
POSITION	Graduate Engineer
EMPLOYMENT STATUS	2 year Fixed Term Contract - Full Time
CLASSIFICATION	Band 3 Level 1 S12 to S19
EMPLOYMENT CONDITIONS	Goldenfields Water County Council Enterprise Award 2023
SECTION	Engineering
LOCATION	Temora
REPORTS TO	Engineering Manager

To achieve the mission and vision of Goldenfields Water, Council and its employees have a core set of corporate values. These values benchmark the expected standards of behaviour and underpin and guide our everyday decision making and activities. Our corporate values are:

INTEGRITY TRUST RESPECT TEAMWORK CONTINUOUS IMPROVEMENT

KEY DUTIES AND KEY RESULT AREAS

The incumbent of this position will primarily sit within the Engineering Business Unit and be provided a range of learning and development opportunities within the functions of the Engineering Business Unit as well as Production and Services and Operations Business Units. This will include undertaking key duties including but not limited to:

- Project management and contract management assisting with;
 - Investigation, survey, design and project supervision of water infrastructure projects.
 - Preparation of AutoCAD plans.
 - Contract Administration.
- Asset management assisting with;
 - Capturing asset data.
 - Implementation of asset management plans.
- Work with the Production & Services team assisting with;
 - Collection, review and analysis of plant, operational, quality assurance and quality control information.
 - Collection, review and analysis of plant, operational, quality sampling and undertake laboratory testing.
 - Assist in the development and implementation of operational and maintenance strategies to contribute to improved water quality outcomes.
- Work with Operations team to;
 - Attend site to learn about construction practices, plant and maintenance activities

Other key duties of this position include:

- Undertaking reporting and computing tasks.
- Participating in tool box talks, team meetings and tasks as agreed.
- Filing and retrieving documents from within records system.
- Contribute to the Engineering Team by developing skills and knowledge in the area of practical engineering practices and through delivering a wide range of key outcomes.

CORPORATE REQUIREMENTS

- Implement work, health, safety and environmental policies and procedures to ensure commitment in promoting and practicing work, health, safety and environment protection.
 - Maintain awareness and compliance with Council's Code of Conduct and policies, including the EEO Policy, Anti-Bullying and Harassment Policy, and relevant risk management protocols.
 - Willingness to undertake and commitment to continuous improvement.
 - Work flexibility to meet the demands of the organisation.
 - Adhere to corporate record keeping requirements.
 - Contribute to the creation of a high performance culture where accountability, innovation, change and excellence in service delivery is valued.
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INFORMATION MANAGEMENT

The employee will not divulge any confidential information about Council either during or after the term of their employment with Council.

KEY SELECTION CRITERIA

ESSENTIAL CRITERIA

- Tertiary qualifications in Engineering. Preference for Civil Engineering, however all engineering disciplines will be considered.
- High level communication skills, including experience engaging with internal and external stakeholders and the ability to work effectively within a team environment.
- Demonstrated computer skills with experience in word processing, spreadsheets, databases and information management.
- Demonstrated understanding of and commitment to EEO and WHS principles and practices.
- Current class C Driver's License

DESIRABLE CRITERIA

- Demonstrated experience in surveying and CAD drafting and design.
 - Demonstrated Project Management Skills.
 - Current valid WorkCover Construction Induction Card (White Card) or equivalent
 - Previous experience in NSW Local Government Procurement
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GENERAL CONDITIONS

Travel across the region may be a requirement of this position.