

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 28 APRIL 2011**

The meeting commenced at 1.05pm.

PRESENT

Cr P Speirs (Chair), Cr J Macaulay, Cr C Manchester, Cr H Mangelsdorf, Cr J McGregor, Cr J O'Brien and Cr D Palmer.

ALSO IN ATTENDANCE

Mr P Wearne (General Manager), Mr T McClellan (Manager Administration), Mr B West (Manager Engineering), Mr C Perry (Acting Manager Production & Distribution) and Miss K Turner (Executive Assistant).

1. APOLOGIES

An apology for non-attendance was received from Cr Morris.

11/021 RESOLVED on the motion of Crs Palmer and O'Brien that leave of absence be granted.

2. DECLARATION OF PECUNIARY INTERESTS

The General Manager declared a pecuniary interest in relation to Item 11.2 as the mortgagee referred to in the report.

3. CONFIRMATION OF MINUTES OF MEETING HELD ON 25 FEBRUARY 2011

11/022 RESOLVED on the motion of Crs McGregor and Macaulay that the minutes of the meeting held on 25 February 2011, having been circulated and read by the members, be confirmed.

4. BUSINESS ARISING FROM MINUTES

No Business Arising from the Minutes was raised.

5. PUBLIC ACCESS

No requests for public access were received.

6. NOTICES OF MOTION / RESCISSION MOTIONS

No Notices of Motion or Rescission Motions were received.

7. ADMISSION OF LATE REPORTS

11/023 RESOLVED on the motion of Crs O'Brien and Mangelsdorf that Council consider the Late Report on Review of Development Servicing Plans.

8. CHAIRPERSON'S MINUTE

The Chairman did not submit a Chairperson's Minute to the meeting.

9. GENERAL MANAGER'S REPORTS

9.1 FINANCIAL REPORTS

9.1.1 INVESTMENT POLICY (G35507005)

11/024 RESOLVED on the motion of Crs Manchester and Palmer that Council formally adopt the amended Investment Policy (CP026) to allow for the prudent and appropriate management of its surplus funds.

Report prepared by Manager Administration

Attached is a copy of a revised Investment Policy for Council's consideration.

Councillors will recall that its current Investment Policy was only adopted in December last year. However, as advised at the February meeting, there was a "Revised Ministerial Investment Order" issued via a Division of Local Government circular on the 17 February 2011.

Changes to the Investment Order include:

- the removal of the ability to invest in the mortgage of land (part (c) of the Investment Order dated 31 July 2008)
- the removal of the ability to make a deposit with the Local Government Financial Services Pty Ltd (part (f) of the order dated 31 July 2008)
- the addition of "Key Considerations" in the revised Investment Order, which includes a comment that a council's General Manager, or any other staff, with delegated authority by a council to invest in funds on behalf of the council must do so in accordance with the council's adopted investment policy.

These changes will have no effect on the policy itself, other than to update the attached Ministerial Order.

The implementation of the order will however affect Council's current investment patterns as LGFS was used extensively for short term deposits. At the time of this report, Council only has one remaining term deposit with LGFS (\$2m) that will mature on 9 May 2011. It also has a Managed Fund, FOCF (currently worth \$2,133,847.16) that will "grand-fathered out" when it is recalled.

Due to the revised policy being similar to the existing policy, and being prepared in accordance with the guidelines, it is considered unnecessary to place the revised policy on public display.

Recommendation

Recommendation made was adopted.

9.1.2 COUNCIL INVESTMENTS (G35507005)

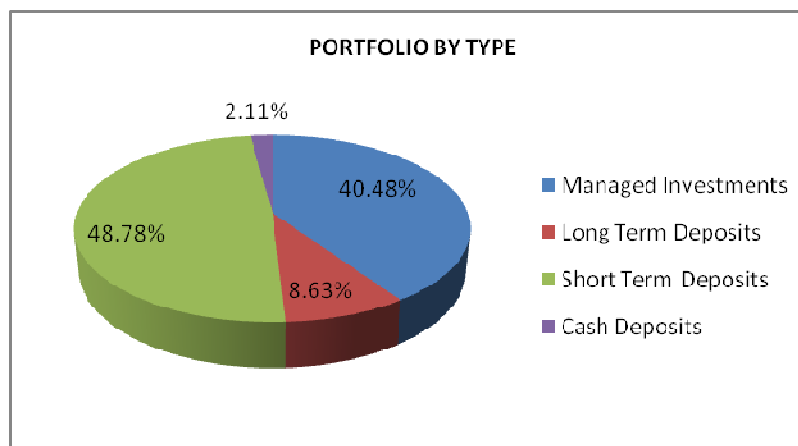
11/025 RESOLVED on the motion of Crs Manchester and McGregor that the report detailing Council Investments as at 31 March 2011 be received and noted.

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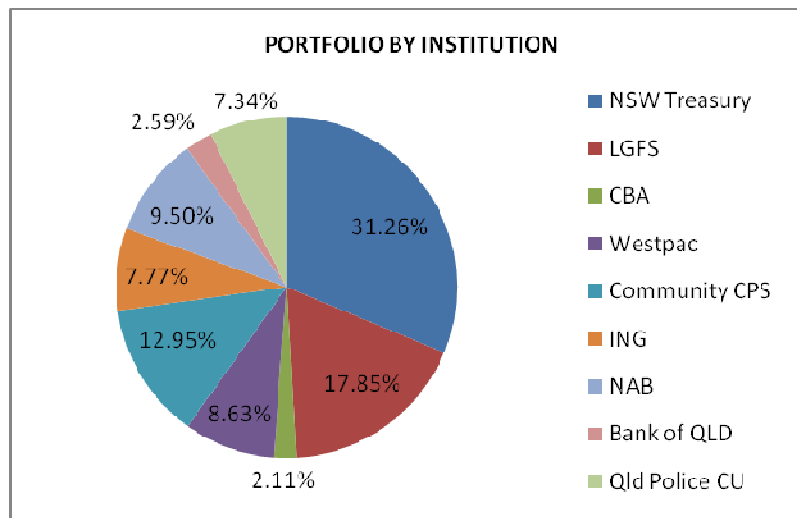
Report prepared by Manager Administration

This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005. The following details Council Investments as at 31 March 2011:

