



# MINUTES

## Ordinary Meeting of Council

To be held on  
Thursday 13 March 2025  
At 1:30 PM



## **MISSION STATEMENT**

To provide regional economic opportunity and lifestyle choices through provision of a quality water supply by innovative leadership showing environmental responsibility in cooperation with the community, constituent councils and governments.

## **VISION**

To be innovative leaders in the supply and distribution of water through regional efficiency, technical excellence and customer service.

## **STATEMENT OF ETHICAL OBLIGATIONS**

Councillors are reminded of their Oath or Affirmation of Office made under Section 233A of the Local Government Act 1993 and their obligation under Council's Code of Conduct to disclose and appropriately manage Conflicts of Interest.

## COUNCILLORS



**Councillor Alan White**  
**Chairperson**  
Coolamon Shire Council



**Councillor Graham Sinclair**  
**Deputy Chairperson**  
Temora Shire Council



**Councillor Matt Austin**  
Junee Shire Council



**Councillor Rodney Crowe**  
Bland Shire Council



**Councillor Les Cooper**  
Cootamundra-Gundagai  
Regional Council



**Councillor Joanne Mackay**  
Hilltops Council



**Councillor Neil Langford**  
Hilltops Council



**Councillor Cameron Rouse**  
Narrandera Shire Council

## ORDER OF BUSINESS

<b>1</b>	<b>OPENING AND WELCOME</b> .....	<b>6</b>
<b>2</b>	<b>ACKNOWLEDGEMENT OF COUNTRY</b> .....	<b>6</b>
<b>3</b>	<b>LEAVE OF ABSENCE/APOLOGIES</b> .....	<b>6</b>
	Nil	
<b>4</b>	<b>ATTENDANCE OF COUNCILLORS BY AUDIO VISUAL LINK</b> .....	<b>6</b>
<b>5</b>	<b>WEBCASTING OF COUNCIL MEETINGS</b> .....	<b>6</b>
<b>6</b>	<b>PRESENTATIONS</b> .....	<b>7</b>
	No presentations are scheduled for this meeting.	
<b>7</b>	<b>CONFIRMATION OF MINUTES</b> .....	<b>7</b>
<b>8</b>	<b>DISCLOSURES AND DECLARATIONS OF INTEREST</b> .....	<b>7</b>
<b>9</b>	<b>BUSINESS WITHOUT NOTICE – URGENT</b> .....	<b>7</b>
<b>10</b>	<b>CHAIRPERSON MINUTES</b> .....	<b>7</b>
	Nil	
<b>11</b>	<b>REPORTS FROM COMMITTEES</b> .....	<b>8</b>
11.1	Minutes of the Audit, Risk and Improvement Committee Meeting held on 28 November 2024.....	8
<b>12</b>	<b>CORRESPONDENCE</b> .....	<b>9</b>
	Nil	
<b>13</b>	<b>CORPORATE SERVICES MANAGER</b> .....	<b>10</b>
13.1	Council Cash and Investments Report - December 2024 .....	10
13.2	Council Cash and Investments Report - January 2025.....	14
13.3	Quarterly Budget Review - December 2024 .....	18
13.4	Customer Service - Temora Front Office Hours.....	19
13.5	Business Continuity Plan.....	21
13.6	Policy No. PP024 Draft Fraud and Corruption Prevention Policy .....	22
13.7	PP004 Draft Investment Policy.....	23
<b>14</b>	<b>OPERATIONS MANAGER</b> .....	<b>24</b>
14.1	Draft Quality Management Policy .....	24
<b>15</b>	<b>PRODUCTION AND SERVICES MANAGER</b> .....	<b>26</b>
15.1	Water Production Report.....	26
15.2	01/2024 Oura Pump Station and Dosing Design and Construction - Progress Report March 2025 .....	35
<b>16</b>	<b>ENGINEERING MANAGER</b> .....	<b>38</b>
16.1	Capital Works Progress Report .....	38
16.2	West Wyalong FRP Pipeline Replacement Project.....	39
<b>17</b>	<b>GENERAL MANAGER</b> .....	<b>42</b>
17.1	Council Resolutions Update Report.....	42

---

17.2	Delivery Program Progress Report - July to December 2024 .....	43
17.3	PP037 Draft Community Service and Support Policy .....	44
<b>18</b>	<b>BUSINESS WITH NOTICE .....</b>	<b>45</b>
18.1	Appointment of Chairperson to Audit, Risk and Improvement Committee.....	45
<b>19</b>	<b>NOTICES OF MOTIONS .....</b>	<b>46</b>
	Nil	
<b>20</b>	<b>CONFIDENTIAL REPORTS .....</b>	<b>47</b>
<b>21</b>	<b>REPORT OF CONFIDENTIAL RESOLUTIONS .....</b>	<b>48</b>
20.1	Water Billing Update .....	48
20.2	Update on Compulsory Acquisitions.....	48
<b>22</b>	<b>NEXT MEETING .....</b>	<b>49</b>
<b>23</b>	<b>MEETING CLOSE .....</b>	<b>49</b>

**MINUTES OF GOLDENFIELDS WATER COUNTY  
ORDINARY COUNCIL MEETING  
HELD AT THE JUGIONG WATER TREATMENT PLANT  
ON THURSDAY, 13 MARCH 2025 AT 2:11 PM**

**PRESENT:** Cr A White, Cr G Sinclair, Cr C Rouse, Cr M Austin, Cr L Cooper, Cr N Langford, Cr J Mackay

**IN ATTENDANCE:** Mr A Drenovski (General Manager), Mr G Veneris (Production and Services Manager), Mr A Dahlenburg (Operations Manager), Miss S Jung (Engineering Manager), Ms K McCormack (Corporate Services Manager), Miss A Burnett (Executive Assistant)

**1 OPENING AND WELCOME**

The meeting commenced at 2:11pm.

**2 ACKNOWLEDGEMENT OF COUNTRY**

**3 LEAVE OF ABSENCE/APOLOGIES**

**Leave of Absence**

Nil

**Apologies**

<b>APOLOGY</b>
<p><b>BOARD RESOLUTION 25/122</b></p> <p><b>Moved: Cr J Mackay</b> <b>Seconded: Cr M Austin</b></p> <p><b>That the apology received from Cr R Crowe be accepted and leave of absence be granted.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>

**Application for Leave of Absence**

Nil

**4 ATTENDANCE OF COUNCILLORS BY AUDIO VISUAL LINK**

Councils Code of Meeting Practice permits Councillors to attend and participate in meetings of the council with the approval of the council or relevant committee.

Clauses 5.19 - 5.30 of the Code of Meeting Practice provides the parameters for eligibility and requirements for remote attendance.

**5 WEBCASTING OF COUNCIL MEETINGS**

Attendees of this meeting are reminded that:

- a) The meeting is being recorded and made publicly available on Council's website, and

- b) Persons attending the meeting should refrain from making any defamatory statements.

## 6 PRESENTATIONS

No presentations are scheduled for this meeting.

## 7 CONFIRMATION OF MINUTES

### BOARD RESOLUTION 25/123

Moved: Cr C Rouse  
Seconded: Cr G Sinclair

That the minutes of the Ordinary Council Meeting of 12 December 2024 copies of which were previously circulated, are hereby confirmed as a true and correct of the proceedings of that meeting.

**CARRIED**

## 8 DISCLOSURES AND DECLARATIONS OF INTEREST

Councillors and Senior Staff are reminded of their obligation to declare their interest in any matter listed before them.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reason in declaring any type of interest.

## 9 BUSINESS WITHOUT NOTICE – URGENT

In accordance with clause 9.3 of Councils Code of Meeting Practice, business may be transacted at a meeting without due notice only if:

- a) A motion is passed to have the business transacted at the meeting, and
- b) The business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.

## 10 CHAIRPERSON MINUTES

Nil

**Moved into Confidential session at 2:47PM**

**Moved back into Open session at 3:01PM**

**11 REPORTS FROM COMMITTEES****11.1 MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 28 NOVEMBER 2024**

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Minutes of the Audit, Risk and Improvement Committee Meeting held on 28 November 2024

**BOARD RESOLUTION 25/124**

**Moved:** Cr L Cooper

**Seconded:** Cr N Langford

**That Council receive and note the Unconfirmed Minutes of the Audit, Risk and Improvement Committee Meeting held on 28 November 2024.**

**CARRIED**



**12 CORRESPONDENCE**

Nil

**13 CORPORATE SERVICES MANAGER****13.1 COUNCIL CASH AND INVESTMENTS REPORT - DECEMBER 2024**

Author: Accountant

Authoriser: Corporate Services Manager

Attachments: Nil

**BOARD RESOLUTION 25/125**

Moved: Cr L Cooper

Seconded: Cr G Sinclair

That Council receive and note the Council Cash and Investments Report as at 31 December 2024.

**CARRIED****ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

Priority 1 High Quality, Secure and Efficient Water Supplies

**BACKGROUND**

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2005.

**REPORT**

Council's cash and investment portfolio increased by \$217,851.04 from \$29,589,948.01 at November 2024 to \$29,807,799.05 at 31 December 2024.

**Cash and Investment Portfolio**

Type	LT Rating	ST Rating	Issuer	Frequency	Purchase	Maturity	Days	Rate	Percentage of Portfolio	Principal
TD	A+	A-1	Rabobank Australia	Annually	25/09/2024	26/09/2029	1827	4.70%	13%	\$4,000,000
TD	BBB	A-2	Defence Bank	At maturity	29/11/2024	28/11/2025	364	5.10%	13%	\$4,000,000
TD	A+	A-1	Rabobank Australia	At maturity	19/12/2024	18/09/2025	273	5.03%	3%	\$1,000,000
TD	NR	NR	Summerland CU	Annually	22/03/2023	8/05/2025	778	4.80%	3%	\$1,000,000
TD	AA-	A-1+	NAB	At maturity	2/10/2024	2/04/2025	182	5.00%	8%	\$2,500,000
TD	BBB	A-2	Defence Bank	Annually	8/03/2023	27/03/2025	750	4.90%	3%	\$1,000,000
TD	BBB	A-2	Police Financial Svcs	Annually	1/03/2023	13/03/2025	743	5.15%	3%	\$1,000,000
TD	BBB	A-2	AMP Bank	Annually	1/09/2023	4/03/2025	550	5.05%	7%	\$2,000,000
TD	AA-	A-1+	NAB	Annually	24/02/2023	24/02/2025	731	4.93%	3%	\$1,000,000
TD	AA-	A-1+	NAB	At maturity	25/07/2024	23/01/2025	182	5.28%	3%	\$1,000,000
TD	BBB	A-2	AMP Bank	Annually	12/01/2023	13/01/2025	732	4.55%	7%	\$2,000,000
TD	AA-	A-1+	NAB	At maturity	24/09/2024	2/01/2025	100	4.90%	10%	\$3,000,000
CASH			Commonwealth Bank	At Call Account		1/12/2024	1	4.10%	15%	\$4,532,170.37
CASH			Commonwealth Bank	Cash Account		1/12/2024	1	0.01%	6%	\$1,775,628.68
<b>TOTAL:</b>										<b>\$29,807,799</b>

**Portfolio Performance**

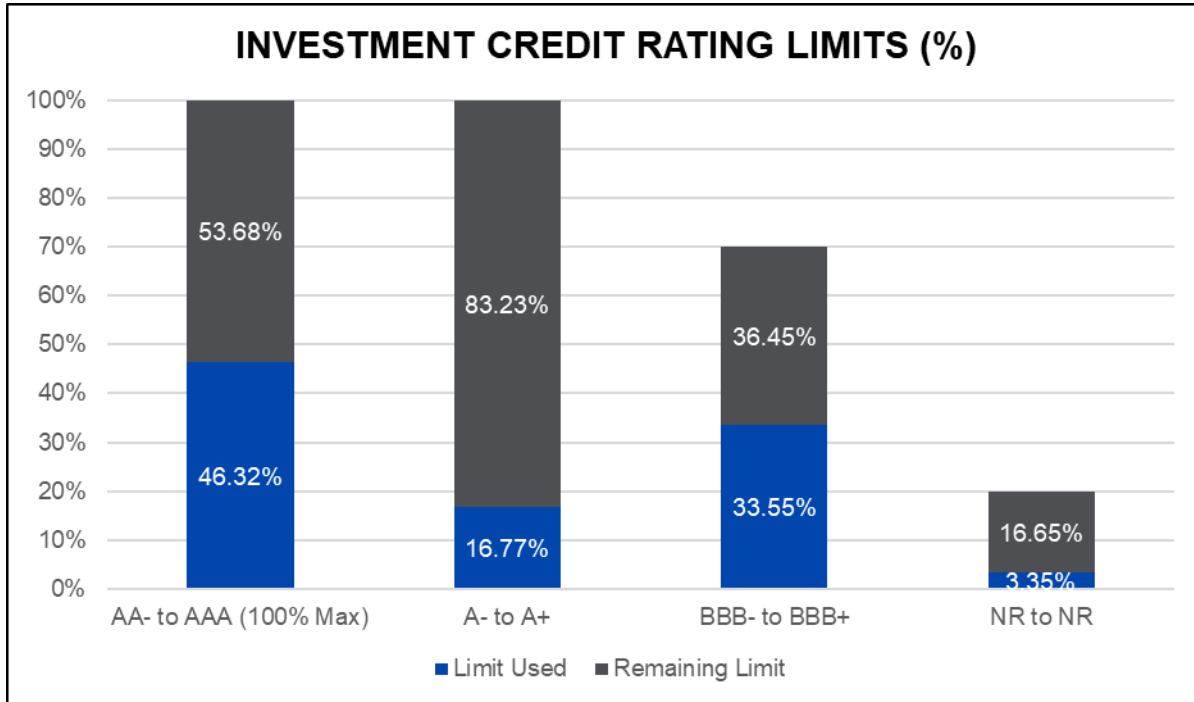
Goldenfields Water County Council’s investment portfolio weighted average interest for December 2024 was 4.55%. Performance indicators for comparison are:

BBSW 4.4163%      RBA Cash Rate 4.35%      AusBond Bank Bill 4.35%

- Interest received in the period totalled \$19,590.52.

