

- 1. LEAVE OF ABSENCE/APOLOGIES**
- 2. ACKNOWLEDGEMENT OF COUNTRY**
- 3. PRESENTATIONS**
- 4. DECLARATION OF PECUNIARY INTERESTS**
- 5. DECLARATION OF NON PECUNIARY INTERESTS**
- 6. CONFIRMATION OF MINUTES**
- 7. BUSINESS ARISING FROM MINUTES**
- 8. CORRESPONDENCE**
- 9. MATTERS OF URGENCY**
- 10. NOTICES OF MOTION/RESCISSION MOTIONS**
- 11. CHAIRPERSONS MINUTE**
- 12. PUBLIC PARTICIPATION – CONFIDENTIAL SESSION**
- 13. MATTERS TO BE SUBMITTED TO CONFIDENTIAL SESSION**
  - 13.1. MATTERS SUBMITTED BY ENGINEERING MANAGER**
    - 13.1.1. Compulsory Acquisition of Easement for Rosehill Pipeline**
    - 13.1.2. Thanowring Road Trunk Main Replacement – Materials Supply – Contract  
01/2021**
  - 13.2. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER**
    - 13.2.1. Oura Treatment Plant – Design of Reservoirs and Roof Mounted Tray  
Aeration – Request for Quotation 01/2021**
  - 13.3. MATTERS SUBMITTED BY CHAIRPERSON**
    - 13.3.1. General Manager Performance Review**
- 14. MATTERS TO BE SUBMITTED TO OPEN COUNCIL**
  - 14.1. MATTERS SUBMITTED BY CORPORATE SERVICES MANAGER**
    - 14.1.1. Council Cash and Investments**
    - 14.1.2. Progress Report – Capital Works Expenditure**

**14.1.3. 2020/21 Budget Revotes**

**14.1.4. Audit Risk and Improvement Committee**

**14.1.5. 2020/21 Draft Financial Statements**

**14.1.6. Policy Review**

**14.2. MATTERS SUBMITTED BY OPERATIONS MANAGER**

**14.2.1. Mandamah Construction Progress Report**

**14.3. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER**

**14.3.1. Water Production Report**

**14.4. MATTERS SUBMITTED BY THE GENERAL MANAGER**

**14.4.1. Delivery Program Progress Report**

**14.4.2. Disclosures by Councillors and Designated Persons' Return**

**14.4.3. October Council Meeting Date Change**

**15. NEXT MEETING**

**16. CLOSE OF BUSINESS**

**LEAVE OF ABSENCE/APOLOGIES**

At the time of preparation of the business paper no apologies have been received.

**ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

**PRESENTATIONS**

No presentations are scheduled for this meeting.

## **DECLARATION OF PECUNIARY INTERESTS**

### **Declaration of Interest**

Councillors and senior staff are reminded of their obligation to declare their pecuniary interest in any matters listed before them.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

## **DECLARATION OF NON PECUNIARY INTERESTS**

### **Declaration of non Pecuniary Interest**

Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.

In considering your interest you are reminded to include non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

**CONFIRMATION OF MINUTES**

It is recommended that the minutes of the meeting held 24 June 2021 having been circulated to members be confirmed as a true and accurate record.



**BUSINESS ARISING FROM MINUTES**

At the time of preparation of the business paper no business was arising from minutes.

**CORRESPONDENCE**

At the time of preparation of the business paper no relevant correspondence had been received for inclusion.

### **MATTERS OF URGENCY**

In accordance with clause 9.3 of Councils Code of Meeting Practice, business may be transacted at a meeting without due notice only if:

- a) A motion is passed to have the business transacted at the meeting, and
- b) The business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.

**NOTICES OF MOTION/RESCISSION MOTIONS**

At the time of preparation of the Business Paper no Notices of Motion or Rescission Motions have been received.

**CHAIRPERSONS MINUTE**

At the time of preparation of the Business Paper the Chairperson had not issued a report for publication.

**PUBLIC PARTICIPATION - CONFIDENTIAL SESSION**

*In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and public.*

*It is recommended that Council move into CONFIDENTIAL SESSION.*

**COMPULSORY ACQUISITION OF EASEMENT FOR ROSEHILL PIPELINE**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)d(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it**

**THANOWRING RD TRUNK MAIN REPLACEMENT - MATERIALS SUPPLY – CONTRACT  
01/2021**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:
  - (i) Prejudice the commercial position of the person who supplied it, or**



**OURA TREATMENT PLANT – DESIGN OF RESERVOIRS AND ROOF MOUNTED TRAY  
AERATION – REQUEST FOR QUOTATION 01/2021**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:
  - (i) Prejudice the commercial position of the person who supplied it, or**

## **GENERAL MANAGERS PERFORMANCE REVIEW**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- a) Personnel matters concerning particular individuals (other than councillors),*

**EXITING CONFIDENTIAL**

There being no further confidential items it is recommended that Council revert back to Open Session and that the resolutions made in Confidential Session be made public.

*The General Manager is to read out any resolutions made in Confidential Session.*

## GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021

### COUNCIL CASH AND INVESTMENTS

Report prepared by Corporate Services Manager

### COUNCIL OFFICER RECOMMENDATION

That the report detailing Council Cash and Investments as at 31<sup>st</sup> July 2021 be received and noted.

### ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

### BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2005.

### REPORT

Council's cash and investment portfolio decreased by \$4,286,655 from \$54,967,665 as at 31<sup>st</sup> May 2021 to \$50,681,010 as at 31<sup>st</sup> July 2021.

