

**MINUTES of the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 27 October 2011**

The public meeting to present Council's Financial Statements commenced at 1.02pm.

Mr Graham Bradley of Auswild & Co (Council's Auditors) attended the meeting and presented his report on the 2010/11 Financial Statements. Mr Bradley gave a brief recap of his report and answered questions from Councillors relating to it.

Mr Bradley left the meeting at 2.05pm.

The public meeting to present Council's Financial Statements closed at 2.05pm.

**THE ORDINARY MEETING OF GOLDENFIELDS WATER COUNTY COUNCIL
COMMENCED AT 2.07PM.**

PRESENT

Cr P Speirs (Chair), Cr J Macaulay, Cr C Manchester, Cr H Mangelsdorf, Cr J McGregor, Cr K Morris, Cr J O'Brien and Cr D Palmer.

ALSO IN ATTENDANCE

Mr T McClellan (Acting General Manager), Mr B West (Manager Engineering) and Miss K Turner (Executive Assistant).

1. APOLOGIES

No apologies for this meeting were received.

2. DECLARATION OF PECUNIARY INTERESTS

No interests were declared at this time.

3. CONFIRMATION OF MINUTES OF MEETING HELD ON 25 AUGUST 2011

11/097 RESOLVED on the motion of Crs McGregor and Palmer that the minutes of the meeting held on 25 August 2011, having been circulated and read by members, be confirmed.

4. BUSINESS ARISING FROM MINUTES

4.1 MINUTE 11/089 – WYALONG STANDPIPE RELOCATION (G95502505)

Questions from Cr Mangelsdorf relating to the Wyalong Standpipe relocation were taken on notice for reply prior to the next meeting.

4.2 MINUTE 11/084 – INTEGRATED PLANNING AND REPORTING (G05600505)

Mr West questioned Council's ability to undertake the Asset Management Plans in house given the complications with the Cowangs Reservoir to Bauloora Reservoir Pipeline Replacement Project. Council requested quotes from potential consultants for consideration at the next meeting.

5. PUBLIC ACCESS

No requests for public access were received.

6. NOTICES OF MOTION / RESCISSION MOTIONS

No Notices of Motion or Rescission Motions were received.

7. ADMISSION OF LATE REPORTS

No Late Reports were received.

8. CHAIRPERSON'S MINUTE

The Chairman did not submit a Chairperson's Minute to the meeting.

9. ACTING GENERAL MANAGER'S REPORTS

Cr Speirs vacated the Chair in order for the Acting General Manager to conduct the elections for Chairperson and Deputy Chairperson.

9.0.1 ELECTION OF CHAIRPERSON (G40203005)

11/098 RESOLVED on the motion of Crs Macaulay and O'Brien that nominations for the position of Chairperson be called and that if necessary, voting be by ordinary ballot.

A duly signed nomination form for the position of Chairperson was received for Cr Speirs. There being no further nominations, Cr Speirs was declared elected as Chairperson for the period until the October 2012 Meeting.

Report prepared by Acting General Manager

In accordance with section 391 of the Local Government Act (2001) the position of Chairperson becomes vacant at this meeting and an election is required to elect a person from within the members of the council to fill this position. The Chairperson holds office for one year.

The Local Government (General) Regulations 2005 clause 395, Schedule 8 provides the following:

- The General Manager (or person appointed by the General Manager) is the Returning Officer
- A Member of a county council may be nominated without notice for election as Chairperson of the county council
- The nomination is to be made in writing by two or more Members of the county council (one of whom may be the nominee)
- The nomination is not valid unless the nominee has indicated consent to the nomination in writing
- The nomination is to be delivered or sent to the Returning Officer
- The Returning Officer is to announce the names of the nominees at the county council meeting at which the election is to be held
- If only one member of the county council is nominated, that Member is elected

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- If more than one Member is nominated, the county council is to resolve whether the election is to proceed by preferential ballot, by ordinary or by open voting
- The election is to be held at the county council meeting at which the county council resolves on the method of voting.

Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

Recommendation

Recommendation made was adopted.

9.0.2 ELECTION OF DEPUTY CHAIRPERSON (G40203005)

11/099 RESOLVED on the motion of Crs Manchester and Macaulay that nominations for the position of Deputy Chairperson be called and that if necessary, voting be by ordinary ballot.

A duly signed nomination form for the position of Deputy Chairperson was received for Cr Manchester. There being no further nominations, Cr Manchester was declared elected as Deputy Chairperson for the period until the October 2012 Meeting.

Report prepared by Acting General Manager

The position of Deputy Chairperson is an optional position. The Deputy Chairperson may exercise any function of the Chairperson at the request of the Chairperson or if the Chairperson is prevented by illness, absence or otherwise, from exercising the function or if there is a casual vacancy in the office of Chairperson.

Council has traditionally elected such a person and the election procedures are the same as for the Chairperson.

Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

Recommendation

Recommendation made was adopted.

Cr Speirs resumed the Chair and thanked Council for its support.

9.1 FINANCIAL REPORTS

9.1.1 COUNCIL INVESTMENTS (G35507005)

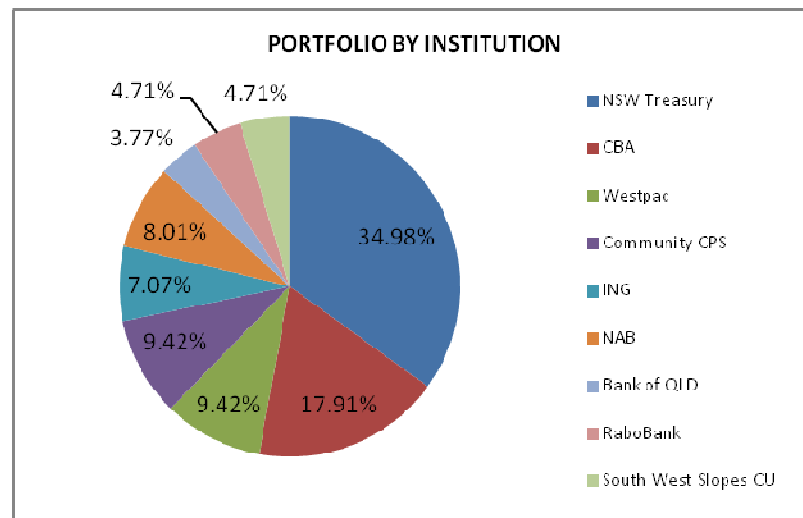
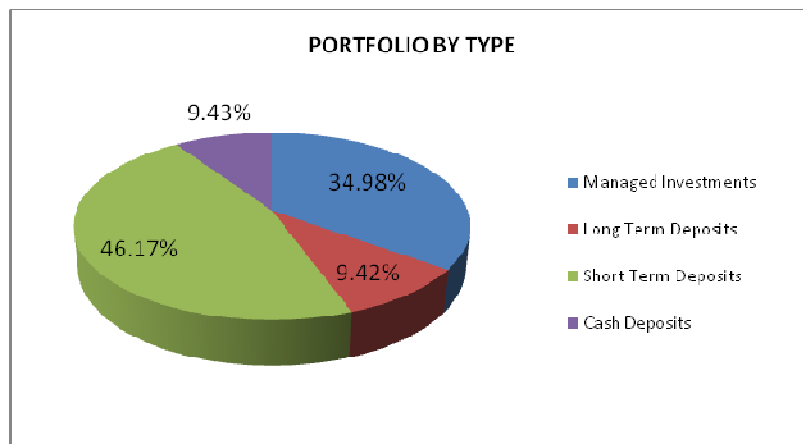
11/100 RESOLVED on the motion of Crs Manchester and Mangelsdorf that the report detailing Council Investments as at 30 September 2011 be received and noted.