INVESTMENT PORTFOLIO	Market Value (\$)	Term (days)	Rate	Maturity Date	% of Portfolio
Managed Investments	9,376,170.24				40.48%
NSW Treasury Hour Glass Facility	7,242,323.08	At Call	5.47%	N/A	31.26%
LG Financial Services FOCF	2,133,847.16	At Call	5.66%	N/A	9.21%
Long Term Deposits	2,000,000.00				8.63%
Westpac Coupon Select Deposit (5yr)	2,000,000.00	3m BBSW+1.3%	6.26%	27/10/15	8.63%
Short Term Deposits	11,300,000.00				48.78%
National Australia Bank	500,000.00	90	5.86%	5/04/11	2.16%
Bank of Queensland	600,000.00	90	5.85%	14/04/11	2.59%
Community CPS Australia	500,000.00	91	6.15%	18/04/11	2.16%
National Australia Bank	1,700,000.00	90	6.00%	2/05/11	7.34%
Local Govt Financial Service	2,000,000.00	91	6.00%	9/05/11	8.63%
Community CPS Australia	1,000,000.00	62	6.20%	16/05/11	4.32%
Qld Police Credit Union	1,700,000.00	59	5.90%	27/05/11	7.34%
Community CPS Australia	1,500,000.00	90	6.15%	6/06/11	6.48%
ING Bank (Australia) Limited	1,800,000.00	180	6.26%	30/08/11	7.77%
Cash Deposits	488,353.51				2.11%
Commonwealth Bank At Call A/c	450,000.00	At Call	4.70%	N/A	1.94%
CBA Premium Business A/c	38,353.51	At Call	Various	N/A	0.17%
	23,164,523.75				100.00%



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Movements within Bank account for the reporting period (\$)

Cash Book balance as at 31 January 2011	565,800.37
Plus Deposits	
February	3,559,447.07
March	6,774,736.13
Less Payments	
February	3,917,834.41
March	6,972,041.83
Cash Book balance as at 31 March 2011	10,107.33
Less Outstanding Deposits	1,641.91
Plus Unpresented Cheques	29,888.09
Bank balance as at 31 March 2011	38,353.51

It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order – dated 12 January 2011; and
- Council's Investment Policy (adopted 17/12/10).

Recommendation

Recommendation made was adopted.

9.1.3 OUTSTANDING DEBTORS (G35307005)

11/026 RESOLVED on the motion of Crs O'Brien and Manchester that the report detailing Council's outstanding debtors as at 31 March 2011 be received and noted.

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Report prepared by Manager Administration

This report is presented for information on Council's outstanding debtors as at 31 March 2011:

\$'s	Arrears	Interest	Current	Total
Access Charges	44,438.88	7,185.36	367,996.06	419,620.30
Consumption Charges	100,938.12	24,242.37	1,637,830.22	1,763,010.71
Deferred Headworks	76,800.00	0.00	13,200.00	90,000.00
Sub-Totals	222,177.00	31,427.73	2,019,026.28	2,272,631.01
Less Overpayments Received				-87,969.78
Total Outstanding				2,184,661.23
Less Bulk Council Accounts Outstanding				-124,957.37
Less Headworks Accounts Outstanding				-90,000.00
Total Outstanding from Retail Customers				1,969,703.86

It should be noted that these figures include the latest retail accounts issued, with the payment due date being 27 April 2011.

Recommendation

Recommendation made was adopted.

9.1.4 QUARTERLY BUDGET REVIEW – MARCH 2011 (G35201005)

11/027 RESOLVED on the motion of Crs Manchester and McGregor that the Budget Review for the period ended 31 March 2011 be adopted with the variations to income and expenditure duly noted.

Report prepared by Manager Administration

This report is presented to Council to revise estimates of income and expenditure in accordance with clause 203 of the Local Government (General) Regulation 2005. The review is for the quarter ending 31 March 2011 and is attached for Council's consideration.

At the December Review, Council's Budget Result forecast a loss of \$2,940,448 for the year. The March QBR result, as presented, reflects a decrease in available working capital beyond that projected at December of \$120,304 resulting in a budgeted deficit result of \$3,060,752.

Major adjustments impacting on this review (> \$10,000) include: -

- ✓ All Usage Charges (Page 1) - a loss of \$291,721 as a result of further predicted reductions in water sales;
- ✓ Interest Income (Page 1) - a gain of \$100,000 due mainly to Council's capital works program not advancing as expected;

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- ✓ Private Works Income (Page 1) & Expenses (Page 2) - both revised down based on trend to-date;
- ✓ Capital Grants Income (Page 1) - the third instalment of the Strengthening Basin Communities Grant of \$3,337,500 is not due until July;
- ✓ Headworks Contributions (Page 1) - a loss of \$100,000 predicted based on income received to-date;
- ✓ Management Expenses (Page 2) - a gain of \$10,000. Council budgeted \$25k for the review of its Development Servicing Plan. The successful tendered price was \$15k;
- ✓ Operations & Maintenance (Page 2) - there are two category adjustments that have no effect on the budget result;
- ✓ Carrying Amount of Assets Sold (Page 3) - an adjustment of \$15,000 that is offset by a corresponding adjustment to Transfers to Internally Restricted Assets (Page 3);
- ✓ Repayment by Deferred Debtors (Page 3) - a gain of \$177,217 due to deferred headworks payments of \$13,900 being received and a staff housing loan repayment (mortgage discharge) of \$163,317 expected; and
- ✓ Acquisition of Assets (Page 3) - the capital works program has been reviewed as per the Capital Works report to this business paper, with expected expenditures to 30 June amended. This is offset by adjustments to Capital Grants Income (Page 1 - as reported above) and Transfers from Internally Restricted Assets (Page 3).

All other adjustments are relatively insignificant or involve general housekeeping.

It is the Responsible Accounting Officer's opinion that the revised estimate of income and expenditure is such that the short term liquidity position of Council is satisfactory.

Recommendation

Recommendation made was adopted.

9.1.5 GOODS AND SERVICES TAX COMPLIANCE (G35703505)

11/028 RESOLVED on the motion of Crs Mangelsdorf and Palmer that Council certify, to the best of its knowledge and belief, that: -

- Voluntary GST has been paid by Goldenfields Water County Council for the period 1 May 2010 to 30 April 2011;
- Adequate management arrangements and internal controls were in place to enable the Council to adequately account for its GST liabilities and recoup all GST input tax credits eligible to be claimed;
- No GST non-compliance events by the Council were identified by or raised with the Australian Taxation Office; and
- That the Chairperson, Deputy Chairperson, General Manager and Responsible Accounting Officer (Manager Administration) be authorised to sign the required certificate on behalf of Council.