### Cash and Investment Portfolio

Type	Rating	SP Rating	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	AA-	A1+	National Australia Bank	Annual	26/11/2020	19/08/2021	266	0.48	0.20	\$2,000,000
TD	BBB+	A2	AMP Bank	At Maturity	9/12/2020	8/09/2021	273	0.70	0.20	\$3,000,000
TD	BBB+	A2	BOQ	Annual	16/12/2020	28/09/2021	286	0.55	0.20	\$1,000,000
TD	BBB+	A2	BOQ	Annual	29/10/2018	29/10/2021	1096	3.00	0.20	\$3,000,000
TD	BBB+	A2	AMP Bank	Annual	15/05/2020	17/11/2021	551	1.55	0.20	\$3,000,000
TD	AA-	A1+	National Australia Bank	Annual	26/11/2020	9/12/2021	378	0.48	0.20	\$2,000,000
TD	AA-	A1+	Westpac	Quarterly	16/12/2020	11/01/2022	391	0.49	0.20	\$3,000,000
TD	BBB+	A2	AMP Bank	At Maturity	12/01/2021	11/02/2022	395	1.00	0.20	\$2,000,000
TD	BBB+	A2	AMP Bank	At Maturity	12/01/2021	11/03/2022	423	1.00	0.20	\$2,000,000
TD	BBB+	A2	AMP Bank	At Maturity	16/02/2021	7/04/2022	415	1.00	0.20	\$2,000,000
TD	NR	NR	Judo Bank	Annual	30/03/2021	28/04/2022	394	0.87	0.20	\$4,000,000
TD	BBB	A2	ME Bank	At Maturity	27/05/2021	27/05/2022	365	0.48	0.20	\$4,000,000
TD	NR	NR	Illawarra Credit U	At Maturity	9/06/2021	9/06/2022	365	0.55	0.20	\$1,000,000
TD	BBB+	A2	BOQ	Annual	12/07/2018	12/07/2022	1461	3.50	0.20	\$1,000,000
TD	AA-	A1+	Westpac	Quarterly	13/07/2020	13/07/2022	730	0.96	0.20	\$3,000,000
TD	BBB+	A2	BOQ	Annual	23/06/2020	20/07/2022	757	1.23	0.20	\$1,000,000
TD	AA-	A1+	Westpac	Quarterly	5/08/2020	7/09/2022	763	0.90	0.20	\$3,000,000
TD	BBB	A2	ME Bank	At Maturity	9/06/2021	12/10/2022	490	0.48	0.20	\$1,000,000
TD	BBB+	A2	AMP Bank	At Maturity	29/07/2021	1/11/2022	460	0.55	0.20	\$1,000,000
TD	AA-	A1+	NT Treasury	Annual	10/09/2020	15/12/2023	1191	1.00	0.20	\$2,000,000
TD	AA-	A1+	NT Treasury	Annual	28/09/2020	15/12/2024	1539	1.10	0.20	\$1,000,000
CASH	A-	A1	Macquarie Bank	Monthly				0.35	0.10	\$2,752,219.00
CASH	AA-	A1+	CBA	Monthly				0.10	0.10	\$2,000,000
CASH	AA-	A1+	CBA	N/A				0.00	0.10	\$928,791
<b>TOTAL:</b>										<b>\$50,681,010.00</b>

