

The meeting commenced at 12.57pm.

**PRESENT**

Cr P Speirs (Chair), Cr A Clinton, Cr D McCann, Cr J McGregor, Cr C Manchester, Cr K Morris, Cr D Palmer and Cr P Templeton.

**ALSO IN ATTENDANCE**

Mr A Grant (General Manager), Mr T McClellan (Manager Finance and Administration), Mr C Perry (Manager Distribution & Construction) Mrs A Coleman (Executive Assistant).

**1. APOLOGIES**

Nil

**2. DECLARATION OF PECUNIARY INTERESTS**

No interests were declared at this time.

**3. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 22 AUGUST 2013**

**13/094 RESOLVED** on the motion of Crs McGregor and Clinton that the minutes of the meeting held on 22 August 2013 having been circulated and read by members be confirmed.

**4. BUSINESS ARISING FROM MINUTES**

Nil

**5. PUBLIC ACCESS**

Nil

**6. NOTICES OF MOTION / RESCISSION MOTIONS**

No Notices of Motion or Rescission Motions were received.

**7. ADMISSION OF LATE REPORTS**

**13/095 RESOLVED** on the motion of Crs Palmer and Manchester that Council consider the late reports of:

Barellan Reservoir Internal Coating

Data Acquisition Equipment – Field Trial

Young Terminal Storage Reservoir

Design and Supply of a Data Acquisition Network

**8. CHAIRPERSON'S MINUTE**

The chairperson did not submit a Chairpersons' minute to the meeting.

**9. GENERAL MANAGER'S REPORTS**

**9.0. ANNUAL CHAIR ELECTIONS (G40203005)**

*Cr Speirs vacated the chair in order for the General Manager to conduct the elections for the Chairperson and Deputy Chairperson.*

**9.01 ELECTION OF CHAIRPERSON**

*A duly signed nomination form for the position of Chairperson was received for Cr Speirs. There being no further nominations, Cr Speirs was declared elected as Chairperson for the period until the October 2014 meeting.*

**Report prepared by General Manager**

In accordance with section 391 of the Local Government Act (2001) the position of Chairperson becomes vacant at this meeting and an election is required to elect a person from within the members of the council to fill this position. The Chairperson holds office for one year.

The Local Government (General) Regulations 2005 clause 395, Schedule 8 provides the following:

- The General Manager (or person appointed by the General Manager) is the Returning Officer
- A Member of a county council may be nominated without notice for election as Chairperson of the county council
- The nomination is to be made in writing by two or more Members of the county council (one of whom may be the nominee)
- The nomination is not valid unless the nominee has indicated consent to the nomination in writing
- The nomination is to be delivered or sent to the Returning Officer
- The Returning Officer is to announce the names of the nominees at the county council meeting at which the election is to be held
- If only one member of the county council is nominated, that Member is elected
- If more than one Member is nominated, the county council is to resolve whether the election is to proceed by preferential ballot, by ordinary or by open voting
- The election is to be held at the county council meeting at which the county council resolves on the method of voting.

Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

**Recommendation**

That nomination for the position of Chairperson is called and that if necessary, voting be by ordinary ballot.

**9.02 ELECTION OF DEPUTY CHAIRPERSON (G40203005)**

*A duly signed nomination form for the position of Deputy Chairperson was received for Cr Manchester. There being no further nominations, Cr Manchester was declared elected as Deputy Chairperson for the period until the October 2014 meeting.*

**Report prepared by General Manager**

The position of Deputy Chairperson is an optional position. The Deputy Chairperson may exercise any function of the Chairperson at the request of the Chairperson or if the Chairperson is prevented by illness, absence or otherwise, from exercising the function or if there is a casual vacancy in the office of Chairperson.

Council has traditionally elected such a person and the election procedures are the same as for the Chairperson.

Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

**Recommendation**

That nomination for the position of Deputy Chairperson is called and that if necessary, voting be by ordinary ballot. That the person with the most votes apart from the Chairperson and Deputy be called on when these are unavailable for engagements.

*Cr Speirs returned to chair the meeting.*

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**9.1 FINANCIAL REPORTS**

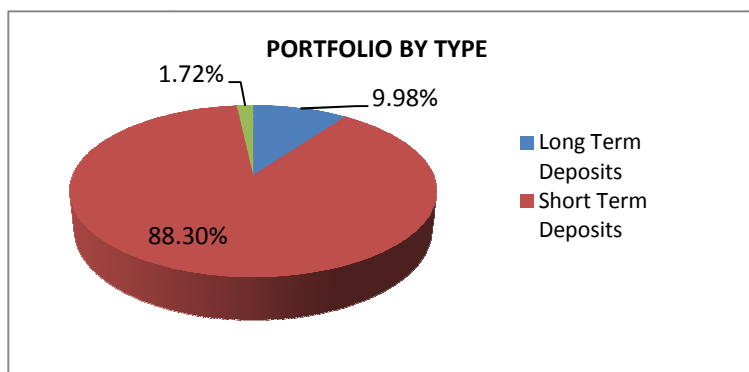
**9.1.1 COUNCIL INVESTMENTS (G35507005)**

**13/096 RESOLVED** on the motion of Crs Manchester and Palmer that the report detailing Council Investments at 30 September 2013 be received and noted.

