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<b>POSITION</b>	Engineering Officer
<b>EMPLOYMENT STATUS</b>	Fixed Term Full Time
<b>CLASSIFICATION</b>	S17 to S24
<b>EMPLOYMENT CONDITIONS</b>	Goldenfields Water County Council Enterprise Award 2023
<b>SECTION</b>	Engineering
<b>LOCATION</b>	Temora
<b>REPORTS TO</b>	Engineering Manager

To achieve the mission and vision of Goldenfields Water, Council and its employees have a core set of corporate values. These values benchmark the expected standards of behaviour and underpin and guide our everyday decision making and activities. Our corporate values are:

**INTEGRITY   TRUST   RESPECT   TEAMWORK   CONTINUOUS IMPROVEMENT**

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## KEY DUTIES AND KEY RESULT AREAS

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Key duties include, but are not limited to:

- Investigation, Design, and Project Supervision of Water Infrastructure Projects.
- Project Management and Contract/Contractor Management
- Preparation of AutoCAD Plans for Construction of Water Infrastructure.
- Maintain Council's Asset Database.
- Hydraulic Modelling of Council's distribution Network.
- Maintain Council's Asset Register.
- Provide advice to developers, consultants, plumbers and the public on matters pertaining to Water Supply Infrastructure.
- Undertake activities efficiently and to Goldenfields standards.
- Undertake complex reporting and computing tasks.
- Participate in tool box talk and tasks as agreed.
- Carry out other duties assigned by Supervisor within skills level.

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## CORPORATE REQUIREMENTS

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- Implement work, health, safety and environmental policies and procedures to ensure commitment in promoting and practicing work, health, safety and environment protection.
- Maintain awareness and compliance with Council's Code of Conduct and policies, including the EEO Policy, Anti-Bullying and Harassment Policy, and relevant risk management protocols.
- Willingness to undertake and commitment to continuous improvement.
- Work flexibility to meet the demands of the organisation.
- Adhere to corporate record keeping requirements.
- Contribute to the creation of a high performance culture where accountability, innovation, change and excellence in service delivery is valued.

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## **INFORMATION MANAGEMENT**

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The employee will not divulge any confidential information about Council either during or after the term of their employment with Council.

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## **KEY SELECTION CRITERIA**

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### **ESSENTIAL CRITERIA**

- Tertiary qualifications in Civil Engineering and/or equivalent experience within the water engineering industry.
- Demonstrated experience in surveying and CAD drafting and design.
- Demonstrated ability to communicate effectively both verbally and in writing with staff and the public.
- Demonstrated complex reporting and computer skills.
- Demonstrated Project Management Skills.
- Demonstrated ability to work independently, without direct supervision.
- Demonstrated understanding of and commitment to EEO and WHS principles and practices.
- Current NSW Class C Licence.

### **DESIRABLE CRITERIA**

- Experience in hydraulic modelling of pipeline systems.
- Experience in Asset Management Software and Reporting.
- Experience in Investigation and Design of Water Distribution Systems.
- Current valid WorkCover Construction Induction Card (White Card) or equivalent.
- First Aid Certificate.

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## **GENERAL CONDITIONS**

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Travel across the region is a requirement of this position.