84.7%
Westpac Coupon Select Deposit (5yr)	2,000,000.00		3.92%	27/10/15	5.8%
National Australia Bank	3,000,000.00	1,096	3.73%	05/11/17	8.8%
Bank of Queensland	3,000,000.00	1,098	3.60%	05/12/17	8.8%
National Australia Bank	3,000,000.00	1,097	3.70%	04/12/17	8.8%
AMP	3,000,000.00	1,097	3.40%	19/12/17	8.8%
National Australia Bank	3,000,000.00	1,097	3.57%	08/01/18	8.8%
National Australia Bank	3,000,000.00	1,096	3.36%	12/02/18	8.8%
Commonwealth Bank	3,000,000.00	1,097	3.11%	17/03/18	8.8%
Commonwealth Bank	3,000,000.00	1,096	3.06%	20/04/18	8.8%
Westpac Banking Corporation	3,000,000.00	1,097	3.04%	25/06/18	8.8%
Short Term Deposits	0.00				0.0%
	0.00				0.0%
At Call Deposits	5,250,000.00				15.3%
Commonwealth Bank At Call A/c	3,250,000.00	At Call	2.45%	N/A	9.5%
AMP Bank At Call A/c	2,000,000.00	At Call	3.35%	N/A	5.8%
 Total Value of Investment Funds	 34,250,000.00				 100.0%

PORTFOLIO BY TYPE



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Movements within Bank account for the reporting period (\$)

Cash Book balance as at 31 July 2015	\$113,269.59
Plus Deposits	
August	\$3,278,311.47
September	\$1,664,086.90
Less Payments	
August	-\$2,702,658.19
September	-\$1,678,680.25
 Cash Book balance as at 30 September 2015	 \$674,329.52
Less Outstanding Deposits	-\$1,083.79
Plus Unpresented Cheques	\$9,722.80
 Bank balance as at 30 September 2015	 \$682,968.53

It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order - dated 12 January 2011; and
- Council's Investment Policy (adopted 26/6/2014).

Recommendation

Recommendation made was adopted.

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9.2.2 OUTSTANDING WATER DEBTORS (G35307005)

15/021 RESOLVED on the motion of Crs Palmer and Morris that the report detailing Council's outstanding water debtors as at 30 September 2015 be received and noted.

Report prepared by Acting Manager Finance & Administration

This report is presented for information on Council's outstanding water debtors as at 30 September 2015:

\$'s	Arrears	Interest	Current	Total
Access Charges	\$141,658.59	\$18,292.97	\$152,757.06	\$312,708.62
Consumption Charges	\$341,308.33	\$41,337.90	\$443,655.83	\$826,302.06
Deferred Developer Charges	\$23,763.00	\$0.00	\$431,055.00	\$454,818.00
Sub-Totals	\$506,729.92	\$59,630.87	\$1,027,467.89	\$1,593,828.68
Less Overpayments Received				-\$223,235.18
Total Outstanding				\$1,370,593.50
				Less Bulk Council Accounts Outstanding
				-\$312,393.00
				Less Developer Chg Accounts Outstanding
				-\$454,818.00
Total Outstanding from Retail Customers				\$603,382.50

Recommendation

Recommendation made was adopted.

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9.2.3 2014/15 FINANCIAL STATEMENTS (G35401005)

15/122 RESOLVED on the motion of Clinton and Manchester that the report on the 2014/15 Financial Statements be received and noted.

Report prepared by Acting Manager Finance & Administration

Council's Financial Statements for the year ended 30 June 2015 are ready for presentation to the general public. Under section 418 of the Local Government Act 1993, Council is required to present its audited financial statements, together with auditor's reports, to the public having given 7 days notice. Public Notice has been given through advertisements in local newspapers the week commencing 12 October 2015, and also by placing the Statements on Council's website.

Council's Auditor, Mr Graham Bradley, will attend the meeting to present his report.

The following is provided as a commentary to assist in interpreting the reports:

General Purpose Financial Statements

Income Statement

This statement is designed to provide a "profit or loss" figure as a financial measure of GWCC's cost in supplying water and its data business.

Net operating result before Grants and Contributions was \$5,527,000 compared to \$4,460,000 in 2013/14. Overall revenue increased by \$2,334,000 (12%) while overall expenditure increased by \$992,000 (7%).

Major differences in the financial performance from last year to this year include:

- \$1,075,000 increase in Usage Charges from improved meter accuracies and seasonal conditions.
- The data business income was a significant part of the increase in Other Revenues.
- Capital contributions increased by \$275,000 reflecting increased water connections over previous years. Employee costs increased \$770,000 in part from reduced Capital Works.
- Materials and Contracts included the expenses for the new data business.
- Depreciation increased \$260,000 partly for the commencement of meter replacement depreciation in this financial year.
- Other Expenses reduced by \$260,000 mainly reduced energy costs from pumping efficiencies and minor contract pricing changes to contestable energy.

Auditor's report is inserted after the General Purpose Financial Statements.

Material differences between budgeted figures and final figures are also explained in Note 16.

Balance Sheet

The Balance Sheet reflects Council's financial flexibility and solvency. This statement aims to provide a clear distinction between Council's assets and liabilities, and has direct input into the ratios presented in Note 13. The change from short to long term investment has seen corresponding changes to current to non-current assets.

Statement of Changes in Equity

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The Statement of Changes in Equity shows the balance of assets remaining after all Council's liabilities are deducted.

Statement of Cash Flows

The Statement of Cash Flows is used to reflect the cash solvency or liquidity of a Council. It also highlights cash flows from the collection of revenues, cash generated by converting goods and services into cash and the capacity to fund capital works from funds generated by operating activities.

Note 6

Note 6 details cash assets and investments held by Council at year end. It also highlights Council's restricted cash.

Note 13

This note gives an 'overview' of a Council's financial position. Each ratio identifies a particular area and often acts as an early indicator to changes in the performance Council.

Operating Performance Ratio – measures a Council's ability to contain operating expenditure within operating revenues. GWCC's operating performance has improved over recent years with operational efficiencies, its meter replacement program and seasonal conditions.

Own Source Operating Revenue Ratio – measures the degree Council relies on external funding. GWCC is predominately self-funding.

Unrestricted Current Ratio - identifies Council's ability to meet outstanding short term debt. The Division of Local Government prefers a ratio of 2:1 or better. GWCC's 2014/15 unrestricted current ratio was 6:20x. The change from 2013/14 ratio of 17.63x follows the change from short to long term investment with the corresponding change from current to non-current assets.

Debt Service Ratio – Council has no borrowings.

Annual Charges, Interest & Extra Charges Outstanding Percentage - This indicator assesses the impact of uncollected rates and annual charges on a Council's liquidity and the adequacy of recovery efforts. The ratio is misleading for GWCC as it bills its customers quarterly in arrears. The final quarter billing was run in the new year with accrued income reflected in the 2014/15 accounts.

Cash Expense Cover Ratio – This ratio indicates the number of months a Council can continue paying its immediate expenses without additional cash flow. GWCC's 37.2 months ratio reflects its healthy position.