Report prepared by Manager Administration

Councils are requested to provide the Division of Local Government with advice as to its compliance with regard to GST requirements before 1 June each year. The Division will then provide the advice to NSW Treasury for confirmation with the Commonwealth Commissioner of Taxation.

Initially Council's Auditor was required to undertake a GST Audit Review of Council's operations and certify Council's compliance with regard to GST requirements.

This requirement was changed for the 2004/05 financial year and beyond, and now Councils are required to supply their own certificate of confirmation to the Department in place of the Auditor's Review Report.

The following is an extract from the (former) Department of Local Government's communiqué to councils: -

By 8 June each year, the Commonwealth seeks from members of the GST Administration Subcommittee (GSTAS) advice on voluntary GST payments by local government bodies.

The timing of this request is to allow the Commonwealth Commissioner of Taxation to make a determination concerning the amount of GST collected in the financial year in question. Information sought by the Commonwealth is simply instances of where voluntary payments should have been, but were not, paid by local government bodies.

Accordingly, local governing bodies are requested to provide the department with this advice before 1 June each year. The department will then provide the advice to NSW Treasury for confirmation with the Commonwealth Commissioner of Taxation.

The certificate is to be signed by the Mayor, one other Councillor, the General Manager and the Responsible Accounting Officer (if the Responsible Accounting Officer is not the General Manager). The certificate is to be signed in accordance with a resolution of Council.

Given that Council will not meet again before the compliance date, a small liberty has been taken with regard to the reporting period.

Recommendation

Recommendation made was adopted.

9.2 WORKS REPORTS

9.2.1 FEBRUARY / MARCH 2011 (G95507005)

11/029 RESOLVED on the motion of Crs O'Brien and Mangelsdorf that the Works Reports for February and March be received and noted.

Report prepared by Acting Manager Production & Distribution

Water Losses & Mains Repairs

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
227.	1/2	-	-	Dollarvale Rd, Eurongilly	-	-	-	Split Pipe
228.	1/2	-	-	Yathella Rd, Junee	-	-	-	Split Pipe
229.	2/2	-	-	Kingsvale Rd, Kingsvale	50	-	10	Split Pipe
230.	2/2	-	-	Kingsvale Rd, Kingsvale	50	-	10	Split Pipe
231.	3/2	-	-	Marravale Ln, Marrar	-	-	-	Split Pipe
232.	4/2	-	-	Kolkilberto Rd, Weethalle	100	-	-	Hole in Pipe
233.	5/2	12.00	2.30	Newell Hwy, Mirrool	100	-	780	Split Pipe
234.	7/2	1.00	4.00	Dagmar Ln, Junee	100	20	5	Joint Failure
235.	8/2	-	-	Temora Rd, Cootamundra	375	-	2	Joint Failure
236.	8/2	10.00	3.00	Newell Hwy, Mirrool	100	-	210	Split Pipe
237.	8/2	6.30	8.30	Patterson Ln, Coolamon	50	6	500	Split Pipe
238.	8/2	9.00	12.00	Marrar North Rd, Marrar	50	1	10	Joint Failure
239.	8/2	2.00	4.00	Denison St, Junee	100	5	20	Other
240.	9/2	-	-	Temora Rd, Cootamundra	375	-	2	Joint Failure
241.	9/2	-	-	Newell Hwy, Wyalong	300	-	200	Split Pipe
242.	10/2	-	-	Kingsvale Rd, Kingsvale	50	-	4	Joint Failure
243.	10/2	-	-	Joffre St, Junee	100	-	50	Split Pipe
244.	11/2	9.00	11.30	Wilga St, Barellan	100	-	120	Split Pipe
245.	11/2	-	-	Pinkerton Rd, Cootamundra	375	-	5	Joint Failure
246.	13/2	7.30	9.30	Ethel St, Ungarie	-	-	20	Other
247.	14/2	-	-	Garoolgan Rd, Barellan	100	-	5	Hole in Pipe
248.	14/2	11.00	3.30	Slee St, Wyalong	150	-	50	Other
249.	15/2	-	-	Temora Rd, Cootamundra	375	-	2	Joint Failure
250.	15/2	2.00	5.30	Duffs Rd, West Wyalong	80	6	50	Split Pipe
251.	15/2	2.30	5.30	Paldi Rd, West Wyalong	80	-	40	Split Pipe
252.	15/2	-	-	Caroon St, Ungarie	150	-	30	Other
253.	16/2	11.00	4.00	Altus Rd, Temora	100	5	40	Split Pipe
254.	16/2	5.00	8.00	Altus Rd, Temora	100	-	210	Split Pipe
255.	17/2	7.00	9.00	Altus Rd, Temora	100	-	20	Split Pipe
256.	17/2	9.00	12.00	Altus Rd, Temora	100	-	100	Split Pipe
257.	18/2	11.30	1.30	Dunrobin St, Coolamon	100	-	500	Split Pipe