Report prepared by Acting General Manager

This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005. The following details Council Investments as at 30 September 2011:

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INVESTMENT PORTFOLIO	Market Value (\$)	Term (days)	Rate	Maturity Date	% of Portfolio
Managed Investments	7,426,487.35				34.98%
NSW Treasury Hour Glass Facility	7,426,487.35	At Call	4.68%	N/A	34.98%
Long Term Deposits	2,000,000.00				9.42%
Westpac Coupon Select Deposit (5yr)	2,000,000.00	3m BBSW+1.3%	6.28%	27/10/15	9.42%
Short Term Deposits (<1 yr)	9,800,000.00				46.17%
Community CPS Credit Union	2,000,000.00	68	5.75%	4/10/11	9.42%
Commonwealth Bank	1,800,000.00	35	5.71%	4/10/11	8.48%
Bank of Queensland	800,000.00	98	6.05%	17/10/11	3.77%
National Australia Bank	1,700,000.00	90	5.92%	31/10/11	8.01%
ING Bank (Australia) Limited	1,500,000.00	181	6.35%	7/11/11	7.07%
South West Slopes Credit Union	1,000,000.00	272	6.40%	5/03/12	4.71%
Rabobank Australia	1,000,000.00	364	6.50%	9/05/12	4.71%
Cash Deposits	2,001,306.74				9.43%
Commonwealth Bank At Call A/c	1,800,000.00	At Call	4.70%	N/A	8.48%
CBA Premium Business A/c	201,306.74	At Call	Various	N/A	0.95%
	21,227,794.09				100.00%



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Movements within Bank account for the reporting period (\$)

Cash Book balance as at 31 July 2011	99,918.47
Plus Deposits	
August	4,205,988.30
September	3,743,292.78
Less Payments	
August	4,027,873.86
September	3,844,196.22
Cash Book balance as at 30 September 2011	177,129.47
Less Outstanding Deposits	1,499.47
Plus Unpresented Cheques	25,676.74
Bank balance as at 30 September 2011	201,306.74

It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order – dated 12 January 2011; and
- Council's Investment Policy (adopted 28/4/2011).

Recommendation

Recommendation made was adopted.

9.1.2 OUTSTANDING DEBTORS (G35307005)

11/101 RESOLVED on the motion of Crs Manchester and Palmer that the report detailing Council's outstanding debtors as at 30 September 2011 be received and noted.

Report prepared by Acting General Manager

This report is presented for information on Council's outstanding debtors as at 30 September 2011:

\$'s	Arrears	Interest	Current	Total
Access Charges	88,411.08	7,128.75	570,173.14	665,712.97
Consumption Charges	210,327.17	25,163.03	1,246,863.20	1,482,353.40
Deferred Headworks	50,100.00	0.00	9,900.00	60,000.00
Sub-Totals	348,838.25	32,291.78	1,826,936.34	2,208,066.37
Less Overpayments Received				-107,900.56
Total Outstanding				2,100,165.81
Less Bulk Council Accounts Outstanding				-414,618.48
Less Headworks Accounts Outstanding				-60,000.00
Total Outstanding from Retail Customers				1,625,547.33

Recommendation

Recommendation made was adopted.

9.1.3 QUARTERLY BUDGET REVIEW – SEPTEMBER (G35201005)

11/102 RESOLVED on the motion of Crs Manchester and Mangelsdorf that the Quarterly Budget Review Statement for the period ended 30 September 2011 be adopted with the variations to income and expenditure duly noted.

Report prepared by Acting General Manager

The Division of Local Government (DLG) has decided to standardise the format for reporting quarterly budget reviews. The following is an extract from the DLG's Introduction of the new format:

In reviewing councils' quarterly budget review reports, the Division of Local Government (the Division) has noted that the format and content of budget review statements varies significantly from one council to the next.

A quarterly budget review should act as a barometer of council's financial health during the year. It needs to adequately disclose council's overall financial position, provide sufficient information to enable informed decision making while ensuring transparency in decision making. It is also a means by which councillors can ensure that council remains on track to meet its objectives, targets and outcomes as set out in its management plan / operational plan.

The Division has developed a set of minimum requirements and sample templates that will assist councils in meeting their obligations as set out in legislation. The templates will facilitate progress reporting against the original and revised annual budgets at the end of a quarter. They will also provide explanations for major variations that result in recommendations for budget changes and enable the responsible accounting officer (RAO) to indicate if council will be in a satisfactory financial position at the end of the financial year, given the changes to the original budgeted position.

Collectively, these documents will be known as the quarterly budget review statement (QBR) and will be reported to council in accordance with the relevant legislation at the end of each quarter. The QBR requirements contained in this document are minimum requirements and councils may incorporate them into an existing reporting format.

Council's Financial Statements templates supplier, *LG Solutions*, has generously put together the suggested templates into a manageable document that is presented for Council's consideration. This document represents the minimum requirements of the DLG and the Investments Report and Capital Works Progress Report have been maintained in their existing formats to compliment the Cash and Investments Budget Review and Capital Budget Review Statements contained in the QBR.

Council will need to consider Key Performance Indicators (KPIs) that it may wish to incorporate into its Integrated Planning and Reporting for 2012/13 and beyond. These can then be reported upon as part of the new QBR.

Recommendation

Recommendation made was adopted.

9.1.4 PECUNIARY INTEREST RETURNS (G40203005)

11/103 RESOLVED on the motion of Crs Palmer and Manchester that Council note the report and the tabling of the Pecuniary Interest returns for the year ended 30 June 2011.

Report prepared by Acting General Manager

Under section 450A of the Local Government Act 1993 and the Local Government (General) Regulation 2005, councillors and designated persons (staff) must provide a declaration of pecuniary interest as contained in the prescribed form. These returns must be completed and lodged with the General Manager within three (3) months after becoming a councillor or designated person, or alternatively a councillor or designated person holding that position at 30 June is required to lodge their pecuniary interest return with the General Manager by 30 September each year.