**Credit Quality Compliance**

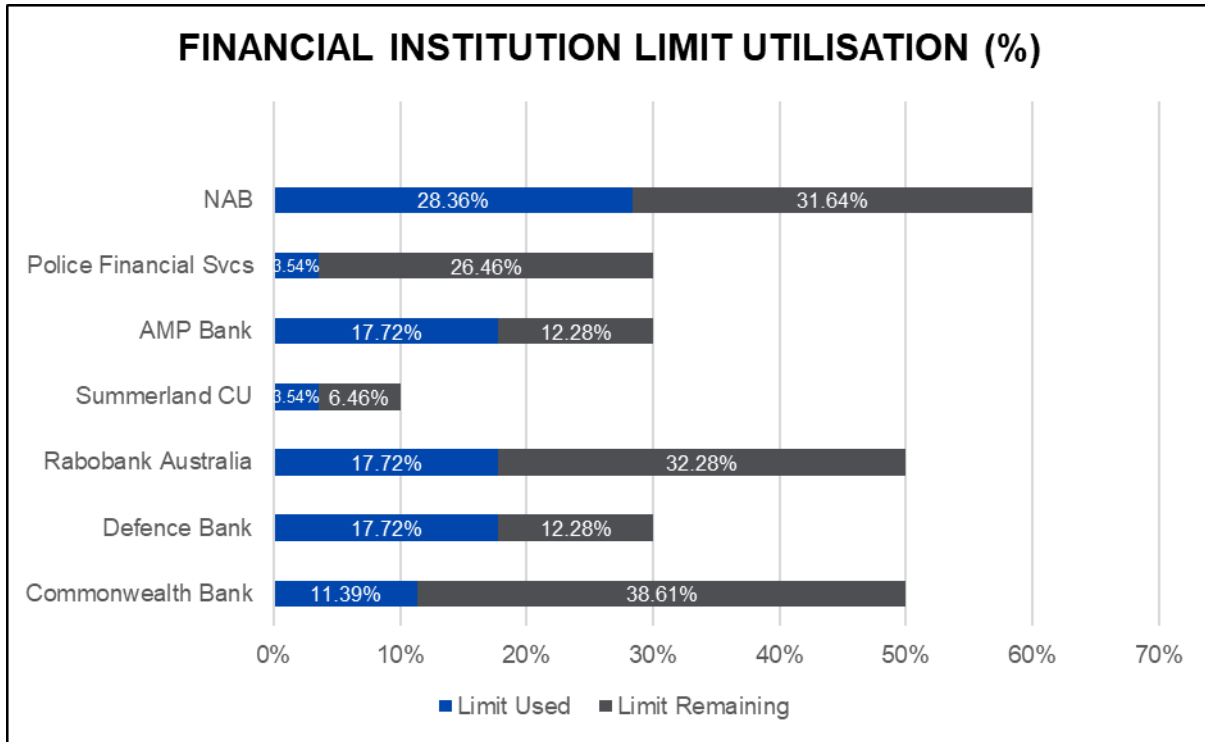
Council’s investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.



**Financial Institution Compliance**

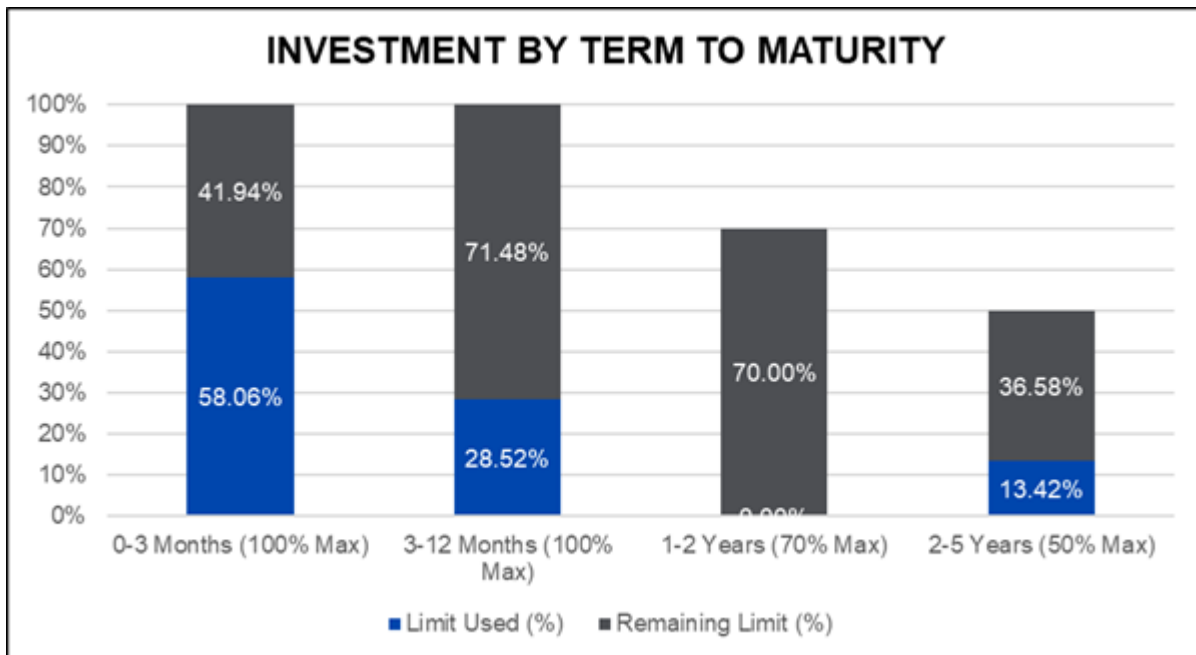
As at the end of December, Council was compliant with policy in terms of individual financial institution capacity limits. It is worth noting that capacity limits are affected by changes in the on-call account balance compared to the total portfolio balance.

Overall, the portfolio is diversified across a variety of credit ratings, including exposure to one unrated authorised deposit-taking institutions (ADIs).



**Term to Maturity**

Council’s investment portfolio maturities shown graphically below were also compliant with policy requirements.



**Application of Investment Funds**


The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

<b>Restricted Funds:</b>	
Employee Leave Entitlements	\$2,551,897
Plant & Vehicle Replacement	\$1,462,793
Infrastructure Replacement	\$1,349,640
Section 64 Developer Contribution Reserve	\$5,000,000
<b>Unrestricted Funds</b>	\$19,443,469
<b>TOTAL</b>	\$29,807,799

**Declaration**

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the Local Government (General) Regulation 2005 and Council’s Investment Policy PP004.

Signed



General Manager

**FINANCIAL IMPACT STATEMENT**

Council’s cash and investment portfolio increased by \$217,851.04 from \$29,589,948.01 at November 2024 to \$29,807,799.05 at 31 December 2024.

**13.2 COUNCIL CASH AND INVESTMENTS REPORT - JANUARY 2025**

**Author:** Accountant  
**Authoriser:** Corporate Services Manager  
**Attachments:** Nil

**BOARD RESOLUTION 25/126**

**Moved:** Cr M Austin  
**Seconded:** Cr J Mackay

**That Council receive and note the Council Cash and Investments Report as at 31 January 2025.**

**CARRIED**

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

Priority 1 High Quality, Secure and Efficient Water Supplies

**BACKGROUND**

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2005.

**REPORT**

Council's cash and investment portfolio decreased by \$1,595,335.68 from \$29,807,799.05 at 31 December 2024 to \$28,212,463.68 at 31 January 2025.

**Cash and Investment Portfolio**

Type	LT Rating	ST Rating	Issuer	Frequency	Purchase	Maturity	Days	Rate	Percentage of Portfolio	Principal
TD	A+	A-1	Rabobank Australia	Annually	25/09/2024	26/09/2029	1827	4.70%	14%	\$4,000,000
TD	AA-	A-1+	NAB	At maturity	21/01/2025	21/01/2026	365	4.88%	\$0	\$1,500,000
TD	BBB	A-2	Defence Bank	At maturity	29/11/2024	28/11/2025	364	5.10%	14%	\$4,000,000
TD	BBB	A-2	AMP Bank	At maturity	22/01/2025	22/10/2025	273	5.05%	4%	\$1,000,000
TD	A+	A-1	Rabobank Australia	At maturity	19/12/2024	18/09/2025	273	5.03%	4%	\$1,000,000
TD	BBB	A-2	AMP Bank	At maturity	22/01/2025	23/07/2025	182	5.10%	7%	\$2,000,000
TD	NR	NR	Summerland CU	Annually	22/03/2023	8/05/2025	778	4.80%	4%	\$1,000,000
TD	AA-	A-1+	NAB	At maturity	2/01/2025	3/04/2025	91	4.98%	11%	\$3,000,000
TD	AA-	A-1+	NAB	At maturity	2/10/2024	2/04/2025	182	5.00%	9%	\$2,500,000
TD	BBB	A-2	Defence Bank	Annually	8/03/2023	27/03/2025	750	4.90%	4%	\$1,000,000
TD	BBB	A-2	Police Financial Svcs	Annually	1/03/2023	13/03/2025	743	5.15%	4%	\$1,000,000
TD	BBB	A-2	AMP Bank	Annually	1/09/2023	4/03/2025	550	5.05%	7%	\$2,000,000
TD	AA-	A-1+	NAB	Annually	24/02/2023	24/02/2025	731	4.93%	4%	\$1,000,000
CASH			Commonwealth Bank	At Call Account		1/01/2025	1	4.10%	7%	\$2,047,952.26
CASH			Commonwealth Bank	Cash Account		1/01/2025	1	0.01%	4%	\$1,164,511.42
<b>TOTAL:</b>										<b>\$28,212,464</b>