Note 27

Note 27 is a voluntary note that provides a snapshot of key financial figures over the past 5 years.

Special Purpose Financial Statements

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This set of statements is designed to comply with the National Competition Policy, requiring councils to disclose their major business activities. GWCC's only business activity, for the purpose of competitive neutrality, is water supply.

The premise of competitive neutrality relies on competition to achieve greater efficiencies and better quality of service provision.

As with the General Purpose Financial Statements, these statements contain an Income Statement which discloses the gain or loss from continuing operations. This statement varies from the General Purpose Income Statement given that it includes taxation equivalent payments, debt guarantee fees and is also adjusted for dividend payments (relevant only to General Purpose Councils).

These additional disclosures however require Council to account for items it is not subject to, including income tax, debt and loan fees and many other commercial costs not applicable to local government.

The Balance Sheet discloses the assets, liabilities and equity of the business. The information listed on this statement can be found in the General Purpose Financial Statements as part of the various notes to the statements.

Special Schedules

These schedules are not required to be audited; however they provide key input into the preparation of the Financial Statements. They are primarily designed to meet the needs of a select group of users including the NSW Grants Commission, Australian Bureau of Statistics, the Division of Local Government and the NSW Office of Water. A brief explanation of these schedules follows:

Special Schedule 1 - shows the net cost of services provided by council and ultimately presents the same result as contained in the Income Statement.

Special Schedule 2 – GWCC has no borrowings.

Special Schedule 3 & 4 - discloses the water supply financial function.

Special Schedule 5 & 6 - not applicable to GWCC (sewerage service financials).

Special Schedule 7 - discloses the condition of public assets and the extent to which Council is able to maintain those assets. This information is utilised by the Division of Local Government to highlight the standard of public assets across the state.

Recommendation

Recommendation made was adopted.

9.2.4 QUARTERLY BUDGET REVIEW STATEMENT – SEPTEMBER 2015(G35201005)

15/123 RESOLVED on the motion of Crs Manchester and Templeton that the Quarterly Budget Review Statement for the period ended 30 September 2015 be received and noted with the variations to income and expenditure adopted as the revised Budget estimates for the year ended 30 June 2016.

Report prepared by Acting Manager Finance & Administration

This report is presented to Council to revise estimates of income and expenditure in accordance with clause 203 of the Local Government (General) Regulation 2005. The review is for the quarter ending 30 September 2015 and is attached for Council's consideration.

The budget review statement is provided in two formats. The first being by type and reflective of how the end of year Income Statement is reported. The second being by activity as Special Schedule 3 is reported in the Financial Statements.

Council's budgeted Operating Result before Capital Items forecast a surplus of \$6,595,000. The September QBR result, as presented, reflects an increase of \$1,220,000, resulting in a budgeted surplus result of before Capital of \$7,815,000.

The major components of the reviewed surplus are listed below:

- Overall Water Sales have been decreased by \$60k following review of the Actual 2014/15 Sales Volumes, Residential Water Sales have been reduced by \$350k while Non-residential water sales increased by \$285k made up of \$115k of Bulk Sales, \$75k in Rural Sales \$50k in Hi-Volume Sales and \$45k in Other Non-Residential Sales.
- Increase in expected Interest of \$150k.
- \$57k increase in Other Income following review of the 2014/15 results and expected increases in Tapping, Service and Meter Charges.
- \$64k decrease in expected Grants
- \$1,202k increase in Capital Contributions including a new 20 lot sub division with deferred charges, \$41k late payment of 2014/15 contributions. Additionally, \$200k from Uley Lane Ardlethan and 842k for Mandamah Stage One.
- \$365k increase in Depreciation reflecting the 2014/15 result and \$150k for the Data Network that will commence depreciating in the 2015/16 year.
- \$300k decrease in anticipated Electricity Costs.

Councillors will note changes to the Capital Budget Review Statement. The \$1,054k Carried over from 2014/15, \$232k New Temora Depot building and the \$657K for new Trencher already approved are shown separately.

The changes are as follows:

- \$527k increase in overall Renewal of Water Infrastructure, made up of \$558k of additional mains replacement, \$50k for emergent works replacement of Pump and

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Motor and Mt Arthur #2 Bore and a \$31k decrease for Mt Daylight Joint Venture Bore Pump and Motor replacement costed to 2014/15 Year.

- Capital contributions of \$462K of New Mains Augmentation Contributions for Uley Lane and Mandamah Stage 1 with an additional \$65k from reserves to fund the additional Capital Works.

Please refer to the attached statements for financial details and accompanying notes.

Recommendation

Recommendation made was adopted.

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Attachment 9.2.4

**Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15**

**Goldenfields Water County Council
Income & Expenses Budget Review Statement
Budget review for the quarter ended 30 September 2015
Income & Expenses - Council Consolidated**

(\$'000's)	Original Budget 2015/16	Approved Changes				Revised Budget 2015/16	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs					
Income										
Annual Charges	4,545	-	-	-	4,545	5	1 & 2	4,550	216	
User Charges and Fees	14,885	-	-	-	14,885	(65)	2	14,820	759	
Interest and Investment Revenues	1,050	-	-	-	1,050	150	3	1,200	190	
Other Revenues	320	-	-	-	320	57	4	377	107	
Grants & Contributions - Operating	160	-	-	-	160	(64)	5	96	7	
Grants & Contributions - Capital	600	-	-	-	600	1,202	6	1,802	818	
Total Income from Continuing Operations	21,560	-	-	-	21,560	1,285		22,845	2,097	
Expenses										
Employee Costs	4,080	-	-	-	4,080	-		4,080	998	
Borrowing Costs	-	-	-	-	-	-		-	-	
Materials & Contracts	1,840	-	-	-	1,840	(300)	9	1,540	374	
Depreciation	5,075	-	-	-	5,075	365	8	5,440	1,327	
Legal Costs	10	-	-	-	10	-		10	-	
Consultants	50	-	-	-	50	-		50	-	
Other Expenses	3,910	-	-	-	3,910	-		3,910	549	
Total Expenses from Continuing Operations	14,965	-	-	-	14,965	65		15,030	3,248	
Net Operating Result from Continuing Operations	6,595	-	-	-	6,595	1,220		7,815	(1,151)	
Discontinued Operations - Surplus/(Deficit)	-	-	-	-	-	-		-	-	
Net Operating Result from All Operations	6,595	-	-	-	6,595	1,220		7,815	(1,151)	
Net Operating Result before Capital Items	5,995	-	-	-	5,995	18		6,013	(1,969)	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 30/09/15 and should be read in conjunction with the total QBRs report

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**Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15**

