

**Minutes of the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL held in the  
TEMORA office on 24 OCTOBER 2014**

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The meeting commenced at 12.30PM.

**PRESENT**

Cr P Speirs (Chair), Cr A Clinton, Cr J McGregor, Cr C Manchester, Cr K Morris, Cr D Palmer, Cr P Templeton.

**ALSO IN ATTENDANCE**

Mr A Grant (General Manager), Mr G Carr (Acting Manager Finance & Administration), Mr S Baldry (Acting Manager Distribution & Construction) Mr C Lasdauskas (Manager Technology) Mrs A Coleman (Executive Assistant).

**1. APOLOGIES**

At the time of preparation of the Business Paper no apologies for this meeting have been received.

**2. DECLARATION OF PECUNIARY INTERESTS**

**Declaration of Interest**

Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.

In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

**3. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 21 AUGUST 2014**

**14/099 RESOLVED** on the motion of Crs McGregor and Manchester that the minutes of the meeting held 21 August 2014 having been circulated and read by members be confirmed.

**4. BUSINESS ARISING FROM MINUTES**

No business arising from the minutes was raised.

**5. PUBLIC ACCESS**

No requests for public access for this meeting have been received.

**6. NOTICES OF MOTION / RESCISSION MOTIONS**

No Notices of Motion or Rescission Motions have been received.

**7. ADMISSION OF LATE REPORTS**

**14/100 RESOLVED** on the motion of Crs Palmer and Templeton that Council consider the late reports of:

GWCC500 Official Opening and MOU signing

Meeting with Minister Humphries

**8. CHAIRPERSON'S MINUTE**

The Chairperson did not submit a Chairpersons minute to the meeting.

12.33PM *Council Auditor Graham Bradley attended the Council Meeting to present the audited financial reports.*

12.42PM *Councillor Clinton arrived at the meeting.*

1.15PM *Graham Bradley completed financial reports commentary and left the meeting.*

**9. GENERAL MANAGER'S REPORTS**

**9.1 ANNUAL CHAIR ELECTIONS (G40203005)**

*Cr Speirs vacated the chair in order for the General Manager to conduct the elections for the Chairperson and Deputy Chairperson.*

**9.1.1 ELECTION OF CHAIRPERSON**

*A duly signed nomination form for the position of Chairperson was received for Cr Speirs. There being no further nominations, Cr Speirs was declared elected as Chairperson for the period until the October 2015 meeting.*

**Report prepared by General Manager**

In accordance with section 391 of the Local Government Act (2001) the position of Chairperson becomes vacant at this meeting and an election is required to elect a person from within the members of the council to fill this position. The Chairperson holds office for one year.

The Local Government (General) Regulations 2005 clause 395, Schedule 8 provides the following:

- The General Manager (or person appointed by the General Manager) is the Returning Officer
- A Member of a county council may be nominated without notice for election as Chairperson of the county council
- The nomination is to be made in writing by two or more Members of the county council (one of whom may be the nominee)

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- The nomination is not valid unless the nominee has indicated consent to the nomination in writing
- The nomination is to be delivered or sent to the Returning Officer
- The Returning Officer is to announce the names of the nominees at the county council meeting at which the election is to be held
- If only one member of the county council is nominated, that Member is elected
- If more than one Member is nominated, the county council is to resolve whether the election is to proceed by preferential ballot, by ordinary or by open voting
- The election is to be held at the county council meeting at which the county council resolves on the method of voting.

Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

**Recommendation**

That nomination for the position of Chairperson is called and that if necessary, voting be by ordinary ballot.

**9.1.2 ELECTION OF DEPUTY CHAIRPERSON (G40203005)**

*A duly signed nomination form for the position of Deputy Chairperson was received for Cr Manchester. There being no further nominations, Cr Manchester was declared elected as Deputy Chairperson for the period until the October 2015 meeting.*

**Report prepared by General Manager**

The position of Deputy Chairperson is an optional position. The Deputy Chairperson may exercise any function of the Chairperson at the request of the Chairperson or if the Chairperson is prevented by illness, absence or otherwise, from exercising the function or if there is a casual vacancy in the office of Chairperson.

Council has traditionally elected such a person and the election procedures are the same as for the Chairperson.

Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

**Recommendation**

That nomination for the position of Deputy Chairperson is called and that if necessary, voting be by ordinary ballot. That the person with the most votes apart from the Chairperson and Deputy be called on when these are unavailable for engagements.

*Cr Speirs returned to chair the meeting.*

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**9.2 FINANCIAL REPORTS**

**9.2.1 COUNCIL INVESTMENTS (G35507005)**

**14/101 RESOLVED** on the motion of Crs Manchester and Morris that the report detailing Council Investments at 30 September 2014 be received and noted.