**Report prepared by Manager Finance & Administration**

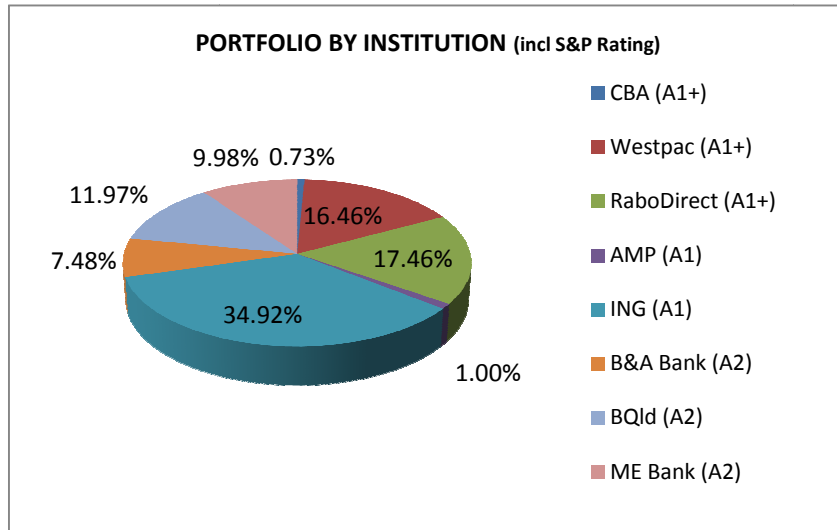
This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005. The following details Council Investments as at 30 September 2013:

	<b>Market Value (\$)</b>	<b>Term (days)</b>	<b>Rate</b>	<b>Maturity Date</b>	<b>% of Portfolio</b>
<b>Long Term Deposits</b>	<b>2,000,000.00</b>				<b>9.98%</b>
Westpac Coupon Select Deposit (5yr)	2,000,000.00	3m BBSW+1.3%	4.22%	27/10/15	9.98%
<b>Short Term Deposits (&lt;1 yr)</b>	<b>17,700,000.00</b>				<b>88.30%</b>
RaboBank Australia	1,500,000.00	182	4.50%	14/10/13	7.48%
Westpac Banking Corporation	1,300,000.00	189	4.27%	11/11/13	6.49%
Bank of Queensland	600,000.00	196	4.35%	25/11/13	2.99%
Bendigo & Adelaide Bank Ltd	1,500,000.00	196	4.10%	9/12/13	7.48%
ING Bank (Australia) Limited	1,000,000.00	223	4.19%	20/01/14	4.99%
RaboBank Australia	1,000,000.00	189	4.15%	3/02/14	4.99%
ING Bank (Australia) Limited	1,200,000.00	181	3.87%	3/02/14	5.99%
ING Bank (Australia) Limited	1,800,000.00	210	4.09%	17/02/14	8.98%
ING Bank (Australia) Limited	1,500,000.00	182	3.91%	3/03/14	7.48%
Members Equity Bank	900,000.00	280	4.23%	31/03/14	4.49%
Bank of Queensland	800,000.00	210	3.80%	14/04/14	3.99%
Members Equity Bank	500,000.00	224	3.73%	12/05/14	2.49%
Members Equity Bank	600,000.00	279	4.03%	12/05/14	2.99%
Bank of Queensland	1,000,000.00	281	3.95%	10/06/14	4.99%
ING Bank (Australia) Limited	1,500,000.00	365	3.97%	19/08/14	7.48%
RaboBank Australia	1,000,000.00	365	3.85%	30/09/14	4.99%
<b>Cash Deposits</b>	<b>345,774.43</b>				<b>1.72%</b>
Commonwealth Bank At Call A/c	70,000.00	At Call	2.45%	N/A	0.35%
AMP Bank At Call A/c	200,000.00	At Call	3.35%	N/A	1.00%
CBA Premium Business A/c	75,774.43	At Call	Various	N/A	0.38%
	<b>20,045,774.43</b>				<b>100.00%</b>



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**Movements within Bank account for the reporting period (\$)**

Cash Book balance as at 31 July 2013	83,844.84
Plus Deposits	
August	2,813,502.20
September	1,992,169.43
Less Payments	
August	2,699,806.82
September	2,145,262.40
 Cash Book balance as at 30 September 2013	 44,447.25
Less Outstanding Deposits	1,460.39
Plus Unpresented Cheques	32,787.57
 Bank balance as at 30 September 2013	 75,774.43

It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order - dated 12 January 2011; and
- Council's Investment Policy (adopted 28/4/2011).

**Recommendation**

That the report detailing Council Investments at 30 September 2013 be received and noted.

### **9.1.2 OUTSTANDING WATER DEBTORS (G35307005)**

**13/097 RESOLVED** on the motion of Crs McGregor and Templeton that the report detailing Council's outstanding water debtors as at 30 September 2013 be received and noted.

#### **Report prepared by Manager Finance & Administration**

This report is presented for information on Council's outstanding water debtors as at 30 September 2013:

<b>\$'s</b>	<b>Arrears</b>	<b>Interest</b>	<b>Current</b>	<b>Total</b>
Access Charges	176,324.10	11,905.91	797,761.97	985,991.98
Consumption Charges	410,714.95	29,227.91	1,296,182.64	1,736,125.50
Deferred Headworks	260,894.50	0.00	12,600.00	273,494.50
<b>Sub-Totals</b>	<b>847,933.55</b>	<b>41,133.82</b>	<b>2,106,544.61</b>	<b>2,995,611.98</b>
Less Overpayments Received				-112,655.92
<b>Total Outstanding</b>				<b>2,882,956.06</b>
Less Bulk Council Accounts Outstanding				-537,444.81
Less Headworks Accounts Outstanding				-264,706.74
<b>Total Outstanding from Retail Customers</b>				<b>2,080,804.51</b>

It should be noted that these figures include the latest retail accounts issued, with the payment due date being 23 October 2013.