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
258.	20/2	9.30	2.00	Thanowring Rd, Temora	250	30	100	Split Pipe
259.	21/2	-	-	Kolkilberto Rd, Weethalle	100	-	-	Split Pipe
260.	21/2	-	-	Kolkilberto Rd, Weethalle	100	-	-	Split Pipe
261.	21/2	-	-	Grong Grong Rd, Matong	100	10	500	Split Pipe
262.	22/2	-	-	Rose Hill Rd, Cootamundra	375	-	5	Joint Failure
263.	23/2	-	-	Wagga Wagga Rd, Coolamon	80	5	500	Split Pipe
264.	24/2	-	-	Centenary Pl, Temora	100	-	-	Hole in Pipe
265.	25/2	-	-	Harts Ln, Naradhan	80	-	-	Hole in Pipe
266.	25/2	-	-	Pinkerton Rd, Cootamundra	375	-	2	Joint Failure
267.	26/2	-	-	Gregory's Ln, Illabo	150	-	100	Split Pipe
268.	28/2	-	-	Deepwater Rd, Matong	100	-	100	Split Pipe
269.	1/3	-	-	Jugiong Rd, Cootamundra	375	-	2	Joint Failure
270.	2/3	-	-	Grong Grong Rd, Matong	100	-	-	Joint Failure
271.	2/3	-	-	Grong Grong Rd, Matong	100	10	200	Split Pipe
272.	4/3	-	-	Lismore Ln, Cootamundra	80	-	2	Split Pipe
273.	7/3	-	-	Kingsvale Rd, Kingsvale	50	-	10	Hole in Pipe
274.	8/3	-	-	Rose Hill Rd, Cootamundra	375	-	2	Joint Failure
275.	8/3	-	-	Rose Hill Rd, Cootamundra	375	-	2	Joint Failure
276.	8/3	-	-	Warre Warral Ln, Temora	150	-	150	Split Pipe
277.	8/3	3.00	4.30	Springwood Rd, Coolamon	150	-	500	Joint Failure
278.	8/3	8.00	9.00	Centenary Pl, Temora	100	-	10	Split Pipe
279.	8/3	-	-	Jugiong Rd, Cootamundra	375	-	3	Joint Failure
280.	9/3	-	-	Rose Hill Rd, Cootamundra	375	-	2	Joint Failure
281.	10/3	-	-	Pinkerton Rd, Cootamundra	375	-	2	Joint Failure
282.	13/3	12.00	6.00	Park Ln, Junee	200	-	200	Split Pipe
283.	14/3	-	-	Deutcher St, Temora	100	-	5	Split Pipe
284.	14/3	-	-	Olympic Hwy, Junee	80	-	20	Split Pipe
285.	15/3	-	-	Bootoowa Rd, Naradhan	80	10	10	Split Pipe
286.	16/3	-	-	Temora Rd, Cootamundra	375	-	2	Joint Failure
287.	16/3	10.00	2.00	Lord St, Junee	100	20	500	Split Pipe
288.	18/3	10.00	2.00	Hill St, Junee	100	30	200	Joint Failure

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
289.	23/3	-	-	Temora Rd, Cootamundra	375	-	2	Joint Failure
290.	23/3	-	-	Temora Rd, Cootamundra	375	-	2	Joint Failure
291.	23/3	-	-	Gladstone Ln, West Wyalong	100	-	20	Split Pipe
292.	25/3	-	-	Old Sydney Rd, Illabo	150	-	10	Split Pipe
293.	25/3	-	-	Joffre St, Junee	100	-	-	Hole in Pipe
294.	25/3	-	-	Joffre St, Junee	100	-	-	Hole in Pipe
295.	28/3	8.30	2.00	Warre Warral Ln, Temora	100	-	100	Split Pipe
296.	28/3	9.00	1.30	Warre Warral Ln, Temora	100	-	100	Split Pipe
297.	29/3	-	-	Olympic Hwy, Cootamundra	100	-	2	Split Pipe
298.	29/3	-	-	Olympic Hwy, Cootamundra	100	-	5	Split Pipe
299.	29/3	2.00	4.30	Warre Warral Ln, Junee	100	-	250	Split Pipe
300.	29/3	8.30	1.00	Warre Warral Ln, Temora	100	10	25	Split Pipe
301.	29/3	8.30	1.00	Warre Warral Ln, Temora	100	10	15	Split Pipe
302.	29/3	-	-	Junee Rd, Marrar	100	-	3	Other
303.	29/3	-	-	Patterson Ln, Coolamon	80	-	-	Split Pipe
304.	29/3	-	-	Ariah Park Rd, Coolamon	150	-	-	Hole in Pipe
305.	30/3	-	-	Aurora St, Temora	100	-	1	Split Pipe
306.	30/3	-	-	Joffre St, Junee	100	-	-	Hole in Pipe
307.	30/3	-	-	Park Ln, Junee	100	-	-	Split Pipe
308.	30/3	-	-	Joffre St, Junee	100	-	-	Split Pipe
309.	31/3	-	-	Bygoo St, Ardlethan	100	-	20	Split Pipe

Complaints

Water Quality

Dirty Water

15/02/2011 Pinkerton Lane, Cootamundra.
 21/02/2011 22 Beach Street, Junee.
 24/02/2011 249 Iverach Street, Coolamon.
 11/03/2011 West Wyalong Caravan Park.
 31/03/2011 18 Elizabeth Street, Junee.
 31/03/2011 11 Mirrool Street, Coolamon.

Other Problems:

07/02/2011 25 Barellan Street, Ardlethan – bad smell and tasting water.
 28/02/2011 10 Dunrobin Street, Coolamon – plastic tasting water.

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A total of 78 service difficulty and fault reports were received for February / March.

Construction & Major Maintenance

The following significant works were undertaken in February / March 2011:-

- Serviced ACV's and PRV's across the scheme.
- Serviced and inspected vehicles and small plant.
- Conducted maintenance at Jugiong Filtration Plant.
- Packing bearing and changed oils in motors and pumps across the scheme.
- Valve maintenance and replaced pipework around Mirrool Reservoir.
- Pulled motor out at Garoolgan Pump Station.
- Worked on pump and motor at Hannan Pump Station.
- Pulled out old pumps at Ganmain Pump Station.
- Repaired steel pipeline at Junee.
- Fabricated racks and fitted toolboxes to new utes during changeovers.
- Fabricated stainless steel pipe and cemented connectors for Frampton pipeline
- Fabricated, fitted and painted vents in door on No.6 bore at Garoolgan and repaired door on No.4 bore.
- Repaired excavator bucket at Junee Depot.
- Installed tapping for new flow switch at Ardlethan Pump Station
- Repaired and replaced air valves at Barellan Reservoir.
- Removed roof, length of pipe off inlet and internal ladder at Cowangs Reservoir then re-sheeted roof.
- Began fabricating motor brackets for Oura and Jugiong No.2 Pump Station.
- Pulled out No.2 pump and motor for overhaul at Demondrille Pump Station.
- Attended to bursts and conducted under-boring.
- Replaced 3 lengths of 100mm blue brute and a 22 ½ bend at Mirrool.
- Sprayed around and painted hydrants at Tallimba, Weethalle, Aria Park and rural area of Temora.
- Replaced scour at Marrar.
- Cleaned Wallendbeen Reservoir.
- Installed 10 new air valves in Malebo Range.
- Began and completed meter reading.
- Replaced 12 air valves on Tenandra Line.
- Began replacing pipe in Weethalle area.
- Began air valve replacement in Temora area.
- Excavated earth wall, cleaned up after flooding and organised fencing contractor to re-erect fence at Rosehill Pump Station.
- Completed various location work with Engineering staff around Bauloora Reservoir.
- Laid new pipework across the creek at Frampton.
- Began laying pipework at Mann Street Coolamon intersection and completed eastern and western open road crossings.
- Laid pipework, completed cut-ins, chlorinated and charged main at Malvern Lane, Junee.