\*Benchmarks

On Call - RBA Cash

Floating Rate Deposit - 3m BBSW

Term Deposit - BBSW

**GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021**

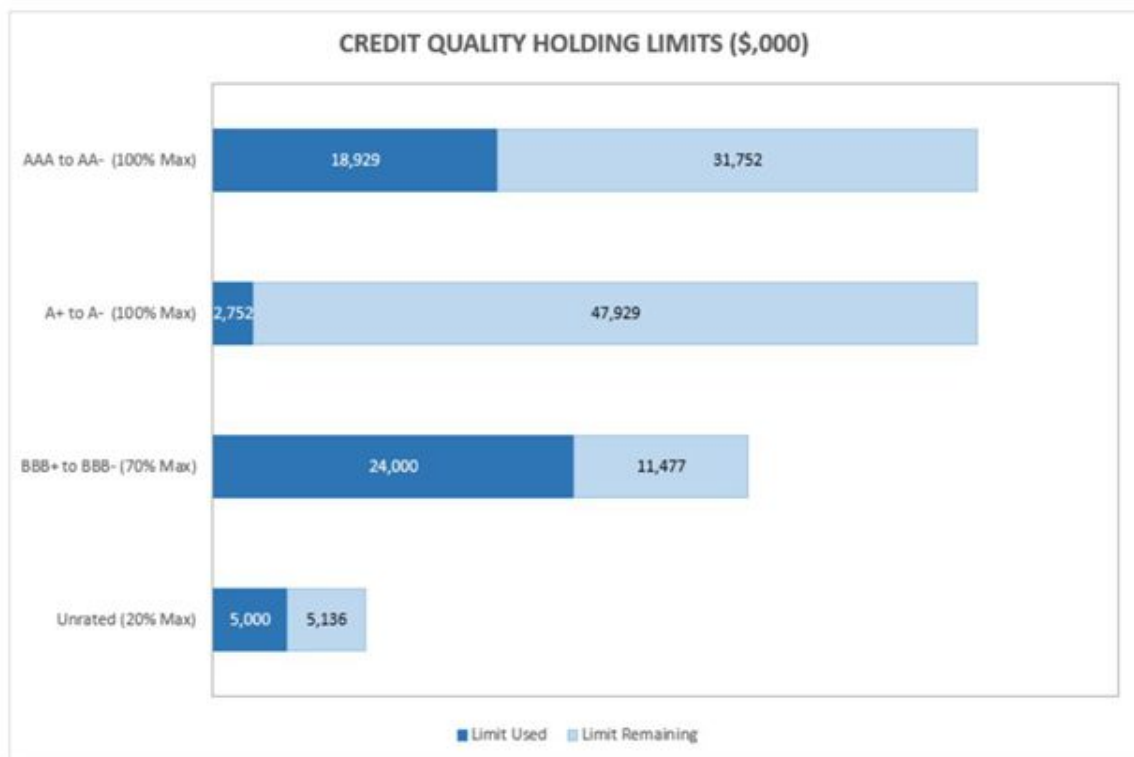
**Performance**

Goldenfields Water County Council’s investment portfolio outperformed the relevant BBSW Index benchmark by 397%. The average weighted yield for July was 1.18%, over an average weighted term of 207 days, with a benchmark of 0.19%.

<b>Total Cost</b> <b>50,681,010</b>	<b>Yearly Interest Received</b> <b>110,901</b>	<b>Weighted Average Term</b> <b>207 Days</b>
<b>Total Value</b> <b>50,681,010</b>	<b>Monthly Interest Received</b> <b>110,901</b>	<b>Weighted Average Yield</b> <b>1.18%</b>

**Credit Quality Compliance**

Council’s investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.

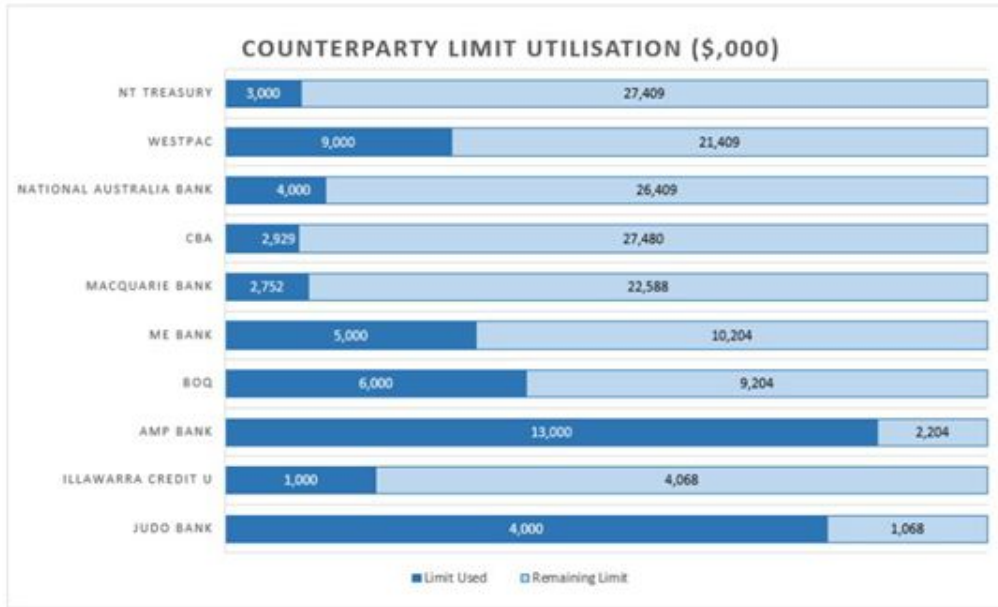


**GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021**

**Counter Party Compliance**

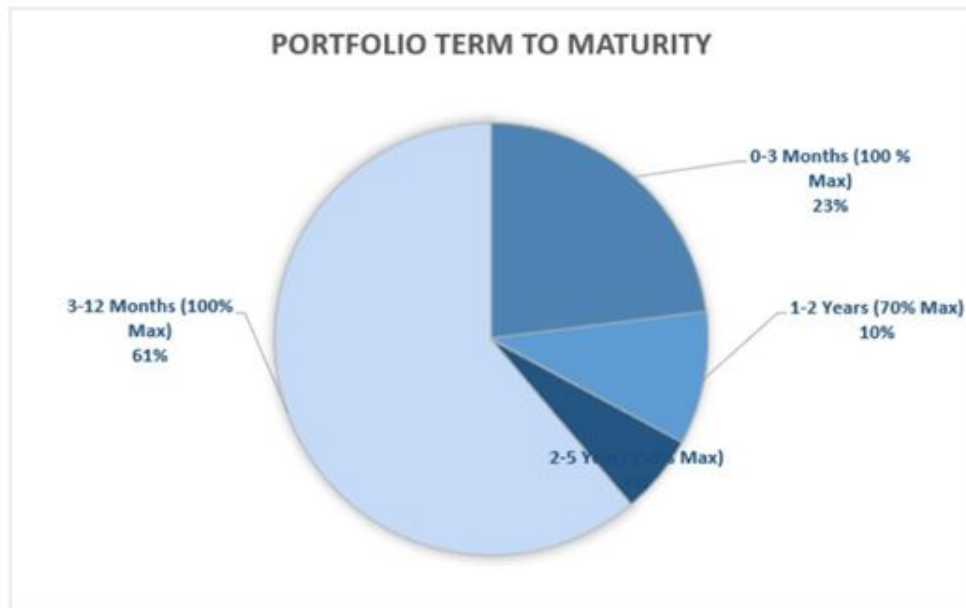
As at the end of July, Council was compliant with policy in terms of individual financial institution capacity limits. It is worth noting that capacity limits are affected by changes in the on-call account balance compared to the total portfolio balance.

