

**MINUTES of the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 25 August 2011**

The meeting commenced at 2.01pm.

PRESENT

Cr P Speirs (Chair), Cr J Macaulay, Cr C Manchester, Cr J McGregor, Cr J O'Brien and Cr D Palmer.

ALSO IN ATTENDANCE

Mr T McClellan (Acting General Manager), Mr B West (Manager Engineering), Mr C Perry (Acting Manager Production & Distribution) and Miss K Turner (Executive Assistant).

1. APOLOGIES

Apologies for non-attendance were received from Cr Mangelsdorf and Cr Morris.

11/068 RESOLVED on the motion of Crs Palmer and Manchester that leave of absence be granted.

2. DECLARATION OF PECUNIARY INTERESTS

No interests were declared at this time.

3. CONFIRMATION OF MINUTES OF MEETING HELD ON 23 JUNE 2011

11/069 RESOLVED on the motion of Crs Manchester and McGregor that the minutes of the meeting held on 23 June 2011, having been circulated and read by members, be confirmed.

4. BUSINESS ARISING FROM MINUTES

No Business Arising from the Minutes was raised.

5. PUBLIC ACCESS

No requests for public access were received.

6. NOTICES OF MOTION / RESCISSION MOTIONS

No Notices of Motion or Rescission Motions were received.

7. ADMISSION OF LATE REPORTS

11/070 RESOLVED on the motion of Crs O'Brien and Manchester that Council consider the Late Reports on Security Fencing for Young Terminal Storage and Staff Union Picnic Day, and the Closed Session Supplementary Report on Jugiong WTP Control Upgrade.

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8. CHAIRPERSON'S MINUTE

11/071 RESOLVED on the motion of Crs Manchester and O'Brien that the Review of Organisational Structure conducted in 2008 by Local Government Employment Solutions (LGES) be included on the Agenda for the October 2011 Meeting and actions taken since this review be reported. The Executive Summary from LGES' report and the former General Manager's report from the November 2008 Meeting to be included.

9. GENERAL MANAGER'S REPORTS

9.1 FINANCIAL REPORTS

9.1.1 COUNCIL INVESTMENTS (G35507005)

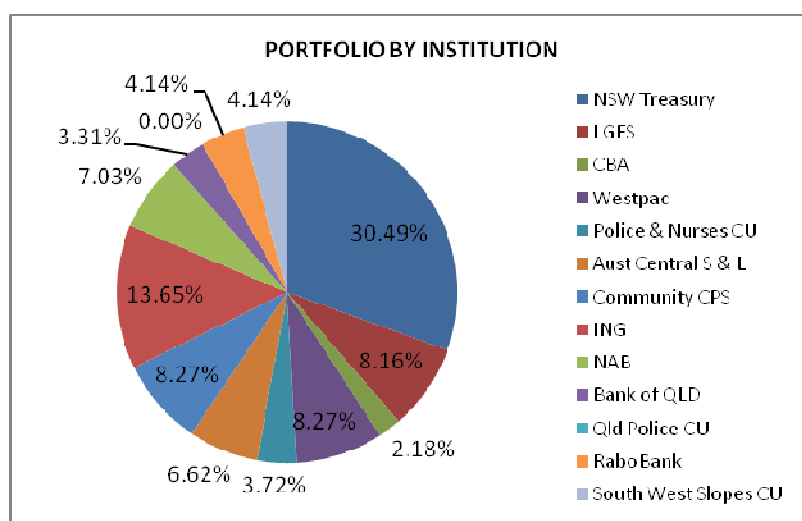
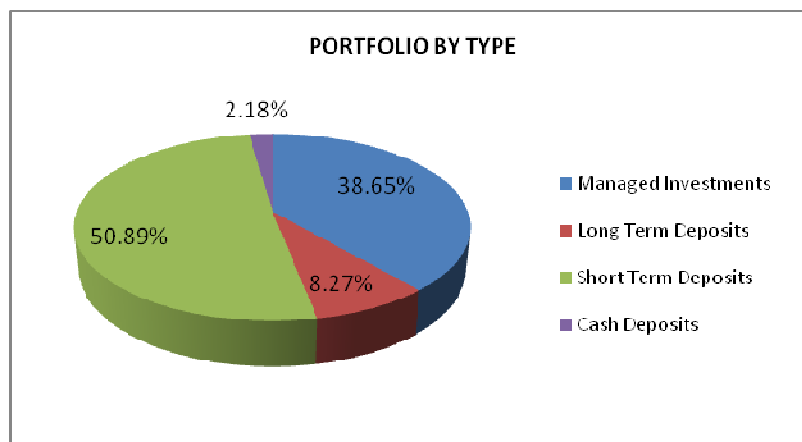
11/072 RESOLVED on the motion of Crs Manchester and McGregor that the report detailing Council Investments as at 31 July 2011 be received and noted.

Report prepared by Acting General Manager

This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005. The following details Council Investments as at 31 July 2011:

INVESTMENT PORTFOLIO	Market Value (\$)	Term (days)	Rate	Maturity Date	% of Portfolio
Managed Investments	9,342,466.41				38.65%
NSW Treasury Hour Glass Facility	7,370,276.53	At Call	5.40%	N/A	30.49%
LG Financial Services FOCF	1,972,189.88	At Call	5.56%	N/A	8.16%
Long Term Deposits	2,000,000.00				8.27%
Westpac Coupon Select Deposit (5yr)	2,000,000.00	3m BBSW+1.3%	6.26%	27/10/15	8.27%
Short Term Deposits (<1 yr)	12,300,000.00				50.89%
National Australia Bank	1,700,000.00	92	5.89%	2/08/11	7.03%
Aust Central Savings & Loans	1,100,000.00	89	6.07%	23/08/11	4.55%
ING Bank (Australia) Limited	1,800,000.00	180	6.26%	30/08/11	7.45%
Aust Central Savings & Loans	500,000.00	90	6.09%	5/09/11	2.07%
Police & Nurses Credit Union	900,000.00	84	5.99%	19/09/11	3.72%
Community CPS Credit Union	2,000,000.00	68	5.75%	4/10/11	8.27%
Bank of Queensland	800,000.00	98	6.05%	17/10/11	3.31%
ING Bank (Australia) Limited	1,500,000.00	181	6.35%	7/11/11	6.21%
South West Slopes CU	1,000,000.00	272	6.40%	5/03/12	4.14%
RaboBank Australia	1,000,000.00	364	6.50%	9/05/12	4.14%
Cash Deposits	527,300.51				2.18%
Commonwealth Bank At Call A/c	450,000.00	At Call	4.70%	N/A	1.86%
CBA Premium Business A/c	77,300.51	At Call	Various	N/A	0.32%
	24,169,766.92				100.00%

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Movements within Bank account for the reporting period (\$)

Cash Book balance as at 31 May 2011	205,849.83
Plus Deposits	
June	2,971,911.55
July	3,961,111.21
Less Payments	
June	3,120,310.85
July	3,918,643.27
 Cash Book balance as at 31 July 2011	 99,918.47
Less Outstanding Deposits	27,665.90
Plus Unpresented Cheques	5,047.94
 Bank balance as at 31 July 2011	 77,300.51

It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order – dated 12 January 2011; and

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- Council's Investment Policy (adopted 28/4/2011).

Recommendation

Recommendation made was adopted.

9.1.2 OUTSTANDING DEBTORS (G35307005)

- 11/073 RESOLVED** on the motion of Crs Manchester and Palmer that the report detailing Council's outstanding debtors as at 31 July 2011 be received and noted.