Returns must be tabled at the first meeting held after the required lodgement date.

The lodgement of all required pecuniary interest returns from councillors and designated staff for the year 1 July 2010 to 30 June 2011 has occurred, thereby meeting the legislative requirements.

In accordance with the Local Government Act 1993, these returns are now tabled before Council as public documents.

Councillors and staff are reminded that it is imperative their honesty and transparency is maintained at all times. A pecuniary interest return may be lodged at any time during the year should circumstances deem it necessary.

Recommendation

Recommendation made was adopted.

9.1.5 GOODS AND SERVICES TAX CERTIFICATE (G35703505)

11/104 RESOLVED on the motion of Crs Mangelsdorf and O'Brien that the information regarding future certification of GST compliance be received and noted.

Report prepared by Acting General Manager

Please see the attached circular (No.11-23) from the Division of Local Government that advises of the revised requirements for GST certification.

The process has now been correctly recognised as an operational matter and will in future only require certification by the General Manager and the Responsible Accounting Officer.

Recommendation

Recommendation made was adopted.

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9.2 WORKS REPORTS

9.2.1 AUGUST / SEPTEMBER 2011 (G95507005)

11/105 RESOLVED on the motion of Crs Manchester and Palmer that the Works Report for August and September be received and noted.

Report prepared by Acting Manager Production & Distribution

Water Losses & Mains Repairs

NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
23.	2/8	9.00	12.00	Temora Rd, Cootamundra	375	10	60	Hole in Pipe
24.	4/8	-	-	Bauloora Ln, Cootamundra	375	-	60	Split Pipe
25.	5/8	-	-	Jugiong Rd, Cootamundra	375	-	5	Joint Failure
26.	5/8	--	-	Coursing Park Rd, Marrar	80	-	-	Split Pipe
27.	9/8	-	-	Olympic Way, Cootamundra	100	-	2	Split Pipe
28.	10/8	-	-	Fishers Ln, Weethalle	100	-	1	Split Pipe
29.	10/8	10.00	3.30	Harts Ln, Naradhan	150	-	20	Split Pipe
30.	11/8	-	-	Turners Ln, Cootamundra	375	-	2	Joint Failure
31.	11/8	-	-	Monia Gap Rd, Naradhan	80	-	-	Hole in Pipe
32.	12/8	-	-	Jugiong Rd, Cootamundra	375	-	2	Joint Failure
33.	20/8	-	-	Bygoo Rd, Tallimba	80	5	10	Split Pipe
34.	23/8	-	-	Temora Rd, Cootamundra	375	-	2	Joint Failure
35.	23/8	-	-	Pinkerton Rd, Cootamundra	375	-	2	Joint Failure
36.	26/8	12.00	3.30	Hoskins St, Stockinbingal	100	15	20	Split Pipe
37.	29/8	-	-	Olympic Way, Cootamundra	100	-	2	Split Pipe
38.	29/8	-	-	Coursing Park Rd, Marrar	-	-	2	Split Pipe
39.	29/8	-	-	Temora Rd, Cootamundra	375	-	2	Joint Failure
40.	1/9	-	-	Methul Rd, Methul	100	-	20	Split Pipe
41.	1/9	-	-	Black Creek Rd, Dirnaseer	50	-	2	Split Pipe
42.	2/9	-	-	Coursing Park Rd, Marrar	-	-	2	Split Pipe
43.	6/9	-	-	Burley Griffin Way, Binya	100	-	1	Split Pipe
44.	6/9	-	-	Garoolgan Euratha Rd, Garoolgan	100	-	10	Split Pipe
45.	10/9	-	-	Bootoowa Rd, Naradhan	80	-	2	Split Pipe
46.	12/9	12.00	3.00	Back Creek Rd, Kingsvale	50	4	20	Other

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
47.	13/9	11.00	3.00	Jugiong Rd, Cootamundra	375	30	50	Hole in Pipe
48.	15/9	-	-	Temora Rd, Cootamundra	375	-	2	Joint Failure
49.	16/9	-	-	Old Sydney Rd, Bethungra	150	-	-	Split Pipe
50.	20/9	-	-	Jugiong Rd, Cootamundra	375	-	2	Joint Failure
51.	20/9	-	-	Jugiong Rd, Cootamundra	375	-	2	Joint Failure
52.	20/9	-	-	Methul Rd, Methul	80	-	5	Split Pipe
53.	20/9	-	-	Jugiong Rd, Cootamundra	375	-	2	Joint Failure
54.	20/9	-	-	Tara Bectric Rd, Tara	80	-	50	Split Pipe
55.	22/9	-	-	Gray St, Wallendbeen	25	-	2	Split Pipe
56.	22/9	-	-	Reefton Ariah Park Rd, Reefton	100	-	50	Split Pipe
57.	23/9	-	-	Bygoo Rd, Tallimba	100	-	200	Split Pipe
58.	23/9	-	-	Leary's Ln, Coolamon	100	-	20	Split Pipe
59.	25/9	2.00	4.00	Pinkerton Rd, Cootamundra	375	10	10	Joint Failure
60.	26/9	-	-	Garoolgan Euratha Rd, Garoolgan	100	-	0.5	Split Pipe
61.	27/9	4.30	7.00	Burley Griffin Way, Barellan	100	-	50	Split Pipe
62.	30/9	-	-	Olympic Way, Cootamundra	100	-	2	Split Pipe

Complaints

Water Quality

Dirty Water

16/08/2011 58 Bolton Street Junee.
 16/08/2011 56 Commins Street, Junee.
 30/08/2011 2 Iona Street, Junee.
 14/09/2011 57 Regent Street, Junee.
 14/09/2011 4 William Street, Junee.

Other Problems:

24/08/2011 Combaning Road, Junee – discoloured water.

A total of 92 service difficulty and fault reports were received for August / September.

Construction & Major Maintenance

The following significant works were undertaken in August / September 2011:-

- Serviced ACV's and PRV's across the scheme.
- Serviced, inspected and repaired vehicles and small plant.
- Serviced pumps across the scheme – changed oil and grease.