Goldenfields Water County Council

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2015

Income & Expenses - Council Consolidated

(\$'000's)	Original Budget 2015/16	Approved Changes				Revised Budget 2015/16	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than QBRs	Sep QBRs	Mar QBRs					
Income										
Residential Access Charges	1,185	-	-	-	1,185	5	1	1,190	-	
Residential Usage Charges	4,560	-	-	-	4,560	(350)	1	4,210	-	
Non-Residential Access Charges	3,360	-	-	-	3,360	-	-	3,360	216	
Non-Residential Usage Charges	10,325	-	-	-	10,325	285	2	10,610	759	
Interest	1,050	-	-	-	1,050	150	3	1,200	190	
Other Income	320	-	-	-	320	57	4	377	107	
Operating Grants & Contributions	160	-	-	-	160	(64)	5	96	7	
Capital Grants & Contributions	600	-	-	-	600	1,202	6	1,802	818	
Total Income from Continuing Operations	21,560	-	-	-	21,560	1,285		22,845	2,097	
Expenses										
Management Operations & Maintenance:	3,600	-	-	-	3,600	(240)	7	3,360	979	
Mains	1,445	-	-	-	1,445	-	-	1,445	353	
Reservoirs	185	-	-	-	185	-	-	185	37	
Pumping Stations	3,470	-	-	-	3,470	(300)	9	3,170	245	
Treatment	660	-	-	-	660	-	-	660	154	
Other	755	-	-	-	755	-	-	755	152	
Less: Plant Dep'n Costed to Operations	(240)	-	-	-	(240)	240	7	-	-	
Depreciation	5,075	-	-	-	5,075	365	8	5,440	1,327	
Miscellaneous Expenses	15	-	-	-	15	-	-	15	1	
Total Expenses from Continuing Operations	14,965	-	-	-	14,965	65		15,030	3,248	
Net Operating Result from Continuing Operations	6,595	-	-	-	6,595	1,220		7,815	(1,151)	
Discontinued Operations - Surplus/(Deficit)	-	-	-	-	-	-	-	-	-	
Net Operating Result from All Operations	6,595	-	-	-	6,595	1,220		7,815	(1,151)	
Net Operating Result before Capital Items	5,995	-	-	-	5,995	18		6,013	(1,969)	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended xxx/xx/xx and should be read in conjunction with the total QBRs report

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Goldenfields Water County Council

**Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15**

**Income & Expenses Budget Review Statement
Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details
1	\$5k Increase In expected Residential Access Charges adjustment using 2014/15 Actual results \$350k decrease In expected Residential Usage Charges adjusted from Actual 2014/15 Sales Volumes.
2	\$285k overall Increase In Non Residential Usage Charges adjustment from Actual 2014/15 Sales Volumes , made up of \$115k - Bulks, \$75k - Rural, \$50k - HI-Volume, and \$45k - Other
3	\$150k Increase adjustment In expect Interest
4	\$57k Increase In other Income following review of 2014/15 results and expected Increases In tapping service and meter charges.
5	\$64k decrease In expected Grants
6	\$1,202k Increase In expected Capital Contributions. Including new 20 sub-division with deferred charges, \$41k late payment for 2014/15 year, \$200k Uley Lane, and expected \$842k Mandamah stage 1
7	Change of depreciation presentation. \$240k decrease for plant previously included In Management with a corresponding \$240k Increase In Less:Plant Depreciation.
8	\$365k Increase In Depreciation reflecting the Increase for 2014/15 and \$150k for the data network that will commence depreciatlong In the 2015/16 year.
9	\$300k decrease In expected electricity costs following the 2014/15 results

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**Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15**

Goldenfields Water County Council

Capital Budget Review Statement

Budget review for the quarter ended 30 September 2015

Capital Budget - Council Consolidated

(\$'000's)	Original Budget 2015/16	Approved Changes				Revised Budget 2015/16	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than QBRs	Sep QBRs	Dec QBRs					
Capital Expenditure										
New Assets										
- Plant & Equipment	100	-	657		757	-	1	757	72	
- Land & Buildings	530	219	232		981	-	2	981	18	
- Water Supply Infrastructure	1,720	531			2,251	-		2,251	143	
Renewal Assets (Replacement)										
- Plant & Equipment	838	-			838	-		838	253	
- Land & Buildings	-	-			-	-		-	-	
- Water Supply Infrastructure	450	304			754	527	3	1,281	43	
Total Capital Expenditure	3,638	1,054	889		5,581	527		6,108	529	
Capital Funding										
Rates & Other Untied Funding	-	-			-	-		-	-	
Capital Grants & Contributions	-	-			-	-	4	462	210	
Reserves:										
- External Restrictions/Reserves	-				-	-		-	-	
- Internal Restrictions/Reserves	3,068	1,054	889		5,011	65	5	5,076	196	
New Loans	-	-			-	-		-	-	
Receipts from Sale of Assets										
- Plant & Equipment	570	-			570	-		570	123	
- Land & Buildings	-	-			-	-		-	-	
Other Funding...enter description here	-	-			-	-		-	-	
Other Funding...enter description here	-	-			-	-		-	-	
Total Capital Funding	3,638	1,054	889		5,581	527		6,108	529	
Net Capital Funding - Surplus/(Deficit)	-	-	-		-	-		-	-	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended xxx/xx/xx and should be read in conjunction with the total QBRs report

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Goldenfields Water County Council

Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	\$657k Increase - new Trencher already approved
2	\$1,054k Increase - Carry Over Items already approved \$232k Increase- additional Temora Depot building already approved.
3	\$527k Increase, comprising \$558k for additional mains replacements, \$50k for emergent works for Mt Athur Bore 2 Pump and Motor Replacement. \$31k decrease for Mt Daylight Jointy Venture \$31k decrease for Mt Daylight Joint Venture costed to 2014/15 Year.
4	\$462k Increase, comprising New Mains Augmentation Contributions for Uley lane and Mandamah Stage 1
5	Source of additional funds required

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 22 OCTOBER 2015**

Goldenfields Water County Council

Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15

Cash & Investments Budget Review Statement

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$674,330

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 30/09/15

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

		\$ 000's
Cash at Bank (as per bank statements)		683
Investments on Hand		34,250
less: Unpresented Cheques	(Timing Difference)	(10)
add: Undeposited Funds	(Timing Difference)	1
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	-
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	-
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	-
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	-
Reconciled Cash at Bank & Investments		34,924
Balance as per Review Statement:		34,924
Difference:		-

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRS report

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
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Goldenfields Water County Council

Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Goldenfields Water County Council for the quarter ended 30/09/15 indicates that Council's projected financial position at 30/6/16 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



Gerard Carr
Responsible Accounting Officer

date:

9.10.15

9.2.5 WATER PRODUCTION UPDATE (G95809505)

15/124 RESOLVED on the motion of Crs Palmer and McCann that the reports detailing Council's water production status be received and noted.

Report prepared by Senior Revenue Officer

The attached graph shows water production comparatives between 2015/16, last year and the sale's estimate for Council's two main water sources, Jugiong and Oura to the 24 September 2015.

Overall production is down 4.65% or 71 Megalitres compared to the same period in 2014/15. Individually Jugiong is down 3.1% and Oura down 4.7%.