Report prepared by Acting General Manager

This report is presented for information on Council's outstanding debtors as at 31 July 2011:

\$'s	Arrears	Interest	Current	Total
Access Charges	77,945.41	6,417.48	181,447.70	265,810.59
Consumption Charges	181,703.20	23,416.11	530,688.72	735,808.03
Deferred Headworks	57,600.00	0.00	9,900.00	67,500.00
Sub-Totals	317,248.61	29,833.59	722,036.42	1,069,118.62
Less Overpayments Received				-120,255.70
Total Outstanding				948,862.92
Less Bulk Council Accounts Outstanding				-363,413.55
Less Headworks Accounts Outstanding				-67,500.00
Total Outstanding from Retail Customers				517,949.37

Recommendation

Recommendation made was adopted.

9.1.3 CARRY OVER OF INCOMPLETED WORKS (G35201005)

- 11/074 RESOLVED** on the motion of Crs O'Brien and Palmer that the following items be carried-over into the 2011/12 capital works program, with funding via the Infrastructure Replacement Reserve (internal restriction):

<u>Budget Item</u>	<u>(\$)</u>
Depot Upgrade - Cootamundra	146,000
Reservoir Rehabilitation Program	90,000
Pump Stn - Hylands Bridge Pump Replacement	10,500
Mains Replacement - Wyalong Depot	104,000
Mains Replacement - Demondrille Pump Stn	150,000
Mains Replacement - Nixon Pk, Temora	7,500
Mains Replacement - Cowangs to Bauloora	2,123,000
Mains Replacement - Cowangs Inlet (Cnl Costs)	15,500
Total	2,646,500

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Report prepared by Acting General Manager

In order to carryover incompleting works at 30 June into the new financial year, it is necessary for Council to revoke the unexpended portion of those votes. In some cases the budgets were adjusted at the March QBR to better reflect expected expenditure to 30 June, with the remainder already included in the 2011/12 capital works program.

Below is a list of capital works not completed at 30 June 2011. It is requested that these works, together with the required funding to complete them, be carried-over into the 2011/12 capital works program.

<u>Budget Item</u>	<u>Approx. Funds Req'd (\$)</u>
Depot Upgrade - Cootamundra	146,000
Reservoir Rehabilitation Program	90,000
Pump Stn - Hylands Bridge Pump Replacement	10,500
Mains Replacement - Wyalong Depot	104,000
Mains Replacement - Demondrille Pump Stn	150,000
Mains Replacement - Nixon Pk, Temora	7,500
Mains Replacement - Cowangs to Bauloora	2,123,000
Mains Replacement - Cowangs Inlet (Cnl Costs)	15,500
Total	2,646,500

These additional capital works are to be funded from the Infrastructure Replacement Reserve (internal restriction) and will be reflected in the September quarterly budget review. They are also now included in the updated *Capital Works Progress Report* listed elsewhere in this business paper.

Recommendation

Recommendation made was adopted.

9.1.4 QUARTERLY BUDGET REVIEW – JUNE 2011 (G35201005)

11/075 RESOLVED on the motion of Crs Manchester and O'Brien that the Budget Review for the period ended 30 June 2011 be adopted with the variations to income and expenditure duly noted.

Report prepared by Acting General Manager

This report is presented to Council to revise estimates of income and expenditure in accordance with clause 203 of the Local Government (General) Regulation 2005. The review is for the quarter ending 30 June 2011 and is attached for Council's consideration.

It should be noted that the Financial Statements for 2010/11 have been unofficially audited, subject to Council actually referring them for audit (the focus of the following report titled *2010/11 Financial Statements*).

At the March Review, Council's Budget Result forecast a deficit of \$3,060,752 for the year. The June QBR result, as presented, reflects an increase in available working capital beyond that projected at March of \$2,844,523, resulting in a budgeted deficit result of \$216,229. This result is reflected in Note 27 of the Financial Statements as a movement in Council's Available Working Funds (from last year's balance to this year's balance) and

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results in a decreased level of Available Working Capital at year end which now totals \$1.876m (2010: \$2.092m).

As far as Council's Operating Result is concerned, a loss of \$1,925,680 was recorded. This is a far better result than that predicted at the March QBR, mainly due to the worst case scenarios being adopted for various income items and some savings in expenditure being realised.

The variation between the "Operating Result" and the "Budget Result" is detailed on page 3 of the Budget Review statement, with the main factors being the adding back of depreciation (an expense not involving the flow of funds), the cost of acquiring assets (funds employed for non-operating purposes) and movements in Council's restrictions.

Major adjustments impacting on this review (being those > \$50,000) include:

- ✓ Residential and Non-Residential Charges - a gain of \$333,701 as a result of better than expected fourth quarter sales;
- ✓ Interest on Investments - a gain of \$172,611 due to Council's capital works program not advancing as expected (reflected in the gain of \$3,034,017 recorded against Acquisition of Assets on page 3), resulting in less need to draw upon restricted funds;
- ✓ Headworks Income - a gain of \$77,194 offset most of the revised down estimate of \$100,000 in the March QBR. There is generally a last minute rush in June to have contributions paid before the charges increase in the new year;
- ✓ Management Expenses - a gain of \$289,278 mainly due to savings in the following: salaries and on-costs for one senior staff position (~\$80k); reduced discounting of expected future costs for superannuation, workers compensation and payroll tax that are recognised in the current financial year (\$135k - please refer to Increase/Decrease in Provisions on page 3 for contra loss adjustment), realigning insurance premium payments to the correct year (\$38k), no provision transfer to doubtful debts (\$20k) and the saving of monies set aside for the IWCM Plan (\$30k - this has been budgeted for in 2011/12);
- ✓ Mains Maintenance - a loss of \$103,721 resulting from a greater emphasis being placed on water testing, a higher benchmark set for chlorine residual levels in Council's reticulation systems and the dosing rates had to be beefed up due to less movement of water throughout the system. This was more than offset by savings of \$243,540 in the non-recurrent maintenance program;
- ✓ Pumping Stations Maintenance - a gain of \$80,906 that mainly resulted from a reassessment of the maintenance program of pumps that was able to be considered after maximising their operating efficiencies through reduced use;
- ✓ Treatment Chemical Costs - a gain of \$80,357. This gain is mainly as a result of less water being treated at Jugiong. This expenditure item also tends to fluctuate quite a bit depending on the timing of bulk chemical purchases;
- ✓ Carrying Amount of Assets Sold - a loss of \$124,436 as a result of the vehicle and plant asset replacement program not progressing as expected. This is offset by the gain from the Acquisition of Assets, some of which was made up of vehicle and plant assets;

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- ✓ Acquisition of Assets - a gain of \$3,034,017 mainly due to Council's capital works program that remains in progress at 30 June. This is reflected in the value of carry over programs reported to Council elsewhere in this business paper; and
- ✓ Transfers to/from Internally Restricted Assets will be further discussed below.

Below is an extract from the report presented to Council at its October 2010 meeting that describes Council's approach to recording movements in its internally restricted assets (reserves).

"Note 6 details cash assets and investments held by Council at year end. It also highlights Council's restricted cash. Council currently has four internal restrictions (reserves) in place. These funds are reserved for the specific purposes described below: -

Plant Reserve

Transfer to Restriction - is made up of the following; plant depreciation (equivalent value) plus the written down value of plant sold throughout the year plus an interest calculation to negate inflationary pressures.

Transfer from Restriction - all plant purchases are funded from this reserve.

Infrastructure Replacement Reserve

Transfer to Restriction - is made up of infrastructure asset depreciation (equivalent value) as per Note 9. This year only 89% of the value of infrastructure asset depreciation cost was able to be transferred because of cash limitations.

Transfer from Restriction - all infrastructure asset additions (as per Note 9) are funded from this reserve.

Employee Leave Entitlement Reserve

Transfer to / from Restriction - is determined by the balance of Council's ELE liability provision at yearend (excluding related on-cost expenses). Council reserves 100% of its provision.

It is common practice for Councils generally to only fund between 20% and 30% of their liability, however Council is in a unique position in this regard in that the ELE liability was fully funded at the time of its inception in 1997. More established local government authorities are generally playing catch-up from poor historical practices.