#### **Recommendation**

That the report detailing Council's outstanding water debtors as at 30 September 2013 be received and noted.

### **9.1.4 QUARTERLY BUDGET REVIEW STATEMENT – SEPTEMBER 2013 (G35201005)**

**13/098 RESOLVED** on the motion of Crs Manchester and McGregor that the Quarterly Budget Review Statement for the period ended 30 September 2013 be received and noted with the variations to income and expenditure adopted as the revised Budget estimates for the year ended 30 June 2014.

It is noted that Cr Palmer requested a simplistic overview be considered for inclusion in the report.

#### **Report prepared by Manager Finance & Administration**

This report is presented to Council to revise estimates of income and expenditure in accordance with clause 203 of the Local Government (General) Regulation 2005. The review is for the quarter ending 30 September 2013 and is attached for Council's consideration.

The report is provided in the format prescribed by the Division of Local Government (DLG). A separate Investments Report has been maintained in its existing format to compliment the

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Cash and Investments Budget Review Statement contained in the QBRs suite of statements.

The budget review statement is provided in two formats. The first being by type and reflective of how the end of year Income Statement is reported. The second being by activity as Special Schedule 3 is reported in the Financial Statements.

Council's original budgeted Operating Result before Capital Items forecast a surplus of \$149,000. The September QBR, as presented, reflects an increase of \$1,703,000, resulting in a budgeted surplus result of \$1,852,000. The major components of the reviewed surplus are the adjustments to water usage estimates and depreciation.

The usage review is based on the expected impact the water meter replacement program will have on recorded usage and the anticipation of similar usage patterns for water customers to last year. The depreciation estimate reflects the water mains revaluations carried out late last year. Notes detailing September QBR variations to the operating result are listed on page 5 of the review statement.

Councillors will note the approved changes to the Capital Budget Review Statement of \$381,000. These are the carried forward capital works from last year's budget (\$846k) plus budgets allocated to the data network roll-out (\$230k) less adjustments to the capital works program including the Garoolgan mains replacement job that was completed in 2012/13 (\$80k), the double up of costing for mains replacement at Oura no.2 bore (\$525k), the removal of mains replacement jobs at Douglas St Coolamon (\$12k), Methul St Coolamon (\$26k), Yanko St Matong (\$39k) and Gladstone Ln Wyalong (\$13k). Notes detailing September QBR variations to the capital budget are listed on page 7 of the review statement.

Please refer to the attached statements for the specific financial details.

**Recommendation**

Recommendation made was adopted.

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**9.2 WORKS REPORTS**

**9.2.1 AUGUST/SEPTEMBER 2013 (G95507005)**

**13/099 RESOLVED** on the motion of Crs Clinton and McCann that the Works Report for August and September be received and noted.

**Report prepared by Manager Distribution & Construction**

**Water Losses & Mains Repairs**

NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
17	1/8	-	-	Naradhan, Monia Gap Road	80	-	100	Split Pipe
18	7/8	11:00	12:00	Coolamon, Chamberlains Lane	80	4	5	Split Pipe
19	9/8	-	-	Marrar, Strathmore Lane	80	-	100	Split Pipe
20	21/8	11:00	13:00	Marrar, Marrarvale Road	80	10	100	Split Pipe
21	21/8	-	-	Ariah Park, Bectric Hall Road	80	-	5	Hole In Pipe
22	21/8	10:30	12:30	Wyalong, Gilbert Street	100	7	100	Split Pipe
23	2/9	16:30	17:00	Marrar, Marrarvale Road	80	10	1	Split Pipe
24	2/9	-	-	Illabo, Storeys Lane	150	-	150	Split Pipe
25	6/9	-	-	Naradhan, Monia Gap Road	80	-	5	Hole In Pipe
26	10/9	11:30	13:00	Marrar, Marrarvale Road	80	10	1	Other
27	10/9	15:00	17:00	Temora, Combaning Road	100	18	10	Joint Failure
28	14/9	-	-	Naradhan, Monia Gap Road	80	-	20	Hole In Pipe
29	14/9	-	-	Naradhan, Monia Gap Road	80	-	30	Hole In Pipe
30	16/9	9:00	11:00	Temora, Warre Warral Lane	150	14	5	Joint Failure
31	17/9	10:00	13:00	Cootamundra, Olympic Hwy	100	-	6	Split Pipe
32	20/9	7:00	11:00	Coolamon, Bredins Lane	100	7	2	Split Pipe
33	20/9	-	-	Weethalle, Jansens Lane	80	-	5	Hole In Pipe
34	24/9	-	-	Ungarie, Lake Road	150	-	2	Other
35	25/9	7:30	9:30	Cootamundra, Stockinbingal Road	375	-	1	Joint Failure
36	25/9	10:00	12:00	Cootamundra, Stockinbingal Road	375	-	3	Joint Failure



## Complaints

### Water Quality

#### Dirty Water

05/08/2013	Temora Rd Reefton
08/08/2013	Junee Bakery
09/08/2013	27a Commins Street Junee
21/08/2013	74 Main Street Junee
21/08/2013	6 James Street Temora
27/08/2013	159 Victoria Street Temora
28/08/2013	13 Loughnan Street Coolamon
03/09/2013	39 Stinson Street Coolamon
17/09/2013	76 Gundagai Rd Junee
30/09/2013	20 Joffre Street Temora

A total of 82 service difficulty and fault reports were received for August/September.