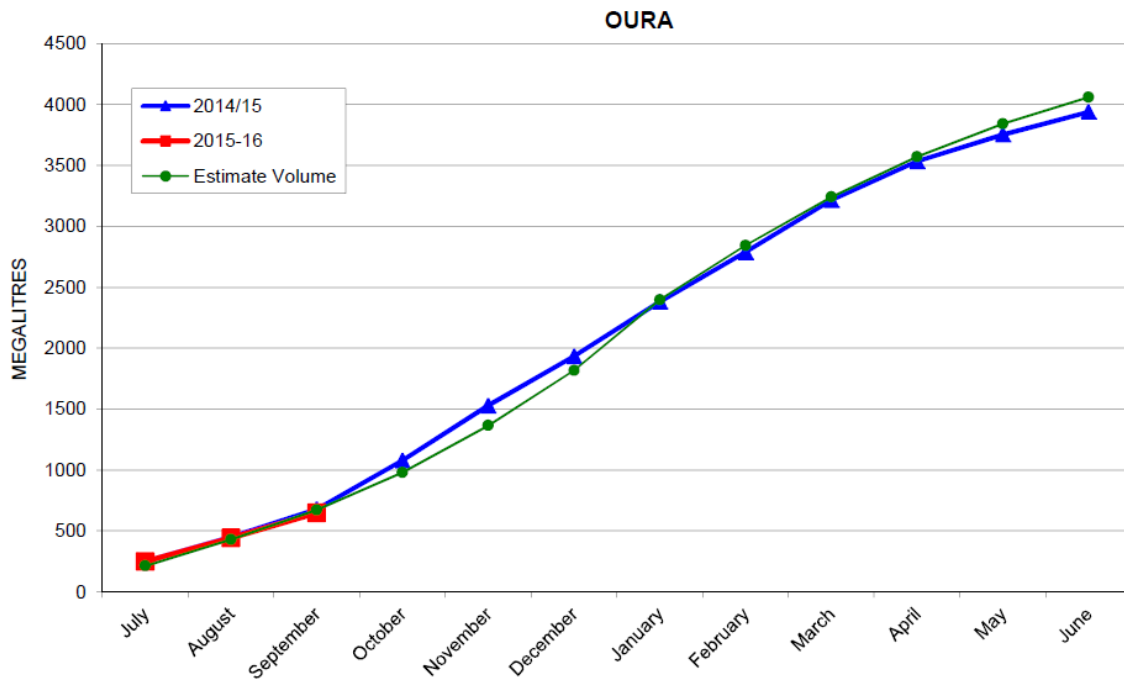
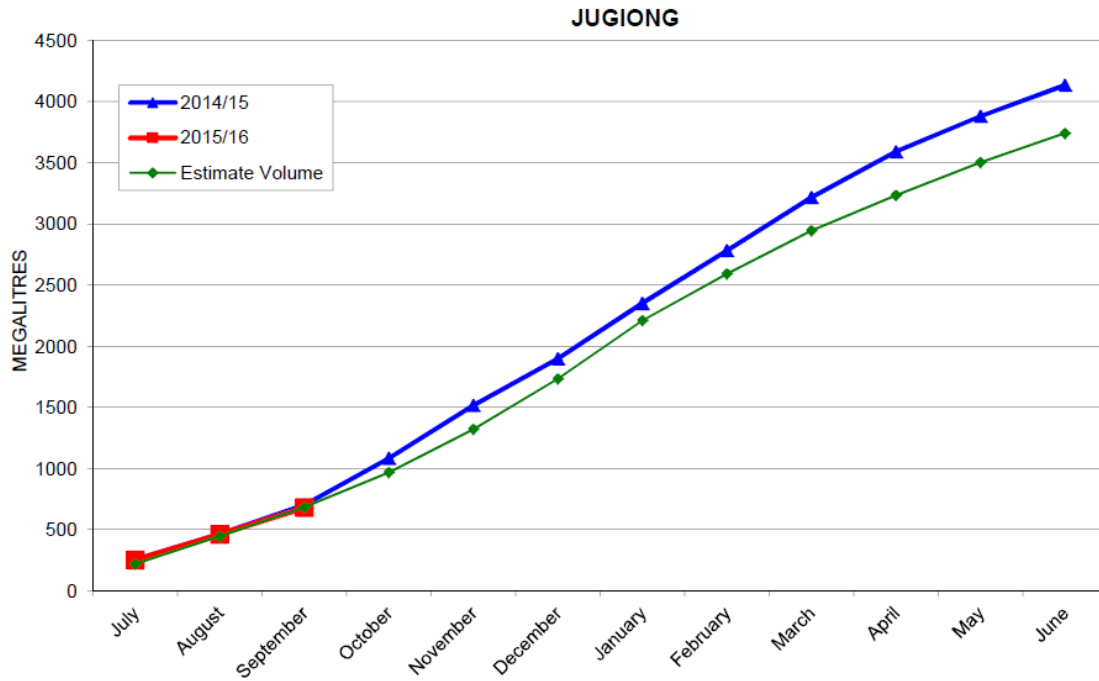
Recommendation

Recommendation made was adopted.

Attachment 9.2.5

WATER PRODUCTION

UP TO 24/09/2015



9.2.6 WATER DEBTOR WRITE-OFF (G35308005)

15/125 RESOLVED on the motion of Crs Palmer and Templeton that to avoid further hardship, that Council write off \$829.28 from the Account No. 77601 which is half the difference between the excess bill and normal consumption with the corresponding period for loss of water beyond the customer's reasonable control. Further, the customer has been advised that this is a one-off grant and that they are encouraged to monitor their future water consumption.

Report prepared by Acting Senior Revenue Officer

77601

A submission has been received by a customer's wife seeking relief for her deceased husband. The account balance is \$2,189.10.

Accounts were being paid until the issue of July 2015 account with usage of 1405kl. A leak in the line went undetected through her husband's illness & extended periods of hospital stays in Sydney & then his subsequent death. By the time the leak was detected & fixed a large volume of water had passed through the water meter.

Council has previously provided 50% reductions between excessive bills and normal consumption that was considered to be beyond a customer's reasonable control. In a specific case, Council provided a residential customer the benefit of the doubt in regards to the consumption.

Recommendation

Recommendation made was adopted.

9.2.7 PLANT PROCUREMENT (G75057510)

15/126 RESOLVED on the motion of Crs Manchester and Clinton that the report detailing plant procurement be received and noted.

Report prepared by Risk & Training co-ordinator

- Vermeer Trencher – This tender was submitted on 20th July and the machine is currently in transit from USA with an estimated time of arrival in Sydney mid to late November.
- South West Ford vehicle tender re supply of 10 Ford Rangers – This tender was submitted on 16th January with a delivery time frame of April, May, and June. To this date 6 vehicles have been delivered. The remainder are due on 24th October and 28th November.
- Palmer Ford vehicle tender re supply of 5 Ford Rangers – This tender was submitted on 17th August with an estimated time of delivery is 28th November.