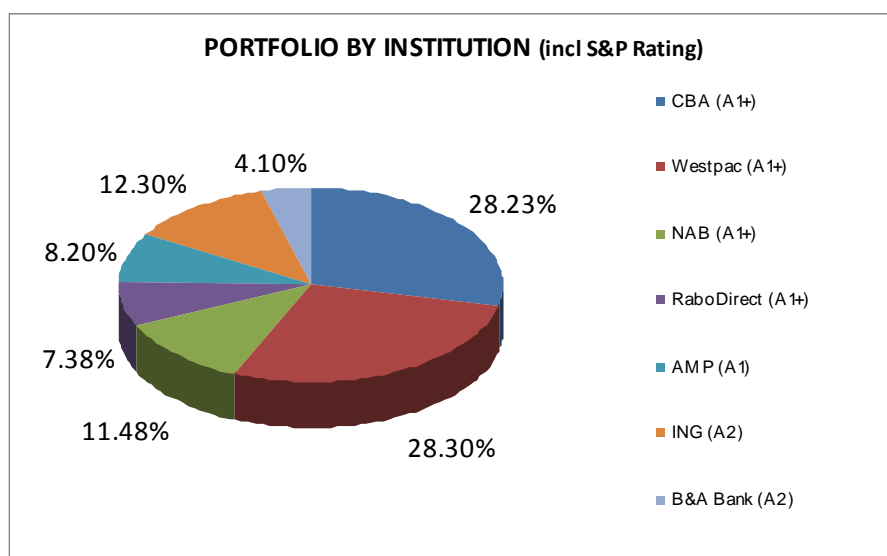
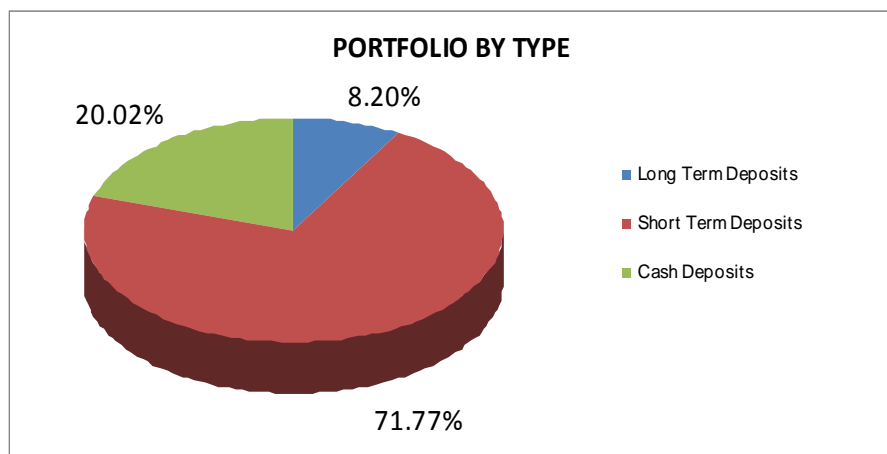
**Report prepared by Acting Manager Finance & Administration**

This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005. The following details Council Investments as at 30 September 2014:

	<b>Market Value (\$)</b>	<b>Term (days)</b>	<b>Rate</b>	<b>Maturity Date</b>	<b>% of Portfolio</b>
<b>Long Term Deposits</b>	<b>2,000,000.00</b>				<b>8.20%</b>
Westpac Coupon Select Deposit (5yr)	2,000,000.00	3m BBSW+1.3%	3.98%	27/10/15	8.20%
<b>Short Term Deposits (&lt;1 yr)</b>	<b>17,500,000.00</b>				<b>71.77%</b>
Bendigo & Adelaide Bank Ltd	1,500,000.00	154	3.65%	13/10/14	6.15%
Commonwealth Bank	1,000,000.00	180	3.70%	28/10/14	4.10%
Westpac Banking Corporation	1,500,000.00	365	3.92%	4/11/14	6.15%
Westpac Banking Corporation	1,300,000.00	365	3.92%	11/11/14	5.33%
Commonwealth Bank	1,800,000.00	182	3.75%	24/11/14	7.38%
Bank of Queensland	1,000,000.00	181	3.70%	8/12/14	4.10%
RaboBank Australia	1,500,000.00	136	3.45%	17/04/15	6.15%
Commonwealth Bank	1,500,000.00	181	3.50%	16/02/15	6.15%
National Australia Bank	1,000,000.00	182	3.65%	19/01/15	4.10%
National Australia Bank	1,400,000.00	181	3.65%	2/02/15	5.74%
ING Bank (Australia) Limited	1,500,000.00	181	3.56%	16/02/15	6.15%
Commonwealth Bank	1,500,000.00	181	3.75%	5/01/15	6.15%
RaboBank Australia	1,000,000.00	270	3.65%	17/04/15	4.10%
<b>Cash Deposits</b>	<b>4,882,022.22</b>				<b>20.02%</b>
Commonwealth Bank At Call A/c	1,400,000.00	At Call	2.45%	N/A	5.74%
AMP Bank At Call A/c	2,000,000.00	At Call	3.35%	N/A	8.20%
CBA Premium Business A/c	1,482,022.22	At Call	Various	N/A	6.08%
	<b>24,382,022.22</b>				<b>100.00%</b>

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**Movements within Bank account for the reporting period (\$)**

Cash Book balance as at 31 July 2014	224,994.75
Plus Deposits	
August	1,531,200.09
September	5,004,919.79
Less Payments	
August	1,491,004.17
September	3,824,585.48
Cash Book balance as at 30 September 2014	1,445,524.98
Less Outstanding Deposits	20,298.39
Plus Unpresented Cheques	56,795.63
Bank balance as at 30 September 2014	1,482,022.22

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It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order - dated 12 January 2011; and
- Council's Investment Policy (adopted 26/6/2014).

Council's portfolio has relied on short term investment strategies with fortnightly maturities. The increased amount "At Call" is in preparation for a reduction in the number of investments together with increased investment periods.

**Recommendation**

Recommendation made was adopted.

**9.2.2 OUTSTANDING WATER DEBTORS (G35307005)**

**14/102 RESOLVED** on the motion of Crs Palmer and Templeton that the report detailing Council's outstanding water debtors as at 30 September 2014 be received and noted.