**Portfolio Performance**

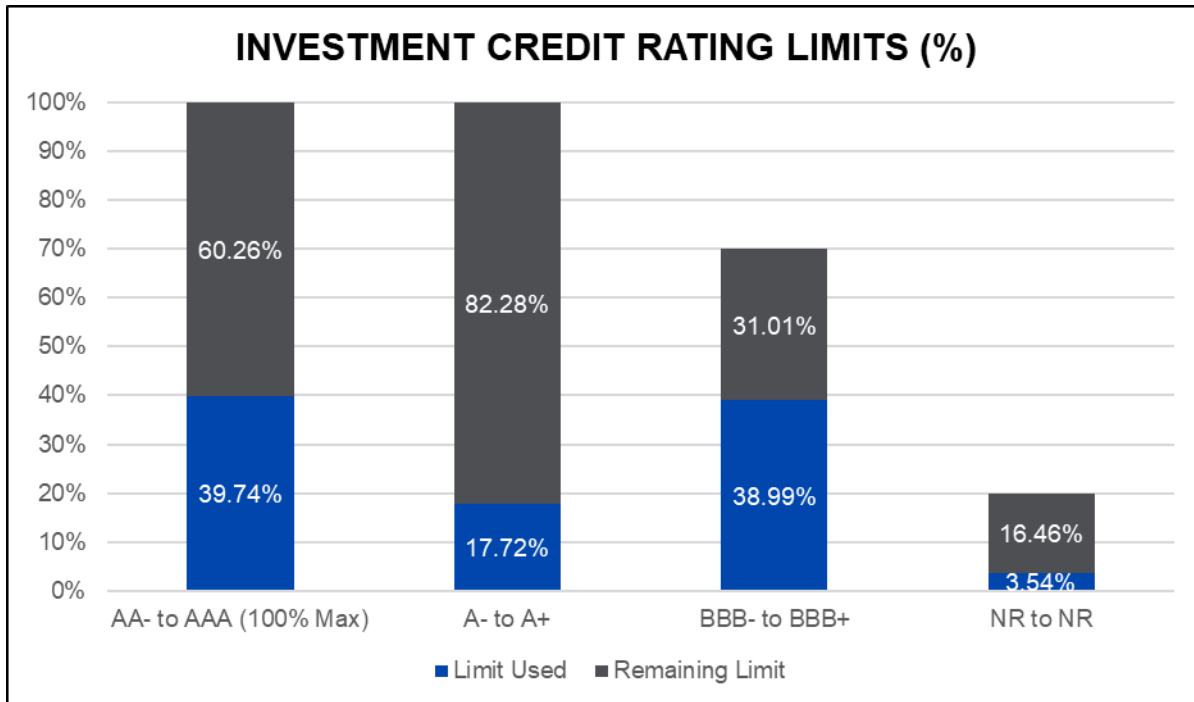
Goldenfields Water County Council’s investment portfolio weighted average interest for January 2025 was 4.90%. Performance indicators for comparison are:

- BBSW 4.2996%      RBA Cash Rate 4.35%      AusBond Bank Bill 4.273%

Interest received in the period totalled \$173,882.16.

**Credit Quality Compliance**

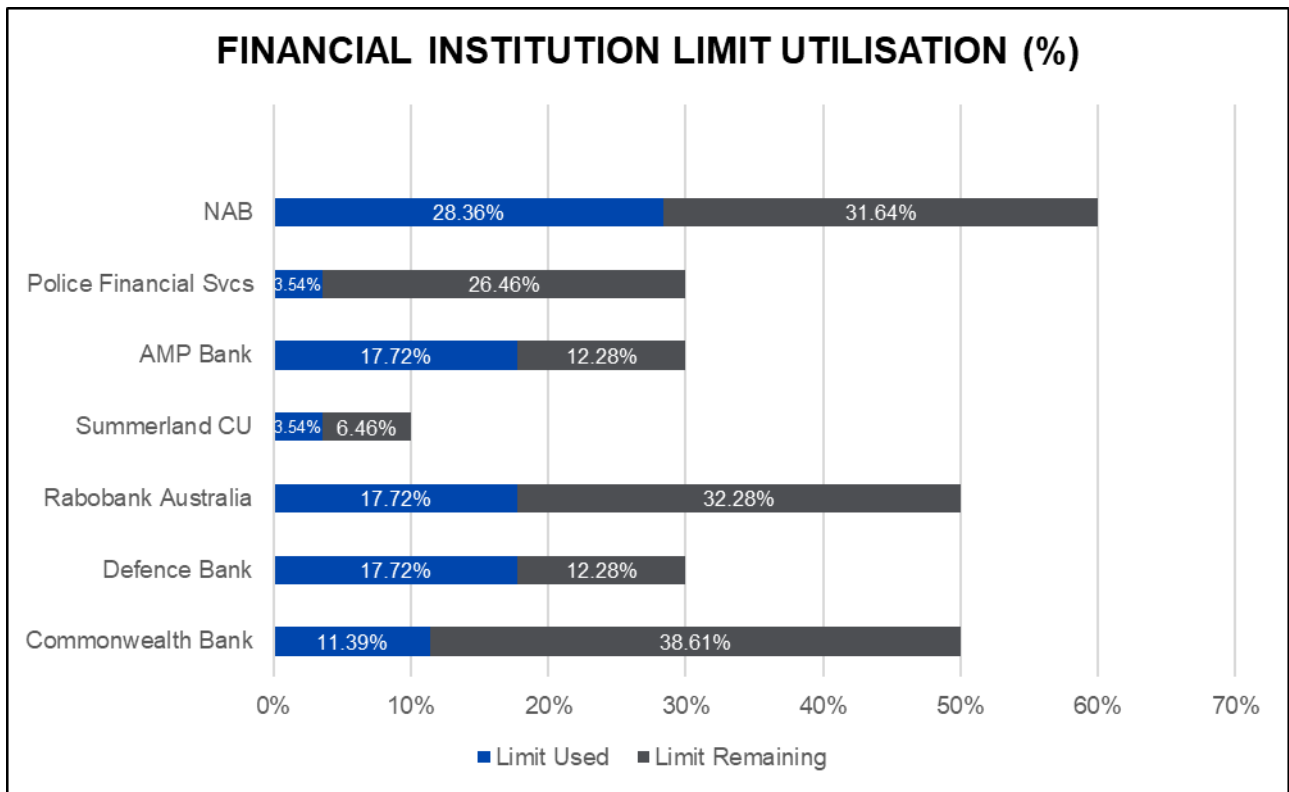
Council’s investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.



**Financial Institution Compliance**

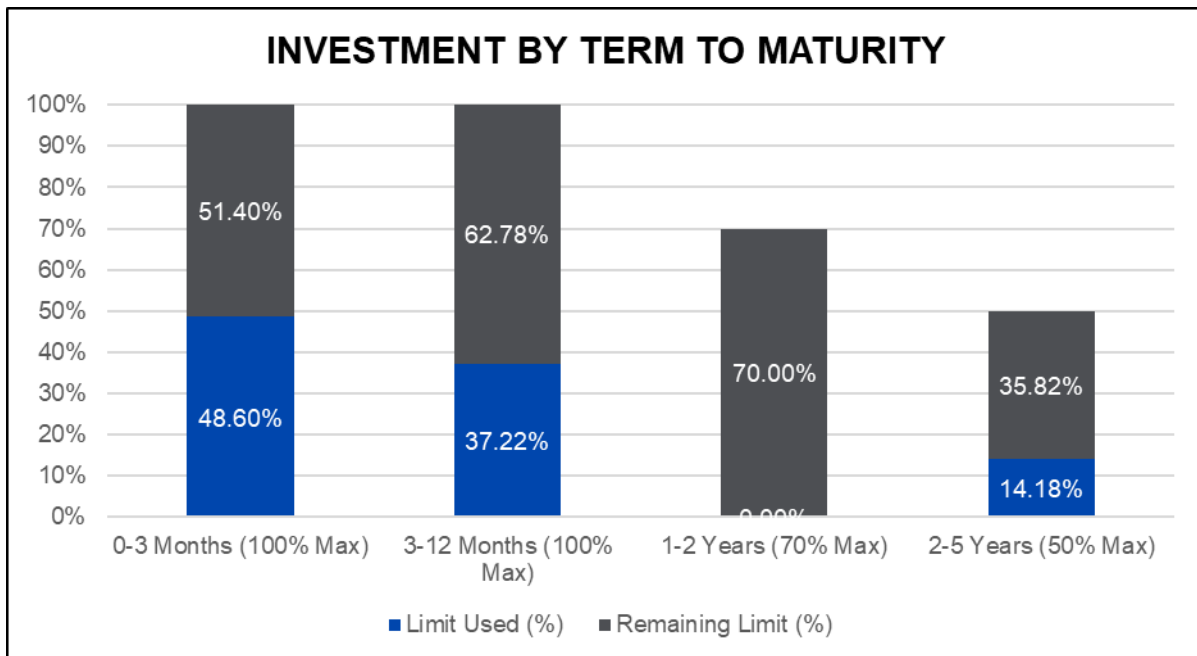
As at the end of January, Council was compliant with policy in terms of individual financial institution capacity limits. It is worth noting that capacity limits are affected by changes in the on-call account balance compared to the total portfolio balance.

Overall, the portfolio is diversified across a variety of credit ratings, including exposure to one unrated authorised deposit-taking institutions (ADIs).



**Term to Maturity**

Council’s investment portfolio maturities shown graphically below were also compliant with policy requirements.



**Application of Investment Funds**

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.



<b>Restricted Funds:</b>	
Employee Leave Entitlements	\$2,551,897
Plant & Vehicle Replacement	\$1,462,793
Infrastructure Replacement	\$1,349,640
Section 64 Developer Contribution Reserve	\$5,000,000
<b>Unrestricted Funds</b>	\$17,848,133
<b>TOTAL</b>	\$28,212,463

**Declaration**

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy PP004.

Signed



General Manager

**FINANCIAL IMPACT STATEMENT**

Council's cash and investment portfolio decreased by \$1,595,335.68 from \$29,807,799.05 at 31 December 2024 to \$28,212,463.68 at 31 January 2025.

**13.3 QUARTERLY BUDGET REVIEW - DECEMBER 2024****Author:** Accountant**Authoriser:** Corporate Services Manager**Attachments:** 1. Q2 Quarterly Budget Review 31 December 2024**BOARD RESOLUTION 25/127****Moved:** Cr L Cooper**Seconded:** Cr G Sinclair

**That Council receives and adopts the Quarterly Budget Review for the period ended 31 December 2024.**

**CARRIED****ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

Priority 2 Customer Service Focus

**BACKGROUND**

The Quarterly Budget Review Statement is presented to Council in accordance with Clause 203(2) of the Local Government (General) Regulations 2022, for the purpose of periodically reviewing and revising estimates of income and expenditure.

**REPORT**

The Quarterly Review of Council's Budget for the period ended 31 December 2024 is submitted for examination and adoption by Council.

The operating result for 2024-25 has an increased deficit from \$1,530,000 to \$2,706,000 excluding Capital Income. This is an increase of \$1,176,000.

For the operational variations, Council will see increased revenue due to increased demand and better than expected performance of the investment portfolio. However, this has been offset by the increased depreciation costs from completing the comprehensive revaluation of assets last year, and employee costs from staff that are on extended long service leave and the temporary addition of the water billing project staff. Rising insurance costs, digital licence improvements and one-off contractor costs have also resulted in an operational expenditure increase.

Capital Works expenditure is not included in the Operating Result and is an additional outlay. Plant and equipment costs have increased following completion of a 10 year fleet plan and inflation, as well as a \$220,000 adopted increase for No-Des procurement, while the overall expenditure for water supply infrastructure has decreased by \$1,463,000 due to a variety of factors which are detailed in the attachment. Capital funding has decreased as a result of previous years receiving large capital grants that are unexpected this financial year, and the completion of a 10 year fleet plan resulting in decreased anticipated income from sales.

**FINANCIAL IMPACT STATEMENT**

The recommendation results in Council experiencing a deficit for the 2024-25 financial year of \$2,706,000 as a net operating result before Capital Items.

**13.4 CUSTOMER SERVICE - TEMORA FRONT OFFICE HOURS**

**Author:** Corporate Services Manager

**Authoriser:** General Manager

**Attachments:** Nil

**BOARD RESOLUTION 25/128**

**Moved:** Cr J Mackay

**Seconded:** Cr M Austin

**That Council receives and endorses the recommendation to vary the customer service hours at the Temora front counter to 8:30am to 4:00pm Monday to Friday.**

**CARRIED**

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

Priority 2 Customer Service Focus

**BACKGROUND**

The current customer service hours at the Temora Front Office are from 9:00 AM to 4:30 PM, Monday to Friday, except on public holidays. Customer service staff work from 8:15 AM to 4:30 PM during the same period.

Under the current Enterprise Agreement – Section 19 – *Hours of Work*, the determination of working hours should consider:

- **19.1.1.1** The most efficient means of service delivery.
- **19.1.1.2** The most effective way of serving customers.
- **19.1.1.3** The most effective way of meeting employees' needs regarding work satisfaction, personal development, health, and workplace safety.