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- Repaired high pressure steel pipeline – Cowangs to Bauloora.
- Fabricated new tailgate for construction box trailer.
- Fabricated new pipework, installed new electronic actuator, repaired roof supports and replaced ladder at Barellan Reservoir.
- Serviced and installed No.2 motor at Mt Daylight Pump Station.
- Overhauled No.2 pump and motor at Demondrille.
- Overhauled No.2 pump and motor at Rosehill.
- Overhauled No.2 pump and motor at Tara Pump Station.
- Serviced No.2 pump at Oura.
- Serviced No.2 pump and motor at Ariah Park.
- Fabricated pipework and pump base to install new pump at Hylands Bridge.
- Install new compressor at Jugiong.
- Fabricated new pipework, brackets, flanges and concrete reinforced cages at Demondrille.
- Conducted plant maintenance at Jugiong Filtration Plant, including alum pump, compressor and other minor jobs.
- Organised and installed magflow meters at Oura Bores.
- Bird-proofed reservoirs across the scheme.
- Fabricated new door and chlorine racks for new chlorinator at Mt Daylight.
- Cleaned Ungarie, Brawlin, Dirnaseer, Marinna, Ganmain Reservoirs and Harden Balance Tank.
- Installed 6 new air valves between Hannan and North Weethalle.
- Completed meter reading.
- Conducted pressure testing around Temora reticulation.
- Swabbed header mains.
- Finished stage 3 and 4 of Wyalong Balance Tank pipework cut-ins, laid new gravel base in heavy traffic areas and cleaned up site.
- Completed new brick pit for auto valve at Wyalong and changed defective butterfly valve.
- Delivered pipe and assorted fittings, poured concrete footings and began bolting fittings together for Demondrille Pump Station project.
- Concrete hut delivered to Mt Daylight for chlorinator and placed in newly prepared base.
- Completed minor upgrade at Turners Lane chlorinator.
- Cleaned up and removed scrap pipe and spread road base at Temora Reservoir.
- Organised location and obtained permission from Bland Shire Council to open cut roadway in Cypress Street West Wyalong for water main upgrade.

Recommendation

Recommendation made was adopted.

9.2.2 CAPITAL WORKS PROGRESS REPORT (G35201005)

11/106 RESOLVED on the motion of Crs Morris and Macaulay that the report detailing the progress of Council's Capital Works Program as at 30 September 2011 be received and noted.

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Report prepared by Acting General Manager

This report is presented for information on the progress of Council's Capital Works Program as at 30 September 2011:

Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
New System Assets						
Site Acquisition / Construct Radio Facilities	\$10k opportunistic budget per year	1/7/2011	30/6/2012	10,000	0	Earmarked for Council's contribution to the development of the Rosemont Radio Site in conjunction with the NSWFB
Mains Extension	\$50k opportunistic budget per year	1/7/2011	30/6/2014	100,000	N/A	To be allocated - 2012/13 & 2013/14
Mains Extension	Loftus St Temora	1/7/2011	30/6/2012	20,000	4,102	Shifted to 2011/12 due to some delays in other construction works
Mains Extension	Ford, Wright Sts Ganmain	1/5/2011	30/8/2011	23,000	22,912	Completed
Mains Extension	Cut-in Marrar Rd, Marrar	1/5/2011	30/7/2011	3,000	3,148	Completed
Mains Extension	Cypress St West Wyalong	1/10/2011	31/12/2011	26,000	513	In progress
Additional Storage	Junee	1/7/2011	30/6/2012	7,000,000	1,500	Discussion with landholder regarding land purchase continuing
New Chlorinator	Mt Daylight	1/7/2011	30/6/2012	25,000	31,073	Completed
New Inlet Arrangements	Mt Daylight	1/7/2011	30/6/2012	25,000	0	In progress
Renewals						
Bore Construction or Replacement	Oura Bores	1/7/2010	30/6/2012	300,000	0	Meurer Bore - Admin issues finalised, Kelly Bore - still with solicitors
Depot Upgrade	Cootamundra Depot	1/7/2010	30/9/2011	160,000	82,713	Final works currently being undertaken
Office	Temora Office Records Storage	1/11/2011	30/6/2012	30,000	0	Not Commenced
Major Upgrade	Jugiong No.1 Pump Station	1/7/2009	30/6/2013	6,000,000	28,322	HV supply contract has been awarded
Standpipe Relocation	Wyalong	1/11/2011	30/6/2012	10,000	0	Not Commenced
Mains Replacement, Augmentation	\$1m budget/yr to be programmed as priorities determine	1/7/2011	30/6/2014	2,224,000	N/A	To be allocated - 2011/12 (\$224k), 2012/13 & 2013/14 (\$1m/yr)
Mains Replacement	A/Park to Ard'thn Stage 2	1/7/2011	30/6/2012	320,000	158	Initial letters to landholders issued

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Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
Mains Replacement	Weethalle towards Barellan	1/7/2011	30/6/2012	320,000	0	Not Commenced
Mains Replacement	Brit, Lawson Sts Temora	1/7/2011	30/6/2012	20,000	0	Not Commenced
Mains Replacement	Harefield Rd Junee	1/7/2011	30/6/2012	20,000	0	Not Commenced
Mains Replacement	Coursing Park	1/7/2011	30/6/2012	180,000	0	Not Commenced
Mains Replacement	Oura Pump Stn	1/7/2011	30/6/2012	20,000	0	Not Commenced
Mains Replacement	Frampton	1/7/2011	30/6/2012	180,000	0	Not Commenced
Mains Replacement	Wyalong Depot	1/5/2011	30/8/2011	150,000	180,854	Completed - costing being reviewed
Mains Replacement	Demondrille PS Pipework	16/5/2011	30/11/2011	150,000	61,578	Completion end of November
Mains Replacement	Nixon Park, Temora (\$14k cont TSC)	1/5/2011	30/7/2011	30,000	31,201	Completed
Site / Easement Acquisition	\$50k opportunistic budget per year	1/7/2011	30/6/2012	50,000	7,734	In progress
Mains Replacement	Cowangs - Bauloora	1/4/2010	31/5/2012	15,600,000	3,255,771	Progress report in business paper
GWCC costs for Inlet / Outlet Replacement	Cowangs Reservoirs	1/7/2010	30/6/2012	20,000	4,572	Inlet / outlet replacement included in Cowangs to Bauloora contract
Inlet / Outlet Replacement	Cowangs Reservoirs	1/7/2011	30/6/2012	700,000	0	In progress
Inlet / Outlet Replacement	Bauloora Reservoirs	1/7/2011	30/6/2012	150,000	10,969	In progress
Replace Control System	Jugiong Filtration Plant	2/4/2010	30/6/2012	500,000	27,880	Tender awarded
Reservoirs Painting	Junee Reservoir	1/7/2011	30/6/2012	330,000	15,894	In progress
Reservoir Rehabilitation Program	Various Reservoirs	1/7/2010	30/6/2012	600,000	398,810	8 now completed
Reservoir Fencing	Young Terminal Storage	1/11/2011	30/6/2012	25,000	0	Not Commenced
Replace Pump	Hylands Bridge Pump Station	1/7/2010	30/10/2011	20,000	17,124	Completed

Recommendation

Recommendation made was adopted.