## Construction & Major Maintenance

The following significant works were undertaken in August/September 2013

- **Northern Area Meter replacement**  
Rural meter replacement - 508 meters replaced. Complete  
Temora – 81 of 1598 meters replaced  
Ariah Park – 126 meters replaced. Complete  
Ardlethan – 197 meters replaced. Complete  
Barellan – 183 of 302 meters replaced. Complete  
Barmedman – 120 meters replaced. Complete  
Ungarie – 163 meters replaced. Complete  
Weethalle – 62 meter replaced. Complete  
Tallimba – 28 meters replaced. Complete  
West Wyalong – 712 of 1268 meters replaced  
Northern Area Meter replacement Total - 1927 of 4372 meters replaced
- **Southern Area Meter replacement**  
Rural meter replacement - 463 meters replaced. Complete  
Junee - 1246 of 1272 meters replaced  
Bethungra - 45 meters replaced. Complete  
Wallendbeen - 76 meters replaced. Complete

Stockinbingal – 110 of 123 meters replaced

Illabo – 33 meters replaced. Complete

Coolamon – 60 of 577 meters replaced. Complete

Marrar – 0 of 44 meters replaced

Ganmain – 0 of 250 meters replaced

Grong Grong – 0 of 78 meters replaced

Matong – 0 of 45 meters replaced

Old Junee – 0 of 41 meters replaced

Wantabadgery – 0 of 22 meters replaced.

Southern Area Meter replacement Total - 2033 of 3110 meters replaced

- Meter reading completed
- Installed new hydrant tee for the Junee swabbing
- Cleaned Ganmain reservoirs 1,2,3 & 4
- Swabbed bore header mains Oura
- Clean collection tank Oura
- Swab main Oura to Junee
- Junee reticulation swabbing completed
- Cleaned Brobenah reservoirs one and two
- Cleaned Binya Reservoir
- Cleaned Garoolgan reservoir
- Service ACV and PRV and repairs within the scheme
- Vehicle change overs
- Serviced Hannon No.2 pump and motor
- Completed service on No.1 pump at Jugiong No.2 pump station
- Jugiong No.2 pump removed for service
- Ganmain No.2 pump and motor removed for service
- Jugiong No.2 station – replaced seals in reflux valve
- Garoolgan No.2 pump removed motor and pump for service
- Prunvale No.2 pump reinstalled after complete overhaul
- Jugiong No.2 back wash pump – replaced bearing in head and fitted new motor
- Bird proofing and repairs to hatches on reservoirs over the scheme

### **Recommendation**

Recommendation made was adopted.

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**9.2.2 CAPITAL WORKS PROGRESS REPORT (G35201005)**

**13/100 RESOLVED** on the motion of Crs Clinton and Palmer that the report detailing the progress of Council's Capital Works Program as at 30 September 2013 be received and noted.

**Report prepared by Manager Finance & Administration**

This report is presented for information on the progress of Council's Capital Works Program as at 30 September 2013:

Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Expend to 30/06/13 (\$)	2013/14 Budget (\$)	YTD Expend (\$)	Total Expend to Date (\$)	Comment
<b>New System Infrastructure Assets</b>									
Site / Easement Acquisition	Opportunistic budget per year	1/07/13	30/06/17	70,000	0	70,000	19,641	19,641	\$50k added to vote from operations budget.
Electrical Office Demountable	Temora Office	1/07/13	30/06/14	25,000	0	35,000	0	0	Not yet commenced
Mains Extension	Opportunistic budget per year	1/07/13	30/06/17	50,000	0	50,000	N/A	N/A	On-going
Additional Storage	Junee	1/07/11	30/06/14	2,500,000	100,963	2,400,000	565,882	666,845	In progress
<b>Infrastructure Asset Renewals</b>									
Depot Reconfiguration	Temora Works Depot	1/07/13	30/06/14	500,000	0	500,000	0	0	Budget to be reassigned to Research Centre set-up
Bore Construction	Oura Bores	1/07/10	30/06/14	1,185,000	23,491	1,135,000	4,326	27,817	Land matters completed.
Major Electrical Upgrade	Jugiong No.1 Pump Station	1/07/09	31/10/13	2,130,000	1,361,243	129,100	131,489	1,492,732	Completed.
Regrade & Seal Road, Fencing	Jugiong Treatment Plant	1/07/12	31/10/13	99,000	69,912	29,000	10,137	80,049	In progress - seal to be completed
Replace Control System	Jugiong Filtration Plant	2/04/10	31/10/13	500,000	308,714	128,200	91,144	399,858	Completed - awaiting final claim from contractor.
Internal Painting & Fittings Replacement	Jugiong Filtration Plant	1/07/13	30/06/14	50,000	0	50,000	0	0	Not yet commenced
Mains Replacement	Coursing Park	1/05/13	30/08/13	140,000	92,993	47,000	12,462	105,455	Completed
Mains Replacement	Strathmores to McKenzies Ln	1/05/13	30/08/13	50,000	4,529	45,000	19,328	23,857	Completed
Mains Replacement	Pattersons Ln	1/06/13	30/08/13	27,000	435	27,000	26,422	26,857	Completed.
Mains Replacement	Olympic Way Cootamundra	1/07/13	30/06/14	40,000	0	40,000	0	0	Not yet commenced