Recommendation

Recommendation made was adopted.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
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9.2.8 TRAVEL EXPENSES (G35153005)

15/127 RESOLVED on the motion of Crs Manchester and Palmer that the General Manager Travel Expenses during August/September 2015 be approved and noted.

Report Prepared by General Manager

Expenses pertaining to travel by the General Manager over the August/September period are circulated at the meeting for Councils information and for signing by all members of the Board.

Recommendation

Recommendation made was adopted.

9.3 WORKS REPORTS

9.3.1 AUGUST 2015 / SEPTEMBER 2015 (G95507005)

15/128 RESOLVED on the motion of Crs Clinton and Palmer that the Works Report for August/September 2015 be received and noted.

Report prepared by Acting Manager Production & Distribution

Water Losses & Mains Repairs

NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
16.	3/8	13:00	15:00	Ardlethan, Bygoo Road	80	-	20	Split Pipe
17.	4/8	13:30	15:30	Cootamundra, Suttons Lane	100	0	80	Split Pipe
18.	5/8	14:00	19:00	Beckom, Burley Griffin Way	150	40	500	Split Pipe
19.	8/8	0:30	17:30	Weethalle, Kolkilbertoo Road	100	-	300	Hole In Pipe
20.	8/8	9:30	13:30	Bethungra, Eulomo Settlement Road	100	-	800	Split Pipe
21.	8/8	17:30	20:30	Weethalle, Kolkilbertoo Road	100	-	5	Hole In Pipe
22.	10/8	11:00	16:27	Weethalle, Jansens Lane	80	-	300	Hole In Pipe
23.	13/8	10:00	11:30	Wantabadgery, Mcgledes Road	150	1	1	Other
24.	14/8	7:00	11:00	Marrar, Coffin Rock Lane	80	1	1000	Other
25.	18/8	10:00	14:00	Binya, Bandys Road	150	-	150	Hole In Pipe
26.	19/8	7:45	12:30	West Wyalong, Church Street	100	-	5	Split Pipe
27.	22/8	13:00	15:00	Marrar, Lime Street	100	-	100	Split Pipe

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
28	25/8	11:00	15:30	Old Junee, Beckham Street	100	5	100	Other
29.	28/8	8:00	14:00	Naradhan, Monia Gap Road	80	-	5	Split Pipe
30.	29/8	15:30	21:30	Cootamundra, Dirnaseer Road	100	3	200	Joint Failure
31.	1/9	10:00	16:00	Junee, Cartwrights Lane	50	-	50	Hole In Pipe
32.	1/9	11:00	12:00	Matong, Grong Grong Station Road	100	3	1	Other
33.	1/9	11:30	12:30	Junee, Cartwrights Lane	50	6	200	Split Pipe
34.	1/9	19:00	22:30	Temora, Eucalypt Street	100	-	50	Split Pipe
35.	4/9	10:00	13:00	Wallendbeen, Hoskins Street	100	0	50	Joint Failure
36.	8/9	10:30	14:30	Naradhan, Bootoowa Road	80	-	40	Split Pipe
37.	9/9	7:30	12:00	Ungarie, Condamine Street	100	20	50	Split Pipe
38.	10/9	23:00	2:00	Ganmain, Allan Brills Lane	100	10	1000	Split Pipe
39.	11/9	7:30	12:00	Marrar, Junee Road	100	5	100	Joint Failure
40.	13/9	9:30	12:00	Eurongilly, Dollar Vale Road	80	5	200	Split Pipe
41.	16/9	13:00	16:30	Ariah Park, Coolamon Street	100	-	10	Split Pipe
42.	17/9	8:00	12:00	Kingsvale, Kingsvale Road	50	0	50	Joint Failure
43.	21/9	13:00	16:30	Ariah Park, Burley Griffin Way	150	-	200	Split Pipe
44.	22/9	7:30	13:00	Coolamon, Dunrobin Street	100	15	10	Split Pipe
45.	22/9	13:00	16:00	Ganmain, Deepwater Road	100	8	100	Split Pipe
46.	23/9	10:00	15:30	Ganmain, Menangle Street	100	15	10	Split Pipe
47.	24/9	10:00	14:00	Ganmain, Menangle Street	100	15	1	Split Pipe
48.	26/9	9:00	12:00	Eurongilly, Dollar Vale Road	80	-	80	Split Pipe
49.	29/9	8:00	13:00	Harden, Substation Road	375	0	500	Joint Failure

Complaints

Water Quality

Dirty Water

7/09/2015 Lonsdale Lane Coolamon

8/09/2015 De Salis Drive Junee

22/09/2015 Wallace Street Coolamon

This is Page 23 of the Minutes to the Goldenfields Water Council meeting held on
22 October 2015

General Manager.....Chairperson.....

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22/09/2015	Cowabbie Street Coolamon
23/09/2015	Northcott Street West Wyalong
24/09/2015	Cnr Doubleday & Wattle Streets Coolamon

Construction & Major Maintenance

- Finished cleaning hydrants, stop valve Coolamon
- Main extension John Potts Drive Junee – stage 6 cut in
- Bethungra hydrant replaced and all other valves cleaned out
- Replaced air valve Strathmores Lane
- Repack stop valve Wantabadgery
- Replace hydrant Wantabadgery
- New scour valve and stop valve Uley Lane
- Repack hydrant Deboos Street Temora
- Repack stop valve Baker Street Temora
- Repair leak & clean Brawlin Reservoir
- Repair surge tank Kingsvale
- Flush dead end pipelines Coolamon
- Replace hydrant Coolamon (balancing main)
- Replace air valve Malebo Range Junee
- Marravale Lane 5% complete (clear trees)
- Repack stop valve Illabo Street Junee
- Main upgrade Suttons Lane road crossing complete
- Uley Lane mains extension 100mm Blue Brute 95% complete - Uley Lane mains extension (total) 50% complete
- New stop valve cut in Old Cootamundra Road Temora
- Repack hydrant Star Street Ungarie
- Replace pipework Warri Street Ardlethan

Recommendation

Recommendation made was adopted.

9.3.2 CAPITAL WORKS PROGRESS REPORT (G35201005)

15/129 RESOLVED on the motion of Crs Manchester and McCann that the report detailing the progress of Council's Capital Works Program as at 30 September 2015 be received and noted and \$50,000 estimate for Mt Arthur No 2 Bore emergent works be approved.