To improve efficiency, it is proposed that the Temora office customer service hours be adjusted to:

- **New Hours:** 8:30 AM to 4:00 PM, Monday to Friday.
- **No Change to Phone Service Hours.**

**REPORT**

Currently, the 'End of Day' procedures are completed at the beginning of the following workday, leading to several operational challenges:

1. **Delayed Start of Day Procedures:** The 'Start of Day' processes cannot commence until the previous day's 'End of Day' procedures are finalized.
2. **Reconciliation Issues:** End-of-day reconciliation involves multiple steps, including the processing of payments received. Any errors, such as misclassification of payment types (e.g. coding cash instead of credit card), can delay operations and require corrections.

- 3. **Time-Consuming Manual Process:** Despite careful handling, manual reconciliation takes significant time and can lead to inefficiencies in workflow.

By shifting the customer service hours, staff will have sufficient time at the end of the day to complete reconciliation processes, ensuring that the ‘Start of Day’ can proceed smoothly. Importantly, this change does not affect overall staff working hours but allows for a more effective allocation of tasks.

Over a three-month period, our recorded data indicates an average of only six customers between 4:00 PM and 4:30PM. Given this consistently low volume, we do not anticipate and significant impact on customer service.

<b>Water Receipts after 4pm</b>			
<b>Month</b>	<b>Total Water Receipts</b>	<b>Water Receipts after 4pm</b>	<b>%</b>
November	180	6	3%
December	12	1	8%
January	15	0	0%

The proposed adjustment in customer service hours is aimed at improving operational efficiency while maintaining effective customer service. Feedback from stakeholders is welcome before final implementation.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not significantly impact on Council’s financial position.

**13.5 BUSINESS CONTINUITY PLAN**

**Author:** Corporate Services Manager

**Authoriser:** General Manager

**Attachments:** 1. P038 Draft Business Continuity Plan

**BOARD RESOLUTION 25/129**

**Moved:** Cr C Rouse

**Seconded:** Cr M Austin

**That Council adopt the P038 Draft Business Continuity Plan.**

**CARRIED**

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

Priority 1 High Quality, Secure and Efficient Water Supplies

Priority 2 Customer service Focus

**BACKGROUND**

Goldenfields Water County Council adopts Business Continuity Management as a core obligation of good governance and utilises the methodology specified in ISO 22301:2012 Business Continuity Management Systems (BCMS). The purpose of this plan is to clearly document Council's commitment to implementing, overseeing and continuously improving Business Continuity Planning, recognising the importance of business resilience.

**REPORT**

The Business Continuity Plan has been reviewed and updates have been made to formatting and key contact details. No substantive change has been made to the plan content.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**13.6 POLICY NO. PP024 DRAFT FRAUD AND CORRUPTION PREVENTION POLICY**

**Author:** Corporate Services Manager

**Authoriser:** General Manager

**Attachments:** 1. PP024 Fraud and Corruption Prevention Policy

**BOARD RESOLUTION 25/130**

**Moved:** Cr N Langford

**Seconded:** Cr M Austin

**That Council endorse PP024 Fraud and Corruption Prevention Policy**

**CARRIED**

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

Priority 2 Customer Service Focus

**BACKGROUND**

Goldenfields Water County Council (Council) is committed to ensuring that it has in place appropriate systems, procedures, and strategies to detect and limit the impact of any fraudulent or corrupt activity. This policy applies to Council employees, Councillors and engaged external parties, including contractors, community representatives and consultants. This document is the overarching policy statement in Council's fraud prevention framework.

**REPORT**

The policy has been reviewed and updated in line with NSW Audit Office Fraud Control Improvement Kit and the *Independent Commission Against Corruption Act 1988*. Formatting updates have also been made for clarity.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**13.7 PP004 DRAFT INVESTMENT POLICY**

**Author:** Corporate Services Manager

**Authoriser:** General Manager

**Attachments:** 1. PP004 Draft Investment Policy  
2. PP004 Investment Policy - Current

**BOARD RESOLUTION 25/131**

**Moved:** Cr C Rouse

**Seconded:** Cr J Mackay

**That Council receive and endorse PP004 Investment Policy.**

**CARRIED**

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

Priority 1 High Quality, Secure and Efficient Water Supplies

**BACKGROUND**

The purpose of Council's Investment Policy is to provide a framework for the investment of funds at Goldenfields Water County Council. This policy aims to ensure Council's investments are managed in a prudent and appropriate manner in accordance with legislative requirements. The policy details Council's overall investment objectives and guiding principles, identifies who the policy applies to, and provides guidance for compliance with the policy's goals and procedures.

**REPORT**

The Investment Policy has been reviewed and updates have been made. Key changes include:

- **Updates to Section 13.1** to increase the maximum limit of investment in categories A-BBB. Decrease in maximum limit of categories A+, A and A-. These updates reflect Council's current investments.
- **Update to Section 13.2** removing prescriptive percentages and instead providing outlines that allow for cash flow requirements and interest forecasts.
- **Update to Section 14** to simplify reporting benchmarking.
- **Update to Section 18** to allow for flexibility.

Other changes were strictly formatting.

**FINANCIAL IMPACT STATEMENT**

The recommendation should not significantly impact on Council's financial position.

**14 OPERATIONS MANAGER****14.1 DRAFT QUALITY MANAGEMENT POLICY****Author:** Operations Manager**Authoriser:** General Manager**Attachments:** 1. Draft Quality Management Policy**BOARD RESOLUTION 25/132****Moved:** Cr C Rouse**Seconded:** Cr G Sinclair

**That Council endorse the draft Quality Management Policy and place on the website as publicly accessible policy.**

**CARRIED****ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

Priority 1 High Quality, Secure and Efficient Water Supplies

Priority 2 Customer Service Focus

**BACKGROUND**

No current policy for commitment to Quality Management, other than PP028 Drinking Water Quality Policy which is specific to the supply of safe drinking water not organisational quality management.

Identified policy gap when looking to address quality in construction processes with some items raised by the Chairperson and from constituent councils looking at road (pavement and naturestrip) restoration processes.

**REPORT**

Draft PP000 – Quality Management Policy attached to report.

Document drafted through comparison with minimum five (5) other quality policies from local government entities.

Policy to be considered at this stage to seek commitment to quality from the board and leadership team, as a public facing policy available on the Goldenfields Water website.

Future steps that will need consideration and planning are:

Drafting a Quality Management System (QMS) Procedure

This procedure would include how the organisation will manage quality in design, client supplied products (procurement), product identification/traceability, process control, customer service, inspection and testing, control of inspection monitoring of test equipment, servicing, and statistical techniques for analysis of data.



Development or review of existing work procedures or plans relating to quality, which may be but not limited to, technical procedures, process control documents, test procedures or certifications, inspections, hold/witness points, inspection test plans (ITP's), specifications, guidelines (for example one for water mains construction), customer service process/scripts, etc.

The procedure would be a document drafted and consulted internally, governed by the policy should it be endorsed by the board.

To provide further clarification and reassurance, most quality documentation is already developed and in place for a lot of aspects of organisational processes, with the gap being the governing strategic documents. Those strategic documents being a policy (QMS) demonstrating quality commitment and a procedure that details internally how quality is achieved, demonstrated, monitored, and reviewed.

### **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

Seeking to endorse a Quality Management Policy, is to ensure commitment and working toward improvements toward the framework of ISO 9001. It is not intended that ISO accreditation or associated cost will be pursued as a result.

**15 PRODUCTION AND SERVICES MANAGER****15.1 WATER PRODUCTION REPORT**

**Author:** Water Quality Technical Officer

**Authoriser:** Production & Services Manager

**Attachments:** Nil

**BOARD RESOLUTION 25/133**

**Moved:** Cr M Austin

**Seconded:** Cr G Sinclair

**That the Board receive and note the Water Production Report**

**CARRIED**

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

Priority 1 High Quality, Secure and Efficient Water Supplies

**BACKGROUND**

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

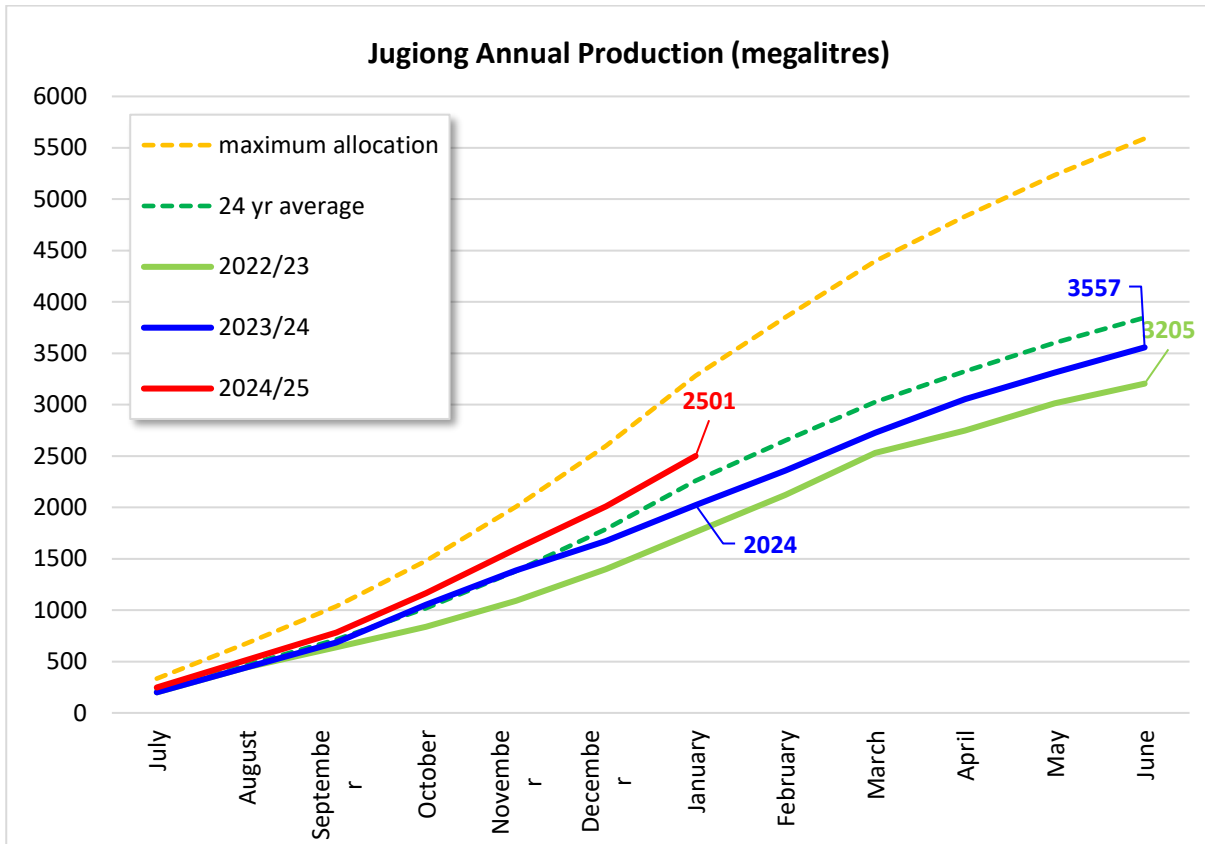
**REPORT****Jugiong drinking Water Scheme**

The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a 40ML/day, conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.