Overall, the portfolio is diversified across a variety of credit ratings, including some exposure to unrated ADIs.



**Term to Maturity**

Council’s investment portfolio maturities shown graphically below were also compliant with policy requirements.



---

**GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021**


---

**Application of Investment Funds**

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

<b>Restricted Funds:</b>	
Plant & Vehicle Replacement	1,761,463
Infrastructure Replacement	24,481,942
Employee Leave Entitlement	2,248,385
Sales Fluctuation Reserve	0
Property Reserve	0
<b>Unrestricted Funds:</b>	22,189,220
<b>TOTAL</b>	<b>50,681,010</b>

**Declaration**

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy PP004.

Signed



Michele Curran  
Responsible Accounting Officer

**FINANCIAL IMPACT STATEMENT**

Council's cash and investment portfolio decreased by \$4,286,655 from \$54,967,665 as at 31<sup>st</sup> May 2021 to \$50,681,010 as at 31<sup>st</sup> July 2021.

**ATTACHMENTS:** Nil.**TABLED ITEMS:** Nil.

---

**GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021**

---

**PROGRESS REPORT – CAPITAL WORKS EXPENDITURE**

**Report prepared by Corporate Services Manager**

**COUNCIL OFFICER RECOMMENDATION**

That the report detailing Council's Capital Works Program as at 31 July 2021 be received and noted.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

09 Financially Sustainable

**BACKGROUND**

Capital Works represents a significant part of Council's activities and expenditure. This report details progress year to date on programmed and emergent capital works.

**REPORT**

This report is presented for information on the Capital Works Program year to date progress as at 31 July 2021.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Capital Works Progress Report as at 31 July 2021

**TABLED ITEMS:** Nil.



Goldenfields Water County Council CAPITAL WORKS PROGRESS						
AS AT 31 JULY 2021	ORIGINAL BUDGET 2021/22	ACTUAL YTD	COMMITTED YTD	TOTAL ACTUAL & COMMITTED YTD	VARIANCE YTD	% ACTUAL & COMMITTED TO BUDGET
<b>CAPITAL INCOME:</b>	\$	\$	\$	\$	\$	%
Asset Sales	(567,500)	(32,873)	-	(32,873)		
Capital Contributions	(1,050,000)	(42,731)	-	(42,731)		
<b>TOTAL CAPITAL INCOME:</b>	<b>(1,617,500)</b>	<b>(75,604)</b>	<b>-</b>	<b>(75,604)</b>	<b>(1,541,896)</b>	<b>5%</b>
<b>CAPITAL EXPENDITURE</b>						
<b>NEW SYSTEM ASSETS:</b>	\$	\$	\$	\$	\$	%
Land & Buildings	100,000	-	3,980	3,980	96,020	4%
Mains - Developer Paid	40,000	3,187	2,909	6,096	33,904	15%
Mains - Trunk	-	120	98,310	98,430	(98,430)	0%
Mains - Reticulation	125,000	3,532	22,727	26,259	98,741	21%
Mains - Rural	1,800,000	17,667	33,003	50,670	1,749,330	3%
Scada	800,000	-	641,832	641,832	158,168	80%
<b>TOTAL NEW SYSTEM ASSETS:</b>	<b>2,865,000</b>	<b>24,505</b>	<b>802,761</b>	<b>827,266</b>	<b>2,003,830</b>	<b>29%</b>
<b>RENEWALS:</b>	\$	\$	\$	\$	\$	%
Plant & Equipment	1,445,000	100,798	268,043	368,841	1,076,159	26%
Information Technology	70,000	1,275	-	1,275	68,725	2%
Furniture and Office Equipment	5,000	4,050	-	4,050	950	81%
Land & Buildings	170,000	18,307	8,659	26,965	143,035	16%
Mains - Trunk	3,880,000	15,678	1,781,585	1,797,263	2,082,737	46%
Mains - Reticulation	1,000,000	27,457	212,911	240,368	759,632	24%
Mains - Rural	817,200	-	-	-	817,200	0%
Pump Stations and Bores	1,830,000	27,131	646,613	673,744	1,156,256	37%
Reservoir Sites	1,780,000	1,603	9,068	10,671	1,769,329	1%
Treatment Plant	6,700,000	693,181	3,401,641	4,094,822	2,605,178	61%
Emergency Works	200,000	-	-	-	200,000	0%
<b>TOTAL RENEWALS ASSETS:</b>	<b>17,897,200</b>	<b>889,480</b>	<b>6,328,519</b>	<b>7,217,999</b>	<b>10,679,201</b>	<b>40%</b>
<b>TOTAL CAPITAL EXPENDITURE:</b>	<b>20,762,200</b>	<b>913,985</b>	<b>7,131,279</b>	<b>8,045,265</b>	<b>12,716,935</b>	<b>39%</b>

---

**GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021**


---

**2020/21 BUDGET REVOTES**

**Report prepared by Corporate Services Manager**

**COUNCIL OFFICER RECOMMENDATION**

That the Board:

1. Revotes expenditure totalling \$676,000 from 2020/21 for inclusion in the 2021/22 budget; and
2. Note committed expenditure totalling \$785,000 will be carried forward from 2020/21 to the 2021/22 budget.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

09 Financially Sustainable

**BACKGROUND**

Clause 211 of the Local Government (General) Regulation 2005 requires Council to formally adopt the inclusion of unspent prior year budget expenditure into the next year's budget.

