

**Minutes of the meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 20 DECEMBER 2013**

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The meeting commenced at 10.03am

**PRESENT**

Cr P Speirs (Chair), Cr A Clinton, Cr D McCann, Cr J McGregor, Cr C Manchester, Cr K Morris and Cr D Palmer.

**ALSO IN ATTENDANCE**

Mr A Grant (General Manager), Mr T McClellan (Manager Finance and Administration), Mr C Perry (Manager Distribution & Construction) Mr P Goesch (Engineering Officer) Mrs A Coleman (Executive Assistant).

**1. APOLOGIES**

Cr P Templeton.

**13/124 RESOLVED** on the motion of Crs Palmer and Clinton that leave of absence be granted to Cr Templeton.

**2. DECLARATION OF PECUNIARY INTERESTS**

No interests were declared at this time.

**3. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 24 OCTOBER and 27 NOVEMBER 2013.**

**13/125 RESOLVED** on the motion of Crs Clinton and Manchester that the minutes of the meeting held on 24 October having been circulated and read by members be confirmed.

**13/126 RESOLVED** on the motion of Crs Morris & McCann that the minutes of the meeting held on 27 November 2013 having been circulated and read by members be confirmed.

**4. BUSINESS ARISING FROM MINUTES**

Nil

**5. PUBLIC ACCESS**

Nil

**6. NOTICES OF MOTION / RESCISSION MOTIONS**

No Notices of Motion or Rescission Motions were received.

**7. ADMISSION OF LATE REPORTS**

**13/127 RESOLVED** on the motion of Crs McGregor and Palmer that Council consider the late report of Purchasing Policy in Closed Session.

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**8. CHAIRPERSON'S MINUTE**

The chairperson did not submit a Chairpersons' minute to the meeting.

**9. GENERAL MANAGER'S REPORTS**

**9.1 FINANCIAL REPORTS**

**9.1.1 COUNCIL INVESTMENTS (G35507005)**

**13/128 RESOLVED** on the motion of Crs Manchester and Clinton that the report detailing Council Investments at 30 November 2013 be received and noted.

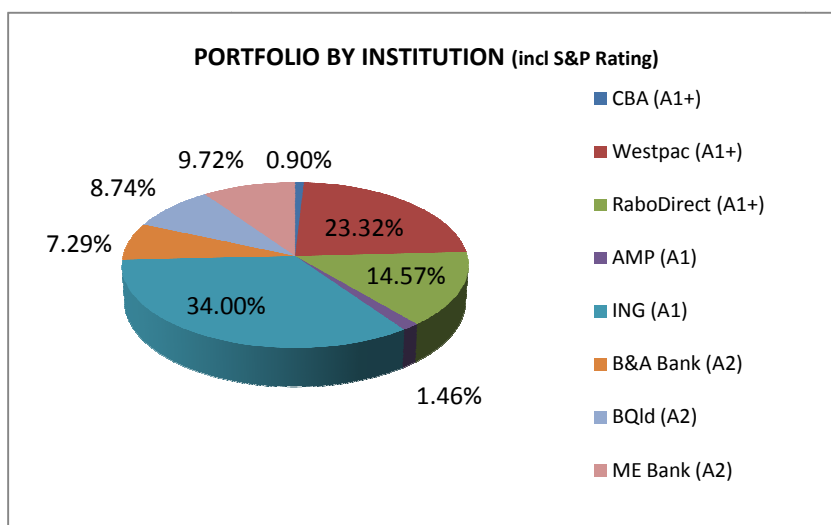
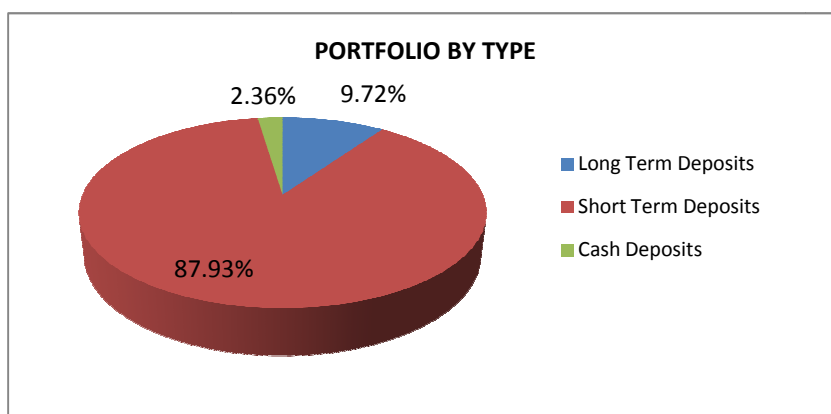
**Report prepared by Manager Finance & Administration**

This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005. The following details Council Investments as at 30 November 2013:

	Market Value (\$)	Term (days)	Rate	Maturity Date	% of Portfolio
<b>Long Term Deposits</b>	<b>2,000,000.00</b>				<b>9.72%</b>
Westpac Coupon Select Deposit (5yr)	2,000,000.00	3m BBSW+1.3%	3.92%	27/10/15	9.72%
<b>Short Term Deposits (&lt;1 yr)</b>	<b>18,100,000.00</b>				<b>87.93%</b>
Bendigo & Adelaide Bank Ltd	1,500,000.00	196	4.10%	9/12/13	7.29%
ING Bank (Australia) Limited	1,000,000.00	223	4.19%	20/01/14	4.86%
RaboBank Australia	1,000,000.00	189	4.15%	3/02/14	4.86%
ING Bank (Australia) Limited	1,200,000.00	181	3.87%	3/02/14	5.83%
ING Bank (Australia) Limited	1,800,000.00	210	4.09%	17/02/14	8.74%
ING Bank (Australia) Limited	1,500,000.00	182	3.91%	3/03/14	7.29%
Members Equity Bank	900,000.00	280	4.23%	31/03/14	4.37%
Bank of Queensland	800,000.00	210	3.80%	14/04/14	3.89%
Members Equity Bank	500,000.00	224	3.73%	12/05/14	2.43%
Members Equity Bank	600,000.00	279	4.03%	12/05/14	2.91%
Bank of Queensland	1,000,000.00	281	3.95%	10/06/14	4.86%
RaboBank Australia	1,000,000.00	280	3.75%	21/07/14	4.86%
ING Bank (Australia) Limited	1,500,000.00	365	3.97%	19/08/14	7.29%
RaboBank Australia	1,000,000.00	365	3.85%	30/09/14	4.86%
Westpac Banking Corporation	1,500,000.00	365	3.92%	4/11/14	7.29%
Westpac Banking Corporation	1,300,000.00	365	3.92%	11/11/14	6.32%
<b>Cash Deposits</b>	<b>485,218.16</b>				<b>2.36%</b>
Commonwealth Bank At Call A/c	50,000.00	At Call	2.45%	N/A	0.24%
AMP Bank At Call A/c	300,000.00	At Call	3.35%	N/A	1.46%
CBA Premium Business A/c	135,218.16	At Call	Various	N/A	0.66%
	<b>20,585,218.16</b>				<b>100.00%</b>

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**Movements within Bank account for the reporting period (\$)**

Cash Book balance as at 30 September 2013	44,447.25
Plus Deposits	
October	3,124,251.46
November	2,471,950.68
Less Payments	
October	2,625,741.00
November	2,876,169.56
 Cash Book balance as at 30 November 2013	 138,738.83
Less Outstanding Deposits	4,207.07
Plus Unpresented Cheques	686.40
 Bank balance as at 30 November 2013	 135,218.16

It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order - dated 12 January 2011; and
- Council's Investment Policy (adopted 28/4/2011).

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**Recommendation**

Recommendation made was adopted.

**9.1.2 OUTSTANDING WATER DEBTORS (G35307005)**

**13/129 RESOLVED** on the motion of Crs Palmer and Manchester that the report detailing Council's outstanding water debtors as at 30 November 2013 be received and noted.

**Report prepared by Manager Finance & Administration**

This report is presented for information on Council's outstanding water debtors as at 30 November 2013:

<b>\$'s</b>	<b>Arrears</b>	<b>Interest</b>	<b>Current</b>	<b>Total</b>
Access Charges	74,447.77	11,156.37	163,493.35	249,097.49
Consumption Charges	179,169.92	27,616.54	402,459.36	609,245.82
Deferred Headworks	252,526.74	0.00	12,180.00	264,706.74
<b>Sub-Totals</b>	<b>506,144.43</b>	<b>38,772.91</b>	<b>578,132.71</b>	<b>1,123,050.05</b>
Less Overpayments Received				<b>-178,583.79</b>
<b>Total Outstanding</b>				<b>944,466.26</b>
Less Bulk Council Accounts Outstanding				<b>-336,255.53</b>
Less Headworks Accounts Outstanding				<b>-264,706.74</b>
<b>Total Outstanding from Retail Customers</b>				<b>343,503.99</b>

**Recommendation**

Recommendation made was adopted.

**9.1.3 WATER DEBTOR WRITE-OFF (74491)**

**13/130 RESOLVED** on the motion of Crs Manchester and Palmer that Council write off \$270.69 from account no. 74491 for loss of water beyond the customer's reasonable control. Further, the Sub Branch be advised that this is a one-off grant and that they be encouraged to regularly check their meter for irregularities.