Report prepared by Acting Manager Finance & Administration

This report is presented for information on the progress of Council's Capital Works Program as at 30 September 2015:

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Description	Total 2015/16 Projected \$	Expended to Date \$	Status
New System Assets			
New Temora Depot	980,800	18,400	In Progress
Temora Depot Plant & Equipment	100,000	0	TBA
Site Easement Acquisitions	20,000	7,700	In Progress
Mains Extensions to be determined	50,000	0	TBA
Mains Extension Uley Ln	181,000	135,400	In Progress
Scheme Mandamah	2,000,000	0	TBA
	3,331,800	161,500	
Renewals			
Bores-Oura Additional/Replacement	45,000	0	TBA
Jugiong WTP Internal Painting	50,000	0	TBA
Pump Stns Major Maintenance Program	50,000	10,900	In Progress
Pump Stns-Daylight Pump Replacement	50,000	0	TBA
Jugiong & Oura Pump Stn Investigations	50,000	0	TBA
Mains Replacement / Augmentation	342,000	54,100	In Progress
Pump Stns MTA Panel & Motor Replacement	65,000	0	TBA
Jugiong Hi Voltage Agreement-Switch & Upgrade	71,000	0	TBA
	723,000	65,000	
Plant and Equipment			
Computer-Equipment	20,000	0	In Progress
Office Equipment	8,000	0	TBA
Water meter & Taggle replacement	100,000	2,000	In Progress
Double Check Valves	20,000	0	TBA
Electrical Spares	40,000	0	TBA
Plant Purchases Estimate Only	650,000	253,300	In Progress
Plant Sales Estimate Only	-570,000	-123,100	In Progress
	268,000	132,200	

Totals **4,322,800** **358,700**

Additions			
Trencher (approved)	657,000	72,200	In Progress
Pump Stn Mt Arthur Bore 2 Pump & Motor Renewal - Emergent Work	50,000	28,700	In Progress
Mains R/ment Cootamundra - Temora Rd	39,600	0	TBA
Mains R/ment Weethalle Kolkibertoo Rd	468,000	0	TAB
	1,214,600	100,900	

Grand Total **5,537,400** **459,600**

Mt Daylight Joint Venture pump replacement previously listed was costed to 2014-2015 Financial Year. Emergent works on Mt Arthur No 2 Bore pump and motor is estimated at \$50,000. Two additional mains replacements are included in a separate report.

Recommendation

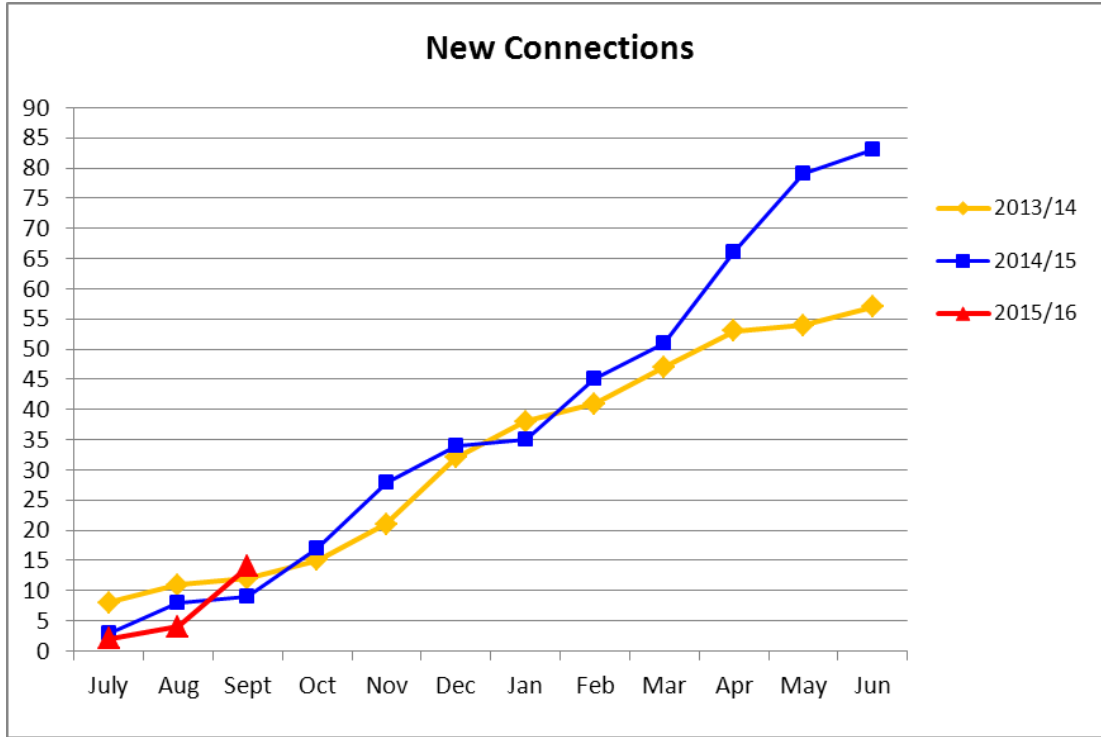
Recommendation made was adopted.

9.3.3 NEW WATER SERVICE CONNECTIONS (G95151005)

15/130 **RESOLVED** on the motion of Crs Palmer and Templeton that the report detailing new water service connections be received and noted.

Report prepared by Acting Senior Revenue Officer

The following graph shows the number of new connections to 30 September 2015.



9 new connection work orders have been issued for in October. 11 letters of offer have been issued with 6 water applications are under investigation.

Recommendation

Recommendation made was adopted.

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**9.3.4 DESIGN & CONSTRUCTION OF DEPOT BUILDINGS, 124-126 CROWLEY ST,
TEMORA (G10150505)**

15/131 RESOLVED on the motion of Crs Palmer and McCann that the Design & Construction of Depot Buildings 124,126 Crowley St, Temora report to be received and noted.

Report Prepared by Design & Modelling Officer

Coolamon Steel works and Goldenfields Water County Council have entered in to contract to Design and Construct Depot Buildings, 124-126 Crowley St, Temora for lump sum of \$830,506

Coolamon Steel Works have completed all design and drafting functions, fabrication has commenced.

The current construction program is:

- Fabrication 05/10/15 – 30/10/15
- Footings 12/10/15 – 23/10/15
- Plumbing 26/10/15 – 30/10/15
- Steel Erection 02/11/15 – 20/11/15
- Floor Slab 16/11/15 – 04/12/15
- Wall & Roof Sheeting 23/11/15 – 11/12/15

Expected completion date 14/12/2015.

Estimated workshop office, training room, amenities internal fit out and landscaping completion mid-February 2016.

Recommendation

Recommendation made was adopted.

9.3.5 BARELLAN STANDPIPE RESERVOIR LEAK (G10057006)

15/132 RESOLVED on the motion of Crs Palmer and Morris that the Barellan Standpipe Reservoir Leak report to be received and noted.

Report Prepared by Design & Modelling Officer

Barellan standpipe reservoir was rehabilitated in September 2012 using a coating system supplied by Carboline and the product carries a 25 year warranty.

Late 2014 field staff reported that a small leak had formed and Council had contacted the manufacturer and the applicator about the failure of the coating.

Council is currently in negotiations with independent coat inspectors to obtain a failure report of the leak.

Estimated cost of the independent report is \$20,000 due to the associated difficulties of accessing the leak and the specialised nature of the inspection.

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Council has been given confirmation by the product manufacturer and the applicator agreeing to split the cost of the inspection 3 ways on the provision that council will be seeking reimbursement pending the outcome of the independent inspectors report.

Recommendation

Recommendation made was adopted.