**REPORT**

Annual approval is sought from the Board in relation to carrying forward budget allocations from the prior year into the current year. 2020/21 budgets items have been reviewed and management advises that the following listed items should be revoted or carried forward into the 2021/22 budget to enable the completion of planned works.

Carry forward amounts are expenditure that was committed to prior to 30 June 2021.

<b>Description</b>	<b>Revotes</b>	<b>Carry Forward - Committed Spend Prior to 30/6/2021</b>	<b>TOTAL</b>
--------------------	----------------	---	--------------

***CAPITAL EXPENDITURE:***

SCADA Microwave Link Sites		\$230,000	<b>\$230,000</b>
Safety Trailer	\$30,000		<b>\$30,000</b>
Junee Main St Cox St Intersection	\$50,000		<b>\$50,000</b>
Junee 50mm Gal	\$80,000		<b>\$80,000</b>
West Wyalong Pressure Improvements	\$60,000	\$160,000	<b>\$220,000</b>
Rosehill Pump Station		\$50,000	<b>\$50,000</b>
Ariah Park Pump Station	\$25,000	\$60,000	<b>\$85,000</b>
Matong Bore 1 Replacement	\$70,000	\$140,000	<b>\$210,000</b>
Oura Bore 3 Elec SB	\$20,000	\$115,000	<b>\$135,000</b>
Communications Huts	\$50,000		<b>\$50,000</b>
Jugiong Old Plant Demolition		\$30,000	<b>\$30,000</b>

---

**GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021**


---

<b>Description</b>	<b>Revotes</b>	<b>Carry Forward - Committed Spend Prior to 30/6/2021</b>	<b>TOTAL</b>
Coolamon Industrial Subdivision	\$111,000		<b>\$111,000</b>
Beach St Junee Main Replacement	\$160,000		<b>\$160,000</b>
Stockinbingal & Springdale PRV Replacement	\$20,000		<b>\$20,000</b>
<b>Total Capital Expenditure</b>	<b>\$676,000</b>	<b>\$785,000</b>	<b>\$1,461,000</b>

**FINANCIAL IMPACT STATEMENT**

The recommendation increases 2021/22 budgeted capital expenditure by \$1,461,000.

**ATTACHMENTS:** Nil.

**TABLED ITEMS:** Nil.

---

**GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021**

---

**AUDIT RISK AND IMPROVEMENT COMMITTEE**

**Report prepared by Corporate Services Manager**

**COUNCIL OFFICER RECOMMENDATION**

That the Board:

1. Receives and notes the minutes of the Audit, Risk & Improvement Committee meeting held on 22 July 2021;
2. Receive and notes the Audit, Risk & Improvement Committee Annual Report 2020/21;
3. That the Board extends current terms of the Audit, Risk & Improvement Committee independent members until the new Risk Management and Internal Audit Framework is released by the NSW Government;
4. Approves independent member remuneration of \$325 per member and \$430 for the Chair per meeting.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

09 Financially Sustainable

**BACKGROUND**

Goldenfields Water County Council Audit, Risk and Improvement Committee (ARIC) is an advisory committee in accordance with section 355 of the *Local Government Act 1993*, and the Local Government Regulations 2012. The Committee was established by Council Res 17/008 on 23 February 2017. In accordance with the ARIC Charter, the Committee will report regularly to Council.

**REPORT**

The Goldenfields Water County Council ARIC Committee met on 22 July 2021. Minutes of the meeting are attached for the information of the Board.

The current ARIC Committee was originally appointed for a term of two years in 2017. This was extended on two occasions due to delays with Council elections. Appointments are currently up until Council members are reappointed following the next elections.

In 2016, the NSW Government made it a requirement under the *Local Government Act 1993* that each council have an ARIC. Previous advice was that this requirement would take effect from March 2022.

The Government has since been working with key stakeholders and industry experts to develop the regulatory framework that will support the operation of ARICs, and the establishment of a risk management and internal audit function in each council.

However, as the new guidelines have not yet been released, and the next Council term being shorter than usual, it is proposed to extend independent member terms until the new Framework is released. This will avoid any potential issues with changes to duration, member requirements and remuneration that may come with the new Framework. The Councillor representative will be appointed to the Committee following the next Council elections.

Independent member remuneration has been \$300 per member and \$400 for the Chair per meeting. This has remained unchanged since 2017. It is recommended to increase this to \$325 for independent members and \$430 for the Chair per meeting.

---

**GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021**

---

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Minutes of ARIC Meeting 22-7-21; ARIC Annual Report 2020/21.

**TABLED ITEMS:** Nil.



# ARIC Meeting Minutes

Meeting Ref. ARIC		Minute taker: Annie Coleman
Date: 22 July 2021	Time: 10am	Location: Zoom Online Meeting OR 84 Parkes Street, Temora (Board Room)
Attendees: Peter McLean (Chairperson) (via ZOOM), Geoff Twomey, Cr David McCann, Aaron Drenovski, Phil Swaffield (National Audits Group) (via ZOOM), Aaron Coleman.		
Apologies: Michele Curran		

## 1. Welcome and Apologies

The meeting was opened at 10.06am. Apology received from Michele Curran.

## 2. Declarations of Pecuniary and Non-Pecuniary Interests

No pecuniary or non-pecuniary interests were declared.

## 3. Confirmation of Previous Minutes

**RECOMMENDATION** on the motion of Geoff Twomey and Peter McLean that the minutes of the meeting held 27 May 2021 having been circulated to members be confirmed as a true and accurate record.

## 4. Business Arising from Minutes

No business was arising from minutes.