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Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Expend to 30/06/13 (\$)	2013/14 Budget (\$)	YTD Expend (\$)	Total Expend to Date (\$)	Description
Mains Replacement	Suttons Ln Cootamundra	1/07/13	30/06/14	80,000	0	80,000	0	0	Not yet commenced
Mains Replacement	Black Gate Rd Cootamundra	1/07/13	30/06/14	32,000	0	32,000	0	0	Not yet commenced
Mains Replacement	Cowabbie St Coolamon	1/07/13	30/06/14	58,500	0	58,500	0	0	Not yet commenced
Mains Replacement	Loughnan St Coolamon	1/07/13	30/06/14	45,500	0	45,500	0	0	Not yet commenced
Mains Replacement	Wade St (1) Coolamon	1/07/13	30/06/14	26,000	0	26,000	0	0	Not yet commenced
Mains Replacement	Wade St (2) Coolamon	1/07/13	30/06/14	26,000	0	26,000	5,925	5,925	In progress
Mains Replacement	Stinson St Coolamon	1/07/13	30/06/14	33,800	0	33,800	0	0	Not yet commenced
Mains Replacement	Mann St Coolamon	1/07/13	30/06/14	26,000	0	26,000	0	0	Not yet commenced
Mains Replacement	Deepwater Rd Matong	1/07/13	30/06/14	26,000	0	26,000	0	0	Not yet commenced
Mains Replacement	Grong Grong Rd Matong	1/07/13	30/06/14	19,500	0	19,500	0	0	Not yet commenced
Mains Replacement	Waterview St Ganmain	1/07/13	30/06/14	26,000	0	26,000	0	0	Not yet commenced
Pumps Major Maintenance Program	Throughout Distribution Area	1/07/13	30/06/14	221,000	0	221,000	60,795	60,795	In progress
Pumps Replacements (2)	Mt Daylight	1/07/13	30/06/14	50,000	0	50,000	1,625	1,625	In progress
Pump Stations Chlorine Scales		1/07/13	30/06/14	0	0	0	7,347	7,347	Completed.
Pump Stn Valve Replacement Program	Mt Daylight	1/07/13	30/06/14	20,000	0	20,000	0	0	Not yet commenced
Replacement, Augmentation, Improvement	Jugiong Pump Stations	1/07/13	30/06/14	200,000	0	200,000	0	0	Not yet commenced
High Voltage Customer Agreement Upgrade	Jugiong Pump Stations	1/07/13	30/06/14	80,000	0	80,000	0	0	Not yet commenced
Air-conditioning	Jugiong Pump Stations	1/07/13	30/06/14	3,000	0	3,000	0	0	Not yet commenced
Power Factor Correction	Oura Pump Stations	1/07/13	30/06/14	90,000	0	90,000	0	0	Not yet commenced
Mains Isolation Valve	Oura Pump Stations	1/07/11	31/12/13	20,000	7,154	13,000	0	7,154	In progress
Electronic Actuator	Oura Pump Stations	1/07/13	30/06/14	20,000	0	20,000	0	0	Not yet commenced
Air-conditioning	Oura Pump Stations	1/07/13	30/06/14	11,000	0	11,000	0	0	Not yet commenced

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Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Expend to 30/06/13 (\$)	2013/14 Budget (\$)	YTD Expend (\$)	Total Expend to Date (\$)	Description
Electrical Panel Upgrade	Garoolgan Pump Station	1/07/13	30/06/14	38,000	0	38,000	0	0	Not yet commenced
Air-conditioning	Ariah Park Pump Station	1/07/13	30/06/14	4,000	0	4,000	0	0	Not yet commenced
Electrical Spares	Pump Stations	1/07/13	30/06/14	36,500	0	36,500	0	0	Not yet commenced
Reservoir Rehabilitation	Barellan Reservoir	1/07/12	31/10/13	250,000	209,073	41,000	0	209,073	Finalisation postponed until channel water available.
Water Meter Replacement Program	Throughout Distribution Area	1/07/13	30/06/16	2,140,000	65,423	810,000	304,538	369,961	In progress

### Recommendation

Recommendation made was adopted.

### 9.3 OTHER REPORTS

#### 9.3.1 LOCAL GOVERNMENT REVIEW (G45407005)

**13/101 RESOLVED** on the motion of Crs McCann and Manchester that the board discuss potential effect on GWCC from any proposed regional resource sharing and willingness to participate in any mooted changes.

#### Report prepared by the General Manager

##### Meeting With Professor Sansom 23 September 2013

A meeting was held with Professor Sansom and the REROC Executive.

The General Manager represented GWCC.

Feedback on the likely outcomes of the review process was stated as follows.

- 1) The review panel had changed their position substantially
- 2) Goldenfields would not be amalgamated
- 3) Regional resource sharing would be a focus

The General Manager was restricted to making these statements about the panel's intent.

Members of the executive expressed the desire to be first cab off the rank for any new reorganisation. The General Manager expressed his concerns that whilst GWCC is keen to cooperate on regional resource sharing any changes would have to be approved by the GWCC Board and REROC members.

**Recommendation**

Recommendation made was adopted.