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- Looked at work to be carried out involving a crane at Cowangs Reservoir.
- Organised materials and consumables for Barmedman project and began laying pipe.
- Pegged and cleared trees from easement at Barmedman Reservoir.

Recommendation

Recommendation made was adopted.

9.2.2 CAPITAL WORKS PROGRESS REPORT (G35201005)

11/030 RESOLVED on the motion of Crs Manchester and O'Brien that the report detailing the progress of Council's Capital Works Program as at 31 March 2011 be received and noted.

Report prepared by Manager Administration

This report is presented for information on the progress of Council's Capital Works Program as at 31 March 2011:

Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
New System Assets						
Site Acquisition	Bectric Reservoir	1/7/2008	30/9/2010	9,635	9,648	Completed
Iron / Manganese Minimisation	Oura & Matong Systems	1/7/2012	30/6/2013	0	0	Has been shifted back to 2012/13
Site Acquisition / Construct Radio Facilities	\$10k opportunistic budget per year	1/7/2010	30/6/2011	10,000	0	Earmarked for Council's contribution to the development of the Rosemont Radio Site in conjunction with the NSWFB
Mains Extension	\$50k opportunistic budget per year	1/7/2010	30/6/2011	0	N/A	\$50k has been allocated to the following 2 capital works job + \$8k from Mains Replacement vote
Mains Extension	Mann St Coolamon	1/2/2011	30/4/2011	28,000	27,906	Completed - \$8k trfd from Mains Replacement vote
Mains Extension	Temora Reservoir Bypass Line	1/4/2011	31/5/2011	30,000	1,417	In progress
Mains Extension	Loftus St Temora	1/7/2011	30/9/2011	20,000	0	Shifted to 2011/12 due to some delays in other construction works
Additional Storage	Junee	1/1/2011	30/6/2013	7,000,000	1,500	Preliminary site inspection and plans begun. Discussion with landholder regarding land purchase commenced

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Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
Additional Storage	Oura	1/7/2012	30/6/2013	2,000,000	0	Tender documents have been prepared. Dependent on HV upgrade. Shifted back to 2012/13
Renewals						
Bore Construction or Replacement	Oura Bores	1/7/2010	30/6/2012	300,000	0	Meurer Bore - Admin issues finalised, Kelly Bore - still with solicitors
Depot Upgrade	Cootamundra Depot	1/7/2010	30/6/2011	160,000	11,520	Final works being undertaken in the next few weeks
GWCC costs for Inlet / Outlet Replacement	Cowangs Reservoirs	1/7/2010	30/6/2012	20,000	3,396	Inlet / outlet replacement included in Cowangs to Bauloora contract (additional \$700k - 2011/12)
Major Upgrade	Jugiong No.1 Pump Station	1/7/2009	30/6/2013	6,000,000	40,128	Tender temporarily delayed due to land matters
Mains Replacement	Aerodrome Ln & Roe Diggers Rd, Junee	1/4/2010	31/12/2010	290,000	288,549	Completed
Mains Replacement, Augmentation	\$1m budget/yr to be programmed as priorities determine	1/7/2010	30/6/2011	284,000	N/A	\$708k has been allocated to the following 7 capital works jobs. \$8k has been reallocated to a Mains Extension job. \$284k reallocated to 2011/12
Mains Replacement	Wyalong Depot	1/5/2011	30/6/2011	150,000	390	Programmed for completion this year
Mains Replacement	Fuel Depot, West Wyalong	1/8/2010	15/10/2010	42,000	41,774	Completed
Mains Replacement	Main St & part of Deep Water Rd, Matong	1/8/2010	31/12/2010	60,000	59,854	Completed
Mains Replacement	Demonrille PS Pipework	16/5/2011	30/6/2011	150,000	0	Programmed for completion this year
Mains Replacement	Barmedman Reservoir Pipework	1/2/2011	30/4/2011	200,000	43,732	Programmed for completion this year
Mains Replacement	Malvern Lane, Junee	1/4/2011	30/4/2011	90,000	47,350	Completed
Mains Replacement	Nixon Park, Temora (\$14k cont TSC)	1/5/2011	30/6/2011	30,000	7,724	In progress - waiting for notification from Temora Shire
Site / Easement Acquisition	\$50k opportunistic budget per year	1/7/2010	30/6/2011	80,000	70,864	Progressing well - an additional \$30k was vote at Dec QBR
Mains Replacement	Cowangs - Bauloora	1/4/2010	31/5/2012	15.6M	701,902	Awaiting finalisation of land matters

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Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
Replace Control System	Jugiong Filtration Plant	2/4/2010	30/6/2012	500,000	6,002	Shifted to 2011/12 due to delays in the tender process
Reservoirs Painting	Temora Reservoir	1/7/2010	30/6/2011	370,000	8,386	In progress
Reservoir Rehabilitation Program	Various Reservoirs	1/7/2010	30/6/2012	600,000	133,005	5 completed. Contractor to return in May/June to do 3 more.
Replace Pump	Hylands Bridge Pump Station	1/7/2010	30/6/2011	20,000	0	In progress
Recondition / Replace Bore Pump	Oura Bores (No.4 Pump)	1/1/2011	30/6/2011	55,000	0	In progress

Recommendation

Recommendation made was adopted.

9.3 OTHER REPORTS

9.3.1 CRITICAL WATER AVAILABILITY FOR 2010/11 (G95809505)

11/031 RESOLVED on the motion of Crs Manchester and Palmer that the Critical Water Availability report be received and noted.

Report prepared by General Manager

Included in the Business Paper (refer Attachments 9.3.1.A to 9.3.1.G) are the water production graphs for the five sources and the three bulk councils to the end of March 2011. Table 1 below provides more detail on the total consumption during the period.

Table 1 – Period – 1 July 2010 to 31 March 2011

Source	Current Allocation (%)	YTD Consumption	YTD Maximum Allocation	Revised YTD Maximum Allocation	Percentage of Revised Allocation
Jugiong	100%	2,440	4,393	4,393	55.54%
Oura	100%	2,412	4,781	4,781	50.45%
Mt Arthur	100%	283	620	620	45.65%
Mt Daylight	100%	138	238	238	57.98%
Hylands Bridge	100%	80	132	132	60.61%
Total All Sources		5,353	10,164	10,164	52.67%
Cootamundra	100%	454	1,231	1,231	36.88%
Harden *	100%	326	966	966	33.75%
Young	100%	730	1,626	1,626	44.90%

NB:

YTD Consumption for Harden does not include Harden Minor Consumers.