*Cr Manchester requested a letter be issued to the customer stipulating that the refund is a one off.*

**Report prepared by Senior Revenue Officer**

**74491**

A copy of the customer's letter is attached.

The Coolamon RSL Sub-Branch is seeking relief of \$270.69 (148 kl), being water consumption charges for the quarter ended September 2013. Apart from 1 kilolitre usage in

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the preceding quarter, this account has recorded nil consumption since December 2009. The meter reading has been confirmed with no further usage. The sub branch have advised there are no leaks and are unable to explain the usage, suspecting persons unknown have accessed the supply.

Council has previously provided 50% reductions between excessive bills and normal consumption for usage that was considered to be beyond the customer's reasonable control. In a specific case, Council provided a residential customer the benefit of the doubt for an unexplained high consumption.

**Recommendation**

Recommendation made was adopted.

**9.1.4 WATER PRODUCTION COSTS (G35201005)**

**13/131 RESOLVED** on the motion of Crs McGregor and Clinton that the report detailing Council's production cost comparatives as at 30 November 2013 be received and noted.

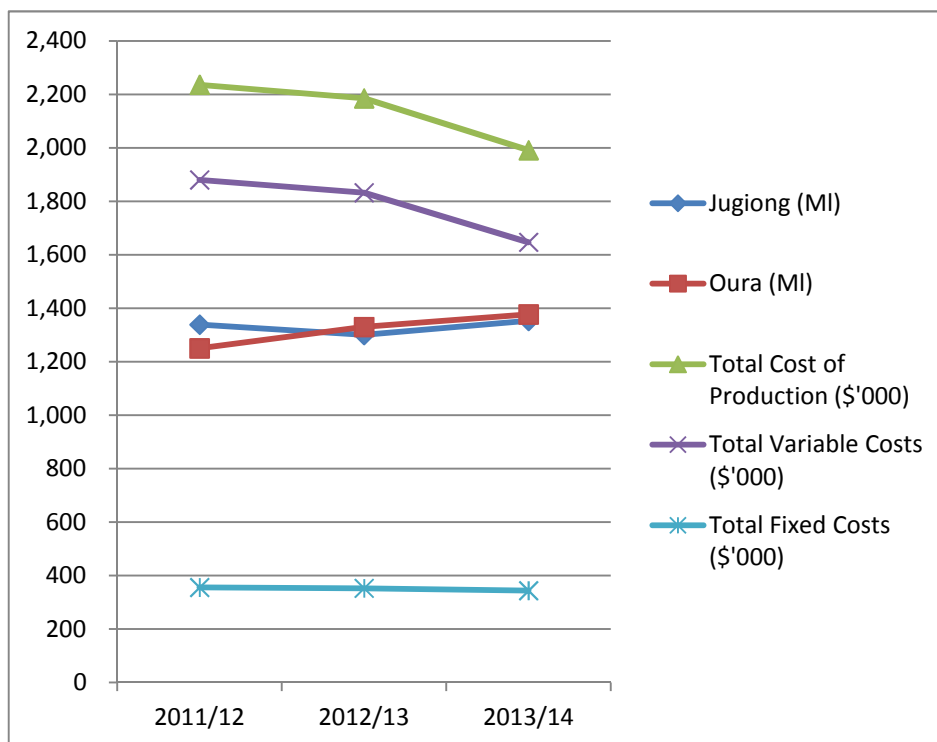
*It is noted that reports henceforth will include clarification regarding energy.*

**Report prepared by Manager Finance & Administration**

This report provides a comparison of Council's production costs as at 30 November 2013, with the previous two years. It also shows the relationship between production costs and production volumes. A separate report on production volumes is presented elsewhere in the business paper.

	2011/12	2012/13	2013/14	% Change
<b>Production Volumes (MI)</b>				
Jugiong (MI)	1,339	1,300	1,353	4.08%
Oura (MI)	1,250	1,330	1,377	3.53%
Other (MI)	255	282	300	6.38%
<b>Total</b>	<b>2,844</b>	<b>2,912</b>	<b>3,030</b>	<b>4.05%</b>
<b>Cost of Production (\$'000)</b>				
Mains Operation	169	208	190	-8.65%
Reservoirs Operations	22	24	23	-4.17%
Pumping Stations & Bores Operations	7	7	6	-14.29%
Treatment Operations	158	114	125	9.65%
<b>Total Fixed Costs (\$'000)</b>	<b>356</b>	<b>353</b>	<b>344</b>	<b>-2.55%</b>
Mains Maintenance (Recurrent)	520	443	440	-0.68%
Reservoirs Maintenance (Recurrent)	133	90	71	-21.11%
Pumping Stations & Bores Energy	713	910	688	-24.40%
Pumping Stations & Bores Maint (Recurrent)	331	235	262	11.49%
Treatment Chemical Costs	122	101	109	7.92%
Treatment Maintenance	61	53	77	45.28%
<b>Total Variable Costs (\$'000)</b>	<b>1,880</b>	<b>1,832</b>	<b>1,647</b>	<b>-10.10%</b>
<b>Total Cost of Production (\$'000)</b>	<b>2,236</b>	<b>2,185</b>	<b>1,991</b>	<b>-8.88%</b>

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**Recommendation**

Recommendation made was adopted.