Deposits, Retentions & Bonds Reserve

This reserve has been established to restrict monies that Council is temporarily holding under some sort of contractual or policy arrangement.

Transfer to / from Restriction - is determined by the balance of Council's liability provision at yearend.

*Council previous operated a **Sales Fluctuation Reserve** in which transfers to or from the restriction were determined by the shortfall or excess of sales verses budget to elevate the potential fluctuations Council is susceptible to given the high percentage of Council's revenue coming from water usage charges. This year however, the reserve has been abandoned due to insufficient unrestricted cash to fund it."*

This year, due to Council's large deficit operating result and the ever increasing cost of infrastructure depreciation (due mainly to the requirement to annually revalue these assets), it has not been possible to fund a Sales Fluctuation Reserve and the transfer to the Infrastructure Reserve has been reduced to 61% of the value of infrastructure asset depreciation costs. These movements are reflected at the bottom of page 3 of this review and also in Note 6 of the Annual Financial Statements.

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All other adjustments are relatively insignificant or involve general housekeeping.

It is the Responsible Accounting Officer's opinion that the revised estimate of income and expenditure is such that the short term liquidity position of Council is satisfactory.

Recommendation

Recommendation made was adopted.

9.1.5 2010/11 FINANCIAL STATEMENTS (G35401005)

11/076 RESOLVED on the motion of Crs Manchester and O'Brien that

1. The Financial Statements for the year ended 30 June 2011 (including movements in restricted assets) be formally adopted, as presented, for referral to Council's Auditor;
2. The Chairman, Deputy Chairman and Acting General Manager be authorised to sign the Statements by Councillors and Management on the preparation of the General Purpose and Special Purpose Financial Statements for the year ended 30 June 2011;
3. The Acting General Manager be delegated the authority to issue the audited Financial Statements immediately upon receipt of the auditors reports subject to their being no material audit changes or audit issues; and
4. Council present the final audited Financial Statements and Auditors Reports to the public at a public meeting to be held in conjunction with its ordinary meeting in October.

Report prepared by Acting General Manager

Council's draft Financial Statements for the year ended 30 June 2011 have been prepared with Council's auditors actually completing their onsite audit on 4 August.

Under section 413 (1) of the Local Government Act 1993, Council is required to refer its draft Financial Statements for audit. The Auditor's Report will be made available to Council after it has formally resolved the referral.

It is envisaged that Council will present its Financial Statements to the public in conjunction with its ordinary October meeting.

The primary statements of the General Purpose and Special Purpose Financial Statements (statements subject to audit) are attached. Councillors will be supplied with a complete set of reports, including the Auditor's Reports, for the public meeting.

Preliminary results are as reported to Council in the *June Quarterly Budget Review* report earlier to this meeting.

Recommendation

Recommendation made was adopted.

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9.2 WORKS REPORTS

9.2.1 JUNE / JULY 2011 (G95507005)

11/077 RESOLVED on the motion of Crs McGregor and Macaulay that the Works Report for June and July be received and noted.

Report prepared by Acting Manager Production & Distribution

Water Losses & Mains Repairs

NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
364.	1/6	-	-	Euratha Rd, Garoolgan	100	-	1	Split Pipe
365.	3/6	4:30	7:00	Perseverance St, West Wyalong	100	-	70	Other
366.	6/6	-	-	Rosehill Rd, Cootamundra	375	-	2	Joint Failure
367.	6/6	-	-	Kolkilberto Rd, Weethalle	100	-	-3	Split Pipe
368.	6/6	-	-	Grong Grong Rd, Matong	-	-	-	-
369.	6/6	-	-	Wagga Wagga Rd, Coolamon	-	-	-	-
370.	7/6	-	-	Pinkerton Rd, Cootamundra	375	-	5	Joint Failure
371.	8/6	2:00	6:00	June St, Grong Grong	150	20	50	Hole in Pipe
372.	9/6	9:00	12:00	Wyoming Ln, June St	-	-	-	Split Pipe
373.	9/6	-	-	Kameruka Ln, Eurongilly	-	-	-	-
374.	13/6	-	-	Rosehill Rd, Cootamundra	375	-	2	Joint Failure
375.	15/6	-	-	Bauloora Ln, Cootamundra	375	-	2	Joint Failure
376.	20/6	2:30	6:30	Leeton Rd Binya	150	15	150	Other
377.	21/6	-	-	Temora Rd, Cootamundra	375	-	5	Joint Failure
378.	21/6	-	-	Temora Rd, Cootamundra	375	-	2	Joint Failure
379.	23/6	1:30	4:00	Slee St, Wyalong	150	-	50	Split Pipe
380.	23/6	-	-	Bridges St, Temora	100	-	-	Split Pipe
381.	23/6	-	-	Temora Rd, Cootamundra	375	-	2	Joint Failure
382.	26/6	-	-	Deutcher St, Temora	100	10	10	Split Pipe
383.	28/6	-	-	Olympic Way, Cootamundra	100	-	2	Split Pipe
384.	28/6	-	-	Sutton Ln, Cootamundra	100	-	2	Split Pipe
385.	28/6	-	-	Lismore Ln, Cootamundra	100	-	2	Split Pipe
1.	6/7	2:00	5:30	Tallimba Rd, Tallimba	100	-	20	Other
2.	12/7	10:30	2:30	Harts Ln, Naradhan	150	-	20	Other

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
3.	17/7	-	-	Lydia St, Junee	100	-	2	Other
4.	18/7	9:00	11:30	Gun Club Rd, Wyalong	150	-	20	Joint Failure
5.	19/7	-	-	Burley Griffin Way, Springdale	375	-	4	Joint Failure
6.	19/7	-	-	Rosehill Rd, Cootamundra	375	-	5	Joint Failure
7.	19/7	-	-	Bredins Ln, Coolamon	100	-	50	Split Pipe
8.	20/7	-	-	Rosehill Rd, Cootamundra	375	-	10	Joint Failure
9.	20/7	-	-	Rosehill Rd, Cootamundra	375	-	10	Joint Failure
10.	20/7	-	-	Park Ln, Junee	100	-	3	Split Pipe
11.	20/7	10:00	12:00	Morris Rd, Naradhan	150	-	3	Other
12.	20/7	-	-	Deutcher St, Temora	100	-	-	Other
13.	21/7	-	-	Old Temora Rd, Cootamundra	100	-	2	Split Pipe
14.	21/7	-	-	Old Temora Rd, Cootamundra	100	-	2	Split Pipe
15.	21/7	-	-	Old Temora Rd, Cootamundra	100	-	2	Split Pipe
16.	22/7	-	-	Rosehill Rd, Cootamundra	375	-	5	Joint Failure
17.	22/7	-	-	Rosehill Rd, Cootamundra	375	-	2	Joint Failure
18.	22/7	-	-	Loughnan St, Coolamon	100	-	50	Split Pipe
19.	24/7	-	-	Hancock Ln, Junee	-	-	-	Other
20.	26/7	-	-	Golf Club Rd, Temora	100	-	5	Split Pipe
21.	29/7	-	-	Temora St, Cootamundra	375	-	5	Joint Failure
22.	29/7	-	-	Kiaree Ln, Eurongilly	50	-	-	Split Pipe

Complaints

Water Quality

Dirty Water

27/06/2011 51 Percy Street, Junee.
 27/06/2011 Wardle Street, Junee.
 27/06/2011 Percy Street, Junee.
 27/06/2011 3 Kindra Crescent, Coolamon.
 22/07/2011 Hausler Road, Springdale.
 25/07/2011 Moroneys Lane, Temora.

Other Problems:

Nil.

A total of 67 service difficulty and fault reports were received for June / July.