**Report prepared by Acting Manager Finance & Administration**

This report is presented for information on Council's outstanding water debtors as at 30 September 2014:

<b>\$'s</b>	<b>Arrears</b>	<b>Interest</b>	<b>Current</b>	<b>Total</b>
Access Charges	134,395.33	13,536.09	177,239.41	325,170.83
Usage Charges	284,224.65	32,625.88	538,296.80	855,147.33
Deferred Developer Charges	31,684.00	0.00	261,759.00	293,443.00
<b>Sub-Totals</b>	<b>450,303.98</b>	<b>46,161.97</b>	<b>977,295.21</b>	<b>1,473,761.16</b>
Less Overpayments Received				<b>-177,839.20</b>
<b>Total Outstanding</b>				<b>1,295,921.96</b>
Less Bulk Council Accounts Outstanding				<b>-377,290.49</b>
Less Deferred Developer Chg Accounts Outstanding				<b>-293,443.00</b>
<b>Total Outstanding from Retail Customers</b>				<b>625,188.47</b>

**Recommendation**

Recommendation made was adopted.

### 9.2.3 FINANCIAL STATEMENTS COMMENTARY (G35401005)

14/103 **RESOLVED** on the motion of Crs Manchester and McCann that the report on the 2013/14 Financial Statements be received and noted.

#### **Report prepared by Manager Finance & Administration**

Council's Financial Statements for 2013-14 are ready for public display. Under section 418 of the Local Government Act 1993, Council is required to present its audited financial statements, with auditor's reports, to the public having given 7 days notice; has been given through advertisement in *The Southern Weekly* and Statements on Council's website.

Council's Auditor, Mr Graham Bradley, will attend the meeting to present his report.

The following is provided as a commentary to assist in interpreting the reports:

#### **General Purpose Financial Statements**

##### Income Statement

This statement provides a "profit or loss" measure of Council's cost in supplying water to its customers.

Differences in the financial performance from last year are detailed in the Auditor's report attached to the General Purpose Financial Statements. Differences between budgeted figures and final figures are explained in Note 16.

##### Balance Sheet

The Balance Sheet reflects Council's financial flexibility and solvency; indicating assets and liabilities, and inputs into ratios presented in Note 13.

##### Statement of Changes in Equity

Changes in Equity shows the assets remaining after liabilities are deducted.

##### Statement of Cash Flows

The Statement of Cash Flows reflects solvency of Council and highlights cash flows from revenues, sales of goods and services and the capacity to fund capital works.

##### Note 6

Note 6 details cash assets and investments held by Council at year end.

##### Note 13

This note with gives an 'overview' of Council's financial position. Each ratio is an early indicator to changes in the performance.

**Unrestricted Current Ratio** - identifies ability to meet short term debt. A ratio of 1:1 indicates that unrestricted current assets can meet unrestricted current liabilities. A ratio between 1:1 and 2:1 is satisfactory with sufficient liquid assets to meet short term liabilities; a ratio of 2:1 or better is viewed as preferable by the Division of Local Government.

**Debt Service Ratio** - This ratio reflects revenue committed to the debt repayment. This indicator is not benchmarked as reasons for debt vary.

**Annual Charges Coverage Ratio** - This reflects access charges collected compared to other revenue, including usage charges, sourced for the Council's water supply operation. This is not as important as GWCC is not reliant on external grants and contributions.

**Annual Charges Outstanding Percentage** - This indicator assesses the revenue collection efficiency. As mentioned in the commentary to the associated graph, this percentage is misleading due the timing of the June quarter billing run.

**Building & Infrastructure Renewals Ratio** - The purpose of this indicator is to assess the rate at which assets are being renewed against the rate at which they are depreciating.

#### Note 27

Note 27 is a voluntary note that provides a snapshot of key financial figures over the past 5 years.

#### **Special Purpose Financial Statements**

These aim to comply with National Competition Policy to promote efficiency and quality service provision, and disclosure of major business activities. GWCC's business activity, for this purpose is water supply. They indicate gain or loss from continuing operations; including taxation equivalent payments, debt guarantee fees and are adjusted for dividend payments.

The Balance Sheet discloses assets, liabilities and equity and can be found in the General Purpose Financial Statements.

#### **Special Schedules**

These schedules are not auditable; but input into the Financial Statement, are designed to for reporting to users including the NSW Grants Commission, Australian Bureau of Statistics, the Division of Local Government and the NSW Office of Water. Explained below;

**Special Schedule 1** - shows the net cost of services provided by council and ultimately presents the same result as contained in the Income Statement.

**Special Schedule 2** - identifies debt servicing, identifies the internal component of loans held by Council and used by the Division of Local Government.

**Special Schedule 3 & 4** - discloses the water supply financial function.

**Special Schedule 5 & 6** - not applicable to GWCC (sewerage service financials).

**Special Schedule 7** - discloses the condition of public assets and the extent to which Council is able to maintain those assets. This information is utilised by the Division of Local Government to highlight the standard of public assets across the state.

**Special Schedule 8** - discloses financial projections based upon long-term financial planning.



**Recommendation**

Recommendation made was adopted.

**9.2.4 QUARTERLY BUDGET REVIEW STATEMENT (G35201005)**

**14/104 RESOLVED** on the motion of Crs Clinton and McGregor that the Quarterly Budget Review for the period ended 30 September 2014 be received and noted with variations adopted as revised estimates for the year ended 30 June 2015.