## 5. Chairperson Report

**RECOMMENDATION** on the motion of Cr David McCann and Geoff Twomey that the Committee received and noted the Chairperson's verbal report.

- Information about the issues at Central Coast Council is interesting to look into.
- The Audit Office has been quite active in releasing reports to Parliament.

## 6. General Manager Report

**RECOMMENDATION** on the motion of Cr David McCann and Geoff Twomey that the Committee received and noted the General Manager's verbal report.

- Riverina Water was a victim of a cyber attack, with multi-factor authentication being an integral factor. To mitigate threats such as this, Goldenfields is/has taken the following actions; \* shutting down the legacy VPN server \* UTM VPN Multifactor Authentication (MFA) Enabled (via Certificate) \* All Microsoft 365 accounts have MFA enabled.
- Business Continuity Training was delivered by StateCover on 21 July with the Crisis Management Team.
- County Councils are not eligible to utilise ZOOM for Council meetings at this time.



## 7. Review of Internal Audits

**RECOMMENDATION** on the motion of Cr David McCann and Geoff Twomey that the Committee receive and note the status of the 2020/21 and 2021/22 Internal Audit Annual Work Programs.

## 8. ARIC Annual Report

**RECOMMENDATION** on the motion of Geoff Twomey and Cr David McCann that the Committee receive and endorse the ARIC Committee Annual Report to Council.

## 9. Position Paper - AASB 1059 Service Concession Arrangements: Grantors

**RECOMMENDATION** on the motion of Geoff Twomey and Cr David McCann that the Committee review and endorse Position Paper – AASB 1059 Service Concession Arrangements: Grantors.

## 10. ARIC Committee Member Appointments

**RECOMMENDATION** on the motion of Geoff Twomey and Cr David McCann that the Committee receive and note the ARIC Committee Member Appointments report.

## 11. Review of Action Items Progress Report

**RECOMMENDATION** on the motion of Cr David McCann and Geoff Twomey that the Committee receive and note the Action Items Progress Report.

Peter McLean thanked Cr David McCann, Geoff Twomey, Michele Curran, Phil Swaffield and Aaron Drenovski for their contributions during the term of the committee.

---

**NEXT MEETING:** 10am Thursday 30 September 2021.

There being no further matters requiring the attention of the Committee the meeting was declared closed at 11.19am.

---



## AUDIT, RISK & IMPROVEMENT COMMITTEE ANNUAL REPORT 2020/21

The Goldenfields Water County Council Audit, Risk & Improvement Committee (Committee) was established by Council on 23 February 2017. The Committee is an advisory committee in accordance with section 355 of the Local Government Act 1993, and the Local Government Regulations 2012. This report is prepared in accordance with the Committee's Charter, which requires an annual performance report be provided to Council.

The purpose of the Committee is to provide independent assurance and assistance to Goldenfields Water County Council on risk management, control, governance, and external accountability responsibilities.

The Committee met four times during 2020/21:

- 30 September 2020
- 26 November 2020
- 4 February 2021
- 27 May 2021

The Committee membership is shown below, including 2020/21 meeting attendance:

Member	Position	Role	Total
Peter McLean	Independent	Chairperson	4
Geoff Twomey	Independent	Member	4
Clr David McCann	Councillor	Member	3
Aaron Drenovski	General Manager	Non-voting attendee	3
Michele Curran	Corporate Services Manager	Non-voting attendee	4
National Audits Group	Internal Auditor	Non-voting attendee	3
Brad Bohun	External Auditor (Crowe)	Invitee	1
Nathan Carter	External Auditor (NSW Audit Office)	Invitee	1
Nicol Kelly	WHS Coordinator	Invitee	1

Items reviewed by the Committee during 2020/21 include:

- **Risk Management**
  - GWCC Board Risk Assessment
  - Cyber Security Initiatives
  - Work Health & Safety Initiatives
  - Enterprise Risk Management Policy
- **Control Framework**
  - Fraud and Corruption Prevention Policy
  - Data Breach Policy
  - Data Breach Response Plan





- **External Accountability**
  - 2019/20 Financial Statements
- **Internal Audit**
  - ARIC Committee Performance Review
  - Internal Audit Plan
  - Contractor Management
  - Stores and Depot Management
- **External Audit**
  - Interim and final management letters
  - 2020/21 External Audit Annual Engagement Plan

Based on the reviews conducted by the Committee during the financial year, there are no major issues for the Committee to report to Council. Based on the information provided, the Committee and myself are satisfied that Goldenfields Water County Council is meeting its external responsibilities, continuing to improve its controls, reduce risks and enhance corporate governance.

In accordance with Clause 8.6 of the Goldenfields Water Audit, Risk and Improvement Committee Charter, a review of the performance of the Committee is to be undertaken every four years. During the year, a survey consisting of ten questions was sent out to ARIC members, management and Councillors and eight (8) responses to the survey were received. All questions received responses that scored greater than 4 out of 5, with the overall mean score being 4.24 out of 5. This illustrates how the Committee is meeting its responsibilities and obligations under the Charter as well as the Committee's knowledge and understanding of Council's operations, financial reporting and risk.

A handwritten signature in black ink that reads "P. McLean".