**9.3.2 LOCAL GOVERNMENT NSW CONFERENCE 1-3 OCTOBER (G05055010)**

**13/102 RESOLVED** on the motion of Crs Manchester and Clinton that Council accept the report on the conference and remain an associate member.

**Report prepared by the General Manager**

The Chairman, General Manager and Cr Clinton attended on Goldenfields behalf.

The highlight was Goldenfields Special Mention in the AR Bluett Memorial Award presentation. GWCC was placed in the category with the larger councils and consequently the result is a considerable achievement.

Chris Manchester was elected Regional/Rural Director and Cr Paul Braybrooks from Cootamundra elected Treasurer.

Running of the conference was not optimum. There were many interjections and much pointless discussion.

The members were not able to agree on standard process for running meetings, or on how to assess if a quorum was present. When an electronic vote was finally called the meeting was some 50 + votes short of a quorum.

This vote also illustrated the dominance of country/regional councils on the second day, the others having departed.

A speech was given by Graham Sansom on Local Government Review. See Attachment 9.3.2.

**Recommendation**

Council accept the report on the conference and discuss the likely effects on GWCC from the one association and what is the appropriate category of membership.

**9.3.3 INCIDENT REPORT AND SAFETY AUDITS**

**13/103 RESOLVED** on the motion of Crs Manchester and Templeton that:

1. All relevant staff will be given inductions on all new items of plant
2. Council recommends the purchase of new chairs for the depots and the purchase of new traffic signs for the sign trailers. The current signage is out of date and does not comply with RMS Legislation.

It is noted that the General Manager will specify upon purchase the need for a demonstration of equipment by the supplier to relevant staff upon delivery.

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**Report prepared by Risk Management & Training Co-ordinator**

Incident

An incident occurred on the 19<sup>th</sup> September involving one of the newly purchased Takeuchi 1.5t excavator's where an employee, who was not familiar with this item of plant, was excavating a trench when the machine slipped sideways into the excavation. No person or property sustained injury or damage and no damage was sustained to the excavator.

Safety Audit

Safety Audits conducted on all Depots, Workshops, Pump Stations, Water Treatment facilities & Chlorination Units.

**Recommendation**

Recommendation made was adopted.

**9.3.4 WATER PRODUCTION UPDATE (G95809505)**

**13/104 RESOLVED** on the motion of Crs Templeton and Morris that the report detailing Council's year to date water production status as at 27 September 2013 be received and noted.

**Report prepared by Senior Revenue Officer**

This report is presented for information on Council's year to date water production status as at 27 September 2013.

The table below provides an analysis of water production to date, measured against the estimated production figures used to estimate water sales for the year.

The monitoring of these production figures provide an early indication as to how Council's sales are potentially tracking for the year, given that the bulk of actual sales figures are only available after quarterly meter reads.

Source	Max Extraction (Ml)	Production Figures through September				
		Prod'n LTD Ave	Est Prod'n	Prod'n YTD	Variance	Percent
Jugiong	5,590	735	662	698	36	5.4%
Oura	6,000	669	615	682	67	10.8%
Mt Arthur	762	73	71	71	0	0.0%
Mt Daylight	295	36	32	43	11	31.7%
Hylands Bridge	165	18	13	13	0	0.0%
<b>Totals</b>	<b>12,812</b>	<b>1,531</b>	<b>1,393</b>	<b>1,507</b>	<b>114</b>	<b>8.0%</b>

The above comparison uses estimated production and presents a brighter result than if the year to date production is compared to 2012/13. These show Jugiong and Oura 3.5% increases and Mt Arthur 4.5% higher than last year.

Water Sales are also providing good indicators with quarterly retail sales up 6.5% and bulk water sales up 2.75%.

**Recommendation**

Recommendation made was adopted.

### **9.3.5 FUNDING APPLICATIONS SUBMITTED**

**13/105 RESOLVED** on the motion of Crs Manchester and Templeton that Council endorse these funding applications to assist with projects.

#### **Report Prepared by Business Enterprise Officer**

1. An application for funding has been submitted as part of the Caring for Our Country - Innovation Grants for \$1,471,000 to assist with the Goldenfields Water 22,000 sq km data acquisition and on farm management network development.
2. An application for funding has been submitted to the Foundation for National Parks & Wildlife to assist with the GWCC500. The Foundation has offered amounts up to \$15,000 and if secured, funds will be used for promotion of corridor revegetation benefits and GWCC500 educational material for schools.
3. An application for funding has been submitted to the NSW Department of Primary Industries for \$37,200 to assist with the rehabilitating the riparian area at the Jugiong Water Treatment Plant. Support has been received from the Murrumbidgee CMA and the Jugiong Recreational Fishing Club.
4. \$100,000 will be applied for from the NSW Environmental Trust to assist with the development of the GWCC500 corridor. The application is supported by the Murrumbidgee and Lachlan CMA's and will be submitted prior to 31<sup>st</sup> October 2013.

#### **Recommendation**

Recommendation made was adopted.

### **9.3.6 COUNCIL MEETING DATES 2013/14 (G40203005)**

**13/106 RESOLVED** on the motion of Crs Clinton and Manchester that Council set the following meeting schedule for the ensuing twelve months:

Friday 20 December 2013, commencing at 10am  
Thursday 27 February 2014, commencing at 1pm  
Thursday 24 April 2014, commencing at 1pm  
Thursday 26 June 2014, commencing at 1pm  
Thursday 28 August 2014, commencing at 1pm  
Thursday 23 October 2014, commencing at 1pm

#### **Report prepared by General Manager**

Council has traditionally met on the fourth Thursday of every second "even" month, except for its December meeting which is moved to the preceding Friday to incorporate an end-of-year Christmas function with the staff following the meeting.