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Construction & Major Maintenance

The following significant works were undertaken in June / July 2011:-

- Serviced ACV's and PRV's across the scheme.
- Serviced and inspected vehicles and small plant.
- Replaced valves in the Daylight Scheme.
- Fabricated, installed and erected new base to old aerial at Temora Depot.
- Removed old steel ladders and platforms at Young Terminal Storage.
- Measured Junee Balance Tank for new internal ladder.
- Fabricated pit lids for Young Offtake.
- Overhauled Tara Pump Station No.2 pump and motor, Demondrille No.2 pump and motor, Millen's Hill Ungarie Booster pump and motor and Rosehill No. 2 pump and motor.
- Fabricated 550mm 'y' piece for swabbing at Oura.
- Conducted maintenance on sludge valve, alum pump and compressor at Jugiong Filtration Plant.
- Serviced No.2 pump at Oura, No.2 motor at Mt Daylight Pump Station and No.2 pump and motor at Aria Park.
- Removed No.6 motor at Oura bores for servicing.
- Fabricated, installed and sealed new hatches and vents at Temora High Level Reservoir.
- Completed cut-ins at new Hornsby Estate Coolamon, Wright Street Ganmain and Marrar Road Marrar.
- Installed 250mm and 150mm stop valves for Junee reticulation.
- Naradhan and Aria Park Reservoirs cleaned by divers from Aqualift.
- Replaced 3 stop valves between Mt Daylight and Naradhan.
- Completed meter reading.
- Installed new air valves on Tenandra Line and between Hannan Pump Station and North Weethalle Pump Station.
- Temora Steel Reservoir cleaned, hatch put back on and supply to town restored.
- Installed new valves, pressure tested pipework and completed road crossings at Nixon Park Temora.
- Bectric, Binya, Garoolgan and Brobenah Reservoirs cleaned.
- Organised notices for all swabbing and flushing.
- Organised and installed magflows at Oura Bores.
- Pressure tested and chlorinated new main at Barmedman, completed cut-ins and cleaned up site ready for fencing.
- Repaired leaking bore huts at Oura.
- Quotes obtained for flooring and benchtops in computer room at Cootamundra Depot and completed.
- Completed bases for new skillion roof at Cootamundra Depot.
- Began work on Wyalong Balance Tank upgrade – location, wrapping of new pipe and pre-casting of thrust anchors.
- Carried out leak investigation work on Frampton main.
- Replaced stop valves at Stockinbingal.
- Excavated and established base at Mt Daylight Pump Station for new chlorinator.
- Installed dosing line at Temora High Level Reservoir.

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Recommendation

Recommendation made was adopted.

9.2.2 CAPITAL WORKS PROGRESS REPORT (G35201005)

11/078 RESOLVED on the motion of Crs Manchester and McGregor that the report detailing the progress of Council's Capital Works Program as at 31 July 2011 be received and noted.

Report prepared by Acting General Manager

This report is presented for information on the progress of Council's Capital Works Program as at 31 July 2011:

Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
New System Assets						
Site Acquisition / Construct Radio Facilities	\$10k opportunistic budget per year	1/7/2011	30/6/2012	10,000	0	Earmarked for Council's contribution to the development of the Rosemont Radio Site in conjunction with the NSWFB
Mains Extension	\$50k opportunistic budget per year	1/7/2011	30/6/2012	4,000	N/A	To be allocated
Mains Extension	Loftus St Temora	1/7/2011	30/6/2012	20,000	4,102	Shifted to 2011/12 due to some delays in other construction works
Mains Extension	Ford, Wright Sts Ganmain	1/5/2011	30/8/2011	23,000	22,912	Completed
Mains Extension	Cut-in Marrar Rd, Marrar	1/5/2011	30/7/2011	3,000	3,148	Completed
Additional Storage	Junee	1/7/2011	30/6/2012	7,000,000	1,500	Discussion with landholder regarding land purchase continuing
New Chlorinator	Mt Daylight	1/7/2011	30/6/2012	25,000	4,337	In progress
New Inlet Arrangements (Joint Works)	Mt Daylight	1/7/2011	30/6/2012	35,000	0	In progress
Renewals						
Bore Construction or Replacement	Oura Bores	1/7/2010	30/6/2012	300,000	0	Meurer Bore - Admin issues finalised, Kelly Bore - still with solicitors
Depot Upgrade	Cootamundra Depot	1/7/2010	30/9/2011	160,000	43,941	Final works currently being undertaken
Major Upgrade	Jugiong No.1 Pump Station	1/7/2009	30/6/2013	6,000,000	28,282	HV supply contract currently under negotiation

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Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
Mains Replacement, Augmentation	\$1m budget/yr to be programmed as priorities determine	1/7/2011	30/6/2014	2,224,000	N/A	To be allocated
Mains Replacement	A/Park to Ardlethan Stage 2	1/7/2011	30/6/2012	320,000	0	Not Commenced
Mains Replacement	Weethalle to Barellan	1/7/2011	30/6/2012	320,000	0	Not Commenced
Mains Replacement	Brit, Lawson Sts Temora	1/7/2011	30/6/2012	20,000	0	Not Commenced
Mains Replacement	Harefield Rd Junee	1/7/2011	30/6/2012	20,000	0	Not Commenced
Mains Replacement	Coursing Park	1/7/2011	30/6/2012	180,000	0	Not Commenced
Mains Replacement	Oura Pump Stn	1/7/2011	30/6/2012	20,000	0	Not Commenced
Mains Replacement	Frampton	1/7/2011	30/6/2012	180,000	0	Not Commenced
Mains Replacement	Wyalong Depot	1/5/2011	30/8/2011	150,000	115,310	Completion end of August
Mains Replacement	Demondrille PS Pipework	16/5/2011	30/8/2011	150,000	33,293	Completion end of August
Mains Replacement	Nixon Park, Temora (\$14k cont TSC)	1/5/2011	30/7/2011	30,000	16,616	Completed
Site / Easement Acquisition	\$50k opportunistic budget per year	1/7/2011	30/6/2012	50,000	0	Not Commenced
Mains Replacement	Cowangs - Bauloora	1/4/2010	31/5/2012	15,600,000	951,603	Progress report in business paper
GWCC costs for Inlet / Outlet Replacement	Cowangs Reservoirs	1/7/2010	30/6/2012	20,000	13,754	Inlet / outlet replacement included in Cowangs to Bauloora contract
Inlet / Outlet Replacement	Cowangs Reservoirs	1/7/2011	30/6/2012	700,000		Not Commenced
Inlet / Outlet Replacement	Bauloora Reservoirs	1/7/2011	30/6/2012	150,000		Not Commenced
Replace Control System	Jugiong Filtration Plant	2/4/2010	30/6/2012	500,000	21,573	Tender recommendation for Council's consideration.
Reservoirs Painting	Junee Reservoir	1/7/2011	30/6/2012	330,000	0	Not Commenced
Reservoir Rehabilitation Program	Various Reservoirs	1/7/2010	30/6/2012	600,000	266,110	8 now completed
Replace Pump	Hylands Bridge Pump Station	1/7/2010	30/10/2011	20,000	10,656	In progress

Recommendation

Recommendation made was adopted.

9.3 OTHER REPORTS

9.3.1 RECTIFICATION OF UNAUTHORISED SERVICE (ACCOUNT 75082, G95151005)

11/079 RESOLVED on the motion of Crs O'Brien and Palmer that given the circumstances surrounding this long standing connection, Council in this instance:

1. Approve the relocation of the existing service to supply Lot 3, DP 869499 subject to the payment of the appropriate fees and charges and compliance with conditions of connection as prescribed in Council's 2010/11 Management Plan;
2. Approve the installation of an additional service to supply Lot A, DP 401100 subject to the payment of the appropriate fees and charges and compliance with conditions of connection as prescribed in Council's 2010/11 Management Plan; and
3. Approve time payment arrangements for 1 and 2 above on the basis of:
 - The Meter Relocation Fee of \$1,000 for the relocation of the existing service to be paid prior to work being carried out.
 - The Tapping Fee of \$1,000 for the additional connection to be paid prior to the work being carried out
 - Fifty percent of the Headworks Contribution (i.e. \$3,750) to be paid prior to the work being carried out
 - The balance of the Headworks Contribution (\$3,750) plus interest calculated monthly at the applicable rate as defined in Council's Management Plan from time to time, to be paid quarterly in eight instalments over two years from the time of connection (quarterly instalments of \$468.75 plus interest).