9.3.6 ULEY LANE PIPELINE CONSTRUCTION (G95151010)

15/133 RESOLVED on the motion of Crs McCann and Palmer that the report detailing Uley Lane pipeline construction be received and noted.

Report prepared by Acting Manager Distribution & Construction

- Under-bores between Ardlethan pump station and Coolamon/Ardlethan road have been completed.
- The under-bore on Coolamon/Ardlethan road at intersection with Uley Lane has been completed.

Approximately 7100 metres of 100mm blue brute pipe has been laid and covered finishing in the vicinity of intersection with Coolamon/Ardlethan rd and Uley Lane. Commencing on Monday 12th October a stop and scour valve will be fitted thus enabling this section of pipeline to be charged. The laying 5300 metres of 90mm PE pipe will also commence on this date.

Recommendation

Recommendation made was adopted.

9.3.7 WATER MAINS REPLACEMENT - FIVE WAYS INTERSECTION TEMORA

15/134 RESOLVED on the motion of Crs Manchester and Templeton that the report detailing water mains replacement and upgrade at Five Ways Temora be received and noted.

Report prepared by Acting Manager Distribution & Construction

On Wednesday 1st October 2015 an on-site meeting was held at the Five Ways Intersection with TSC representative, Rob Fisher regarding removal of approximately 60 metres of 100mm AC (asbestos cement) pipe and replacing it with 100mm Ductile Iron pipe. TSC could not continue their roads upgrade until this pipework was refurbished. The pipework was renewed on Friday 3rd October and in the process other problems were uncovered where fibre optic cables had been laid directly on top of existing pipework & fittings.

A ductile iron 4 ways cross was removed and replaced with a ductile iron tee and the remaining pipework was integrated back into Temora town reticulation giving separation from the fibre optic cabling.

Recommendation

Recommendation made was adopted.

9.3.8 ADDITIONAL CAPITAL WORKS (G35201005)

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15/135 RESOLVED on the motion of Cr Clinton and Morris to increase the additional capital works budget by \$507,600 to allow for these replacements.

Report Prepared by Design & Modelling Officer

The last 12 month burst reports have identified 2 sections of poor condition water main qualifying for replacement.

Location	Size & Material	Length(m)	Budget
Temora Rd, Cootamundra	63mm PE	1810	\$39,600
Kolkibertoo Rd, Weethalle	100mm PVC	18000	\$468,000
	TOTAL	19810	\$507,600

Recommendation

Recommendation made was adopted.

9.3.9 MANDAMAH SCHEME REPORT (G95259510)

15/136 RESOLVED on the motion of Crs Palmer and McCann that the Mandamah Scheme update report to be received and noted.

Report Prepared by Design & Modelling Officer

Council has engaged Riverina Local Land Services (LLS) to draft a Review of Environmental Factors (REF) for Stage1.

LLS have identified sections of the pipeline route to have threatened ecological communities. Currently Council and LLS are compiling documentation to be submitted to the Department of the Environment for further assessment.

Currently 9 full payments have been received for 17 parties in Stage1.

All stages have been surveyed and designing of Stage2 is under way.

Recommendation

Recommendation made was adopted.

9.3.10 JUNEE NEW CONCRETE RESERVOIR LEAK (G95258525)

15/137 RESOLVED on the motion of Crs Manchester and Clinton to release the security bank guarantee to Hornick Constructions and issue a certificate of Final Completion.

Report Prepared by Design & Modelling Officer

The new concrete reservoir at Albert St, Junee was completed 18th February 2014 by Hornick Constructions and is covered by a 12 month defect liability period ending 18th February 2015.

A final defect inspection of the reservoir was performed early February 2015 and located a small leak on the north east wall/floor joint. The contractor was informed of the leak and the security bank guarantee will not be released or issuing of the certificate of Final Completion will not take place until the leak is repaired.

Council is currently retaining a security bank guarantee from ANZ Bank on behalf of Hornick Constructions for the value of \$92,000

Hornick Constructions repaired the leak on 11th of September 2015. A follow up inspection took place 2 weeks after the repair and verified the repair has been successful.

Recommendation

Recommendation made was adopted.

9.4 OTHER REPORTS

9.4.1 PECUNIARY INTEREST RETURNS (G40203005)

15/138 RESOLVED on the motion of Crs Manchester and Palmer that Council note the report and the tabling of the Pecuniary Interest returns for the year ended 30 June 2015.

Report prepared by Acting Manager Finance & Administration

Under section 450A of the Local Government Act 1993 and the Local Government (General) Regulation 2005, councillors and designated persons (staff) must provide a declaration of pecuniary interest as contained in the prescribed form. These returns must be completed and lodged with the General Manager within three (3) months after becoming a councillor or designated person, or alternatively a councillor or designated person holding that position at 30 June is required to lodge their pecuniary interest return with the General Manager by 30 September each year.

Returns must be tabled at the first meeting held after the required lodgement date.

The lodgement of all required pecuniary interest returns from councillors and designated staff for the year 1 July 2014 to 30 June 2015 has occurred, thereby meeting the legislative requirements.

In accordance with the Local Government Act 1993, these returns are now tabled before Council as public documents.

Councillors and staff are reminded that it is imperative their honesty and transparency is maintained at all times. A pecuniary interest return may be lodged at any time during the year should circumstances deem it necessary.

Recommendation

Recommendation made was adopted.

9.4.2 COUNCIL MEETING DATES 2015/16 (G40203005)

15/139 RESOLVED on the motion of Crs Clinton and Miller that council set the following meeting schedule for the ensuing twelve months:

Friday 18 December 2015, commencing at 10am
Thursday 25 February 2016, commencing at 1pm
Thursday 28 April 2016, commencing at 1pm
Thursday 23 June 2016, commencing at 1pm
Thursday 25 August 2016, commencing at 1pm
Thursday 27 October 2016, commencing at 1pm

Report prepared by General Manager

Council normally meets on the fourth Thursday of every second “even” month, except for its December meeting which is moved to the preceding Friday to incorporate an end-of-year Christmas function.

By reviewing the meeting schedule for the ensuing twelve months at the October meeting each year, a new Council and / or a new Chairman can revise the meeting schedule after the annual Chair elections have been held.

In order to allow advance public notification of Council meeting dates for the next twelve months, the following program is put forward for consideration:

Friday 18 December 2015, commencing at 10am
Thursday 25 February 2016, commencing at 1pm
Thursday 28 April 2016, commencing at 1pm
Thursday 23 June 2016, commencing at 1pm
Thursday 25 August 2016, commencing at 1pm
Thursday 27 October 2016, commencing at 1pm

Recommendation

Recommendation made was adopted.

9.4.3 DECEMBER COUNCIL MEETING / CHRISTMAS FUNCTION (G70506005)

15/140 RESOLVED on the motion of Cr McCann and Templeton that Council:

1. Host a Christmas Function after its December meeting to which Councillors and staff are invited.
2. Assist with transportation for employees based outside Temora.
3. Allocate \$3,000 for the function.