**9.2 WORKS REPORTS**

**9.2.1 OCTOBER 2013 / NOVEMBER 2013 (G95507005)**

**13/132 RESOLVED** on the motion of Crs Manchester and Palmer that the Works Report for October and November be received and noted.

*Cr Clinton sought clarification on the number of new connections during the period.*

*Mr Grant committed to a connection report being included henceforth and a report on new rural connections granted that have previously been denied under the old connections policy.*

**Report prepared by Manager Distribution & Construction**

**Water Losses & Mains Repairs**

NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
37.	9/10	9:30	13:30	Weethalle, Woolners Lane	80	-	0.5	Split Pipe
38.	12/10	10:30	13:30	Temora, Baker Street	200	1	200	Split Pipe

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
39.	15/10	-	-	Marrar, Marrarvale Road	100	-	0.5	Hole In Pipe
40.	21/10	7:30	9:30	Coolamon, Booth Street	100	-	2	Split Pipe
41.	21/10	15:30	17:00	Old Junee, Pikedale Road	80	-	20	Split Pipe
42.	22/10	13:00	15:00	Cootamundra, Olympic Hwy	100	-	50	Split Pipe
43.	24/10	13:30	15:30	Cootamundra, Old Cootamundra Road	100	-	10	Split Pipe
44.	25/10	10:00	12:00	Junee, Wyoming Lane	150	-	200	Split Pipe
45.	1/11	11:00	12:30	Ungarie, Ungarie Street	100	-	2	Joint Failure
46.	4/11	13:00	17:00	Kingsvale, Back Creek Road	300	3	50	Split Pipe
47.	5/11	21:30	2:45	Temora, Thanowring Road	250	70	300	Split Pipe
48.	6/11	-	-	Naradhan, Bootoowa Road	80	-	10	Hole In Pipe
49.	6/11	15:00	20:00	Illabo, Gregorys Lane	150	-	1000	Split Pipe
50.	7/11	9:00	12:00	Illabo, Gregorys Lane	150	-	150	Split Pipe
51.	8/11	7:30	8:30	Cootamundra, Suttons Lane	100	-	5	Split Pipe
52.	8/11	8:30	9:30	Cootamundra, Suttons Lane	100	-	5	Split Pipe
53.	8/11	10:30	12:00	Cootamundra, Blackgate Road	100	-	3	Split Pipe
54.	8/11	13:30	15:00	Cootamundra, Dirnaseer Road	100	-	2	Split Pipe
55.	12/11	12:00	15:00	Junee, Wyoming Lane	150	-	150	Split Pipe
56.	16/11	3:30	14:30	Coolamon, Wade Street	100	5	10	Split Pipe
57.	19/11	10:30	12:00	Cootamundra, Ironbong Road	100	-	2	Split Pipe
58.	19/11	13:30	14:30	Cootamundra, Blackgate Road	100	-	2	Split Pipe
59.	19/11	15:30	16:30	Cootamundra, Dirnaseer Road	100	-	2	Split Pipe
60.	19/11	-	-	Weethalle, Lawrences Lane	80	-	10	Split Pipe
61.	22/11	-	-	Tallimba, Bena Street	150	-	-	-
62.	24/11	22:25	0:30	Binya, Burley Griffin Way	100	-	260	Split Pipe
63.	25/11	9:00	11:00	Cootamundra, Temora Road	375	-	2	Hole In Pipe
64.	26/11	13:30	19:30	Marrar, Marrarvale Road	80	10	3	Split Pipe

## **Complaints**

### Water Quality

#### Dirty Water

02/10/2013	Elizabeth Street Junee
03/10/2013	Lillian Street Junee
10/10/2013	Byron Street Temora
11/10/2013	Learys Lane Coolamon
11/10/2013	Menangle Street Ganmain
14/10/2013	Main Street West Wyalong
15/10/2013	Menangle Street Ganmain
21/10/2013	Brown Street West Wyalong
30/10/2013	Airport Street Temora
4/11/2013	Maxwell Street Ariah Park
8/11/2013	Redmond Street Ardlethan
8/11/2013	Operator Street West Wyalong
8/11/2013	Waterworks Rd Junee
8/11/2013	Gladstone and Monash Streets West Wyalong
20/11/2013	Warre Warrell Lane Sebastopol
20/11/2013	Patterson Lane Coolamon
28/11/2013	Cowabbbie Street Coolamon
29/11/2013	Lord Street Junee