*The General Manager asked that Constituent Councils notify GWCC of potential developments so they can be accounted for during planning. If Councillors would please inform their respective General Managers of this request.*

**Report prepared by Acting Manager Finance & Administration**

This report revises estimates of income and expenditure in accordance with clause 203 of the Local Government (General) Regulation 2005 for the quarter to 30 September 2014.

Budgeted Operating Result before Capital Items is a \$2,747,000 surplus. The September QBR is a \$2,577,000 increase, giving a budget surplus of \$5,421,000.

The major items as follows:

Estimated increase in residential water sales of \$602k including meter replacement.

Increase in non residential water sales of \$1,633k, including \$460k for increased commercial water sales.

Adjustments to Employee Costs to reflect staff movements. (\$250k)

Other Expenses reduced for savings from a new electricity contract. (\$200k)

Other Income adjusted from the sale of scrap not anticipated in the original budget (\$85k)

Grants and Contributions increased for a Deferred Developer Charge subdivision. (\$50k)

Adjustment of \$23k for some water purchases not included in 2012/14 year.

Councillors will note changes to the Capital Budget Review Statement.

The changes are as follows:

\$20k added for data devices in 2013/14 and \$32k for installation in the early part of 2014/15.

Adjustment made for the purchase of a Council residence, and realisation of a debtor.

Please refer to the attached statements for financial details and accompanying notes.

**Recommendation**

Recommendation made was adopted.

### 9.2.5 WATER DEBTOR WRITE-OFF

**14/105 RESOLVED** on the motion of Crs Manchester and Templeton to avoid further hardship, that Council write off \$401.98 from the Account No. 68076 which is half the difference between the excess bill and normal consumption for loss of water beyond the customer's reasonable control. Further, the customer and their son are advised that this is a one-off grant and that they are encouraged to monitor their future water consumption.

#### Report prepared by Acting Senior Revenue Officer

##### 68076

A submission has been received by a customer's son seeking relief for his elderly parents with minimal income and medical conditions. The account balance is \$954.39.

Accounts were being paid until the issue of August 2014 account with usage of 397kl off a recently replaced meter. Previous quarterly consumptions did not exceed 20kl. It is likely the old meter was not recording correctly giving the owners a false sense of their usage pattern.

Council has previously provided 50% reductions between excessive bills and normal consumption that was considered to be beyond a customer's reasonable control. In a specific case, Council provided a residential customer the benefit of the doubt for an unexplained consumption.

#### Recommendation

Recommendation made was adopted.

*1.40PM Minister Piccoli and Mr Kim Burgess (Electorate Assistant) attended the Council Meeting.*

*The General Manager delivered a presentation on the GIS Traineeship Scheme and the Data Network.*

*2.28PM Minister Piccoli and Mr Kim Burgess left the meeting. The meeting was adjourned to facilitate a photo opportunity.*

*2.35PM Meeting reconvened.*

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**9.3 WORKS REPORTS**

**9.3.1 AUGUST/SEPTEMBER 2014 (G95507005)**

**14/106 RESOLVED** on the motion of Crs McCann and Palmer that the Works Report for August and September 2014 be received and noted.

**Report prepared by Manager Distribution and Construction**

**Water Losses & Mains Repairs**

NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
17.	1/8	13:30	15:45	Naradhan, Naradhan Road	100	-	20	Split Pipe
18.	5/8	9:00	10:30	Binya, Garoolgan Merribee Road	100	-	1	Split Pipe
19.	5/8	11:00	13:00	Binya, Garoolgan Merribee Road	100	-	2	Split Pipe
20.	5/8	13:30	15:00	Binya, Garoolgan Merribee Road	100	-	3	Split Pipe
21.	6/8	11:00	13:00	Temora, Golf Club Road	100	-	50	Split Pipe
22.	6/8	11:00	13:00	Temora, King Street	100	40	100	Split Pipe
23.	6/8	14:00	23:55	Stockinbingal, Wood Street	150	5	60	Hole In Pipe
24.	8/8	9:00	10:00	Coolamon, Manglesdorfs Lane	80	-	10	Split Pipe
25.	10/8	10:30	12:30	Ganmain, Menangle Street	100	20	2	Split Pipe
26.	12/8	17:30	20:30	West Wyalong, Operator Street	100	-	20	Split Pipe
27.	12/8	9:30	11:30	Binya, Garoolgan Merribee Road	100	-	10	Split Pipe
28.	12/8	13:00	15:00	Barellan, Martin Road	80	12	15	Joint Failure
29.	16/8	14:00	16:40	Marrar, Marrarvale Road	80	-	15	Split Pipe
30.	19/8	9:00	13:00	Stockinbingal, Troy Street	100	5	50	Split Pipe
31.	19/8	9:00	11:00	Junea, Olympic Hwy	80	-	50	Split Pipe
32.	20/8	9:00	12:00	Cootamundra, Dimaseer Road	100	-	5	Split Pipe
33.	20/8	13:00	15:00	Cootamundra, Olympic Hwy	100	-	7	Split Pipe
34.	22/8	12:45	13:15	Naradhan, Bootoowa Road	80	-	10	Other
35.	1/9	14:00	16:00	Cootamundra, Olympic Hwy	100	-	6	Split Pipe
36.	2/9	14:30	15:30	Cootamundra, Brawlin Road	50	-	2	Split Pipe
37.	3/9	8:30	11:30	Cootamundra, Olympic Hwy	100	-	5	Split Pipe
38.	3/9	9:00	11:00	Illabo, Gregorays Lane	150	-	200	Split Pipe
39.	5/9	15:30	17:30	Stockinbingal, Wood Street	150	5	60	Split Pipe
40.	5/9	17:30	20:30	Stockinbingal, Dudauman Road	150	30	30	Split Pipe