By reviewing the meeting schedule for the ensuing twelve months at the October meeting each year, a new Council and / or a new Chairman can revise the meeting schedule after the annual Chair elections have been held.



In order to allow advance public notification of Council meeting dates for the next twelve months, the following program is put forward for consideration:

Friday 20 December 2013, commencing at 10am  
Thursday 27 February 2014, commencing at 1pm  
Thursday 24 April 2014, commencing at 1pm  
Thursday 26 June 2014, commencing at 1pm  
Thursday 28 August 2014, commencing at 1pm  
Thursday 23 October 2014, commencing at 1pm

### **Recommendation**

Recommendation made was adopted.

### **9.3.7 PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO COUNCILLORS POLICY (CP:022) (G40350505)**

**13/107 RESOLVED** on the motion of Crs Manchester and Templeton that Council adopt the draft Payment of Expenses and Provision of Facilities to Councillors Policy (CP:022), as presented.

#### **Report prepared by Manager Finance & Administration**

Council's draft expenses and facilities policy has been out on public exhibition and is now re-presented to Council for adoption.

No submissions were received.

### **Recommendation**

Recommendation made was adopted.

### **9.3.8 PECUNIARY INTEREST RETURNS (G40203005)**

**13/108 RESOLVED** on the motion of Crs Palmer and Clinton that Council note the report and the tabling of the Pecuniary Interest returns for the year ended 30 June 2013.

#### **Report prepared by Manager Finance & Administration**

Under section 450A of the Local Government Act 1993 and the Local Government (General) Regulation 2005, councillors and designated persons (staff) must provide a declaration of pecuniary interest as contained in the prescribed form. These returns must be completed and lodged with the General Manager within three (3) months after becoming a councillor or designated person, or alternatively a councillor or designated person holding that position at 30 June is required to lodge their pecuniary interest return with the General Manager by 30 September each year.

Returns must be tabled at the first meeting held after the required lodgement date.

The lodgement of all required pecuniary interest returns from councillors and designated staff for the year 1 July 2012 to 30 June 2013 has occurred, thereby meeting the legislative requirements.

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In accordance with the Local Government Act 1993, these returns are now tabled before Council as public documents.

Councillors and staff are reminded that it is imperative their honesty and transparency is maintained at all times. A pecuniary interest return may be lodged at any time during the year should circumstances deem it necessary.

**Recommendation**

Recommendation made was adopted.

**9.3.9 NEXT MEETING**

**13/109 RESOLVED** on the motion of Crs Clinton and Templeton that the next Ordinary Meeting of Council will be held on Friday 20 December 2013 at Councils Temora office commencing at 10.00am.

**9.3.10 DECEMBER COUNCIL MEETING / CHRISTMAS FUNCTION (G70506005)**

**13/110 RESOLVED** on the motion of Crs Palmer and Templeton that Council:

1. Host a Christmas Function after its December meeting to which Councillors, staff and their respective partners are invited.
2. Assist with transportation for employees based outside Temora.
3. Allocate \$3,000 for the function.

**Report prepared by Executive Assistant**

Council's December meeting has traditionally coincided with their hosting of a Christmas function for both Councillors and staff immediately after its conclusion.

The benefits of such an event include promoting corporate unity and acknowledging the efforts of staff over the preceding year.

**Recommendation**

Recommendation made was adopted.

### 9.3.11 OFFICE CLOSURE (G70506005)

13/111 **RESOLVED** on the motion of Crs McGregor and McCann that Council endorse the office to be closed from noon Friday 20 December 2013 and to reopen Monday 6 January 2014. It is noted that on-call staff will be available for urgent matters.

#### Report prepared by General Manager

Council has previously resolved to close its office during the Christmas and New Year Period, extending the closure to include the entire Christmas week and the entire New Year week.

This closure has advantages while providing minimal disruption to Council's normal operations. Arguments for the extended closure include:

- The first week of the New Year is traditionally a very quiet week in terms of customer interaction.
- Many of the commercial outlets that Council deals with are closed that week.
- Many staff seek to take advantage of extending their Christmas/New Year break and
- The additional closure days assist Council in managing its annual leave liability provision.

Closure of the office during this period would mean that the office would shut from noon Friday 20 December 2013 and re-open Monday 6 January 2014.

As has been the case previously, rostered staff will remain on call to attend to operational issues (water breaks, breakdowns etc) and if a major emergency was to occur, key staff would be recalled.

Customers are still able to pay accounts through Australia Post and Bpay facilities.

Notification of the office closure period would be advertised during December.

#### Recommendation

Recommendation made was adopted.

### 9.3.12 BARELLAN RESERVOIR INTERNAL COATING (G95208005)

13/112 **RESOLVED** on the motion of Crs Palmer and Morris that the report be received and noted.

#### Report Prepared by Engineering Officer

Contractors were able to return to the Barellan reservoir on the 26<sup>th</sup> September 2013 to repair the remaining leaks.

Works consisted of an abrasive blast and full re-coat of the trouble areas, as well as a full re-coat of the floor and floor wall joint.

Spark testing was undertaken on completion to ensure the coating was uniform.

Once completed the reservoir was re-filled and shows no signs of leakage.

## **Recommendation**

Recommendation made was adopted.