Peter McLean  
 Chairperson - Goldenfields Water County Council Audit, Risk & Improvement Committee  
 22 July 2021

---

**GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021**

---

**2020/21 DRAFT FINANCIAL STATEMENTS**

**Report prepared by Corporate Services Manager**

**COUNCIL OFFICER RECOMMENDATION**

1. The Financial Statements for the year ended 30<sup>th</sup> June 2021 be referred to Council's Auditor, Audit Office of New South Wales,
2. Council make a resolution in accordance with Section 413(2)(c) that the Financial Statements have been prepared in accordance with:
  - i. the *Local Government Act 1993* (NSW) (as amended) and the Regulations made there under
  - ii. the Australian Accounting Standards and professional pronouncements
  - iii. the *Local Government Code of Accounting Practice and Financial Reporting*
  - iv. presents fairly the Council's operating results and financial position for the year
  - v. accords with Council's accounting and other records
  - vi. that Council is not aware of any matter that would render these statements false or misleading in any way
3. That Council adopt the abovementioned Statement and that the Chairperson, Councillor, General Manager and Responsible Accounting Officer be authorised to sign the 'Statement by Councillors and Management' in relation to Council's 2020/21 Financial Statements and Special Purpose Financial Reports and be attached thereto.
4. The General Manager be delegated the authority to issue the audited Financial Statements immediately upon receipt of the Auditor's Reports, subject to their being no material changes or audit issues.
5. Council present the final audited Financial Statements and Auditor's Report to the public at its ordinary meeting to be held on 28<sup>th</sup> October 2021.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

09 Financially Sustainable

**BACKGROUND**

Under Section 413(1) of the Local Government Act 1993, Council is required to prepare financial reports and must refer them for audit.

**REPORT**

Council's draft Financial Statements for the year ended 30<sup>th</sup> June 2021 have been completed and are ready to be forwarded to Council's Auditors.

Under the provisions of Section 413(2)(c) of the Local Government Act 1993, the Financial Statements and Special Purpose Financial Statements shall be accompanied by a statement made in accordance with a resolution by Council, signed by two Councillors, General Manager and Responsible Accounting Officer.

Following receipt of the Auditor's Report, it will be necessary to give public notice for a period of at least seven (7) days prior to the adoption of the Financial Statements.

It is anticipated that the complete set of Financial Statements, including the Auditor's Report will be submitted to Council's Ordinary Meeting on 28<sup>th</sup> October 2021.

---

**GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021**

---

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** 2020/21 Draft Primary Financial Statements; GPFS Statement by Councillors and Management; SPFS Statement by Councillors and Management.

**TABLED ITEMS:** Nil.

## Goldenfields Water County Council

### Income Statement

for the year ended 30 June 2021

Original unaudited budget 2021	\$ '000	Notes	Actual 2021	Actual 2020
<b>Income from continuing operations</b>				
5,165	Rates and annual charges	B2-1	<b>5,473</b>	5,447
16,010	User charges and fees	B2-2	<b>13,935</b>	17,464
100	Other revenue	B2-3	<b>228</b>	80
1,500	Grants and contributions provided for capital purposes	B2-4	<b>2,388</b>	1,559
830	Interest and investment income	B2-5	<b>1,045</b>	1,371
85	Other income	B2-6	<b>152</b>	168
–	Net gains from the disposal of assets	B4-1	<b>51</b>	–
<b>23,690</b>	<b>Total income from continuing operations</b>		<b>23,272</b>	26,089
<b>Expenses from continuing operations</b>				
6,517	Employee benefits and on-costs	B3-1	<b>7,143</b>	7,441
4,188	Materials and services	B3-2	<b>7,382</b>	8,370
7,521	Depreciation, amortisation and impairment for non-financial assets	B3-3	<b>8,361</b>	8,114
5,217	Other expenses	B3-4	<b>240</b>	220
–	Net losses from the disposal of assets	B4-1	<b>–</b>	415
<b>23,443</b>	<b>Total expenses from continuing operations</b>		<b>23,126</b>	24,560
<b>247</b>	<b>Operating result from continuing operations</b>		<b>146</b>	1,529
<b>247</b>	<b>Net operating result for the year attributable to Council</b>		<b>146</b>	1,529
<b>(1,253)</b>	<b>Net operating result for the year before grants and contributions provided for capital purposes</b>		<b>(2,242)</b>	(30)

The above Income Statement should be read in conjunction with the accompanying notes.

## Goldenfields Water County Council

### Statement of Comprehensive Income

for the year ended 30 June 2021

\$ '000	Notes	2021	2020
<b>Net operating result for the year – from Income Statement</b>		<b>146</b>	<b>1,529</b>
<b>Other comprehensive income:</b>			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-6	<b>9,971</b>	(259)
<b>Total items which will not be reclassified subsequently to the operating result</b>		<b>9,971</b>	(259)
<b>Total other comprehensive income for the year</b>		<b>9,971</b>	(259)
<b>Total comprehensive income for the year attributable to Council</b>		<b>10,117</b>	1,270

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

## Goldenfields Water County Council

### Statement of Financial Position

as at 30 June 2021

\$ '000	Notes	2021	2020
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	C1-1	4,338	5,672
Investments	C1-2	34,021	39,000
Receivables	C1-4	5,820	5,958
Inventories	C1-5	768	595
<b>Total current assets</b>		<b>44,947</b>	<b>51,225</b>
<b>Non-current assets</b>			
Investments	C1-2	12,000	10,000
Infrastructure, property, plant and equipment	C1-6	277,546	262,817
<b>Total non-current assets</b>		<b>289,546</b>	<b>272,817</b>
<b>Total assets</b>		<b>334,493</b>	<b>324,042</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	C3-1	1,447	1,262
Employee benefit provisions	C3-3	2,573	2,437
<b>Total current liabilities</b>		<b>4,020</b>	<b>3,699</b>
<b>Non-current liabilities</b>			
Payables	C3-1	8	8
Employee benefit provisions	C3-3	131	118
<b>Total non-current liabilities</b>		<b>139</b>	<b>126</b>
<b>Total liabilities</b>		<b>4,159</b>	<b>3,825</b>
<b>Net assets</b>		<b>330,334</b>	<b>320,217</b>
<b>EQUITY</b>			
Accumulated surplus	C4-1	95,176	95,030
IPPE revaluation reserve	C4-1	235,158	225,187
<b>Council equity interest</b>		<b>330,334</b>	<b>320,217</b>
<b>Total equity</b>		<b>330,334</b>	<b>320,217</b>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