A total of 157 service difficulty and fault reports were received for October/November

## **Construction & Major Maintenance**

The following significant works were undertaken in October/November 2013

- **Northern Area Meter replacement**
  - Rural meter replacement - 508 meters replaced. Completed.
  - Temora – 1070 of 1598 meters replaced.
  - Ariah Park – 126 meters replaced. Completed.
  - Ardlethan – 197 meters replaced. Completed.
  - Barellan – 183 of 302 meters replaced.
  - Barmedman – 120 meters replaced. Completed
  - Ungarie – 0 of 163 meters replaced.
  - Weethalle – 0 of 62 meter replaced.
  - Tallimba – 0 of 28 meters replaced.



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West Wyalong –1255 of 1268 meters replaced.

Northern Area Meter replacement Total - 3459 of 4372 meters replaced.

- **Southern Area Meter replacement**

Rural meter replacement - 463 meters replaced. Completed.

Junee - 1260 of 1272 meters replaced.

Bethungra - 45 meters replaced. Completed.

Wallendbeen - 76 meters replaced. Completed.

Stockinbingal –123 meters replaced. Completed.

Illabo – 33 meters replaced. Completed.

Coolamon – 562 of 577 meters replaced.

Marrar – 46 meters replaced. Completed.

Ganmain – 245 of 250 meters replaced.

Grong Grong – 76 of 78 meters replaced.

Matong – 41 of 45 meters replaced.

Old Junee –41 meters replaced. Completed.

Wantabadgery –22 meters replaced. Completed.

Southern Area Meter replacement Total – 3033 of 3071 meters replaced.

- Completed Main extension at Qube Logistics Harefield Road
- Swabbed Junee to Junee Reefs
- Cleaned Tenandra Reservoir
- Flushed Matong
- Flushed Grong Grong
- Flushed Coolamon
- Flushed Ganmain
- Cleaned clarifiers at Jugiong Filtration Plant
- Rural meter reading Southern Area
- Coolamon mains upgrade – Wade Street, Stage 1 - 50% complete
- 3 new rural services Junee Area
- 3 New town services – 2 Coolamon, 1 Junee
- Coolamon mains upgrade – Wade Street, Stage 2 completed
- Servicing of ACV and PRV within the scheme
- Vehicles/Plant change overs, repairs, services and general maintenance
- Summer maintenance. Changing oils and grease in all GWCC pumps
- Changing flocculator bearings, adjusting scraper and clearing lube lines
- Repair burst PVC pipework in poly room at Jugiong Filtration Plant

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- Fabricate stainless steel high to low pressure adapting spool pieces (80mm) for Jindalee feedlot offtake
- Fabricate stainless steel high to low pressure adapting spool pieces (200mm to 100mm) for Cootamundra No.2 offtake
- Repair burst control line on ACV at Tower Street Reservoir Wyalong
- Welded joint failure on 375mm steel main Temora Road Cootamundra
- Repairs to leaking philmac PRV on fluoride plant Oura
- Repairs to auto valve – opening to incorrect percentage at Barellan low level reservoir

**Recommendation**

Recommendation made was adopted.

**9.2.2 CAPITAL WORKS PROGRESS REPORT (G35201005)**

**13/133 RESOLVED** on the motion of Crs Clinton and McCann that the report detailing the progress of Council's Capital Works Program as at 30 November 2013 be received and noted.

**Report prepared by Manager Finance & Administration**

This report is presented for information on the progress of Council's Capital Works Program as at 30 November 2013:

Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Expend to 30/06/13 (\$)	2013/14 Budget (\$)	YTD Expend (\$)	Total Expend to Date (\$)	Comment
<b>New System Infrastructure Assets</b>									
Site / Easement Acquisition	Opportunistic budget per year	1/07/13	30/06/14	70,000	0	70,000	11,131	11,131	In progress
Electrical Office Demountable	Temora Office	1/07/13	30/06/14	35,000	0	35,000	0	0	Not yet commenced
Mains Extension	Opportunistic budget per year	1/07/13	30/06/14	50,000	0	50,000	7,629	7,629	Dan Curtis Ln, Coolamon
Additional Storage	Junee	1/07/11	30/06/14	2,500,000	100,963	2,400,000	1,101,006	1,201,969	In progress
<b>Infrastructure Asset Renewals</b>									
Depot Reconfiguration	Temora Works Depot	1/07/13	30/06/14	500,000	0	500,000	0	0	Budget to be reassigned to Research Centre set-up
Bore Construction	Oura Bores	1/07/10	30/06/14	1,185,000	23,491	1,135,000	33,311	56,802	Preliminaries in progress. Report in BP for awarding contract