Report prepared by (former) General Manager

Pursuant to Minutes 11/063 from Council's June Meeting, the following report is provided regarding the matter raised by Cr O'Brien during Questions and Statements.

The background to the matter is:

- One connection in the Marrar area has been providing water to two (originally 3) separately owned rural properties for approximately 50 years.
- The "house service pipe" past Council's meter to the properties is in urgent need of replacement resulting in the owners approaching Council requesting a relocation of the existing meter. This brought the matter to Council's attention.
- Council officers have met with the parties concerned and explained why the connection is "unauthorised" and Council's present policy position in respect of additional connections to rural mains. Whilst not happy about it, the parties have accepted the reasons and wish to rectify the matter.

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The parties have made a submission to Council (refer Attachment 9.3.1.A) in which they:

1. Request an additional connection so that each party will have an individual connection;
2. Should a connection be made available, then the associated costs be those at the time of their discussions with Council officers (i.e. 2010/11 Fees and Charges); and
3. Request a time payment plan due to the unforeseen nature of the matter.

This matter has, by chance, been brought to Council's attention and the parties have been very cooperative and conciliatory in attempting to resolve it. In consultation with staff a suitable site for the relocation of the existing service and the installation of an additional service (subject to Council approval) has been agreed.

Staff have confirmed that an additional connection will not have an adverse impact on supply in the area and to rectify the matter would recommend that the relocation of the existing service and the installation of an additional service be provided.

Recommendation

Recommendation made was adopted.

**9.3.2 APPLICATION FOR RURAL CONNECTION ON THE BRAWLIN SCHEME
(G95151005)**

11/080 RESOLVED on the motion of Crs Palmer and O'Brien that given the circumstances, Council in this instance:

1. Offer a connection to the proposed Lot 6 subject to the payment of the appropriate fees and charges and compliance with conditions of connection as prescribed in Council's 2010/11 Management Plan that is valid for a period of three (3) months from the date of such offer;
2. Offer the landholders a connection to the proposed Lot 7 subject to the payment of the appropriate fees and charges and compliance with conditions of connection as prescribed in Council's 2011/12 Management Plan that is valid for a period of three (3) months from the date of such offer;
3. Should the landholder not take up either or both offers referred to above then any future application will be subject to Council's policies, fees and charges applicable at the time of application; and
4. Dependant on the outcome of the above, Council's records be amended to accurately reflect the actual property details relevant to each individual connection.

Report prepared by (former) General Manager

Pursuant to Minutes 11/064 from Council's June Meeting, the following report is provided regarding the matter raised by Cr Palmer during Questions and Statements.

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The background to the matter is:

- In 1998 the landholders, through their Surveyor, inquired whether an additional water connection could be made available to a proposed rural subdivision citing Cootamundra Shire Council's (CSC) requirement that a domestic water supply be available (refer Attachment 9.3.2.A). Goldenfields responded in writing stating that water for domestic purposes could be made available subject to confirmation that sufficient pressures and flows were present at the proposed connection point and the payment of the relevant fees (refer Attachment 9.3.2.B). An application form was forwarded but was not submitted. It appears that the proposed subdivision did not proceed as per the plan.
- In April 2000 a Boundary Adjustment/Subdivision over the collective holdings was registered (refer Attachment 9.3.2.C) and according to correspondence from the surveyors, (refer Attachment 9.3.2.D) *"an agreement with Cootamundra Shire was struck to place a restriction on the new Certificates of Title to the effect that provision of the water service could be made at the time the new allotments were sold to another party"*.
- The landholders, through their Surveyor, are now proposing a further Boundary Adjustment/Subdivision to the collective holdings with the intention of selling one of the lots. CSC has again required the proposed lot is to be connected to a *"public water supply"*.
- The landholders have now submitted an Application for Water Service Connection for the (existing) Lot 3, DP 1033025 which has an area of 20.15 ha.
- The proposed subdivision would see Lot 3 reduced in size to approximately 4.3 ha and would become the proposed Lot 6.
- Staff have advised the landholder of the present policy position with respect to additional rural connections however the landholder is citing Council's 1998 letter as prior confirmation that a connection could be provided. They are requesting that a connection be provided to the proposed Lot 6.

To use a technical term, this matter is messy. Continued alterations to proposed subdivisions have occurred over time. The landholders currently have two connections servicing contiguously joined Lots 1, 2, 3 & 4 in DP 1033025. Given the proposed plan of subdivision and CSC's requirements for water to be available prior to sale there is a distinct possibility that a similar request for another connection will be made at some time in the future.

To assist in clarifying the present position, I will use the most recent proposed plan of subdivision (refer Attachment 9.3.2.E).

From available information:

- Water Account 77890 is supplying Lot 2, DP 1033025
- Water Account 77891 is supplying (proposed) Lot 5
- The application submitted is to supply (proposed) Lot 6 as CSC has made availability to a public water supply a condition of consent to affect its sale.
- There is presently no request to separately supply (proposed) Lot 7 but again CSC has made public water supply a condition of consent to affect its sale.

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Notwithstanding Council's present policy position with respect to additional rural connections and previously denied applications, the citing of thirteen year old correspondence is (in my opinion) drawing a very long bow. However, the proximity of the lands to the Brawlin Reservoir is favourable for additional connections with such additional connections anticipated to have little or no impact on other scheme customers given present water allocations.

Should Council approve connection to the proposed Lot 6 on the basis of a perceived previous commitment, it is suggested that the landholders be also provided with the opportunity to connect proposed Lot 7 at the same time to ensure that water is available. If the landholders decline to connect proposed Lot 7 then it should be made clear that any future application will be subject to Council's policies at the time of application.

Recommendation

Recommendation made was adopted.

9.3.3 REQUEST TO SHARE TELECOMMUNICATIONS TOWER (G95751025)

11/081 RESOLVED on the motion of Crs Palmer and Manchester that this item be deferred until the October Meeting when the Councillor from the Constituent Council area involved is present.

Report prepared by (former) General Manager

Council has received correspondence from Broadcast Transmission Services (refer Attachment 9.3.3.A) requesting that they be permitted to install a digital television booster/transmitter on Council's radio mast and associated infrastructure located at the Wyalong Depot. The purpose is to provide digital television reception to the surrounding area.

Council's Policy (refer Attachment 9.3.3.B) precludes any new leasing arrangements except for emergency service organisation where a mutual benefit is demonstrated.

Council's Electrical Services & Technical Support officer has reported:

"As stated previously their drawings look OK. We are at the top of the tower so there is enough spacing to allow separation of frequencies.

If a voice repeater (GWCC) is to be installed later down the track we again would utilise the very top for a phased-array and yagi antennas. If they were granted permission to occupy the site we would need to stipulate in their agreement that any interference would be rectified within 24 hrs of a complaint lodged by council (verbal or written). If the interference was severe enough to disrupt/stop council's control telemetry then their equipment is to be turned off after 24 hrs. (or immediately). I can see no technical problems with them being onsite".

It is acknowledged that the community will benefit from this improved technology but whether this should be a consideration for Goldenfields is questionable. While the physical infrastructure can be accommodated within Council's Wyalong complex and there is no foreseeable detrimental impact on Council's infrastructure, there are issues of security and access along with the potential impact to Council's operations should interference, either physical or electrical, occur.