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
41.	5/9	20:30	23:55	Stockinbingal, Dudauman Road	150	10	30	Split Pipe
42.	10/9	6:30	10:00	June, Roedigers Lane	200	10	100	Other
43.	10/9	10:00	12:00	June, Roedigers Lane	200	10	100	Joint Failure
44.	11/9	11:00	13:00	Weethalle, Malones Lane	80	-	200	Split Pipe
45.	11/9	7:30	10:00	Weethalle, Lawrences Lane	80	-	10	Hole In Pipe
46.	11/9	15:00	16:30	Temora, Parkes Street	100	15	150	Split Pipe
47.	12/9	9:00	12:00	Cootamundra, Old Cootamundra Road	100	-	20	Split Pipe
48.	15/9	14:30	16:30	Stockinbingal, Hibernia Street	100	12	6	Split Pipe
49.	23/9	10:00	12:00	Illabo, Eulomo Settlement Road	80	-	60	Hole In Pipe
50.	25/9	9:30	12:30	Ganmain, Loughnan Street	100	25	2	Split Pipe
51.	27/9	13:00	14:00	Cootamundra, Suttons Lane	100	-	20	Split Pipe
52.	27/9	11:30	15:30	Ganmain, Menangle Street	100	25	3	Split Pipe
53.	28/9	7:30	11:30	June, Wyoming Lane	150	-	10	Hole In Pipe
54.	28/9	7:30	11:30	June, Wyoming Lane	150	-	10	Hole In Pipe
55.	29/9	14:00	16:30	Ganmain, Loughan Road	100	15	1	Joint Failure

Complaints

Water Quality

Dirty Water

11/08/2014 Wood Street Stockinbingal  
 26/08/2014 Roberts Street June  
 27/8/2014 Wallace Street Coolamon  
 29/08/2014 Cowabbie Street Coolamon  
 03/09/2014 Hoskins Street Temora  
 05/09/2014 Lord Street June  
 11/09/2014 Mimosa Street June  
 16/09/2014 Williams Street June  
 16/09/2014 Crown Street June  
 16/09/2014 Commins Street June  
 16/09/2014 Commins Street June  
 16/09/2014 Peel Street June  
 17/09/2014 Kitchener Road Temora  
 18/09/2014 Lord Street June  
 18/09/2014 Boundary Street June

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22/09/2014 Commins Street Junee  
30/09/2014 Kemp Street Junee

A total of 118 service difficulty and fault reports were received for August/September 2014.

**Construction & Major Maintenance**

- Mains replacement (200m) Mallee Street West Wyalong
- Replaced 2 stop valves Barellan Potable
- Replace 3 stop valves Temora
- Mains replacement (180m) Waterview Street Ganmain
- Cleaned Ganmain Tanks 1,2,3,4,
- Replaced Scour line Junee Balance Tank
- Finish Construction Mann Street Coolamon
- Swabbed Oura Header Mains
- Cleaned Oura Collection Tank
- Swabbed Oura to Junee
- Cleaned Junee Balance Tanks 1 and 2
- Swabbing Junee Retic 50% completed
- Jugiong No.1 Pump overhaul
- Daylight, Thanowring Road and Old Temora Road pump stations – new bearing, new mechanical seals, new 'o' rings, and end float checked.
- Yearly valve maintenance
- Yearly pump maintenance
- Mount Daylight - Replaced stop valves
- Barellan Reservoir – repairs to roof of high level reservoir
- Jugiong no.2 pump station – fabricated blanking flange
- Jugiong Treatment Plant – repairs to fluoride pump
- Jugiong Treatment Plant – yearly maintenance to clarifiers
- Jugiong Treatment Plant – repairs to sludge valves and filter bed effluent valves.

**Recommendation**

Recommendation made was adopted.

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**9.3.2 CAPITAL WORKS PROGRESS REPORT (G35201005)**

**14/107 RESOLVED** on the motion of Crs Templeton and Morris that the report detailing the progress of Council's Capital Works Program as at 30 September 2014 be received and noted.

**Report prepared by Acting Manager Finance & Administration**

This report is presented for information on the progress of Council's Capital Works Program as at 30 September 2014:

Description	Proposed Carry over \$ 2013/14	Total 2014/15 Projected	Expend to date	Status
		\$	\$	
New System Assets				
	302,000	502,000	6,900	In Progress
New Temora Depot	0	20,000	7,200	In Progress
Site / Easement Acquisition				
Mains Extensions	0	50,000	0	TBA
Cootamundra Abattoirs Mains Extension	0	120,000	0	TBA
	302,000	692,000	14,100	
Renewals				
Oura Bore Replacement	545,000	900,000	102,400	In Progress
Jugiong WTP Internal Repainting & Fittings	0	50,000	0	TBA
Mains Replacement / Augmentation	23,000	498,600	25,400	In progress
Pumps Major Maintenance Program	0	80,000	0	TBA
Mt Daylight P/Stn Pump Replacement Program	0	50,000	4,000	TBA
Jugiong & Oura Pump Stns Investigations	0	50,000	0	TBA
Lonesdale Ln P/Stn Electrical Upgrades	56,000	65,000	0	TBA
Junee Reservoir Painting	0	360,000	0	TBA
	624,000	2,053,600	131,800	
Plant & Equipment				
Computer Equipment	0	20,000	2,000	In Progress
Office Equipment	0	8,000	0	In Progress
Water Meter Acquisition and Replacement	0	100,000	21,100	In Progress
Double Check Valves	0	20,000	0	TBA
Laboratories including Analysers	0	44,000	0	TBA
Plant Purchases	0	260,000	0	In Progress
Plant Sales	0	-100,000	-700	In Progress
	0	352,000	22,300	

Totals 926,000 3,097,600 168,200

Additions				
Data Network			61,600	Completed
			61,600	

**Notes:**

New Temora Depot's original 2014/15 Estimate of \$200,000 was not included with the proposed \$302,000 2013/14 carry over reported in the August 2014.