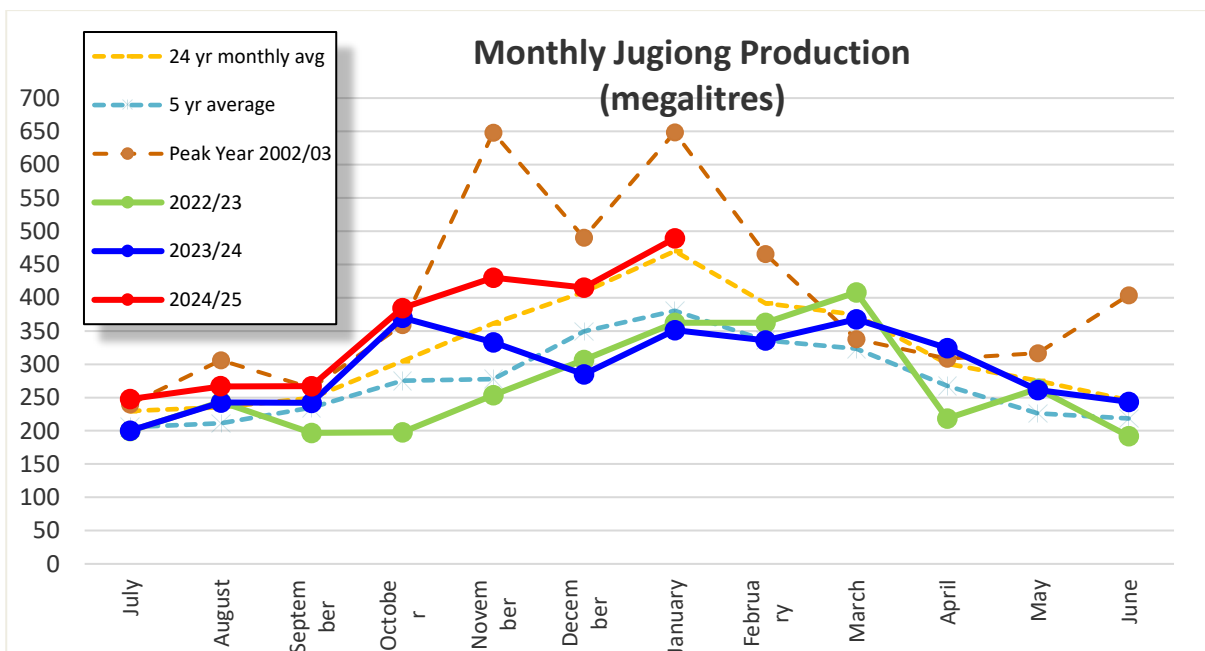
The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply to the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

For the first 7 months of the 2024/25 financial year, 2501ML of water had been extracted from the Murrumbidgee River and processed at the Jugiong Water Treatment plant. This is 23% higher than for the 2023/24 FY where 2024ML was extracted with an increase of 477ML. This is illustrated in the graph below.



Jugiong monthly production started slightly higher in July with 248ML extracted and treated for the month. August saw a further increase in production with 267ML and September was similar to August with 267ML extracted and treated. October saw a large increase in production with 385ML produced with a further increase in November with 430ML produced and treated. For December a decrease in production is evident with 415ML extracted before a steep increase in production for January occurred with 489ML extracted and treated.

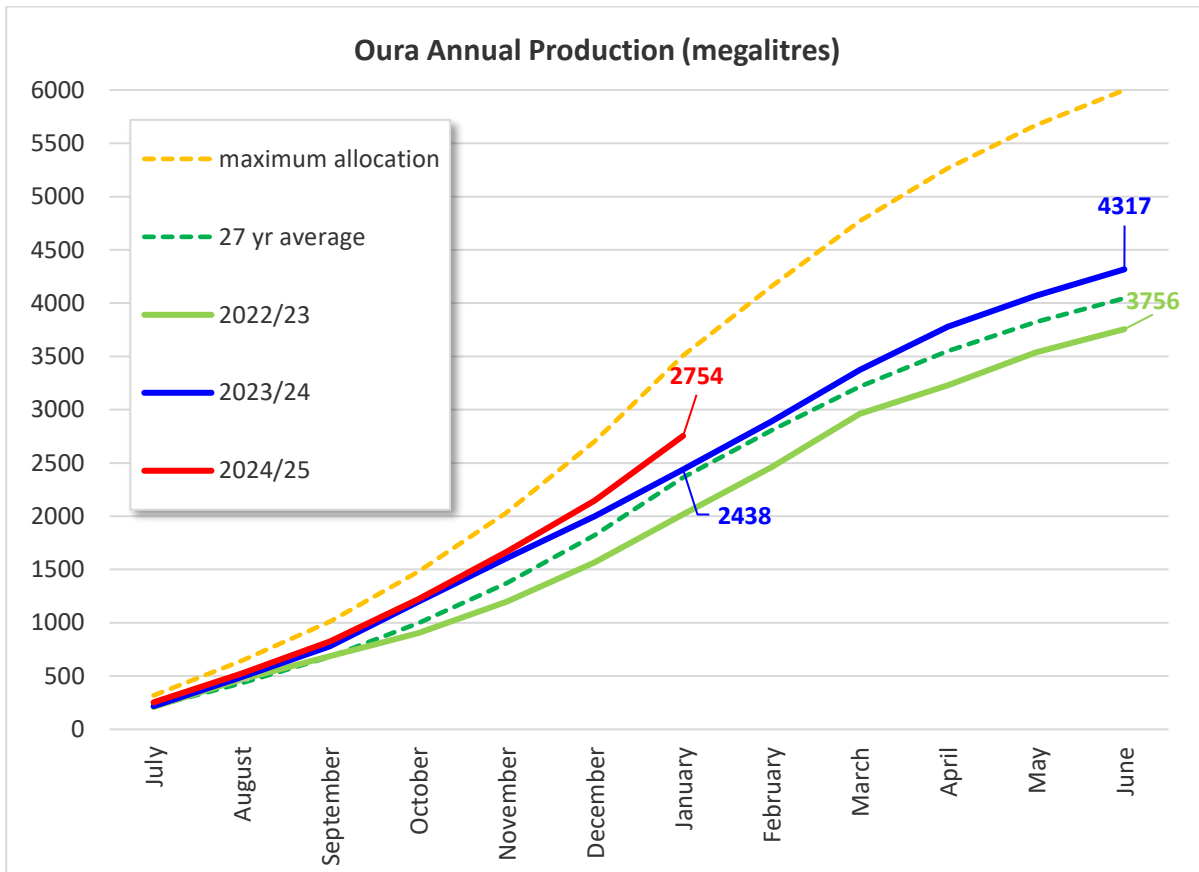


**Oura Drinking Water Scheme**

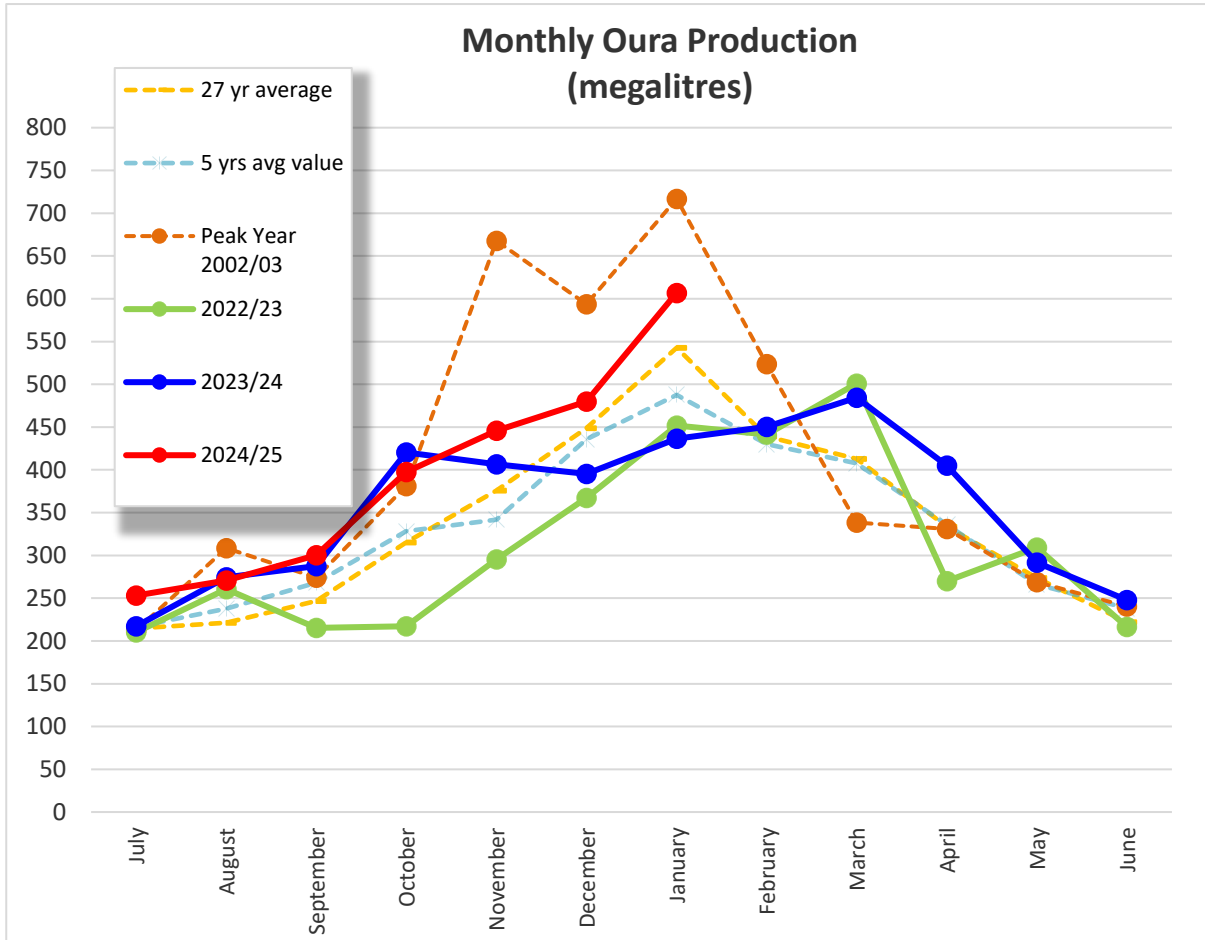
The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 4 bores namely: Bores 2, 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

The Oura scheme has 33 sets of reservoirs, and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

For the first 7 months of the 2024/25 financial year, 2754ML of water has been extracted from the Oura Borefield and processed at the Oura Water Treatment Plant. This is a 13% increase in production compared to 2023/24 FY where 2438ML of water was extracted for the same period. An increase in production of 316ML has been seen as depicted in the graph below.



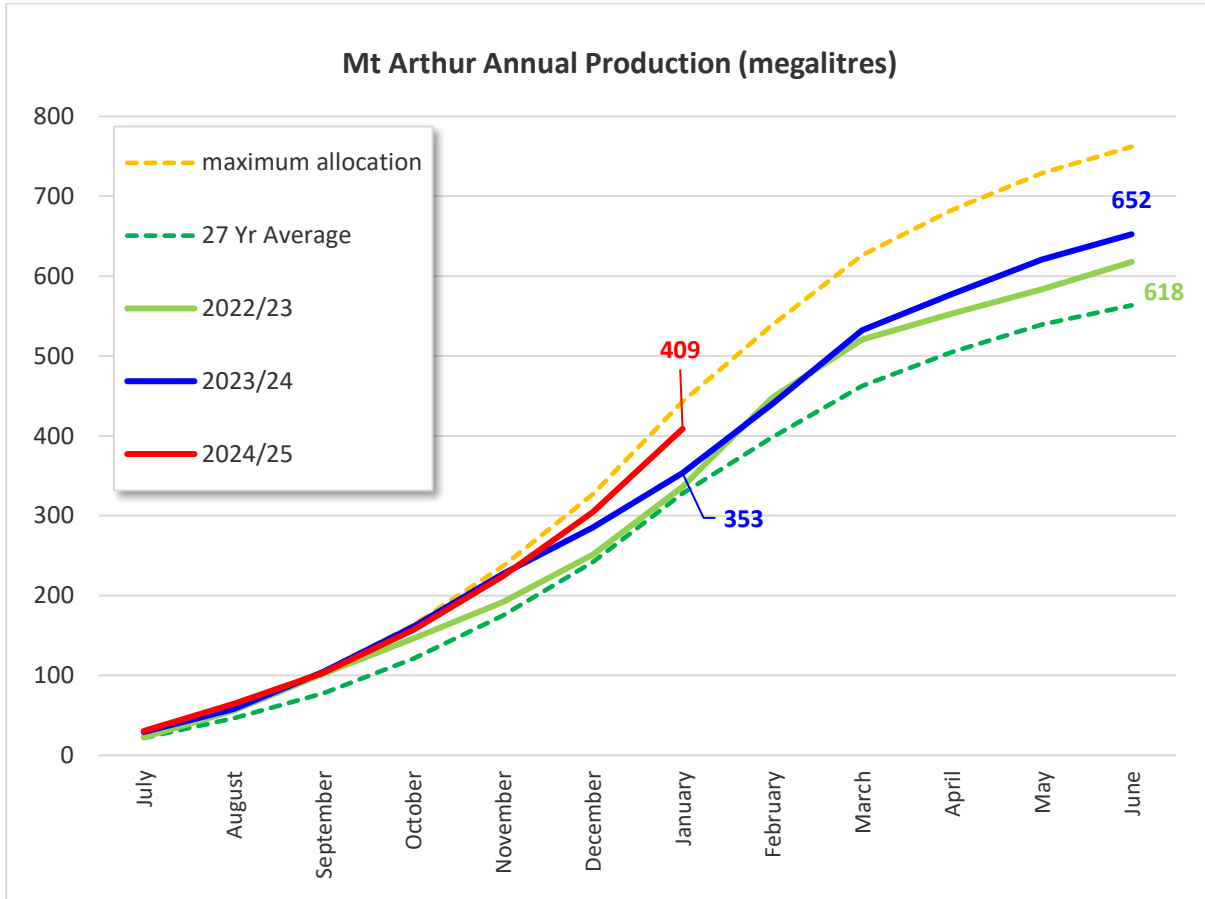
Oura monthly water production has started slightly higher in July where 253ML was extracted from the Oura bores. August saw an increase in production where 271ML was extracted, a further increase in production for September saw 300ML extracted, October saw a large increase with 398ML extracted and November also had a further increase with 446ML extracted and treated. December saw a further increase in production with 480ML extracted before a large increase in January saw 607ML extracted and treated.