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If Council was to accede to the request then appropriate safeguards to protect Council's interest would need to be incorporated into any agreement. Were Council not to accede to this request then an alternative site (which could include the construction of a mast) would need to be found.

Council's policy position was taken primarily to protect its assets and operations and therefore on this basis it is recommended that access to the Wyalong radio tower be denied.

Recommendation

That in accordance with Council policy the request from Broadcast Transmission Services to co-locate telecommunication equipment on Council's Wyalong Radio Tower be denied.

9.3.4 CONSIDERATION OF COUNCIL POLICIES (G40350505)

11/082 RESOLVED on the motion of Crs Palmer and O'Brien that Council adopt the following policies:

CP: 026	Occupational Health & Safety Policy
CP: 027	Return to Work Policy
CP: 028	Workers Compensation Policy
CP: 029	Equal Employment Opportunity (EEO) Policy

Report prepared by (former) General Manager

Recent changes to Occupational Health & Safety legislation has resulted in the requirement for Council to adopt additional policies in relation to OH&S. Draft policies have been prepared by staff and are attached (refer Attachments 9.3.4.A to 9.3.4.D) for the consideration of Council. Following formal adoption these policies will be included in Council's Policy Register.

Recommendation

Recommendation made was adopted.

9.3.5 CRITICAL WATER AVAILABILITY FOR 2010/11 (G95809505)

11/083 RESOLVED on the motion of Crs Palmer and O'Brien that the Critical Water Availability report for the 2010/11 Water Year be received and noted.

Report prepared by Acting General Manager

Included in the Business Paper (refer attached) are the water production graphs for the five sources and the three bulk councils to the end of June 2011. Table 1 below provides more detail on the total consumption for this Water Year.

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2010/11 Water Year

Table 1 - Period - 1 July 2010 to 30 June 2011

Source	Current Allocation (%)	YTD Consumption	YTD Maximum Allocation	Revised YTD Maximum Allocation	Percentage of Revised Allocation
Jugiong	100%	3,273	5,590	5,590	58.54%
Oura	100%	3,107	6,000	6,000	51.78%
Mt Arthur	100%	359	762	762	47.06%
Mt Daylight	100%	177	295	295	59.97%
Hylands Bridge	100%	93	165	165	56.30%
Total All Sources		7,008	12,812	12,812	54.70%
Cootamundra	100%	588	1,561	1,561	37.65%
Harden *	100%	436	1,213	1,213	35.94%
Young	100%	941	2,076	2,076	45.33%

NB:

YTD Consumption for Harden does not include Harden Minor Consumers.

The total consumption as at the end of June 2011 was just under 55% of Council's total allocations. It was also 14.9% below consumption for the 2009/10 year.

Recommendation

Recommendation made was adopted.

9.3.6 INTEGRATED PLANNING AND REPORTING (G05600505)

11/084 RESOLVED on the motion of Crs Manchester and McGregor that the information provided on Council's progress in implementing its Integrated Planning and Reporting requirements be received and noted.

Report prepared by Acting General Manager

Background

The *Local Government Amendment (Planning and Reporting) Act 2009* was accented to by the Governor on 9 October 2009 as an amendment to the *Local Government Act 1993*. The object of the amendment, as described in the Overview of the Bill introduced to Parliament, is:

- (a) to require a council to develop a community strategic plan for the local government area that identifies the main priorities and aspirations of the local community for the achievement of a socially, environmentally and economically sustainable future and covers a period of at least 10 years (the plan is developed and endorsed by the council following engagement with the local community pursuant to a community engagement strategy), and
- (b) to require a council to have a long-term resourcing strategy for the provision of the resources required to achieve the objectives established by the community strategic plan, and

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- (c) to require a council to have a 4-year delivery program detailing the principal activities to be undertaken by the council to implement the strategies established by the community strategic plan (replacing the current requirement for councils to have a management plan detailing the council's future activities and revenue policies), and
- (d) to require a council's delivery program to be supported by an annual operational plan detailing the activities to be engaged in by the council as part of the delivery program covering that year and providing a statement of the council's revenue policy for that year, and
- (e) to consolidate and streamline annual reporting requirements for councils to reflect the replacement of the management plan with a delivery program and operational plan (with provision for the matters to be reported on to be included in the regulations) and to require a council's annual report for the year prior to the year in which an ordinary election is held to include a report on achievements in implementing the community strategic plan and a state of the environment report, and
- (f) to provide for the Director-General of the Department of Local Government to establish integrated planning and reporting guidelines to impose requirements in connection with the preparation, development and review of, and the contents of, community strategic plans, resourcing strategies, delivery programs, operational plans, community engagement strategies, annual reports and state of the environment reports, and
- (g) to amend a council's charter to include specific reference to long-term strategic planning on behalf of the local community, planning for the assets for which the council is responsible and the promotion of social justice principles, and
- (h) to include in the role of a councillor a civic leadership role in guiding the development of the community strategic plan and responsibility for monitoring the implementation of the council's delivery program, and
- (i) to include as a function of the general manager of a council the function of assisting the council in connection with the development and implementation of the community strategic plan and council's resourcing strategy, delivery program and operational plan and the preparation of its annual report and state of the environment report, and
- (j) to provide transitional arrangements for the phasing in of the new planning and reporting requirements over a 3-year period.

(Extract from Overview of Bill, Local Government Amendment (Planning and Reporting) Bill 2009)

The Division of Local Government, in Circular No. 09-37, indicated that "*Specific exemptions and modifications to clarify the requirements for county councils will be included in forthcoming amendments to the Local Government (General) Regulation 2005. This will include that instead of having a Community Strategic Plan, county councils will be required to have a long-term strategic plan for their business activity that is developed in consultation with their constituent councils.*" These amendments to the regulations are now represented under "Division 8 County councils" (sections 218 and 219).

The following is an extract from the Local Government (General) Regulation 2005 that details the revised IPR arrangements specifically for county councils:

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Part 9, Division 8 County councils

218 Application of planning and reporting provisions to county councils

Part 2 (Strategic planning) of Chapter 13 of the Act applies to county councils with the following exceptions and modifications:

- (a) section 402 (Community strategic plan) does not apply to county councils,
- (b) each county council is required to have a business activity strategic plan as provided by clause 219,
- (c) a reference in a provision of that Part to a community strategic plan is (in the application of the provision to and in respect of a county council) to be read as a reference to a business activity strategic plan.

219 Business activity strategic plan of county council

- (1) A business activity strategic plan is a plan developed and endorsed by a county council that:
 - (a) identifies the main business activity priorities of the council covering a period of at least 10 years from when the plan is endorsed, and
 - (b) establishes strategic objectives together with strategies for achieving those objectives, and
 - (c) has been developed having due regard to the community strategic plans of the county council's constituent councils and in consultation with those councils.
- (2) Following an ordinary election of councillors for the constituent councils of a county council, the county council must review the business activity strategic plan before 30 June following the election. The council may endorse the existing plan, endorse amendments to the existing plan or develop and endorse a new business activity strategic plan, as appropriate to ensure that the council has a business activity strategic plan covering at least the next 10 years.
- (3) Within 28 days after a business activity strategic plan is endorsed, the council must post a copy of the plan on the council's website and provide a copy to the Director-General. A copy of a business activity strategic plan may be provided to the Director-General by notifying the Minister of the appropriate URL link to access the plan on the council's website.

Current Progress

Council has elected to adopt the Group 3 timeframe for the implementation of the integrated planning and reporting framework, meaning that its due date for implementation is 30 June 2012 (Minute No. 09/139).

Given these revised arrangements, Council's approach to implementing the new requirements will differ from the general purpose councils in that there will be a definite business focus as opposed to the emphasis on community outcomes dictating general purpose councils' actions.