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9.3 OTHER REPORTS

9.3.1 CRITICAL WATER AVAILABILITY FOR 2011/12 (G95809505)

11/107 RESOLVED on the motion of Crs Manchester and Palmer that the Critical Water Availability report to the end of September 2011 be received and noted.

Report prepared by Executive Assistant

Included in the Business Paper (refer attached) are the water production graphs for the five sources and the three bulk councils to the end of September 2011. Table 1 below provides more detail on the total consumption during the period.

Table 1 - Period - 1 July 2011 to 30 September 2011

Source	Current Allocation (%)	YTD Consumption	YTD Maximum Allocation	Revised YTD Maximum Allocation	Percentage of Revised Allocation
Jugiong	100%	779	1,009	1,009	77.24%
Oura	100%	688	984	984	69.91%
Mt Arthur	100%	83	104	104	79.33%
Mt Daylight	100%	36	42	42	86.43%
Hylands Bridge	100%	20	17	17	117.65%
Total All Sources		1,606	2,156	2,156	74.49%
Cootamundra	100%	131	266	266	49.25%
Harden *	100%	137	196	196	69.74%
Young	100%	205	378	378	54.29%

NB:

YTD Consumption for Harden does not include Harden Minor Consumers.

The total year to date consumption as at the end of September 2011 is running at 75% of allocations and is almost on par with the 14 year average and consumption predictions.

Recommendation

Recommendation made was adopted.

9.3.2 PUBLIC INTEREST DISCLOSURES (G70501005)

11/108 RESOLVED on the motion of Crs Palmer and O'Brien that Council adopt the draft Public Interest Disclosures Policy, as amended.

A minor amendment was made to the wording of 8. Maintaining Confidentiality (second paragraph).

Report prepared by Acting General Manager

Under the Protected Disclosures Act 1994 Council is required to have a reporting mechanism for dealing with and encouraging staff and Councillors to report corrupt conduct, maladministration and serious and substantial waste of local government money and to be able to do so without the threat of reprisal.

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Changes have now taken place and on 3 March 2011, various amendments to the Protected Disclosures Act 1994 were proclaimed. Amongst other changes, the Protected Disclosures Act 1994 was re-named the Public Interest Disclosures Act 1994 (the PID Act). Responsibilities and actions required under the amended Act take effect in three stages:

First Stage (on 3 March 2011)

Public interest disclosures are now able to be made internally as well as to the Information Commissioner about a failure to properly fulfil functions under the Government Information (Public Access) 2009 (GIPA Act) - these are known under the PID Act as 'government information contraventions'.

There are now six types of conduct defined under the PID Act that disclosures can be made: - corrupt conduct, maladministration, serious and substantial waste in local government, government information contraventions, local government pecuniary interest contravention and other wrongdoings.

Second Stage (on 1 July 2011)

Public authorities must have policies and procedures in place for receiving, assessing and dealing with public interest disclosures within 3 months - that is, they must draft and adopt an internal reporting policy or update an existing policy in line with the amended Act by 1 October 2011. Public authorities must also have regard to the Ombudsman's guidelines in formulating its policy.

The threshold test for protection has changed - a disclosure will be protected by the PID Act if it is information that the person making it "honestly believes, on reasonable grounds, shows or tends to show" one of the types of conduct that disclosure can be made. The threshold was previously set more narrowly at information which "shows or tends to show".

Contractors engaged by a public authority are now included in the new definition of a public official who can make a public interest disclosure or be the subject of one. Other individuals having public official functions or acting in a public official capacity are also included in the definition and accordingly volunteers are now covered by the public interest disclosures system.

The protection for public officials making a public interest disclosure have been strengthened and there are new options for people who believe they have suffered or are threatened with retribution substantially in reprisal for making a public interest disclosure:

- If a person takes detrimental action against someone for making a public interest disclosure, this will not only be a criminal offence but also constitute misconduct that justifies the taking of disciplinary action. This also applies to a situation where a person takes retribution against a person whom they mistakenly believe made the public interest disclosure.
- Any person who takes detrimental action is liable in damages for any loss suffered by a person who made the public interest disclosure.
- An investigating authority, or public authority with the consent of the Attorney-General, may apply to the Supreme Court for an injunction to prevent detrimental action being carried out.
- If a person is convicted of the offence of detrimental action, the maximum penalty has doubled to 100 penalty units or two years gaol.

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Public authorities must refer to the Director of Public Prosecutions evidence of detrimental action taken in reprisal of a disclosure.

A public authority can no longer decline to investigate a public interest disclosure solely on the grounds that it was made frivolously or vexatiously. The PID Act now only refers to false and misleading disclosures - the making of which is a criminal offence.

The NSW Ombudsman's new oversight role will commence initially to assist public authorities to implement the changes by providing guidelines, model policies, training and advice; then in the future to audit, monitor or investigate the way public interest disclosures are handled, including the systems that have been established. The Ombudsman will have the power to require public authorities to provide such information.

The Ombudsman has to date released a model policy and 5 public interest disclosures guidelines in the form of practice notes from a planned series of 30 guidelines covering a wide range of topics. The 5 released guidelines are:

- Management commitment.
- Internal reporting policies and procedures, including model internal reporting policies for organisations and local government and internal reporting policy checklist.
- Who can report wrongdoing?
- What should be reported?
- Roles and responsibilities.

Third Stage (on 1 January 2012)

From 1 January 2012, there is a new obligation for organisations to report six monthly on their work with public interest disclosures from their staff.

Public authorities will be required to prepare six monthly reports on their compliance with the PID Act to Parliament. A copy of this report will need to be provided to the NSW Ombudsman. The information to be collected and the form in which it needs to be reported will be outlined in a regulation, which is in the process of being developed, and will be gazetted by 1 January 2012.

Following the release of the Ombudsman's guidelines and an associated model policy on 1 July 2011, Council's Internal Reporting System has been reviewed in line with the amended Act and has regard to the Ombudsman's guidelines and model policy. A draft Public Interest Disclosures Policy is included in this report and is recommended for adoption.

The Division of Local Government in Circular 11-13 dated 7 July 2011 (also attached) has drawn councils' attention to the strengthened protections for public officials who make public interest disclosures.

The Public Interest Disclosures Policy, once adopted is expected to be reviewed and submitted to Council every eighteen (18) months. The next review will have regard to the remaining 25 guidelines to be released by the Ombudsman.

Recommendation

That Council adopt the draft Public Interest Disclosures Policy.

9.3.3 DESTINATION 2036 (G05055005)

11/109 RESOLVED on the motion of Crs Manchester and McGregor that the report on Destination 2036 be received and noted.