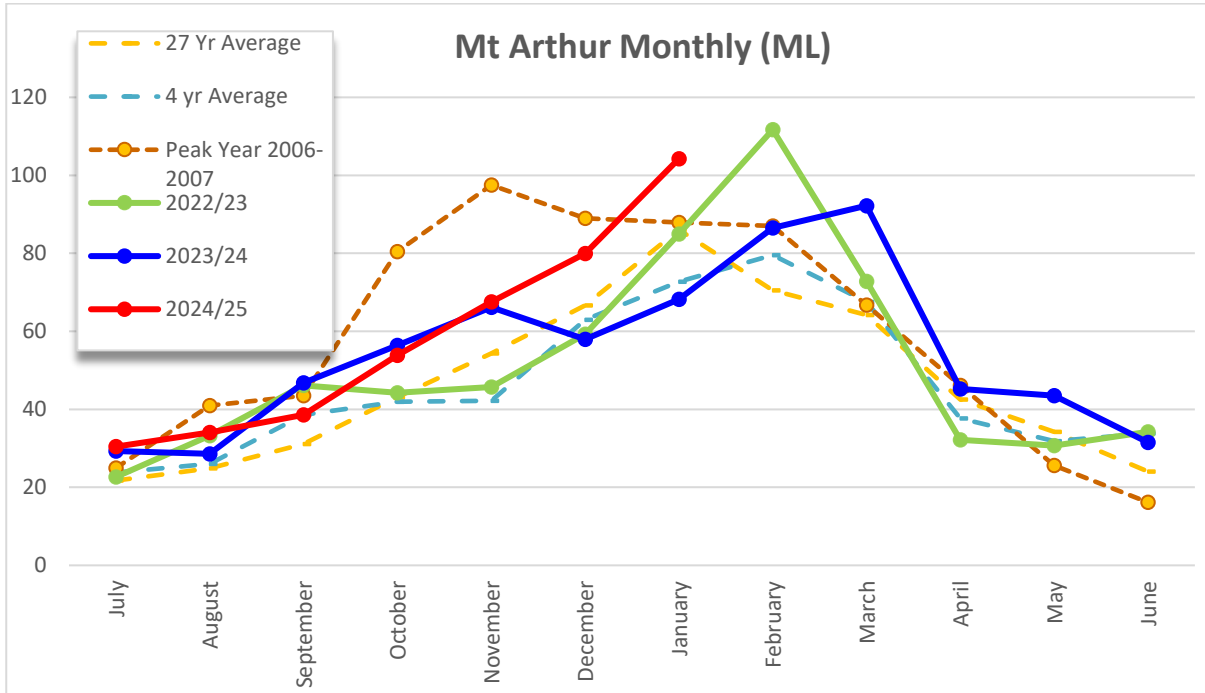
**Mount Arthur Drinking Water Scheme**

The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

For the first 7 months of the 2024/25 financial year, 409ML of water has been extracted from the Mt Arthur Borefield. This is a 16% increase in production compared to the 2023/24 FY where 353ML was extracted from the Mt Arthur bores for the same period. An increase of 56ML can be seen in the graph below, production is trending much higher compared to previous years.



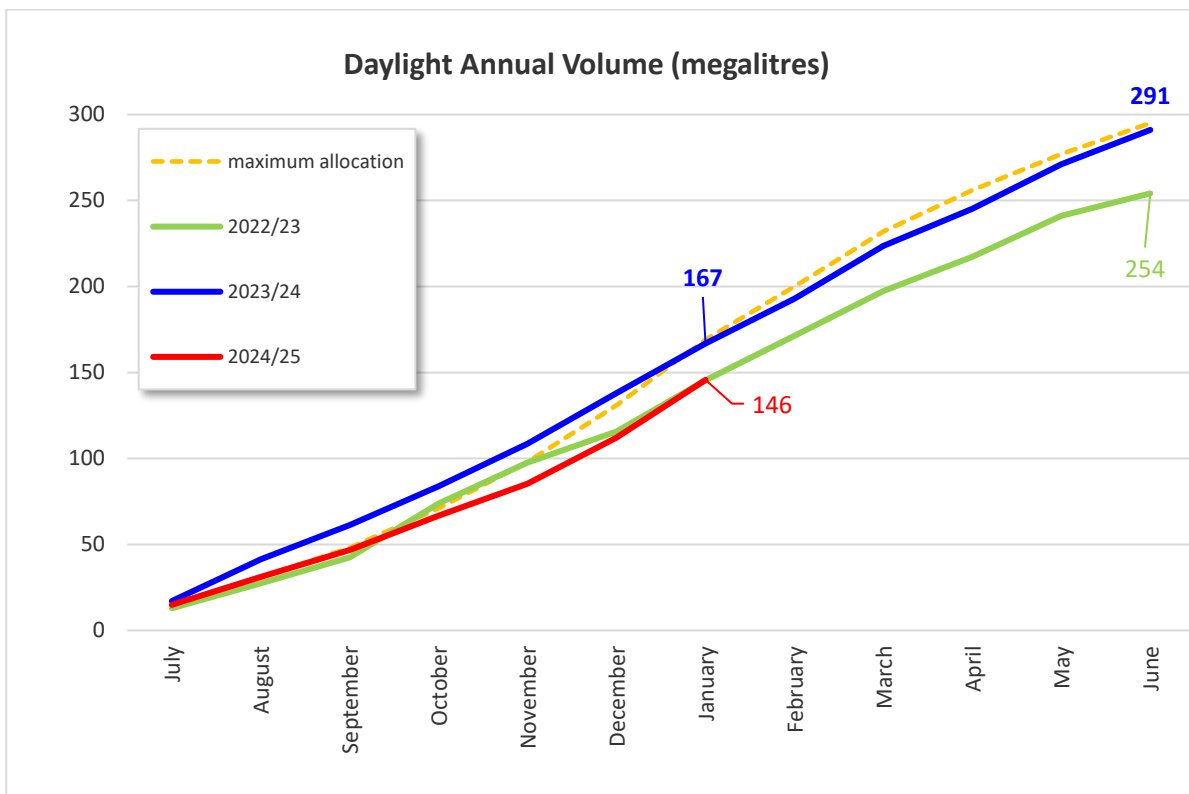
Mt Arthur monthly water production started slightly higher to previous years with 30ML of water extracted from the bores in July. August saw a slight increase in Production to 34ML extracted and September saw a further increase in production to 39ML extracted. Both October and November have seen further increases in production with 54ML and 68ML respectively extracted and treated. December and January have also both indicated increased production with December 80ML and January a further 104ML increase. February and March have also both indicated increased production with February 80ML and March a further 104ML increase.



**Mount Daylight Drinking Water Scheme**

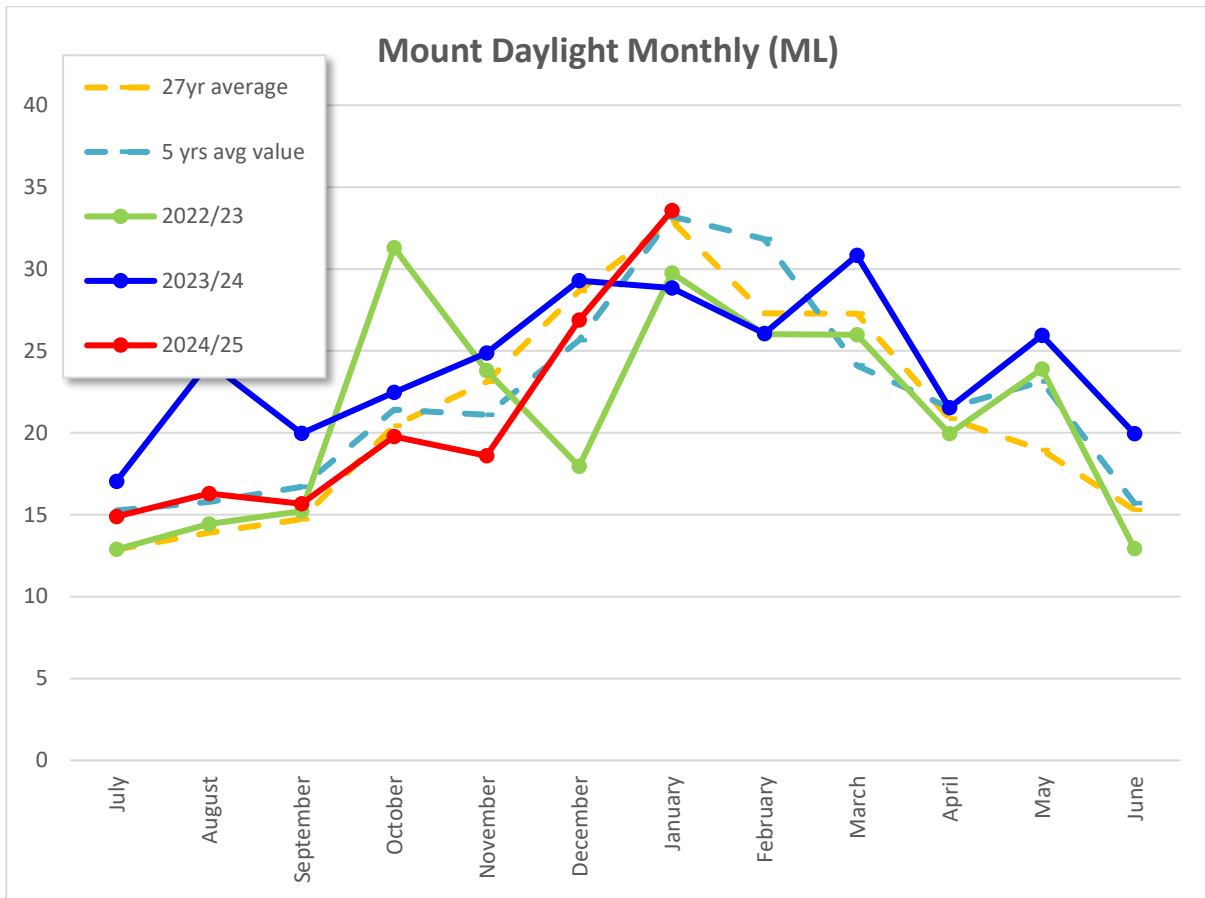
The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan, Weethalle and Tallimba which is located within the Bland Shire.

For the first 7 months of the 2024/25 financial year 167ML of water has been extracted from the Mt Daylight Borefield. This is a decrease in volume of 21ML compared to the 2023/24 FY where 146ML was produced over the same period. Goldenfields has been investing heavily in pipeline renewal for much of this scheme and non-revenue water savings could start to be seen from this investment.





The monthly extraction totals for the Mt Daylight bores started very consistently with July seeing 15ML extracted with a slight increase in August with 16ML, September was slightly lower in production with 15ML extracted. October saw a further increase with 20ML extracted before a decrease in production for November only saw 19ML. A steep increase in production for December and January saw 27ML and 34ML respectively extracted from the Mt Daylight Bores.