Back in 2008 with the establishment of a new board following the September local government elections, GWCC decided to overhaul its Strategic Business Plan (SBP), and in November 2008 engaged a consulting firm firstly to develop a pricing structure that would be compliant with Best Practice Principles and would be resilient enough to provide stability and equity in what is essentially Council's only source of revenue.

Secondly, the consultants were engaged to provide the leadership and specialist planning expertise to assist Council to produce a robust Strategic Business Plan (SBP) that would provide the visionary path and focus for future Council decisions.

The SBP was adopted by Council at its April 2010 meeting.

This plan provides Council with a strong platform from which to progress its full implementation of Integrated Planning and Reporting under the new legislative requirements, and in doing so build on its corporate management function.

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The plan addresses each of the following categories as the major components of the overall strategy, being Customer Service; Asset Management; Human Resources; Financial; and Best Practice Management. Each category has a number of objectives, each with a stated performance target, strategy and series of actions in order to achieve the desired results.

Under the Customer Service Plan the objectives are as follows: -

- Objective 1 - Levels of Service. Water supply services meet or exceed levels of service.
- Objective 2 - Areas Serviced. Extend service to all new urban development.
- Objective 3 - Water Demand Management. Improve efficiency of water use in GWCC area.
- Objective 4 - Pricing. Maintain a tariff that is fair, transparent and complies with best practice management.
- Objective 5 - Customer Satisfaction. Have satisfied customers and minimal levels of complaints.
- Objective 6 - Community Involvement. Have appropriate level of community involvement in decision making process.
- Objective 7 - Environment. Long-term consideration of water protection and sustainability.

Under the Asset Management Plan the objectives are as follows: -

- Objective 8 - Operations and Maintenance. Operate and maintain the system to deliver the levels of service cost effectively.
- Objective 9 - Capital Works. Capital works program that provides assets to deliver the levels of service at the minimum long-term cost.

Under the Human Resources Plan the objective is as follows: -

- Objective 10 - Human Resources. Have skilled, stable and committed workforce and provide a safe work place.

Under the Financial Plan the objective is as follows: -

- Objective 11 - Finance. Provide sufficient funding for operational and maintenance activities and for capital investment ensuring the levels of charging applicable are appropriate and equitably applied.

Under Best Practice Management the objective is as follows: -

- Objective 12 - Best Practice Management. Comply with Best Practice Management of water supply and wastewater guidelines.

This structure covers all the bases that the new legislative requirements call for and does indeed provide Council with a plan to proceed towards implementation.

Council's last two Management Plans have been sourced from the SBP objectives as a migration to full blown IPR integration. For 2012/13, it is envisaged that Council's Operational Plan (incorporating aspects of a Delivery Plan) would not be too dissimilar to the past two Management Plans. The major difference being that the financial projections would be extended out for three years instead of two.

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The Delivery Plan, as a standalone document, creates a quandary as it is designed to outline the four year plan of the elected Council over its representative term. As Local Government elections are due in September 2012, Council's initial standalone delivery plan is seen as a requirement of the new Council.

Things To Do

The following is proposed as an action plan for meeting Council's IPR requirements:

- Undertake a review of Council's current Strategic Business Plan. This may require a separate workshop, similar to last year, possibly in late January / early February;
- Issue formal requests to constituent Councils for water related items identified specifically in their Community Strategic Plans. This would predominantly be a call for information on possible future infrastructure requirements for new subdivisions, etc; and
- Completion of Resourcing Strategy components being: Asset Management Plans, the Long Term Financial Plan (LTFP) and the Workforce Plan for integration into Council's business planning and delivery.

Council's long-term financial plan is progressing well using templates provided by *LG Solutions*. Various inputs to the LTFP are however reliant on the Asset Management Plans and the Workforce Plan being completed. It is proposed to undertake these plans in-house as it is an opportunity for the development of some internal capacity building and it gives staff a sense of ownership of the plans. This can be lost using external consultants.

Recommendation

Recommendation made was adopted.

9.3.7 ASSET MANAGEMENT AND LONG TERM FINANCIAL PLANNING WORKSHOP (G40203005)

11/085 RESOLVED on the motion of Crs Palmer and Macaulay that the report on Council representatives' attendance at the Asset Management and Long Term Financial Planning Workshop be received and noted.

Report prepared by Acting General Manager

Councillors Palmer, Macaulay and I attended the above workshop, undertaken on behalf of the Local Government and Shires Associations, in Cootamundra on 27 July.

The morning session focused on Asset Management with the "key learnings" listed as:

- What is asset management planning?
- The need to incorporate long-term asset management funding requirements into long term financial models
- What are the different types of capital expenditure projects? (new, upgrade, renewal)
- What is an infrastructure funding backlog?
- What happens if capital expenditure is not funded?
- Organisation asset management capacity/maturity

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The afternoon session focused on Long Term Financial Planning (LTFF) with the workshop content including:

- Understanding the integrated planning and reporting framework
- Exploring the steps to achieve the integrated planning and reporting framework
- Knowing the roles and responsibilities of Councillors, General Manager and staff
- Understand the guidelines for the LTFF
- Know planning assumptions of the LTFF
- Understand financial modelling for different scenarios in the LTFF
- Discuss an example of the LTFF

The afternoon session in particular was very topical given Council's recent deliberations in budgeting for a small operating surplus. The presenter also examined a list of appropriate financial sustainability indicators that Council could incorporate into its LTFF framework.

I was most impressed by the quality of the presentations, as it reinforced a number of recent tough decisions that Council has made on its path towards long term financial sustainability. If other Councillors get the opportunity to attend this course at some time in the future, I highly recommend that they take up the offer.

Perhaps the Councillors who attended the course would like to add their comments.

Recommendation

Recommendation made was adopted.

9.3.8 LOCAL GOVERNMENT – DESTINATION 2036 WORKSHOP (G05055005)

11/086 RESOLVED on the motion of Crs O'Brien and Manchester that the report on Council representatives' attendance at the Destination 2036 Workshop be received and noted.

Report prepared by Acting General Manager

Councillor O'Brien and I attended the above workshop on Council's behalf, in Dubbo on 17 & 18 August. The Chairman, Cr Speirs and Deputy Chairman Cr Manchester were also present representing their respective general purpose Councils.

The purpose of the workshop was to:

- Create a bold vision - a preferred future for local government
- Identify the roadmap that will put local government on a path to this vision
- Develop a shared view on the right models for local government
- Develop and get excited about a short term Action Plan: not a wish list but something clever and achievable that focuses on priorities for the next 4 years
- Create an opportunity for new relationships of trust within and between local and state government to help deliver strong local government for the communities of NSW.

It was a good first step in NSW local government attempting to establish itself as partner with both the state and federal governments; and to better position itself to have some say in its future structure and direction. A communiqué of the outcomes achieved at the workshop is attached (Attachment 9.3.8.A). The communiqué also includes the next steps involved in continuing the momentum established at the workshop. These are the vital actions that will ultimately determine the success of *Destination 2036*.

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Perhaps the Councillors who attended the workshop would like to add their comments.

Recommendation

Recommendation made was adopted.

**9.3.9 COWANGS RESERVOIR TO BAULOORA RESERVOIR PIPELINE
REPLACEMENT PROJECT APPROVAL (G95207002)**

11/087 RESOLVED on the motion of Crs Macaulay and Manchester that, as the deemed determining authority, Council formally endorses the Cowangs Reservoir to Bauloora Reservoir Pipeline Replacement Project, having given due consideration of the Review of Environmental Factors as prepared by GHD Pty Ltd.