Report prepared by Executive Assistant

Council's December meeting is normally held with a Christmas function for both Councillors and staff immediately after its conclusion.

The benefits include team building and acknowledging the efforts of staff over the preceding year.

Recommendation

Recommendation made was adopted.

9.4.4 OFFICE CLOSURE (G70506005)

15/141 RESOLVED on the motion of Crs McCann and Morris that Council endorse the office to be closed from noon Friday 18 December 2015 and to reopen Monday 4 January 2016.

Council has previously closed its office during the Christmas and New Year Period including Christmas week and New Year week, with minimal disruption to Council's normal operations.

Benefits are:

- The first week of the New Year is a quiet week for customer interaction.
- Many businesses that Council deals with are closed that week.
- Many staff take advantage of extending their Christmas/New Year break and
- The additional closure assists annual leave liability management.

The office would shut from noon Friday 18 December 2015 and re-open Monday 4 January 2016.

Rostered staff will be on call to attend to operational issues (water breaks, breakdowns etc) and for major emergencies key staff will be recalled.

Customers can pay accounts through Australia Post and Bpay facilities.

Notification of the office closure period would be advertised during December.

Recommendation

Recommendation made was adopted.

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9.4.5 PLANT PROCUREMENT – FORD RANGERS (75105005)

2.35pm – Cr Palmer left the meeting having declared a pecuniary interest in this matter

15/142 RESOLVED on the motion of Crs McCann and Clinton that Council authorise the General Manager to purchase five (5) PX MK2 Ford Ranger 4x4 Wildtraks.

Report prepared by Risk Management Training Officer

Tenders were advertised on 18th September 2015 for the supply of five (5) PX MK2 Ford Ranger 4x4 Wildtraks. A total of 3 tenders were received with the favourable tenderer being – Palmer Ford Cootamundra

PLANT PROCUREMENT ASSESSMENT MATRIX

Purchase of Five (5) PX MK2 Ford Ranger 4x4 Wildtraks						
	<i>Palmer Ford Cootamundra</i>	<i>Score</i>	<i>John Mc Grath Auto Group ACT</i>	<i>Score</i>	<i>Blacklocks Ford Wodonga</i>	<i>Score</i>
<i>Price – automatic transmission ex GST</i>	\$44,765.88	4	\$44,229.52	5	\$45,229.52	3
<i>Price – manual transmission ex GST</i>	\$42,628.09	5	\$42,628.09	5	\$43,628.09	4
<i>Accessories/Options ex GST</i>	\$6,038.17	5	\$7,124.35	3	\$6467.28	4
<i>Prestige Paint</i>	\$381.82	4	\$381.82	4	<i>included</i>	5
<i>Servicing – Up to & including 60,000 kls</i>	\$1,580.0	5	\$2,000.00	4	\$2,000.00	4
<i>My-Ford Road Side Assistance</i>	<i>Yes</i>	5	<i>Yes</i>	5	<i>No</i>	4
<i>Delivery time frame</i>	<i>12/2015-02/2016</i>	5	<i>12/2015-02/2016</i>	5	<i>12/2015-02/2016</i>	5
<i>Customer Service History</i>	<i>Excellent</i>	5	<i>No known</i>	4	<i>Average</i>	3
TOTAL SCORE		38		35		32
TOTAL PRICE			\$257,049.14 ex GST			

SCORE LEGEND

1	Very Poor
2	Poor
3	Average
4	Good
5	Excellent

Recommendation – Palmer Ford Cootamundra

Recommendation

Recommendation made was adopted.

Cr Palmer returned to the meeting.

9.4.6 NEXT MEETING

Subject to the outcome of item 9.4.3 the next Ordinary Meeting of Council will be held on Friday 18 December 2015 at Councils Temora Office commencing at 10.00am.

10. QUESTIONS AND STATEMENTS

Cr Palmer sought clarification on content of letter sent to rural customers.

Mr Grant explained that the letter was designed to educate users that water volumes are not unlimited and may not always be available.

11. CLOSED SESSION – 3.00PM

In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and public.

15/143 RESOLVED on the motion of Crs Manchester and Palmer that Council meet in Closed Session.

Mr Gerard Carr, Mr Chris Lasdauskas and Mr Tony Goodyer left the meeting and did not return.

11.1 REPORT ON IRC OUTCOMES AND LEGAL FEES TO DATE

This item is classified CONFIDENTIAL under section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(a) personnel matters concerning particular individuals (other than councillors)

15/144 RESOLVED on the motion of Crs Clinton and Miller that:

1. The Board fully endorse and support the General Manager and his actions through this negotiation period.
2. The Board note the report and budget another \$50K for legal costs.

11.2 REPORT ON PROPOSED GOVERNMENT SUBMISSION

This item is classified CONFIDENTIAL under section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would if disclosed:*
 - (i) prejudice the commercial position of the person who supplied it.*
 - (ii) Confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret*

15/145 RESOLVED on the motion of Crs Clinton and Manchester that the General Manager attend a confidential meeting with the head of Office of Local Government to discuss the County Council model as presented to the meeting.

11.3 TAGGLE SOFTWARE

This item is classified CONFIDENTIAL under section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would if disclosed:*
 - (i) prejudice the commercial position of the person who supplied it.*
 - (ii) Confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret*

15/146 RESOLVED on the motion of Crs Clinton and Miller that Council authorise the General Manager to progress discussion with Mackay Water to purchase 50% of MiWater to be returned to the Board for approval or alternatively sign a contract with Mackay Regional Council for the supply of the 'MiWater' system at an average price of no more than \$4.50/Taggle Device/Annum (circa \$50K per annum).

11.4 REPORT ON WATER ANALYTICS STATEMENT OF INTENT

This item is classified CONFIDENTIAL under section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would if disclosed:*
 - (i) prejudice the commercial position of the person who supplied it.*
 - (ii) Confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret*

15/147 RESOLVED on the motion of Crs Clinton and McCann that Council authorise the General Manager to:

1. Discontinue the arrangement with Water Analytics
2. Write to Minister notifying that GWCC strategies no longer align with Water Analytics and as such the Statement of Intent has lapsed.
3. Reinforce GWCC's relationship with Taggle.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 22 OCTOBER 2015**

Cr Speirs and Cr Manchester met with Christian Morris from LGNSW and the General Manager to review the General Managers contract prior to the Council meeting.

4.15 – Mr A Grant and Mrs A Coleman left the meeting to allow discussion of this matter.

4.25 – Cr Clinton left the meeting and did not return.

4.30 – Mr A Grant and Mrs A Coleman returned to the meeting.

15/148 RESOLVED on the motion of Crs Palmer and Templeton that:

1. The General Manager total remuneration package be increased by 10%.
2. The General Manager be invited to request a 4 year extension of his employment contract to October 2019.

15/149 RESOLVED on the motion of Crs Palmer and Templeton that Council revert back to Open Session and that the resolutions made in Closed Session be made public.

There being no further business requiring the attention of Council the meeting closed at 4.35PM