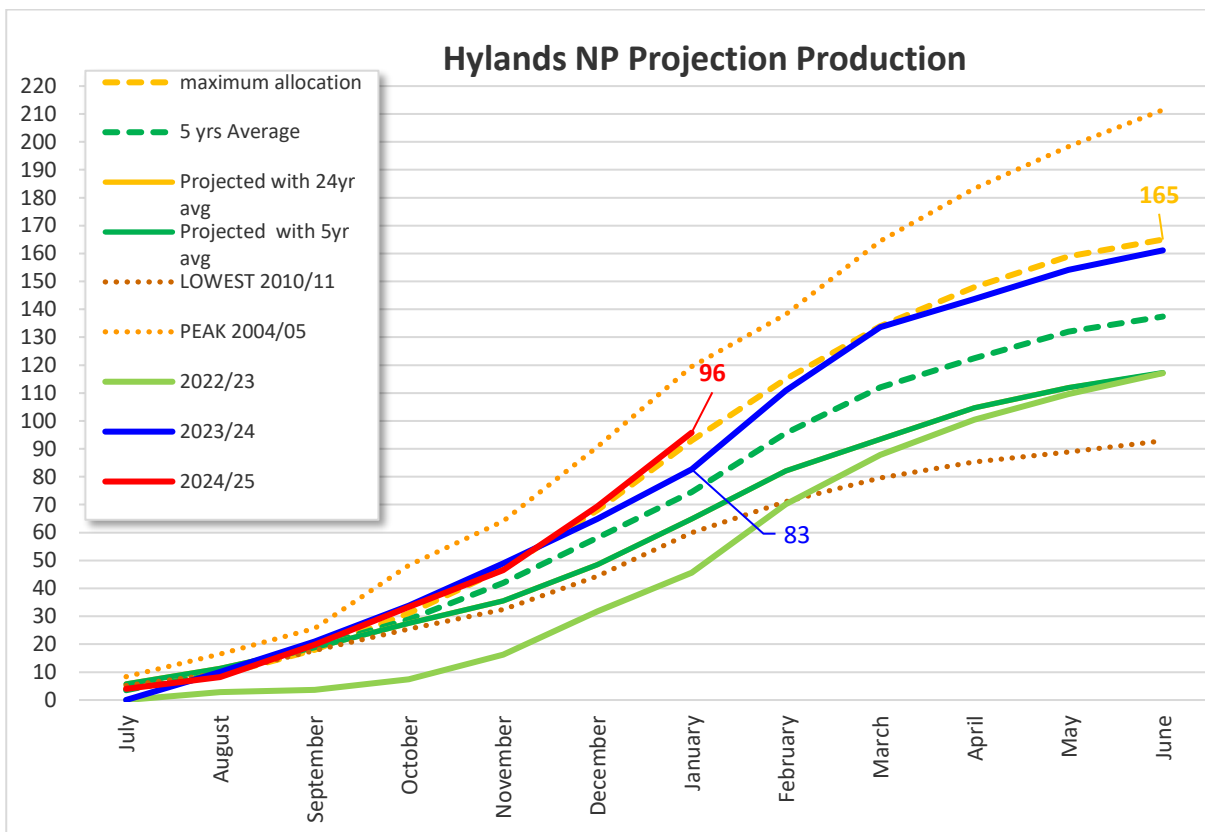


**Hylands Bridge - Non-Potable**

Hylands Bridge supplies Non-Potable water to Barellan and Binya. The water is sourced through the Murrumbidgee Irrigation Area where Goldenfields Water holds 165ML shareholding for water entitlement.

For the first 7 months of the 2024/25 financial year 96ML of water has been extracted from the Hylands Bridge Raw Water Scheme. This is an increase compared to the same period last year where 83ML had been extracted.

Note: A comparison between GWCC Production meter and Murrumbidgee Irrigation (MI) Production meter has indicated that there was a discrepancy between the two meters. GWCC has since replaced the old meter with a new meter which is indicating more reliable data. GWCCs meter was reading between 30-35% higher than MI meter which has skewed the below trendline of this years production.



**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council’s financial position.

**LOCAL PREFERENCE**

**15.2 01/2024 OURA PUMP STATION AND DOSING DESIGN AND CONSTRUCTION -  
PROGRESS REPORT MARCH 2025**

**Author:** Engineering Officer  
**Authoriser:** Production & Services Manager  
**Attachments:** Nil

**BOARD RESOLUTION 25/134**

**Moved:** Cr L Cooper  
**Seconded:** Cr C Rouse

**That Council note the information on the progress of the Oura projects provided within the body of this report, including updates on budget, timeline and general progress.**

**CARRIED**

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

Priority 1 High Quality, Secure and Efficient Water Supplies

**BACKGROUND**

Previous relevant Council resolutions are presented below.

From the April 2023 Council Meeting:

23/015 RESOLVED on the motion of Crs Callow and McGlynn that the Board approve:

- a. To award the Design & Construction lump sum contract for the Oura Reservoirs and Aerator Tender to Quay Civil Pty Ltd for \$10,536,418.92 ex GST\*
- b. Authorise the General Manager or their delegate to enter into a contract with Quay Civil Pty Ltd
- c. Approve an updated budget allocation of \$12,643,702.70 noting an allowance of 20% contingency as detailed in the report.

From the August 2024 Extraordinary Council Meeting:

24/056 RESOLVED on the motion of Crs McAlister and McGlynn that the Board resolves:

- a. To award the Design & Construction lump sum contract for the Oura Pump Station and Dosing Design and Construction tender to Van Mal Group Construction Pty Ltd for \$6,259,440 incl GST.
- b. Authorise the General Manager or their delegate to enter into a contract with Van Mal Construction Group Pty Ltd.

Approve an updated budget allocation of \$10,760,000 noting an allowance of 5% contingency as detailed in the report.

## REPORT

Since being awarded with contract 01/2024, Van Mal Group Construction have completed the following:

- Development of 50% and 80% designs for the pump station and dosing building upgrades, including building services and ancillary works (e.g. roadworks and drainage).
- Handover of Oura WTP and southern lot as Van Mal Group's construction site from a WHS perspective.
- Mobilisation of staff, plant and site amenities.
- Preparation of building pads for both buildings for detailed earthworks.
- Commencement of trenching and laying DN750 ductile iron pipe for future pump station discharge main, 25m laid so far.

Key milestones for Van Mal Group in the coming weeks and months:

- Approval of Issue for Construction (IFC) designs.
- Commencement of building construction, including detailed excavation of footings for building slabs.
- Continuation of construction of the DN750 pump station discharge main (250m).

Other completed overall project milestones worth noting:

- Section 60 approval granted by Department of Climate Change, Energy and the Environment (DCCEEW) for the Oura treatment plant upgrade.
- Significant portion of pipework and materials procurement for contract 01/2024 complete (delivery pending).
- 80% of Oura Reservoirs and Aerator project complete.

Other upcoming milestones for the overall project worth noting:

- Remaining 20% of Oura Reservoirs and Aerator project – this includes internal reservoir appurtenances (ladders, pipework etc), MTA installation, roof installation and civil/earthworks.

Regarding the Oura Reservoirs and Aerator project, the primary cause of delays faced by the project were due to issues with overseas subcontractors supplying the reservoir roofs. At this stage, roof installation is due to commence in April 2025.

Council staff are considering awarding Practical Completion for the works at the end of March 2025, however under the condition that a 12-month Defects Liability period will commence only after all works are completed.

Although suffering some delays, the Oura Reservoirs and Aerator project is anticipated to incur significant savings by the end of the project – in order of \$1.1M saved from original budget. These savings have been considered in the most recent QBR, which recommends reallocating \$700k from the Oura Reservoirs and Aerator budget, leaving \$444k to be left to the project for internal expenses and potential variations. Refer to FINANCIAL IMPACT STATEMENT section below.

## FINANCIAL IMPACT STATEMENT

See below a summary of the current budgetary position for the current projects within the Oura Treatment Plant Upgrade.

Table 1. 02/2023 Oura Reservoirs and Aerator Design and Construction budgetary status (all values including GST).

FY 21/22	\$ 130,687
FY 22/23	\$ 500,757
FY 23/24	\$ 6,845,511
FY 24/25 to date	\$ 2,508,603
Contract Value Outstanding	\$ 1,510,665
<b>Project Total</b>	<b>\$ 11,496,223</b>
<b>Approved Budget*</b>	<b>\$ 12,643,703</b>
<b>Excess (Savings)</b>	<b>\$ 1,147,480</b>

\*Budget includes 20% contingency

Table 2. 01/2024 Oura Pump Station and Dosing Design and Construction budgetary status (all values including GST).

Item	Approved Budget	Committed	Remaining Budget	Spent to Date
Pump station building	\$1,691,245	\$1,691,245	\$0	\$116,071
Suction and Discharge Piping and Valves	\$440,000	\$237,804	\$202,196	\$0
Dosing Plants	\$2,075,668	\$2,075,668	\$0	\$159,459
Rising Main Pipework (500m)	\$1,399,189	\$1,509,626	-\$110,437	\$386,659
HV and LV Installation / Commissioning	\$550,000	\$288,200	\$261,800	\$33,000
Roads and Drainage	\$643,863	\$643,863	\$0	\$8,250
Demolition of Existing Reservoir and Dosing	\$436,876	\$436,876	\$0	\$0
Pumps and motors	\$1,893,730	\$1,893,730	\$0	\$1,893,730
Recommended pump spares	\$236,500	-	\$236,500	-
Preliminaries	\$671,418	\$671,418	\$0	\$139,418
Internal Expenses	\$221,650	\$58,000	\$163,650	\$0
Contingency	\$499,917	\$88,896	\$411,021	\$88,896
<b>Grand Total</b>	<b>\$10,760,056</b>	<b>\$9,595,325</b>	<b>\$1,164,731</b>	<b>\$2,825,484</b>

**16 ENGINEERING MANAGER****16.1 CAPITAL WORKS PROGRESS REPORT****Author:** Engineering Manager**Authoriser:** General Manager**Attachments:**

1. Capital Works Report for the 2024/25 Financial Year
2. Capital Works Across Multiple Financial Years

**BOARD RESOLUTION 25/135****Moved:** Cr C Rouse**Seconded:** Cr G Sinclair**That Council receive and note the Capital Works Progress Report as of 31 January 2025.****CARRIED****ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

Priority 1 High Quality, Secure and Efficient Water Supplies

**BACKGROUND**

Capital works represents an important part of Council's activities and expenditure. This report details expenditure and progress for the year to date on programmed and emergent capital works.

**REPORT**

The following reports are accurate as of the 31 January 2025. They have not been updated to include any changes proposed by the quarterly budget review.

Attachment A provides the capital works budget for the current financial year. The end of January is approximately 60% of the way through the financial year. As of the 31 January 49% of the capital works budget had been spent.

Major capital projects often span over multiple financial years. Attachment B provides details to track major capital works budget and expenditure across the years.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**16.2 WEST WYALONG FRP PIPELINE REPLACEMENT PROJECT**

**Author:** Engineering Manager  
**Authoriser:** General Manager  
**Attachments:** Nil

**BOARD RESOLUTION 25/136**

**Moved:** Cr M Austin  
**Seconded:** Cr L Cooper

**That Council notes the information provided within the report and approves the reallocation of the Rosehill to Harden Bypass budget to the Wyalong FRP pipeline replacement project.**

**CARRIED**

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

Priority 1 High Quality, Secure and Efficient Water Supplies

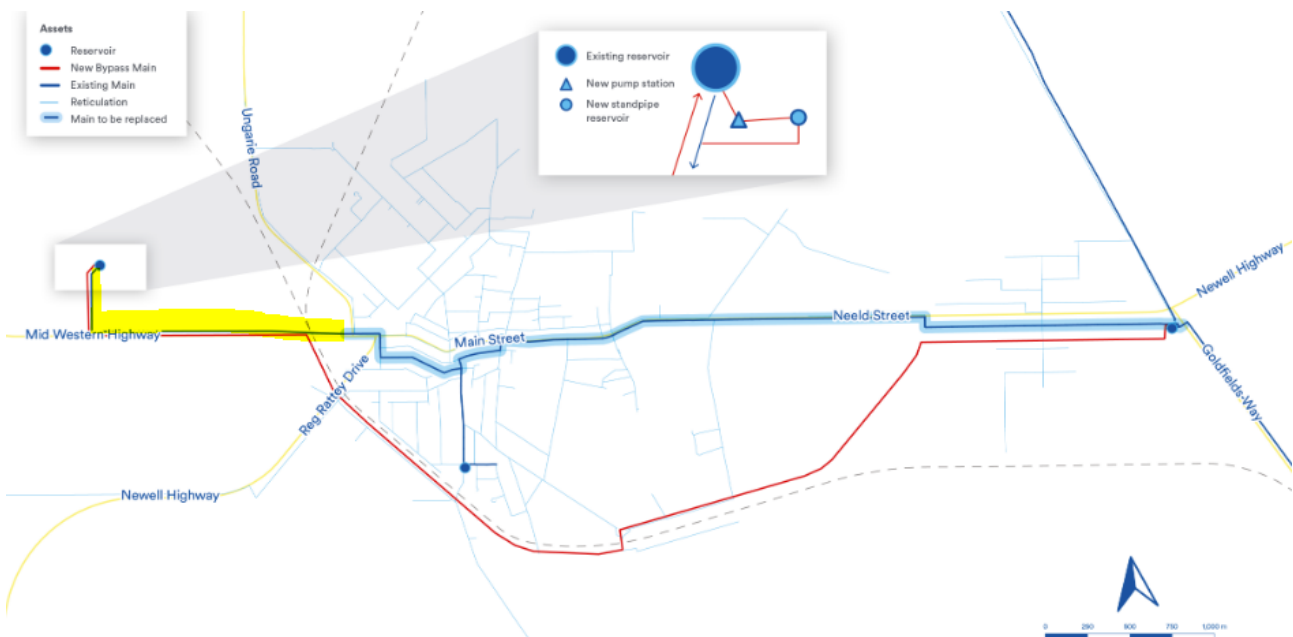
**BACKGROUND**

The West Wyalong Water Reliability Project was completed in December 2023. This project included the construction of a bypass trunk main around the south of town, a new pump station and standpipe reservoir and the replacement of approx. 5.5 km of reticulation mains. The project cost \$11,764,579.70.