Report prepared by Manager Engineering

Council's Review of Environmental Factors (REF) was prepared by Council's consultants, GHD Pty Ltd, with the requirement that the REF satisfied Part 5 of the Environment Planning & Assessment Act, 1979. It was Council's expectation that Cootamundra Shire Council would be the "determining authority". However, following submission of the REF to Cootamundra Shire Council, they subsequently advised that:

"...Council does not have any comments or requirements regarding the proposed development. However, Council does not consider that it is the "determining authority" for the assessment of this proposal. As the proposal is a development considered under Part 5 of The Environmental Planning and Assessment Act, 1979, Council considers that the proponent; Goldenfields Water County Council being a "public authority", is the determining authority in this matter."

The REF has been forwarded to the Department of Environment, Climate Change & Water and the NSW Office of Water. No comment or advice has been received from either department.

With the preparation of a REF that responsibly considers the impact of this project on the environment (including critical habitat) or threatened species, populations or ecological communities, or their habitats and that the mitigation measures proposed minimise the potential impacts; official endorsement of the project should now occur.

Recommendation

Recommendation made was adopted.

**9.3.10 COWANGS RESERVOIR TO BAULOORA RESERVOIR PIPELINE
REPLACEMENT PROJECT UPDATE (G95207002)**

11/088 RESOLVED on the motion of Crs Palmer and O'Brien that the progress report for the Cowangs Reservoir to Bauloora Reservoir Pipeline Replacement Project be received and noted.

Report prepared by Manager Engineering

The contractor, Leed Engineering and Construction Pty Ltd, have commenced pre-construction activities prior to pipe laying. These activities include setting out of the

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pipeline alignment, negotiations with landholders regarding temporary fencing, property access and pipe stockpile sites, site offices and depots for themselves and subcontractors, delivery of pipes along the alignment and road and railway underbores. Pipe laying will commence this month and is expected to be completed in December.

As this construction project will have a significant impact on the Cootamundra community, a notice was placed in the local paper and a construction fact sheet (Attachment 9.3.10.A) was given to both rural landowners and residents along the pipeline route. The fact sheet comprised a brief overview and the stages required to complete the project. Also included was a 24 hour telephone number for project information and direction to Council's website where the following documents are available: Pre Construction Fact Sheet; Route Map; FAQs; Review of Environmental Factors plus the required assessments and Construction Updates.

Recommendation

Recommendation made was adopted.

9.3.11 WYALONG STANDPIPE RELOCATION (G95502505)

- 11/089 RESOLVED** on the motion of Crs Palmer and O'Brien that approval be given to relocate the standpipe from the laneway between Neeld and Gilbert Streets to the Saleyards at West Wyalong and funds for this project be sourced from the mains non-recurrent maintenance budget.

Report prepared by Acting Manager Production & Distribution

Funding of \$10,000 is requested for the relocation of the Wyalong standpipe. The standpipe is currently located in the unnamed laneway between Neeld and Gilbert Streets and relocation would be to the Saleyards at West Wyalong.

There have been numerous complaints made to Council and Bland Shire Council (BSC) from residents that access the laneway stating that excess spillage of water and heavy vehicles accessing the lane is causing considerable damage to the laneway and also access to the laneway is limited when trucks are filling up.

BSC have offered to be the agent for the standpipe and will assist in the development of the new site by supplying road base and machinery for the levelling of a pad for the trucks to park. BSC will also connect the standpipe to AV DATA for the electronic dispensing of water.

The advantages of this relocation are as follows:-

- Ease of access for trucks of all sizes,
- Electronic recording of water being taken, and
- The standpipe will be situated in the industrial area meaning fewer complaints from residents.

It is suggested that the relocation of the standpipe be funded from the mains non-recurrent maintenance budget.

Recommendation

Recommendation made was adopted.

9.3.12 NEXT MEETING

The next Ordinary Meeting of Council is scheduled to be held on Thursday 27 October 2011 at Council's Temora office commencing at 1.00pm.

**9.3.13 LATE ITEM: SECURITY FENCING FOR YOUNG TERMINAL STORAGE
(G10701005)**

11/090 RESOLVED on the motion of Crs McGregor and Palmer that approval be granted to proceed with the installation of a security fence around Young Terminal Storage, funded from Council's reservoir maintenance budget.

Report prepared by Acting Manager Production & Distribution

Operational staff have made a valid suggestion for the erection of a security fence around Young Terminal Storage. This security measure would further mitigate the risk of vandalism and terrorism acts. Many of Council's other critical infrastructure facilities are security fenced, and it stands to reason that this facility should also be secured appropriately.

It is proposed to include a provision for security fencing for the Cowangs Reservoirs in future budgets.

It is suggested that funding of \$25,000 for this capital project be sourced from the reservoir maintenance budget.

Recommendation

Recommendation made was adopted.

9.3.14 LATE ITEM: STAFF UNION PICNIC DAY (G70204010)

11/091 RESOLVED on the motion of Crs Manchester and Palmer that

1. That the Acting General Manager be authorised to grant approval for the Union Picnic Day to be held on an appropriate day;
2. That the day be treated as a normal public holiday and that the office be closed; and
3. That those non-union employees who would normally work on that day will be required to take annual leave.

Report prepared by Acting General Manager

It is likely that a request will be received shortly from local delegates of the United Services Union to hold their annual Union Picnic Day prior to the next Council meeting (most likely on Friday 30 September 2011).

Unlike previous years, union membership is now held by a majority of Council staff. This seriously compromises Council's ability to function normally on the day in question.

For both practical and safety reasons, it is suggested that the Union Picnic Day be treated similar to a normal public holiday and that the office be closed. All non-union employees who would normally work on that day will be required to take annual leave.

Recommendation

Recommendation made was adopted.

10. QUESTIONS AND STATEMENTS

Cr Macaulay sought and was provided with information regarding the works being conducted near Dirnaseer Reservoir yesterday.

Cr O'Brien sought and was provided with information on a possible application for connection in the Coolamon Shire area. Clarification was also sought and provided on Council's current policies relating to this matter.

Cr Palmer made reference to the outgoing General Manager's report to the Chairman (Attachment 8.A) and insisted that there not be a division between Councillors from the five sources and the three bulk councils when debating any review of the organisation.

Cr Manchester sought and was provided with information on water pressure following the renewal of the Jugiong/Cowangs rising main.

It be noted that the Acting General Manager updated Council on the reconfiguration of the Mount Daylight Reservoirs, and Carrathool Shire's stance on the funding arrangements for this reconfiguration (refer G95709005).

11. CLOSED SESSION – 3.31PM (pink pages)

11/092 RESOLVED on the motion of Crs Palmer and Manchester that Council meet in Closed Session.

11.1 MUSHROOM SUBSTRATE FARM (G95151005)

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

11/093 RESOLVED on the motion of Crs Palmer and O'Brien that Council approve the request from Moonlight Mushrooms Pty Ltd for a maximum supply amount of 100MI per annum where Council's annual allocation, as determined by the NSW Office of Water, is 100% of licence entitlement for the Oura system. Further, that all other conditions set by Council resolution (Minute No. 11/016) remain applicable.

11.2 COWANGS RESERVOIR TO BAULOORA RESERVOIR PIPELINE REPLACEMENT PROJECT – LAND MATTERS (G95207002)

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

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11/094 RESOLVED on the motion of Crs Manchester and Palmer that the updated information on land matters concerning the Cowangs Reservoir to Bauloora Reservoir Pipeline Replacement Project be received and noted.

11.3 JUGIONG WTP CONTROL UPGRADE (G25406510)

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

11/095 RESOLVED on the motion of Crs Manchester and O'Brien that Total Electrical Control Solutions (TECS) of Wagga be awarded the contract for the design, supply and installation of a replacement control panel for the Jugiong Water Treatment Plant.

OPEN SESSION – 3.52PM

11/096 RESOLVED on the motion of Crs McGregor and Palmer that Council revert back to Open Session and that the resolutions made in Closed Session be made public.

There being no further business requiring the attention of the Council, the Meeting closed at 3.53pm.