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Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Expend to 30/06/13 (\$)	2013/14 Budget (\$)	YTD Expend (\$)	Total Expend to Date (\$)	Comment
Major Electrical Upgrade	Jugiong No.1 Pump Station	1/07/09	31/10/13	2,130,000	1,361,243	129,100	131,489	1,492,732	Completed.
Regrade & Seal Road, Fencing	Jugiong Treatment Plant	1/07/12	31/10/13	99,000	69,912	29,000	34,591	104,503	Completed.
Replace Control System	Jugiong Filtration Plant	2/04/10	31/10/13	500,000	308,714	128,200	91,144	399,858	Completed - awaiting final claim from contractor.
Internal Painting & Fittings Replacement	Jugiong Filtration Plant	1/07/13	30/06/14	50,000	0	50,000	0	0	Not yet commenced
Mains Replacement	Coursing Park	1/05/13	30/08/13	140,000	92,993	47,000	27,422	120,415	Completed
Mains Replacement	Strathmores to McKenzies Ln	1/05/13	30/08/13	50,000	4,529	45,000	42,618	47,147	Completed
Mains Replacement	Pattersons Ln	1/06/13	30/08/13	27,000	435	27,000	26,746	27,181	Completed.
Mains Replacement	Olympic Way Cootamundra	1/07/13	30/06/14	40,000	0	40,000	0	0	Not yet commenced
Mains Replacement	Suttons Ln Cootamundra	1/07/13	30/06/14	80,000	0	80,000	0	0	Not yet commenced
Mains Replacement	Black Gate Rd Cootamundra	1/07/13	30/06/14	32,000	0	32,000	0	0	Not yet commenced
Mains Replacement	Cowabbie St Coolamon	1/07/13	30/06/14	58,500	0	58,500	0	0	Not yet commenced
Mains Replacement	Loughnan St Coolamon	1/07/13	30/06/14	45,500	0	45,500	811	811	In progress
Mains Replacement	Wade St (1) Coolamon	1/07/13	30/06/14	26,000	0	26,000	39,046	39,046	In progress - an additional 120m added to job
Mains Replacement	Wade St (2) Coolamon	1/07/13	30/06/14	26,000	0	26,000	28,207	28,207	Completed
Mains Replacement	Stinson St Coolamon	1/07/13	30/06/14	33,800	0	33,800	0	0	Not yet commenced
Mains Replacement	Mann St Coolamon	1/07/13	30/06/14	26,000	0	26,000	0	0	Not yet commenced
Mains Replacement	Deepwater Rd Matong	1/07/13	30/06/14	26,000	0	26,000	0	0	Not yet commenced
Mains Replacement	Grong Grong Rd Matong	1/07/13	30/06/14	19,500	0	19,500	0	0	Not yet commenced
Mains Replacement	Waterview St Ganmain	1/07/13	30/06/14	26,000	0	26,000	0	0	Not yet commenced
Pumps Major Maintenance Program	Throughout Distribution Area	1/07/13	30/06/14	221,000	0	221,000	60,795	60,795	In progress
Pumps Replacements (2)	Mt Daylight	1/07/13	30/06/14	50,000	0	50,000	1,625	1,625	In progress
Pump Stations Chlorine Scales		1/07/13	30/06/14	0	0	0	7,347	7,347	Completed.

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Pump Stn Valve Replacement Program	Mt Daylight	1/07/13	30/06/14	20,000	0	20,000	0	0	Not yet commenced
Replacement, Augmentation, Improvement	Jugiong Pump Stations	1/07/13	30/06/14	200,000	0	200,000	0	0	Not yet commenced
High Voltage Customer Agreement Upgrade	Jugiong Pump Stations	1/07/13	30/06/14	80,000	0	80,000	0	0	Not yet commenced
Air-conditioning	Jugiong Pump Stations	1/07/13	30/06/14	3,000	0	3,000	0	0	Not yet commenced
Power Factor Correction	Oura Pump Stations	1/07/13	30/06/14	90,000	0	90,000	0	0	Not yet commenced
Mains Isolation Valve	Oura Pump Stations	1/07/11	31/12/13	20,000	7,154	13,000	0	7,154	In progress
Electronic Actuator	Oura Pump Stations	1/07/13	30/06/14	20,000	0	20,000	0	0	Not yet commenced
Air-conditioning	Oura Pump Stations	1/07/13	30/06/14	11,000	0	11,000	0	0	Not yet commenced
Electrical Panel Upgrade	Garoolgan Pump Station	1/07/13	30/06/14	38,000	0	38,000	0	0	Not yet commenced
Air-conditioning	Ariah Park Pump Station	1/07/13	30/06/14	4,000	0	4,000	0	0	Not yet commenced
Electrical Spares	Pump Stations	1/07/13	30/06/14	36,500	0	36,500	0	0	Not yet commenced
Reservoir Rehabilitation	Barellan Reservoir	1/07/12	31/10/13	250,000	209,073	41,000	40,349	249,422	Completed
Water Meter Replacement Program	Throughout Distribution Area	1/07/13	30/06/16	2,140,000	65,423	810,000	600,430	665,853	In progress

### Recommendation

Recommendation made was adopted.