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Data Network listed includes \$29,000 for 2013/14 materials with the remainder installation costs carried over into the early part of 2014/15.

**Recommendation**

Recommendation made was adopted.

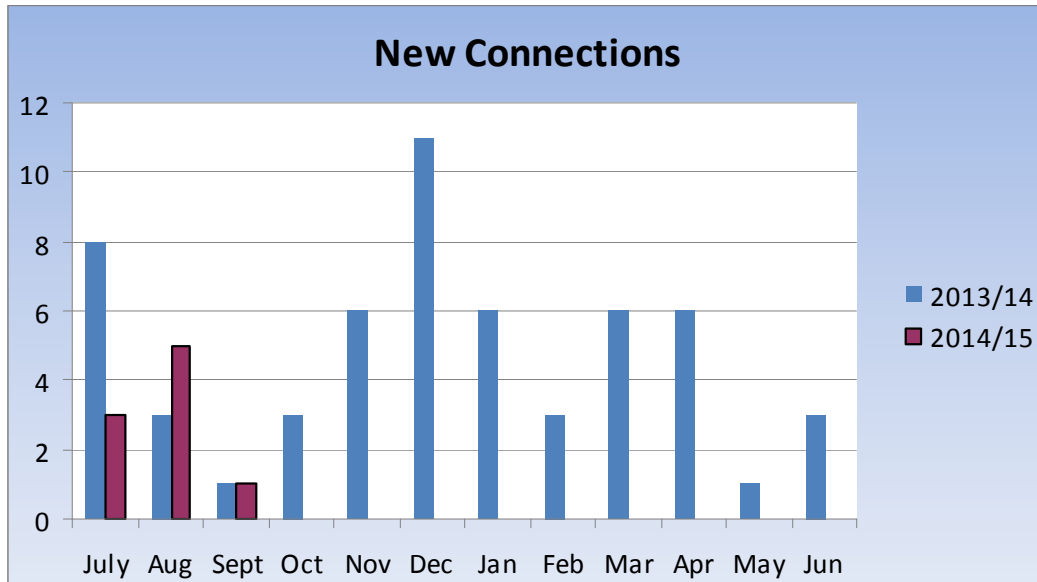
**9.3.3 NEW WATER SERVICE CONNECTIONS (G95151005)**

**14/108 RESOLVED** on the motion of Crs Palmer and McGregor that the report detailing new water service connections be received and noted.

**Report prepared by Acting Senior Revenue Officer**

For August 5 connections were completed and 1 for September

The following graph shows the number of new connections per month:



The following table shows the status of applications received to 30 September 2014 and the number of new connections as per their charging classification, reported on a shire basis. The incomplete 2013/14 applications are current and have been included.

Shire	Applications				Charging Classification			
	Received	Connected	Rejected	Pending	Res	N-Res Rural	N-Res Hi Vol	N-Res Other
Bland	3	1		2				1
Coolamon	10	4		6	3	1		
Cootamundra	4	1		3		1		
Junee	12	4		8	3	1		
Narrandera	2			2				
Temora	10	1		9				
<b>Totals</b>	<b>41</b>	<b>11</b>	<b>0</b>	<b>30</b>	<b>6</b>	<b>3</b>	<b>0</b>	<b>1</b>

Of the 30 pending applications; 1 has been accepted with work order issued, 15 letters of offer have been made. The remaining 15 applications are under investigation.

**Recommendation**

Recommendation made was adopted.

**9.4 OTHER REPORTS**

**9.4.1 WATER PRODUCTION UPDATE (G95809505)**

**14/109 RESOLVED** on the motion of Crs Clinton and McGregor that the reports detailing Council's water production status be received and noted.

**Report prepared by Senior Revenue Officer**

The table below provides water production to 25 September 2014, used to estimate water sales for the year.

Source	Max Extraction (MI)	2014/15 Production Figures			
		Est Prod'n	Prod'n YTD	Variance	Percent
Jugiong	5,590	660	702	42	6.4%
Oura	6,000	612	678	66	10.8%
Other	1,222	115	146	31	27.0%
Totals	12,812	1,387	1,526	139	10.0%

Production for September provides a good first quarter basis for the 2014/15 year.

The attached graph show water production comparatives between this year, last year and the estimate for Councils two main water sources, Jugiong and Oura to 25 September 2014.

**Recommendation**

Recommendation made was adopted.

**9.4.2 PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO COUNCILLORS POLICY (G40350505)**

**14/110 RESOLVED** on the motion of Crs Clinton and Morris that Council adopt the draft Payment of Expenses and Provision of Facilities to Councillors Policy (CP:022), as presented.

**Report prepared by Manager Finance & Administration**

Council's draft expenses and facilities policy has been out on public exhibition and is now re-presented to Council for adoption.

No submissions were received.

**Recommendation**

Recommendation made was adopted.