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Consumption remains significantly below the 13 year average and consumption predictions. It is anticipated that this will remain the case for the remainder of this financial year given recent weather conditions. This reduced consumption will have significant financial implications for Council as evident in the figures contained in the March Quarterly Budget Review reported earlier in this Business Paper.

Recommendation

Recommendation made was adopted.

9.3.2 2010/13 MANAGEMENT PLAN QUARTERLY REPORT (G05601005)

- 11/032 RESOLVED** on the motion of Crs O'Brien and Macaulay that the 2010/13 Management Plan Quarterly Report to March 2011 be received and noted.

Report prepared by General Manager

Council is required to undertake a quarterly review of its Management Plan. A progress report for the quarter ending 31 March 2011 has been prepared (refer Attachment 9.3.2.A) providing the current status of the actions identified in the Plan. The Quarterly Budget Review is the subject of a separate report elsewhere in the Business Paper.

Recommendation

Recommendation made was adopted.

9.3.3 STRENGTHENING BASIN COMMUNITIES PROGRAM (G47050505)

- 11/033 RESOLVED** on the motion of Crs Palmer and McGregor that the Strengthening Basin Communities report be received and noted.

Report prepared by General Manager

Applications for funding under the Water Saving Initiatives (Round 2) component of the above program closed on 17 September 2010. Council submitted an application for financial assistance to construct an additional storage facility at Junee. Correspondence was subsequently received on 25 February 2011 advising that Council's application had been unsuccessful.

Recommendation

Recommendation made was adopted.

9.3.4 2011 SHIRES ASSOCIATION OF NSW ANNUAL CONFERENCE (G45405005)

Report prepared by General Manager

The 2011 Shires Association of NSW Annual Conference will be held at the Sofitel Wentworth, Sydney from 30 May to 1 June. So that registrations forms can be submitted and accommodation arranged, I seek an indication from Council as to who will be attending on behalf of Goldenfields and who will be its Voting Delegate at the conference. In past years the General Manager has also attended as an observer.

Recommendation

That Council nominate a voting delegate and observers for the 2011 Shires Association Annual Conference and authorise their attendance.

Council nominated Cr Macaulay as the voting delegate and the General Manager as an observer to represent Council at the 2011 Shires Association Annual Conference.

9.3.5 NATIONAL WATER COMMISSION REPORT INTO URBAN WATER IN AUSTRALIA (G45200505)

11/034 RESOLVED on the motion of Crs Manchester and McGregor that the NWC Urban Water in Australia report be received and noted.

Report prepared by General Manager

The National Water Commission (NWC) recently released a report prepared for the Council of Australian Governments (COAG) as part of the National Water Initiative (NWI). The report, *Urban Water in Australia: future directions*, advocates a number of changes to the sector which, if implemented, would have an impact on Local Water Utilities in NSW. A copy of the Executive Summary from the report is attached (refer Attachment 9.3.5.A) for the information of Councillors. A copy of the full report is available on the NWC website, www.nwc.gov.au or by request.

Recommendation

Recommendation made was adopted.

9.3.6 2011/14 DRAFT MANAGEMENT PLAN (G05601005)

MOVED on the motion of Crs Macaulay and Mangelsdorf that in accordance with s406 of the Local Government Act 1993, Council adopts the following:

1. Water charges as proposed in the draft Management Plan for 2011/12, as amended;
2. The maximum allowable rate of interest on overdue charges for the 2011/12 water billing year;
3. The estimates of income and expenditure, as amended;
4. The capital budget, as amended;
5. The fees & charges proposed for 2011/12, as amended;
6. The proposed estimates, as amended, for incorporation into Council's draft Management Plan; and
7. Council's 2011/14 draft Management Plan, as amended, for placement on public exhibition.
8. The use of an inclining block tariff for residential customers be removed.

(The motion referred to the 17% increase with differential pricing model that was presented at the Estimates Workshop on 8 April 2011.)

An **AMENDMENT** was moved by Crs Palmer and McGregor that Council adopt the 13% increase with differential pricing model presented at the Estimates Workshop on 8 April 2011 and the use of an inclining block tariff for residential customers be removed.

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The **AMENDMENT** moved by Crs Palmer and McGregor was put and was lost.

The motion was put and was **CARRIED**.

11/035 RESOLVED on the motion of Crs Macaulay and Mangelsdorf that in accordance with s406 of the Local Government Act 1993, Council adopts the following:

1. Water charges as proposed in the draft Management Plan for 2011/12, as amended;
2. The maximum allowable rate of interest on overdue charges for the 2011/12 water billing year;
3. The estimates of income and expenditure, as amended;
4. The capital budget, as amended;
5. The fees & charges proposed for 2011/12, as amended;
6. The proposed estimates, as amended, for incorporation into Council's draft Management Plan; and
7. Council's 2011/14 draft Management Plan, as amended, for placement on public exhibition.
8. The use of an inclining block tariff for residential customers be removed.

11/036 RESOLVED on the motion by Crs Manchester and Palmer that the General Manager offer to meet with each Constituent Council to explain the 2011/14 draft Management Plan.

Report prepared by General Manager

The draft Management Plan for 2011/14 has been prepared and a copy is enclosed with the business paper. The plan is similar to last year in that the format and content has been standardised in-line with Council's Strategic Business Plan (SBP) with additional explanation / information where required.

The plan includes the objectives and strategies identified in the SBP as well as the actions and performance targets that Goldenfields will strive to achieve. The inclusions of these provide Council with a self assessment process by which it can monitor its performance against the targets it has set itself. It also provides both existing and potential stakeholders; and the general public with information of Council's policy position in respect of many of the day to day issues that arise.

The estimates workshop conducted on 8 April 2011 provided Councillors and senior staff with the opportunity to undertake an in-depth assessment of Council's pricing structure. A copy of the paper provided for that workshop is attached (refer Attachment 9.3.6.A).

The major points to come out of the workshop included:

- Council has recorded large operating deficits for each of the last four years (incl. 2010/11).
- In the years from 2002 to 2010 (latest audited reports), Council's expenses increased by 39.6% (average 4.95%pa) while income (excl. capital income) increased by only 18.22% (average 2.28%pa). In this time there have been significant increases in the cost of fuel, electricity, insurance, employee costs (particularly superannuation) and the increased cost of depreciation resulting from asset revaluations (fair valuing legislation). Given this, expenditure increases of less than 5%pa has been quite an achievement.