### 9.3 OTHER REPORTS

#### 9.3.1 NATIONAL PERFORMANCE REPORTING AUDIT (G95906010)

**13/134 RESOLVED** on the motion of Crs Palmer and Morris that the report on the audit of Council's National Performance Report for 2012/13 be received and noted.

#### Report prepared by Senior Revenue Officer

Council, as a NSW Non-Major Urban Water Utility (NMU), is required to report annually on pricing and service quality. National Performance Reports (NPR) provide a comparison of water utility performance over time and between utilities.

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In order to ensure a transparent and consistent approach, an independent audit is required to be undertaken every three years. The audit is required to focus on the effectiveness of processes and systems used to ensure compliance with the quality standards, including:

- Process compliance - effectiveness of systems and procedures in place throughout the audit period, including the adequacy of internal controls.
- Outcome compliance - actual performance result against quality standards prescribed.
- Integrity of performance reporting - completeness and accuracy.

Council was required to have its 2012/13 data audited. GHD was engaged to undertake the audit after consultation with the NSW Office of Water (NOW).

The Executive Summary from GHD's audit report is attached. The full report is available on request.

Briefly, non-compliant indicators were limited to the lack of a system to allow reliable tracking of calls answered by an operator within 30 seconds; and the accuracy requirements to calculate water losses from leakage through a drop test or waste metering.

Both issues are considered of minor consequence. The reliable tracking of calls to meet the standard is impractical and calculating water losses through reservoir drop tests is not feasible given Council's extensive reservoir network.

**Recommendation**

Recommendation made was adopted.

**9.3.2 WATER PRODUCTION UPDATE (G95809505)**

**13/135 RESOLVED** on the motion of Crs Morris and Palmer that the report detailing Council's year to date water production status as at 28 November 2013 be received and noted.

**Report prepared by Senior Revenue Officer**

This report is presented for information on Council's year to date water production status as at 28 November 2013.

The table below provides an analysis of water production to date, measured against the estimated production figures used to estimate water sales for the year.

The monitoring of these production figures provide an early indication as to how Council's sales are potentially tracking for the year, given that the bulk of actual sales figures are only available after quarterly meter reads.

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Source	Max Extraction (Ml)	Production Figures through November			
		Est Prod'n	Prod'n YTD	Variance	Percent
Jugiong	5,590	1,276	1,353	77	6.0%
Oura	6,000	1,246	1,377	131	10.5%
Other	1,222	266	300	34	12.7%
<b>Totals</b>	<b>12,812</b>	<b>2,788</b>	<b>3,030</b>	<b>242</b>	<b>8.7%</b>

The above shows a positive variance of 242Ml or 8.7% (production year-to-date verses estimate).

The attached graphs show water production comparatives between this year, last year and the estimate for Council's two main water sources, Jugiong and Oura.

**Recommendation**

Recommendation made was adopted.

**9.3.3 GWCC500 WILDLIFE CORRIDOR REPORT (G30608005)**

**13/136 RESOLVED** on the motion of Crs Clinton and Manchester that Council budget \$100,000 for the GWCC500 project as per previous Council meeting discussions.

*Mr Grant urged all Councillors to support the GWCC500 Project by talking to their respective General Managers regarding the request for Local Councils partnership.*

**Report prepared by the Business Enterprise Officer**

All schools in the region have been sent an invitation letter, flyer and GWCC overview document requesting expressions of interest for participation in the GWCC500 project. 27 schools registered an interest by closing date from all Shires within the region.

Local Councils have been contacted requesting partnership for the project and land suitable for revegetation by school children. Work is ongoing with the CMA, Local Councils and GWCC to allocate schools to corridor areas.

The CMA will be instrumental in negotiating planting on private property to provide offset to pipeline areas where plantings are not feasible.

**Recommendation**

Recommendation made was adopted.

**9.3.4 ACQUISITION OF JUGIONG HIGH VOLTAGE POWER LINE EASEMENT (G25406505)**

**13/137 RESOLVED** on the motion of Crs McGregor and Palmer that:

1. Council proceed with the acquisition of an easement for electricity for water supply purposes through Crown land at Jugiong through Lot 353 in DP 726208 as shown in DP 1187296 in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.