#### 9.4.3 PLANT PROCUREMENT POLICY (G40350505)

*Cr Palmer noted a pecuniary interest in this matter and will abstain from voting.*

**14/111 RESOLVED** on the motion of Crs McGregor and Manchester that Council endorse the Plant Procurement Policy as presented.

#### **Report prepared by General Manager**

A revised Plant Procurement Policy was presented at the August meeting of Council for consideration.

It was resolved on the motion of Crs Templeton and Morris that the Board endorse the Procurement Policy with changes including preference to Wagga Wagga Auction house over Canberra Auction house to the value of \$2000 plus shipping costs, with the revised policy to be presented at the October Council Meeting.

The Plant Procurement Policy is now presented to Council with said changes.

#### **Recommendation**

Recommendation made was adopted.

#### 9.4.4 PECUNIARY INTERESTS RETURNS (G40203005)

**14/112 RESOLVED** on the motion of Crs Clinton and Palmer that Council note the report and the tabling of the Pecuniary Interest returns for the year ended 30 June 2014.

#### **Report prepared by Acting Manager Finance & Administration**

Under section 450A of the Local Government Act 1993 and the Local Government (General) Regulation 2005, councillors and designated persons (staff) must provide a declaration of pecuniary interest as contained in the prescribed form. These returns must be completed and lodged with the General Manager within three (3) months after becoming a councillor or designated person, or alternatively a councillor or designated person holding that position at 30 June is required to lodge their pecuniary interest return with the General Manager by 30 September each year.

Returns must be tabled at the first meeting held after the required lodgement date.

The lodgement of all required pecuniary interest returns from councillors and designated staff for the year 1 July 2013 to 30 June 2014 has occurred, thereby meeting the legislative requirements.

In accordance with the Local Government Act 1993, these returns are now tabled before Council as public documents.

Councillors and staff are reminded that it is imperative their honesty and transparency is maintained at all times. A pecuniary interest return may be lodged at any time during the year should circumstances deem it necessary.

#### **Recommendation**

Recommendation made was adopted.

#### 9.4.5 ANZSOG/ICAC EXECUTIVE COURSE (G70806010)

14/113 **RESOLVED** on the motion of Crs McCann and Palmer that Council authorise the General Manager to attend the ICAC Executive Course and cover all associated costs

##### **Report prepared by General Manager**

A report was submitted to the August Council meeting regarding the invitation from ICAC for senior NSW state and local government managers to apply for scholarships to attend the short course 'Strategic Response to Corruption'.

Council resolved that the General Manager attend the ICAC Executive Course upon successfully receiving the scholarship.

The application was unsuccessful however this course would allow the General Manager to progress GWCC's awareness and processes relating to corruption control and would be of great benefit to GWCC.

The course is being held in Sydney on 29-31 October and 13-14 November. The cost is \$3750.00.

##### **Recommendation**

Recommendation made was adopted.

#### 9.4.6 COUNCIL MEETING DATES

14/114 **RESOLVED** on the motion of Crs Templeton and McGregor that Council set the following meeting schedule for the ensuing twelve months:

Friday 19 December 2014, commencing at 10am  
Thursday 26 February 2015, commencing at 1pm  
Thursday 23 April 2015, commencing at 1pm  
Thursday 25 June 2015, commencing at 1pm  
Thursday 27 August 2015, commencing at 1pm  
Thursday 22 October 2015, commencing at 1pm

##### **Report prepared by General Manager**

Council normally meets on the fourth Thursday of every second "even" month, except for its December meeting which is moved to the preceding Friday to incorporate an end-of-year Christmas function.

By reviewing the meeting schedule for the ensuing twelve months at the October meeting each year, a new Council and / or a new Chairman can revise the meeting schedule after the annual Chair elections have been held.

In order to allow advance public notification of Council meeting dates for the next twelve months, the following program is put forward for consideration:

Friday 19 December 2014, commencing at 10am  
Thursday 26 February 2015, commencing at 1pm  
Thursday 23 April 2015, commencing at 1pm  
Thursday 25 June 2015, commencing at 1pm

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Thursday 27 August 2015, commencing at 1pm  
Thursday 22 October 2015, commencing at 1pm

**Recommendation**

Recommendation made was adopted.

**9.4.7 DECEMBER COUNCIL MEETING/CHRISTMAS FUNCTION**

**14/115 RESOLVED** on the motion of Crs Manchester and Templeton that Council:

1. Host a Christmas Function after its December meeting to which Councillors and staff are invited.
2. Assist with transportation for employees based outside Temora.
3. Allocate \$3,500 for the function.

**Report prepared by Executive Assistant**

Council's December meeting is normally held with a Christmas function for both Councillors and staff immediately after its conclusion.

The benefits include team building and acknowledging the efforts of staff over the preceding year.

**Recommendation**

That Council

1. Host a Christmas Function after its December meeting to which Councillors and staff are invited.
2. Assist with transportation for employees based outside Temora.
3. Allocate \$3,000 for the function.

**9.4.8 OFFICE CLOSURE (G70506005)**

**14/116 RESOLVED** on the motion of Crs McGregor and Morris that Council endorse the office to be closed from noon Friday 19 December 2014 and to reopen Monday 5 January 2015.

**Report prepared by General Manager**

Council has previously closed its office during the Christmas and New Year Period including Christmas week and New Year week, with minimal disruption to Council's normal operations.

Benefits are:

- The first week of the New Year is a quiet week for customer interaction.
- Many businesses that Council deals with are closed that week.
- Many staff take advantage of extending their Christmas/New Year break and
- The additional closure assists annual leave liability management.