### **9.3.13 DATA ACQUISITION EQUIPMENT - FIELD TRIAL (G55053015)**

#### **Report prepared by Electrical Services Coordinator**

A field trial of water meter data collection equipment was conducted over a three month period. (July to and including September)

Council staff selected an area of the scheme in which seven receivers and twenty nine field units (24 rural & 5 urban) were deployed. The area was chosen because of terrain and customer density.

#### **Results**

Receiver signal strength displayed by the test equipment has clearly shown benefits to council. Some rural units achieved forty-two km link paths and reported to multiple receivers. Reporting to multiple receivers allows security of signal, greater accuracy and position location.

The urban units achieved up to a thirteen km link path and reported to multiple receivers within that range.

The test data received by Council has been processed with excellent results to date. Staff were able to detect a suspected leak on a customer's property and indicated when two meters had stopped allowing staff to rectify the problem efficiently.

The trial has proven that the Data Acquisition Project is achievable and with the correct selection of equipment, cost effective.

## 10. QUESTIONS AND STATEMENTS

Cr McGregor suggested GWCC consider a donation to suitable charities to aid the bushfire victims – suggesting St Vincent De Paul and The Salvation Army.

Cr Manchester expressed concern as to how donation funds may be distributed.

Cr Morris questioned the appropriateness of GWCC making donations to such causes.

Cr McCann suggested the donation be made to the fire brigades involved.

The General Manager suggested the donation be made to two councils in the area.

**RESOLVED** on the motion of Crs McGregor and Templeton that Council investigate the probity of such a donation to two relevant councils and that a report be brought to the December meeting for consideration.

Cr Palmer asked the General Manager if Council was aware of new legislation being introduced regarding water carters and the effect it could have on Goldenfields.

The General Manager offered his opinion on the issue and committed to investigate the legislation and its potential effects in detail.

Cr Morris asked if Council would consider forgoing the headworks on a community project that Barellan is proposing – the building of an aged care facility.

Cr Speirs suggested that past practice be checked with an option to brought to the next Council meeting.

Cr McCann stated that staff are to be congratulated on the professional manner in which they conducted themselves during work in Coolamon.

Cr Templeton congratulated Council on the high recommendation received for the A R Bluett Award application.

Cr Clinton invited all Councillors to attend 'Wind in the Round House' on Saturday 16 November 2013 as a guest of the Junee Mayor and himself – the Deputy Mayor.

## 11. CLOSED SESSION 2.50PM

**13/113 RESOLVED** on the motion of Crs Palmer and Manchester that Council meet in Closed Session.

### 11.1 DATA TENDER REPORT

*This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

**13/114 RESOLVED** on the motion of Crs McCann and Palmer that:

1. Items 11.1 and 11.8 be considered as one item given that they are of a similar nature.
2. That council convene a special meeting to consider the tenders for the Data Acquisition Network.

## **11.2 FARMLINK REPORT**

*This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

*Crs Speirs vacated the chair for items 11.2 & 11.3 to Cr Manchester, having declared an indirect non-pecuniary interest in previous meetings 6 August 2013 and 22 August 2013.*

**13/115 RESOLVED** on the motion of Crs Manchester and Palmer that:

1. Items 11.2 and 11.3 be considered as one item as they are potentially dependent upon one another.
2. The General Manager investigate options regarding adjoining and adjacent properties as potential depot and workshop sites.
3. The General Manager attend a meeting with the new CEO of Farmlink and progress negotiations
4. The General Manager bring a report to the special meeting with a definite direction of the Farmlink Partnership.

## **11.3 TEMORA AGRICULTURE INNOVATION CENTRE LEASE REPORT**

*This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

**SEE RESOLUTION 13/115**

## **11.4 JINDALEE FEEDLOTS REPORT**

*This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

**13/116 RESOLVED** on the motion of Crs Manchester and Clinton that:

1. The board consider the option of a standard 10 year deferred head-works repayment plan and direct the General Manager to develop a written supply agreement with Teys.
2. Engineering undertake flow analysis to ensure sufficient capacity to allow the increase.

#### **11.5 MANDAMAH REPORT**

*This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

**13/117 RESOLVED** on the motion of Crs Manchester and Clinton that:

1. Goldenfields offer the option of a standard 10 year deferred head-works repayment plan.
2. Goldenfields provide support in the grant application process.
3. Goldenfields provide head-works costing

#### **11.6 PLAINS WATER REPORT**

*This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

**13/118 RESOLVED** on the motion of Crs McCann and Morris that Goldenfields send a written request to Plains Water outlining the required process and requesting written confirmation. Letter of support would be only on a 6 month basis

#### **11.7 YOUNG TERMINAL STORAGE RESERVOIR (G40102045)**

*This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

**13/119 RESOLVED** on the motion of Crs Manchester and Palmer that:

1. The report be received and noted.
2. Council endorse the General Manager to negotiate a price for the sale of the Young Terminal Storage Reservoir based on current written down value, replacement cost, and economical functionality.

**11.8 DESIGN AND SUPPLY OF A DATA ACQUISITION NETWORK  
CONTRACT 2/2014 (G55053015)**

*This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

**SEE RESOLUTION 13/114**

**OPEN SESSION 3.56PM**

**13/120 RESOLVED** on the motion of Crs Manchester and Palmer that Council revert back to open session and that the resolutions made in closed session be made public.

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There being no further business requiring the attention of the Council, the meeting closed at 3.56pm.

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