2. Council make an application to the Minister and the Governor for approval to acquire by compulsory process an easement for electricity for water supply purposes at Jugiong through Lot 353 in DP 726208 as shown in DP 1187296 as 'Easement for Electricity Purposes 20 Wide' for water supply purposes under section 186(1) of the *Local Government 1993*.
3. Compensation be paid in accordance with the valuation by the Valuer-General.
4. Existing easements be excepted from the acquisition.
5. Council authorise the execution of all necessary documentation by the Chairman and General Manager.

#### **Report prepared by Electrical Services Coordinator**

An easement is required for the electrical lines constructed over Crown property that service the Jugiong Water Treatment Plant and Pumping Station.

Council's property consultants are now managing the matter and require a resolution of Council to finalise the acquisition of the easement.

#### **Recommendation**

Recommendation made was adopted.

#### **9.3.5 REROC MEETING 11 DECEMBER 2013 (G45406005)**

- 13/138 RESOLVED** on the motion of Crs Clinton and Manchester that the board authorise the General Manager to progress application to change the constitution of REROC to allow GWCC full membership.

#### **Report prepared by the General Manager**

The December REROC meeting was held in Temora 10 December 2013, agenda attached.

The General Manager and Deputy Chairperson attended.

The General Manager requested that consideration of full membership of GWCC and RWCC be given allowing Harden, Young and Narrandera representation.

Cost would be approximately \$16K a year based on turnover.

This will require rewriting of REROC's constitution. The General Managers of GWCC and RWCC agreed to develop a submission to change the constitution.

#### **Recommendation**

Recommendation made was adopted.

#### **9.3.6 NEXT MEETING**

The next Ordinary Meeting of Council is scheduled to be held on Thursday 27 February 2014 at Council's Temora office commencing at 1.00pm.

#### **10. QUESTIONS AND STATEMENTS**

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In accordance with Section 3.15 of Council's Code of Meeting Practice:

1. A Councillor:
  - a) may, through the Chairperson, put a question to another Councillor, and
  - b) may, through the General Manager, put a question to a Council employee.
2. However, a Councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.
3. The Councillor must put every such question directly, succinctly and without argument.
4. The Chairperson must not permit discussion on any reply or refusal to reply to a question put to a Councillor or council employee under this clause.

*Cr Manchester asked that his best wishes be passed to staff and their families and wished his fellow Councillors the same.*

*Cr Palmer asked that should a pipeline upgrade be planned for Suttons Lane Cootamundra that the Cootamundra Shire Council be consulted with to ensure sufficient connections for potential future growth. Mr Grant committed to discuss with Goldenfields Engineering Officer Paul Goesch. Cr Manchester suggested that any upgrades should be in conjunction with Shire Councils.*

*Cr McGregor on behalf of the 12 schools in his region thanked Goldenfields for the yearly contribution to Student Awards, reporting that all the schools he visited were very grateful.*

*Cr McGregor thanked all staff and Councillors and wished everyone the best.*

*Cr Morris questioned if there was a cap on the amount of water to Barellan as a intensive livestock industry was looking into investing in the area and would need in the vicinity of 100MG. Information will be conveyed once investigated by GWCC staff.*

*Cr McCann praised staff professionalism, it is appreciated and he is proud to be involved with Goldenfields Water.*

*Cr Clinton expressed his pleasure at being involved with the School Student Awards.*

*Mr Grant thanked the board for their support.*

## **11. CLOSED SESSION – 11.20AM**

**13/139 RESOLVED** on the motion of Crs Palmer and McCann that council meet in closed session.

### **11.1 OURA NO. 2 BORE REPLACEMENT PROJECT (G10057047)**

**13/140 RESOLVED** on the motion of Crs Clinton and McGregor that Council accept the lowest price tender submitted by Paul Milne Drilling Pty Ltd for the installation of 610mm diameter, stainless steel lined bore for the total lump sum price of \$213,488 (ex GST).

*This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*



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*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

**11.2 PROCUREMENT POLICY (G40350505)**

**13/141 RESOLVED** on the motion of Crs Manchester and Morris that Council adopt the attached Procurement Policy.

*This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

**13/142 RESOLVED** on the motion of Crs Clinton and McCann that Council authorise the Chairperson and the General Manager to:

1. Purchase Lots 3 & 4 Section 35 DP 758957 and Lot B DP 306153 for the total sum of \$260,000.
2. Continue with negotiations to purchase Lots A DP 306153 and Lot 1 Section 35 DP 758957 including the sale/exchange of GWCC Temora Depot.

**OPEN SESSION 11.56AM**

**13/143 RESOLVED** on the motion of Crs Manchester and Palmer that Council revert back to open session and that the resolutions made in closed session be made public.

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There being no further business requiring the attention of the Council, the Meeting closed at 11.56am.

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