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The office would shut from noon Friday 19 December 2014 and re-open Monday 5 January 2015.

Rostered staff will be on call to attend to operational issues (water breaks, breakdowns etc) and for major emergencies key staff will be recalled.

Customers can pay accounts through Australia Post and Bpay facilities.

Notification of the office closure period would be advertised during December.

**Recommendation**

Recommendation made was adopted.

**9.4.9 NEXT MEETING**

Subject to the outcome of item 9.4.7 the next Ordinary Meeting of Council will be held on Friday 19 December 2014 at Councils Temora office commencing at 10.00am.

**9.4.10 GWCC500 OFFICIAL OPENING AND MOU SIGNING (G30608005)**

**14/117 RESOLVED** on the motion of Crs McGregor and Manchester that this report be received and noted, and that Council continue to endorse the GWCC500 project.

**Report prepared by Business Enterprise Officer**

Minister Hodgkinson officially opened the GWCC500 project on September 12<sup>th</sup> 2014 in Temora. Minister Hodgkinson presented Mayors and Deputy Mayors from GWCC constituent councils in attendance with commemorative plaques as founding members of the project.

Riverina Local Land Services and GWCC signed a memorandum of understanding witnessed by Minister Hodgkinson. Costa Georgiadis was presented with seedlings for the project by Rob Kelly, Riverina Local Land Services General Manager.

120 students and teachers from 7 schools participated in the Environmental Workshop that followed with expert advice from Costa Georgiadis (ground preparation), Riverina Local Land Services (planting techniques), Chris Grant (microbats) and Chris Lasdauskas (electronic wildlife corridor monitoring).

The event was covered by local media and received positive feedback from schools.

**Recommendation**

Recommendation made was adopted.

**10. QUESTIONS AND STATEMENTS**

In accordance with Section 3.15 of Council's Code of Meeting Practice:

1. A Councillor:
  - a) may, through the Chairperson, put a question to another Councillor, and
  - b) may, through the General Manager, put a question to a Council employee.
2. However, a Councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.
3. The Councillor must put every such question directly, succinctly and without argument.
4. The Chairperson must not permit discussion on any reply or refusal to reply to a question put to a Councillor or council employee under this clause.

**11. CLOSED SESSION 2.54PM**

*In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and public.*

**14/118 RESOLVED** on the motion of Crs Palmer and Templeton that Council meet in Closed Session.

**11.1 GIFT FOR DEPARTING EMPLOYEE (G40350505)**

*This item is classified CONFIDENTIAL under section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(a) personnel matters concerning particular individuals (other than councillors)*

**14/119 RESOLVED** on the motion of Crs Manchester and Palmer that Council in this instance approve the additional funds spent on the departing gift due to the level of service of the employee.

**11.2 COUNCIL PURCHASE OF PROPERTY (G10057025)**

*This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

**14/120 RESOLVED** on the motion of Crs Palmer and McGregor that the report be received and noted.

**11.3 REROC JOINT OPERATION PILOT PLAN (G45406005)**

*This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

**14/121 RESOLVED** on the motion of Crs Manchester and Clinton that the report be received and noted and the General Managers letter to REROC be endorsed by the Board.

**11.4 MANDAMAH SCHEME REPORT (G95259510)**

*This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

**14/122 RESOLVED** on the motion of Crs Clinton and McCann that Council authorise the General Manager to further progress the application and seek State Government funding for the project.

*4.00PM – Cr McGregor left the meeting and did not return.*

**11.5 PLAINS WATER REPORT (G95107020)**

*This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

**14/123 RESOLVED** on the motion of Crs McCann and Palmer that the General Manager and Chairperson assess and consider the applications from constituent Councils.

**14/124 RESOLVED** on the motion of Crs Manchester and Morris that legal advice be sought on the matter and that a letter of correction be sent to the Department of Infrastructure and cc'd to Ministers Piccoli, Hodgkinson and Humphries and to the Board of each Constituent Council.

**11.6 GWCC AWARD NEGOTIATIONS (G03500505)**

*This item is classified CONFIDENTIAL under section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(a) personnel matters concerning particular individuals (other than councillors)*

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- 14/125 RESOLVED** on the motion of Crs Manchester and Templeton that Council authorise the General Manager to progress Award negotiations with C1 of the MOU for Employees affected by relocation to be set at 2 years.
- 14/126 RESOLVED** on the motion of Crs Morris and Palmer that C2 of the MOU for Employees affected by relocation be deleted.
- 14/127 RESOLVED** on the motion of Crs Clinton and Morris that the Chairman and General Manager set a dollar figure for C3 of the MOU for Employees affected by relocation.

*4.19PM Cr Morris left the meeting and did not return.*

- 14/128 RESOLVED** on the motion of Crs Palmer and McCann that Council authorise the General Manager to consider a restructure of the Organisational Chart at Management level with proposed restructure to be brought to Council for approval.

**11.7 MEETING WITH MINISTER HUMPHRIES (G45055005)**

*This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

- 14/129 RESOLVED** on the motion of Crs Manchester and Clinton that the General Manager send a letter of appreciation to Minister Humphries for the meeting along with the GWCC Proclamation and an outline of the broad areas GWCC would like to be addressed and advised upon.

**OPEN SESSION – 4.56PM**

- 14/130 RESOLVED** on the motion of Crs Palmer and McCann that Council revert back to open session and that the resolutions made in closed session be made public.

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There being no further business requiring the attention of the Council, the Meeting closed at 4.56PM.

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