Report prepared by Acting General Manager

The Division of Local Government (DLG) has issued an update on the progress of Destination 2036 via Circular No 11-28. Attached to the circular is the *Destination 2036 Outcomes Report* which provides a comprehensive record of what transpired over the two days in Dubbo, together with the preparatory work undertaken before the event. It also describes the processes and techniques used at the workshop to identify issues, build and assess consensus and identify areas for further discussion and consultation.

Attached to this report is a copy of the Circular, together with the sections of the Outcomes Report dealing with the draft Vision (pages 13-15) and the list of Suggested Actions (pages 53-57). These are the applicable sections for which comments to the below questions are sort. The entire report has not been included in the mail-out to Councillors as requested in the Circular. It can be accessed on the DLG's website www.dlg.nsw.gov.au or alternatively if Councillors would like a printed copy please contact me directly.

The DLG is now seeking views on the following:

1. *Do you support the draft Vision contained in the Outcomes Report?*
2. *If not what changes would you suggest?*
3. *What do you believe should be the priorities for the draft Action Plan?*

I think it is appropriate that comments on the above are personal views and not that of the Council as a collective. It is therefore suggested that individuals interested in the future direction of Local Government in NSW, respond as they see fit.

Recommendation

Recommendation made was adopted.

9.3.4 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO COUNCILLORS POLICY (CP:022) (G40350505)

11/110 RESOLVED on the motion of Crs O'Brien and Morris that Council adopt the draft Payment of Expenses and Provision of Facilities to Councillors Policy (CP:022), as presented.

Report prepared by Acting General Manager

Council is required to submit its expenses and facilities policy to the Division of Local Government, Department of Premier and Cabinet by 30 November each year.

The Division of Local Government issued a circular (Attachment 9.3.4.A) in relation to this Policy dated 21 September, where it has reiterated Council's requirements in complying with the Act, Regulations and Guidelines, having recently reviewed 47 sample council policies.

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The area that the Division has particularly targeted from its review is that of Council actually providing "Monetary limits for all expenses and limits to the standard of provision for all facilities". I have drafted an appendix for attachment to the existing Policy that outlines specific monetary limits for Council to consider for adoption. Having reviewed the remainder of the existing policy, I believe that it adequately meets the Guidelines.

Attached (Attachment 9.3.4.B) is a draft Payment of Expenses and Provision of Facilities to Councillors Policy for Council's consideration.

Recommendation

Recommendation made was adopted.

9.3.5 GUIDELINES FOR THE APPOINTMENT AND OVERSIGHT OF GENERAL MANAGERS (G40203005)

11/111 RESOLVED on the motion of Crs McGregor and O'Brien that the report on the recently issued Guidelines for the Appointment and Oversight of General Managers be received and noted.

Report prepared by Acting General Manager

The Division of Local Government (DLG) has recently issued Guidelines under section 23A of the *Local Government Act 1993* to assist councillors to be aware of their obligations under the Local Government Act, the Local Government (General) Regulation 2005 and the Standard Contract of Employment for General Managers when recruiting, appointing, reappointing and managing the performance of General Managers. Attached is a copy of the Circular announcing the Guidelines.

Having just been through the process of recruiting a General Manager under the consultative guidance of the LGSA, Council may wish to review the Guidelines with the new General Manager.

Recommendation

Recommendation made was adopted.

9.3.6 PRODUCTIVITY COMMISSION REPORT (G45200505)

11/112 RESOLVED on the motion of Crs Palmer and Manchester that the Productivity Commission's report titled *Australia's Urban Water Sector* be received and noted.

Report prepared by Acting General Manager

The report into *Australia's Urban Water Sector* has been released by the Australian Government. Council provided a submission to this enquiry in November 2010.

The key points from the report are listed below:

- In recent times, the urban water sector has faced drought, growing populations and ageing assets.
- Governments have largely responded with prolonged and severe water restrictions and investments in desalination capacity.

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- The costs to consumers and the community have been large.
 - Water restrictions are likely to have cost in excess of a billion dollars per year (nationally) from the lost value of consumption alone.
 - Inefficient supply augmentation in Melbourne and Perth, for example, could cost consumers and communities up to \$4.2 billion over 20 years.
 - Large government grants for infrastructure may have led to perverse outcomes.
- Conflicting objectives and unclear roles and responsibilities of governments, water utilities and regulators have led to inefficient allocation of water resources, misdirected investment, undue reliance on water restrictions and costly water conservation programs.
- Therefore, the largest gains are likely to come initially from establishing clear objectives, improving the performance of institutions with respect to roles and responsibilities, governance, regulation, competitive procurement of supply, and pricing, rather than trying to create a competitive market as in the electricity sector.
- To implement the recommended universal reforms, governments should:
 - clarify that the overarching objective for policy in the sector is the efficient provision of water, wastewater and stormwater services so as to maximise net benefits to the community
 - ensure that procurement, pricing and regulatory frameworks are aligned with the overarching objective and assigned to the appropriate organisation
 - put in place best practice arrangements for policy making, regulatory agencies, and water utilities
 - put in place performance monitoring of utilities and monitor progress on reform.
- The circumstances of each jurisdiction and region differ and there is not a 'one size fits all' solution to industry structure. In addition to recommended universal reforms, the Commission has set out:
 - four structural options for large metropolitan urban water systems
 - three options for small stand-alone regional systems.
- There is a role for COAG, but each government can proceed independently to implement the key reforms.
- Implementation of the reform package, with commitment by governments, will provide consumers with greater reliability of supply, greater choice of services at lower cost than otherwise and reduce the likelihood of costly and inconvenient restrictions.

The section on "Recommendations and findings" is attached. Some of the key recommendations and findings that may be of most interest to Council include:

- Utilities should charge tenants directly;
 - Removal of inclining block tariff structures;
-

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- Removal of 'postage stamp' pricing;
- Water restrictions would be the exception, limited to emergencies and of short duration;
- Utilities (except where embedded in Local Government) should be incorporated under the Corporations Act 2001 (Cwlth);
- Requirement to achieve full cost recovery;
- Compliance with the Australian Drinking Water Guidelines. Non-compliance could lead to directors and other accountable persons such as councillors being personally liable

Council has been supplied with a hard copy of the report and it will be tabled at the meeting. It can also be viewed online at: www.pc.gov.au/projects/inquiry/urban-water/report

Recommendation

Recommendation made was adopted.

9.3.7 RURAL CONNECTIONS MORATORIUM (G95151005)

11/113 RESOLVED on the motion of Crs Manchester and Mangelsdorf that Council:

1. Review each individual "rural" scheme in the coming months to determine their potential capacity for additional connections.
2. Having reviewed the Brawlin scheme (below the Brawlin Reservoir), open this scheme to new connections until the reported optimum capacity has been achieved.
3. Give preference to previous applicants to the Brawlin scheme to reapply for a connection.
4. Review its policy on *Connection to Small Diameter Mains*.