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- Anticipated expenditure for 2011/12 represents a modest increase of 3.1%.
- The task facing Council this year is exacerbated by predictions of reduced demand. Using the deeming provisions for residential usage and some reasonable predictions for non-residential and bulk usage, the estimated total usage has been reduced from 8,070ml (last year's original estimate) to 7,358ml, or overall by approximately 9%. This represents a decline in sales against entitlement from 63% to 57%.
- By way of comparison, this year's estimated sales have been reduced down from 63% to 52% (worst year recorded). In Council's best years, this figure was as high as 83% (2002/03 & 2006/07).

Given this information, and acknowledging that Council receives no governmental assistance by way of operational grants, it was agreed in principle to introduce differential pricing across Council's customer base and increase charges to achieve a yield of \$14.8m. This represents an increased yield of 8.61% above last year's budgeted yield.

In order to achieve this, and given the reduced anticipated sales (~9%), charges for consideration in the draft Management Plan have been increased by approximately 17% on average. Below is a summary of current charges (2010/11) and charges recommended for 2011/12, with the specific percentage increases for standard 20mm connections and usage charges for each proposed customer category:

	2010/11	2011/12	% Increase
Residential			
Access	128.75	150.00	16.50%
Usage	1.56	1.83	17.31%
> 600kl	2.34	2.75	17.52%
Non-Residential Rural			
Access	128.75	257.50	100.00%
Usage	1.56	1.64	5.13%
Non-Residential Others			
Access	128.75	206.00	60.00%
Usage	1.56	1.74	11.54%
Non-Residential High Volume (monthly accounts)			
Access	128.75	257.50	100.00%
Usage	1.56	1.64	5.13%
Non-Residential Bulk Councils			
Access	87.55	102.00	16.50%
Usage	1.06	1.24	16.98%

The draft Management Plan also introduces a "Vacant Unconnected" charge that is proposed to apply to any new subdivisions after 1 July 2011. The charge is the equivalent of the 20mm Residential Access charge.

Included in the draft Management Plan are Estimates of Income and Expenditure for the next three financial years which have been prepared applying the principles considered at the estimates workshop.

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The workshop paper included a commentary on the major components of the preliminary estimates.

One aspect that was “brushed over” in the commentary was the reference to Other Income, as it is only a minor component of Council’s income stream. In saying that however, the fees applicable to this area of Council’s operations should ideally be at a level that allows full cost recovery. This has not been the case in the past, a fact that has previously been acknowledged. In the General Manager’s report to the 2010/13 draft Management Plan, it was stated that tapping fees were at a level that was “still approximately half of the average cost”.

In a transitional effort towards “full cost recovery” over the next 5 years, there have been significant increases applied across the scope of Council’s miscellaneous fees and charges including the following in particular:

- *Tapping, Service and Meter Charge* - The tapping fee for a standard 20mm connection has been increased by \$250 (from \$1,000 to \$1,250) and sizes from 25mm to 50mm have been increased by the same amount. It should be noted that the average cost of a standard 20mm connection during the current year was approximately \$1,800. It is proposed that these charges will continue to increase by approximately 25% per year for the next 5 years so that full cost recovery will ultimately be achieved.
- *Sundry Fees and Charges* – Regulatory fees and charges will be changed as advice from the relevant authorities is received. At the time of preparation, the maximum allowable interest rate on overdue charges had not been released (2010/11 - 9%). It has been recommended below that this interest rate be set at the maximum allowable rate. Other sundry charges have been amended to better reflect the actual cost of providing the service. Additional services now available, particularly to developers, have been included under the section of Engineering Services.

The three year Capital Works program is based on Council’s adopted 30 year Capital Works program with some minor adjustment to the timing of projects. Some projects within the 2010/11 program will continue into 2011/12 and unexpended votes at the end of the year will be carried forward subject to the approval of Council. A detailed report on these projects will be submitted to Council for consideration at the end of the current financial year. Two major projects which Council sought and / or obtained Governments Grants are the subject of separate reports elsewhere in this business paper.

During discussions at the workshop, it was mooted that future new asset construction should possibly be funded from external loan borrowings. This issue relates to generational equity and the question of who should bear the cost of these assets.

Assets that would fall into this category from the proposed Capital Works program are the three additional reservoirs proposed for Junee, Oura and West Wyalong. It is considered that these three reservoirs would complete the jigsaw of remaining large infrastructure assets required to optimise Council’s water distribution network.

By including the potential for loan borrowings in the draft Management Plan, the option remains available to Council should it wish to pursue this line of funding for the new reservoirs.

Council’s organisational structure remains unchanged from that approved by Council at its February 2010 meeting and reflects the minimum resources required for Council to continue to provide its adopted levels of service. A review of this structure is anticipated for the first quarter of 2011/12, if not sooner.

Recommendation

That in accordance with s406 of the Local Government Act 1993, Council adopts the following:

1. Water charges as proposed in the draft Management Plan for 2011/12, as amended;
2. The maximum allowable rate of interest on overdue charges for the 2011/12 water billing year;
3. The estimates of income and expenditure, as amended;
4. The capital budget, as amended;
5. The fees & charges proposed for 2011/12, as amended;
6. The proposed estimates, as amended, for incorporation into Council's draft Management Plan; and
7. Council's 2011/14 draft Management Plan, as amended, for placement on public exhibition.

**9.3.7 COWANGS RESERVOIR TO BAULOORA RESERVOIR PIPELINE
REPLACEMENT PROJECT (G95207002)**

11/037 RESOLVED on the motion of Crs Palmer and McGregor that the progress report for the Cowangs Reservoir to Bauloora Reservoirs Pipeline Replacement Project be received and noted.

Report prepared by Manager Engineering

Despite Council having accepted a tender at the previous Council Meeting for the above works, negotiations with Leeds Engineering Pty Ltd regarding Goldenfields inability to guarantee the contractor possession of the full site is continuing together with consultation with unsigned landowners.

The compulsory acquisition process will take approximately 16 weeks and the contract period to carry out the construction works is 26 weeks. Any delay in commencement of the contract needs to be balanced against those construction works that can only be carried out during the winter (i.e. low demand periods), the additional costs due to interruption to the contractors planned pipe laying because of unsigned landowner agreements, the potential ill-will that compulsory acquisition may create and the potential risk of being unable to comply with the grant conditions.