**REPORT**

The project did not include the replacement of 1.9km of pipeline situated between the reservoir site and the western edge of town which currently acts as the only available water supply into the West Wyalong and Wyalong townships. This was not replaced as part of the project due to the pipeline being less than 40 years old and having no previous bursts. Sections of this pipeline were uncovered during the project and it was noted that the pipeline material was extremely brittle.

The section is shown below in yellow highlight.



This pipeline is a fiberglass-reinforced plastic (FRP) pipe material which does not respond well to changes in stresses as a result of operating pressures. Two significant bursts occurred in December and January resulting in significant outages to West Wyalong. Both bursts occurred along the same pipeline section (the pipeline was constructed in 12m lengths). It may have occurred as a result of a defect on that pipeline section or as a result of the increased pressure provided by the high-level reservoir. The outages have prompted the need for a change to occur and Goldenfields Water are pursuing two actions as follows:

1. Replace 1.9km of FRP pipeline. This replacement will secure the water supply into the township of West Wyalong, joining to the recently constructed reticulation main that extends the whole way to the end of Wyalong. This will be constructed along the edge of the road reserve and will require a large underbore of the railway line. Construction is expected to take 4-6 months to complete.
2. Construction of a bypass arrangement located in Tower Street, West Wyalong. This is to enable an alternate supply during any future outages of the reservoirs or supply line into town. This includes connecting the bypass main (shown in red in the above picture) to the town reticulation near the existing Tower Street reservoir (shown as a blue dot south of Main Street in the above picture). This location allows the supply to connect to the existing 300mm pipeline (shown in dark blue) which improves the water distribution throughout the townships. This arrangement requires a rail underbore and a pressure reducing valve to reduce the pressures to acceptable limits within the townships. This is currently underway and is waiting on rail approval to complete the underbore.

The existing FRP pipeline diameter is quite large at 525mm from the reservoir site down to the road (approx. 400m) and 450mm to the western edge of town (approx. 1,500m) where it then reduces to 300mm. A review was undertaken to determine if the existing pipeline diameter could be reduced to 375mm diameter. Two scenarios were run to assess the increased friction loss of a smaller pipeline, at 60l/s (typical summer demand) and at 120l/s (higher than the anticipated future demand).

Option	Description	60 l/s	Friction loss vs existing at 60l/s	120 l/s	Friction loss vs existing at 120l/s
	Existing DN 525 400m and DN450 1500m	5.321m		5.814m	
1	DN450 for 1900m	5.38m	0.06m	6.14m	0.326m
2	DN375 for 1900m	5.95m	0.63m	8.42m	2.606m

A comparison in material cost for 1900m is:

- 450mm DICL is \$643,341
- 450mm OPVC is \$388,325
- 375mm OPVC is \$269,450

Due to the minimal impact it would have during both current and future demands, Council is proceeding with the replacement diameter at 375mm diameter in OPVC material.

#### Construction Cost Estimate



The pipeline is to be constructed by Goldenfields Water's internal construction crew. It will be the first time staff construct with such a large diameter so it is difficult to obtain an accurate cost estimate.

Item	Unit Rate	Qty	Cost
<b>General Costs</b>			
Geotechnical investigations at underbores	\$9,600	1	\$9,600
<b>FRP Pipeline Replacement</b>			
375mm PVC pipeline fully constructed	\$415/m	1,900	\$788,500
375mm underbore of railway	\$95,000	1	\$95,000
			<b>\$883,500</b>
<b>Bypass pipeline</b>			
250mm PVC pipeline fully constructed	\$410/m	120	\$49,200
Pressure reducing valve	\$8,756	1	\$8,736
250mm underbore of railway	\$60,000	1	\$60,000
			<b>\$117,936</b>
<b>Total Estimated Costs</b>			<b>\$1,011,036</b>

### FINANCIAL IMPACT STATEMENT

The recommendation increases Council's long term capital works budget by approx. \$1.01m. In the current financial year, the Rosehill project was scheduled to proceed with a budget of \$1.263m, however due to delays in access to the property, this project will not commence in the current financial year. As such it is recommended to reallocate this budget to the Wyalong pipeline project.

**17 GENERAL MANAGER****17.1 COUNCIL RESOLUTIONS UPDATE REPORT****Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Council Meeting Resolutions Update - March 2025**BOARD RESOLUTION 25/137****Moved:** Cr G Sinclair**Seconded:** Cr C Rouse**That Council note the Council Resolutions Update Report.****CARRIED****ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

Priority 1 High Quality, Secure and Efficient Water Supplies

**BACKGROUND**

The General Manager is responsible for ensuring that Council's resolutions are implemented efficiently and in a timely manner.

**REPORT**

After a Council meeting is held, actions required from the resolutions made are listed and distributed to the Management Team for their attention. This list is included on the fortnightly Leadership Team meeting agenda to ensure timely completion of tasks.

The resolutions update table attached is provided to the Board to deliver an overview of the tasks completed since the previous meeting and to identify any outstanding tasks that still require action. This allows greater transparency for the Board into the actioning of the resolutions made and a timely reminder for Management to progress these actions.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**17.2 DELIVERY PROGRAM PROGRESS REPORT - JULY TO DECEMBER 2024**

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Delivery Program Progress Report - July to December 2024

**BOARD RESOLUTION 25/138**

**Moved:** Cr L Cooper

**Seconded:** Cr C Rouse

**That Council receive and note the July to December 2024 Delivery Program Progress Report.**

**CARRIED**

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

Priority 1 High Quality, Secure and Efficient Water Supplies

**BACKGROUND**

Section 404 of the Local Government Act 1993 - *Delivery Program*, stipulates that regular progress reports (at least 6 monthly) be provided to Council to report on progress toward the principal activities detailed in the Delivery Program.

**REPORT**

Council's July to December 2024 Delivery Program Progress Report has been created, measuring the organisations progress toward the Delivery Program. The report is attached for Council's information.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**17.3 PP037 DRAFT COMMUNITY SERVICE AND SUPPORT POLICY**

**Author:** Corporate Services Manager

**Authoriser:** General Manager

**Attachments:** 1. PP037 Draft Community Service and Support Policy

**BOARD RESOLUTION 25/139**

**Moved:** Cr G Sinclair

**Seconded:** Cr J Mackay

**That Council adopt the PP037 Community Service and Support Policy**

**CARRIED**

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

Priority 2 Customer Service Focus

**BACKGROUND**

This document describes our arrangements for supporting community service and similar organisations located in constituent council areas through grant concessions and donations.

**REPORT**

This policy has been reviewed and updated in accordance with its review schedule. Changes to formatting and structure have been made. Some minimal change has been made to the content with reference to plain English principles and in the interest of clarity for our customers.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position as the commitments remain unchanged.

**18 BUSINESS WITH NOTICE****18.1 APPOINTMENT OF CHAIRPERSON TO AUDIT, RISK AND IMPROVEMENT COMMITTEE**

**Author:** HR Coordinator  
**Authoriser:** General Manager  
**Attachments:** Nil

**BOARD RESOLUTION 25/140**

**Moved:** Cr N Langford  
**Seconded:** Cr J Mackay

**That John Batchelor be appointed Independent Chair of the Goldenfields Water County Council Audit, Risk, and Improvement Committee (ARIC) for a two (2) year term.**

**CARRIED**

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

Priority 2 Customer Service Focus

**BACKGROUND**

Warren Rushby resigned from the position of Chair of the Goldenfields Water County Council Audit, Risk, and Improvement Committee (ARIC) on 20 January 2025. In order to be compliant with amendments to the *Local Government (General) Regulation 2021* a new Independent Chair is to be appointed.

**REPORT**

As reported to Council at the August 2024 council meeting, amendments have been made to *Local Government (General) Regulation 2021* under the *Local Government Act 1993*, requiring all councils and joint organisations to have a risk management framework and an internal audit function and to prescribe membership requirements for audit risk and improvement committees. Councils and joint organisations are required to comply with these requirements from 1 July 2024.

At the August council meeting the board resolved the appointment of Warren Rushby to the position of Independent Chair of Goldenfields Water's ARIC.

On 20 January 2025 Warren Rushby resigned from his position of Independent Chair of Goldenfields Water's ARIC.

Expressions of interest were invited from suitable persons who met the pre-qualification criteria as contained in the *Local Government (General) Amendment (Audit Risk and Improvement Committees) Regulation 2023*, clause 216 D - Eligibility for appointment as chairperson—the Act, Sch 6, cl 19B.

A total of three (3) EOI's were received and reviewed by the Operations Manager and Human Resources Coordinator. Recommendations from the selection panel were reviewed by the General Manager. It is recommended that John Batchelor be appointed as Independent Chair of Goldenfields Water County Council ARIC for a two (2) year term.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**19 NOTICES OF MOTIONS**

Nil

**20 CONFIDENTIAL REPORTS****BOARD RESOLUTION 25/141**

**Moved: Cr N Langford**

**Seconded: Cr M Austin**

**That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 2:74PM:**

**20.1 Water Billing Update**

**This matter is considered to be confidential under Section 10A(2) - (a) and (b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and discussion in relation to the personal hardship of a resident or ratepayer.**

**20.2 Update on Compulsory Acquisitions**

**This matter is considered to be confidential under Section 10A(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.**

**CARRIED**

**BOARD RESOLUTION 25/144****Moved: Cr M Austin****Seconded: Cr C Rouse****That Council moves out of Closed Council into Open Council at 3:01pm.****CARRIED****21 REPORT OF CONFIDENTIAL RESOLUTIONS****20.1 WATER BILLING UPDATE****Author: Corporate Services Manager****Authoriser: General Manager****Attachments: 1. Water Billing Undercharge Table  
2. Local Government (General) Regulation 2021- P 5, Div 3, s131**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2) (a) (b) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- a personnel matters concerning particular individuals (other than councillors)*
- b discussion in relation to the personal hardship of a resident or ratepayer.*

**BOARD RESOLUTION 25/142****Moved: Cr G Sinclair****Seconded: Cr J Mackay****That Council receives and endorses the recommendations and actions reported including waiving the outstanding undercharged amounts as detailed in the attached table.****CARRIED****20.2 UPDATE ON COMPULSORY ACQUISITIONS****Author: Engineering Manager****Authoriser: General Manager****Attachments: Nil**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2) (c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- c information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*



**BOARD RESOLUTION 25/143****Moved: Cr J Mackay****Seconded: Cr C Rouse****That Council:**

- 1. Abandon the compulsory acquisition process for the pipeline within the 6m wide easement through Lot 222 DP 753610, Lot 6 DP 798666, Lot 1 DP 722205, Lot 132 DP 1089613 and Lot 135 DP 753590.**
- 2. Seek easement by confidential agreement for the Rosehill offtake pipeline as detailed within the report.**
- 3. Report back to the Board subsequent to additional legal advice in relation to section 59A of the Local Government Act 1993.**

**CARRIED****22 NEXT MEETING**

To be held at Goldenfields Water Temora office at 10:00 AM on Thursday 24 April 2025.

**23 MEETING CLOSE**

The Meeting closed at 3:25pm.