Report prepared by Acting General Manager

Council continues to receive applications for rural connections. When advised that Council has a moratorium on new Non-Reticulated (Rural) connections the applicants tend to become frustrated and annoyed and invariably contact their local representative for support.

The decision to place a moratorium on new rural connections was taken in November 2007 and Council's subsequent policy position on *Connection to Small Diameter Mains* was adopted in August 2009.

These decisions were taken by Council during the height of the prolonged drought when Council's water allocations were being severely compromised. There was also the question of maintaining satisfactory levels of service to those that had contributed to the limited capacity schemes. Copies of the reports behind these decisions are attached to this report.

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It is suggested that staff, over the course on the next few Council meetings, review the connection capacities of each individual rural scheme, and if necessary, conduct modelling of pressures and flows based on historical consumption data of typical connections within each scheme.

Due to recent applications for connections to the Brawlin scheme (below the Brawlin Reservoir) and an anticipated increase in efficiency of the supply pipeline currently being replaced from Cowangs to Bauloora, model analysis of this scheme has been undertaken. The modelling suggests that the system has enough capacity to supply twelve additional 20mm connections provided they are spread evenly over the network.

However, Council's policy on *Connection to Small Diameter Mains* states "That Council only provide additional connections to mains of 80mm diameter or less subject to upgrading such main to a minimum of 100mm diameter to ensure reliability of supply in accordance with Council's adopted levels of service." Until this policy is reviewed, additional connections can only be made on the 100mm sections. A detailed map outlining these areas will be tabled at the meeting.

Whilst this level of assessment will provide Councillors with much more detailed information for formulating future policy, or defending its decisions as the case may be, it cannot be assumed that all rural schemes have the same potential for an increase in connections. The analysis takes into account topography, capacity of the main supplying the scheme, condition and size of the pipe, reservoir size and levels of service to existing customers on the scheme.

Recommendation

Recommendation made was adopted.

9.3.8 REQUEST TO SHARE TELECOMMUNICATIONS TOWER (G95751025)

11/114 RESOLVED on the motion of Crs Mangelsdorf and Manchester that:

1. The request from Broadcast Transmission Services to co-locate telecommunication equipment on Council's Wyalong Radio Tower be allowed, subject to the review of the terms outlined in their proposal.
2. The existing Council policy (CP:021 Lease of Council Infrastructure for Telecommunications) be suspended until review at a future meeting.

Report prepared by Acting General Manager

At its August meeting Council deferred this item to this meeting so that Cr Mangelsdorf could provide some local input.

Since then I have had discussions with different representatives of BTS, and they have subsequently provided some additional information to support their case for Council to accede to their request (Attachment 9.3.8.A).

Also attached is the original report that was presented to the August meeting together with supporting documents to that report (Attachment 9.3.8.B).

Recommendation

That in accordance with Council policy the request from Broadcast Transmission Services to co-locate telecommunication equipment on Council's Wyalong Radio Tower be denied.

9.3.9 2011/14 MANAGEMENT PLAN QUARTERLY REPORT (G05601005)

11/115 RESOLVED on the motion of Crs Manchester and Palmer that the 2011/14 Management Plan Quarterly Report to September 2011 be received and noted.

Report prepared by Acting General Manager

Council is required to undertake a quarterly review of its Management Plan. A progress report for the quarter ending 30 September 2011 has been prepared (refer Attachment 9.3.9.A) providing the current status of the actions identified in the Plan. The Quarterly Budget Review is the subject of a separate report elsewhere in the Business Paper.

Recommendation

Recommendation made was adopted.

9.3.10 COUNCIL MEETING DATES (G40203005)

11/116 RESOLVED on the motion of Crs Manchester and O'Brien that:

1. Council set the following meeting schedule for the ensuing four months:
Friday 16 December 2011, commencing at 10am
Thursday 23 February 2012, commencing at 1pm
2. At the February meeting Council review the meeting schedule for the remainder of the 2012 year.

Report prepared by Acting General Manager

Council has traditionally met on the fourth Thursday of every second "even" month, except for its December meeting which is moved to the preceding Friday to incorporate an end-of-year Christmas function with the staff following the meeting.

By reviewing the meeting schedule for the ensuing twelve months at the October meeting each year, a new Council and / or a new Chairman can revise the meeting schedule after the annual Chair elections have been held.

In order to allow advance public notification of Council meeting dates for the next twelve months, the following program is put forward for consideration:

Friday 16 December 2011, commencing at 10am
Thursday 23 February 2012, commencing at 1pm
Thursday 26 April 2012, commencing at 1pm
Thursday 28 June 2012, commencing at 1pm
Thursday 23 August 2012, commencing at 1pm
Thursday 25 October 2012, commencing at 1pm

Recommendation

That Council set the following meeting schedule for the ensuing twelve months:

Friday 16 December 2011, commencing at 10am
Thursday 23 February 2012, commencing at 1pm
Thursday 26 April 2012, commencing at 1pm
Thursday 28 June 2012, commencing at 1pm
Thursday 23 August 2012, commencing at 1pm
Thursday 25 October 2012, commencing at 1pm

9.3.11 OFFICE CLOSURE (G70506005)

11/117 RESOLVED on the motion of Crs Palmer and Mangelsdorf that Council endorse the extended office closure for the Christmas / New Year period.

Report prepared by Acting General Manager

Council has historically closed its office during the Christmas / New Year period. It is suggested that this shut-down period be extended in future to include the entire first week of the New Year. This has some advantages while providing minimal disruption to Council's normal operations. Arguments for the extended closure include:

- The first week of the New Year is traditionally a very quiet week in terms customer interaction as many people take the opportunity to extend their own personal leave during this period;
- Many of the commercial outlets that Council deals with are closed that week;
- Council is generally operating with a skeleton staff anyway as many of the staff seek to take advantage of extending their Christmas / New Year break; and
- The additional four day shut-down assists Council in managing its annual leave liability provision.

This year, with public holidays to be observed on 26, 27 December 2011 and 2 January 2012, Council's office would be shut-down for seven normal business days (four additional days to previous years).

As has been the case previously, rostered staff will remain on call to attend to operational issues (water breaks, breakdowns, etc) and if a major emergency was to occur, key staff would be recalled.

Closure of the office during this period would mean that the office would shut from close of business on Friday 23 December 2011 and re-open on Monday 9 January 2012.

Customers are still able to pay accounts through Australia Post and Bpay facilities.

Notification of the office closure period would be advertised during December.

Recommendation

Recommendation made was adopted.

9.3.12 CHRISTMAS FUNCTION (G70506005)

11/118 RESOLVED on the motion of Crs Manchester and Palmer that Council:

1. Host a Christmas function after its December meeting, specifically from 1pm to 5pm at the Temora Bowling Club to which Councillors, staff and their respective partners are invited.
2. Assist with transportation for employees based outside Temora.
3. Allocate \$3,000 for the function.