Where landowners remained unsigned, the required easements for the proposed pipeline are being surveyed prior to application being made for compulsory acquisition. Should agreement with the landowner be reached, then the acquisition process for that landowner will be discontinued.

It is expected that negotiations with Leeds Engineering Pty Ltd will be satisfactorily concluded this month and site establishment occurring in May.

Recommendation

Recommendation made was adopted.

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9.3.8 NEXT MEETING

The next Ordinary Meeting of Council is scheduled to be held on Thursday 23 June 2011 at Council's Temora office commencing at 1.00pm.

9.3.9 LATE ITEM: REVIEW OF DEVELOPMENT SERVICING PLANS (G60400505)

11/038 RESOLVED on the motion of Crs Mangelsdorf and O'Brien that:

1. Council adopt to have two (2) Draft Development Servicing Plans, these being the GWCC Retail DSP and the GWCC Bulk DSP.
2. The Developer Charge for the GWCC Retail DSP be set at \$7,921 for the 2011/12 year, \$8,341 for the 2012/13 year and \$8,761 for the 2013/14, 2014/15 and 2015/16 years.
3. The Developer Charge for the GWCC Bulk DSP be set at \$5,571 for the 2011/12 year, \$5,867 for the 2012/13 year and \$6,162 for the 2013/14, 2014/15 and 2015/16 years.
4. The Draft Development Servicing Plans (as amended) be placed on public display for comment in accordance with the Developer Charges Guidelines for Water Supply, Sewerage and Stormwater, 2002.

Report prepared by General Manager

Council will recall that it resolved at its February 2011 meeting (Minute 11/017) to engage GHD Pty Ltd to undertake the Review of Development Servicing Plans. This process has now been completed with a Draft document being received this morning. Subject to the determination of Council, a copy of the Draft Plans (as amended) will be forwarded to Councillors prior to being placed on public display.

The process takes into consideration the projected thirty year capital works program and calculates the amount Developers (or new connections) should pay towards the provision of new and/or improvement of existing infrastructure to meet the increased demand resulting from the development.

The ultimately adopted plans will set the level of developer contribution applicable for the next 5 years commencing 1 July 2011.

The current Plans are for two specific areas within Goldenfields and the review has again determined that this should continue. The table below shows a comparison between the previously calculated contributions (2006 Plans), the present contributions (2010/11) and the proposed contributions (2011/12 to 2015/16).

DSP Name	Previously Calculated Contributions (\$)	Current Contribution (\$)	Proposed Contribution (\$)
DSP A (Retail)	13,590	7,500	14,302
DSP B (Bulk)	5,275	5,275	6,162

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The Guidelines for Development Servicing Plans makes reference to the phasing in of Developer Charges as follows:-

“If the developer charges adopted in the DSP are significantly greater than those presently levied, the higher charges may be phased in over a 3-year period. Any cross subsidy at the end of the phase-in period of the new developer charges should be disclosed in the DSP, the utility’s Annual Report and in communication materials for consultation with stakeholders.”

Council’s current DSP was deemed non-compliant as the phase-in period applied was 5 years and the Retail contributions (\$2,000 to \$7,500) did not increase to that calculated (\$13,590). For Council to have compliant plans, then the phasing-in of the calculated charges would need to follow the timetable below:-

DSP Name	2010/11	2011/12	2012/13	2013/14
DSP A (Retail)	7,500	9,767	12,034	14,302
DSP B (Bulk)	5,275	5,571	5,867	6,162

The process that is now required is:

1. Council resolve its preferred charging option for inclusion in the draft plan.
2. The Draft Development Servicing Plan be placed on public display for at least thirty (30) working days during which time submissions will be received.
3. Council consider any submissions and resolve to adopt the plan (as amended) at the June meeting.
4. The plan is implemented 1 July 2011.
5. The Draft DSP, submissions received, responses to those submissions and the final adopted DSP are sent to NSW Office of Water for registration.

Recommendation

1. That Council adopt to have two (2) Draft Development Servicing Plans, these being the GWCC Retail DSP and the GWCC Bulk DSP.
2. That the Developer Charge for the GWCC Retail DSP be set at \$9,767 for the 2011/12 year, \$12,034 for the 2012/13 year and \$14,302 for the 2013/14, 2014/15 and 2015/16 years.
3. That the Developer Charge for the GWCC Bulk DSP be set at \$5,571 for the 2011/12 year, \$5,867 for the 2012/13 year and \$6,162 for the 2013/14, 2014/15 and 2015/16 years.
4. That the Draft Development Servicing Plans (as amended) be placed on public display for comment in accordance with the Developer Charges Guidelines for Water Supply, Sewerage and Stormwater, 2002.

10. QUESTIONS AND STATEMENTS

Cr Manchester sought and was provided with information regarding the proposed Jugiong Aquaculture Project.

Cr Palmer sought and was provided with information regarding Council’s Capital Works Program.

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Cr Mangelsdorf sought leave of absence from Council for the June meeting.

11. CLOSED SESSION – 4.25PM (*pink pages*)

11/039 RESOLVED on the motion of Crs Manchester and Palmer that Council meet in Closed Session.

11.1 GOLDENFIELDS AWARD NEGOTIATIONS (G70204505)

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

11/040 RESOLVED on the motion of Crs Manchester and Mangelsdorf that

1. The report on award negotiations be received and noted.
2. Council endorse the action of the General Manager to date and authorise him to continue negotiations in line with the direction provided at this meeting.

The General Manager declared a pecuniary interest in Item 11.2 as the mortgagee referred to in the report and offered to leave the meeting at 4.28pm.

The Chairman deemed this unnecessary as the matter was of a procedural nature only.

11.2 STAFF HOUSING LOAN (P109)

This item is classified CONFIDENTIAL under section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(a) Personnel matters concerning particular individuals.

11/041 RESOLVED on the motion of Crs Manchester and Palmer that the Chairman and General Manager be authorised to sign and affix the Council Seal if necessary to documents relating to the discharge of the mortgage held by Council on Lot 6, DP 832132.

OPEN SESSION – 4.29PM

11/042 RESOLVED on the motion of Crs O'Brien and Mangelsdorf that Council revert back to Open Session and that the resolutions made in Closed Session be made public.

There being no further business requiring the attention of the Council, the Meeting closed at 4.30pm.