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Report prepared by Acting General Manager

Council's December meeting has traditionally coincided with their hosting of a Christmas function for both Councillors and staff immediately after its conclusion.

The benefits of such an event include promoting corporate unity and acknowledging the efforts of staff over the preceding year.

The Temora Bowling Club is available to host this year's function.

Recommendation

Recommendation made was adopted.

**9.3.13 COWANGS RESERVOIR TO BAULOORA RESERVOIR PIPELINE
REPLACEMENT PROJECT (G95207002)**

11/119 RESOLVED on the motion of Crs Palmer and McGregor that the report on Cowangs Reservoir to Bauloora Reservoir Pipeline Replacement Project be received and noted.

Report prepared by Manager Engineering

Construction Activities

Whilst preconstruction activities commenced in August, contractor Leed Engineering and Construction Pty Ltd commenced trenching for the DN 600 on 5 September 2011.

Construction activities completed as at the end of September include:

- 18.4 km of easement clearing and stripping of topsoil;
- 6 km of fencing installed;
- Completion of 12 road and rail underbores; and
- Installation of 9.5 km of pipe installed.

Activities scheduled to be carried out this month include:

- Completion of the installation of DN 600 and DN 450 pipe to areas not restricted due to heritage issues;
- Commencement of the installation of DN 375 pipe
- Commencement of the Cowangs Reservoir pipework replacement;
- Commencement of reinstatement of completed pipeline; and
- Continued clearing and fencing.

Environmental

Councillors have been advised previously that an archaeological subsurface testing program carried out on sites identified in the Review of Environmental Factors, has identified artefacts (flakes, blades and hammerstones) in a quantity that necessitates further work. The required process being:

- The Report and Methodology for further work must be given to the registered aboriginal interest groups for comment. The statutory time frame for this portion of the consultation expired on 12 October 2011.

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- Following this consultation period, an Aboriginal Heritage Impact Permit (AHIP) can be lodged with the NSW Office of Environment and Heritage with a review period of a further 28 days;
- Once the AHIP application has been approved work can commence on all other areas except at Ch 5150 to Ch 6500;
- Further salvage work must occur on the area between Ch 5150 to Ch 6500 before it can be released for construction. It is expected that the salvage work would take approximately 20 days.

Leed Engineering and Construction has been advised that these sensitive areas (refer Attachment 9.3.13.A) are now restricted and that based on the above timeframes, the restricted access to the sections identified should be lifted on 28 December 2011 for Ch 5150 to Ch 6500 and 16 November 2011 for the other sites.

Also following the receipt of legal advice, Notices of Intended Entry have been issued to the various stakeholders involved in the Native Title Claim at the Bauloora Reservoirs site and it is expected that pipelaying to the reservoirs will be completed this month.

This restricted access to the heritage sites will have significant cost implications due to Leed Engineering and Construction having to leave gaps in the pipework, then come back later to fill in the gaps with additional connections and pressure testing. Plus, either standing down machinery and men or demobilising some gangs and remobilising when the sites become available, which also has a flow-on affect on their other projects.

Leed Engineering and Construction have confirmed their intention to complete all pipelaying by the end of December 2011, except for the 1350 metres of 600mm DICL between Ch 5150 and Ch 6500. They expect to complete this section, including pressure testing, by mid March 2012.

Therefore, the project should be completed on time, however at an increase in cost.

Recommendation

Recommendation made was adopted.

- 11/120 RESOLVED** on the motion of Crs Mangelsdorf and Manchester that due to the unforeseen costs associated with maintaining the heritage artefacts, further grant funding be sort from the Department of the Environment, Water, Heritage and the Arts under the Water Saving Initiatives component of the Strengthening Basin Communities Program.

9.3.14 TEMORA RESERVOIRS SCADA CONTROL (G25406005)

- 11/121 RESOLVED** on the motion of Crs Manchester and Macaulay that approval be given to implement a Supervisory Control and Data Acquisition (SCADA) control system for the Temora Reservoirs, funded from Council's Telemetry / Radio maintenance budget.

Report prepared by Acting Manager Production & Distribution

Funding of \$35,000 is requested for a Supervisory Control and Data Acquisition (SCADA) control system for the Temora Reservoirs, similar to SCADA systems currently used by Council at the following locations; Ganmain, Temora to Barellan, Wyalong, Cootamundra and Oura Systems.

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The advantages are:

- Remote control of the site allowing better flexibility and enabling staff to maximise off peak pumping where possible for the Temora reticulation area;
- Staff will be able to monitor the system 24 hours a day, allowing early detection of any irregularities or problems;
- There will be savings in staffing costs, as staff is currently required to manually start and stop pumps during fluctuating consumption demands; and
- It will compliment the telemetry upgrade of the Junee Reefs pump station which has been already been included in the capital works budget for this financial year.

Funding of this project could be sourced from Council's Telemetry / Radio maintenance budget which forms part of the "Other Maintenance" line item in the operating budget.

Recommendation

Recommendation made was adopted.

It be noted that the Acting General Manager provided Councillors with information about the review of the Model Code of Conduct, the opportunity to attend a regional workshop on the proposed reforms and the closing date for submissions.

9.3.15 NEXT MEETING

The next Ordinary Meeting of Council will be held on Friday 16 December 2011 at Council's Temora office commencing at 10.00am.

10. QUESTIONS AND STATEMENTS

Cr Speirs thanked the Acting General Manager and Executive Assistant for their assistance throughout the General Manager recruitment process.

11. CLOSED SESSION – 4.01PM (*pink pages*)

11/122 RESOLVED on the motion of Crs O'Brien and McGregor that Council meet in Closed Session.

11.1 JUGIONG AQUACULTURE PROJECT (G10508005)

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

11/123 RESOLVED on the motion of Crs Manchester and Macaulay that Council:

1. Authorise staff to continue negotiations with Mr Robb along the lines of his initial proposal;

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2. Permit Mr Robb (or his delegates) access the site to further assess its suitability provided that he has adequate insurance cover for any persons entering the site; and
3. Offer its support in principle to the project for Mr Robb to initiate discussions with relevant authorities for licences, permits and approvals.

11.2 REVIEW OF ORGANISATIONAL STRUCTURE (G70157005)

This item is classified CONFIDENTIAL under section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(a) Personnel matters concerning particular individuals.

11/124 RESOLVED on the motion of Crs O'Brien and Palmer that an updated progress report be considered at the December Meeting.

OPEN SESSION – 4.12PM

11/125 RESOLVED on the motion of Crs O'Brien and McGregor that Council revert back to Open Session and that the resolutions made in Closed Session be made public.

There being no further business requiring the attention of the Council, the Meeting closed at 4.13pm.