## Goldenfields Water County Council

## Statement of Changes in Equity

for the year ended 30 June 2021

\$ '000	Notes	as at 30/06/21			as at 30/06/20		
		Accumulated surplus	IPPE revaluation reserve	Total equity	Accumulated surplus	IPPE revaluation reserve	Total equity
Opening balance at 1 July		95,030	225,187	320,217	93,501	225,446	318,947
Net operating result for the year		146	-	146	1,529	-	1,529
<b>Net operating result for the period</b>		<b>146</b>	<b>-</b>	<b>146</b>	<b>1,529</b>	<b>-</b>	<b>1,529</b>
<b>Other comprehensive income</b>							
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-6	-	9,971	9,971	-	(259)	(259)
<b>Other comprehensive income</b>		<b>-</b>	<b>9,971</b>	<b>9,971</b>	<b>-</b>	<b>(259)</b>	<b>(259)</b>
<b>Total comprehensive income</b>		<b>146</b>	<b>9,971</b>	<b>10,117</b>	<b>1,529</b>	<b>(259)</b>	<b>1,270</b>
<b>Closing balance at 30 June</b>		<b>95,176</b>	<b>235,158</b>	<b>330,334</b>	<b>95,030</b>	<b>225,187</b>	<b>320,217</b>

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

## Goldenfields Water County Council

### Statement of Cash Flows

for the year ended 30 June 2021

Original unaudited budget 2021	\$ '000	Notes	Actual 2021	Actual 2020
<b>Cash flows from operating activities</b>				
<i>Receipts:</i>				
5,211	Annual charges		5,592	5,835
16,276	User charges and fees		14,576	17,820
915	Investment and interest revenue received		1,295	1,513
1,544	Grants and contributions		2,389	1,558
138	Other		1,556	1,764
<i>Payments:</i>				
(6,685)	Employee benefits and on-costs		(7,071)	(6,847)
(4,045)	Materials and services		(9,729)	(5,098)
–	Bonds, deposits and retention amounts refunded		–	(28)
(5,218)	Other		147	(5,806)
8,136	<b>Net cash flows from operating activities</b>	F1-1	<b>8,755</b>	10,711
<b>Cash flows from investing activities</b>				
<i>Receipts:</i>				
6,027	Sale of investment securities		–	–
–	Sale of infrastructure, property, plant and equipment		969	669
<i>Payments:</i>				
–	Acquisition of term deposits		2,979	–
(14,663)	Purchase of infrastructure, property, plant and equipment		(14,037)	(7,596)
(8,636)	<b>Net cash flows from investing activities</b>		<b>(10,089)</b>	(6,927)
(500)	<b>Net change in cash and cash equivalents</b>		<b>(1,334)</b>	3,784
5,672	Cash and cash equivalents at beginning of year		5,672	1,888
5,172	<b>Cash and cash equivalents at end of year</b>	C1-1	<b>4,338</b>	5,672
43,376	plus: Investments on hand at end of year	C1-2	46,021	49,000
48,548	<b>Total cash, cash equivalents and investments</b>		<b>50,359</b>	54,672

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.



## Goldenfields Water County Council

### General Purpose Financial Statements

for the year ended 30 June 2021

### Statement by Councillors and Management

---

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the *Local Government Act 1993* (NSW)

**The attached general purpose financial statements have been prepared in accordance with:**

- the *Local Government Act 1993* and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

**To the best of our knowledge and belief, these statements:**

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

**We are not aware of any matter that would render these statements false or misleading in any way.**

**Signed in accordance with a resolution of Council made on 24 August 2021.**

---

Clr Dennis Palmer  
**Chairperson**  
24 August 2021

---

Clr David McCann  
**Deputy Chairperson**  
24 August 2021

---

Aaron Drenovski  
**General Manager**  
24 August 2021

---

Michele Curran  
**Responsible Accounting Officer**  
24 August 2021

## Goldenfields Water County Council

### Special Purpose Financial Statements

for the year ended 30 June 2021

### Statement by Councillors and Management

---

#### Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

**The attached Special Purpose Financial Statements have been prepared in accordance with:**

- the NSW Government Policy Statement '*Application of National Competition Policy to Local Government*',
- the Division of Local Government Guidelines '*Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*',
- the Local Government *Code of Accounting Practice and Financial Reporting*,
- the NSW Office of *Water Best-Practice Management of Water and Sewerage Guidelines*.

**To the best of our knowledge and belief, these statements:**

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

**We are not aware of any matter that would render these statements false or misleading in any way.**

**Signed in accordance with a resolution of Council made on 24 August 2021.**

---

Clr Dennis Palmer

**Chairperson**

24 August 2021

---

Clr David McCann

**Deputy Chairperson**

24 August 2021

---

Aaron Drenovski

**General Manager**

24 August 2021

---

Michele Curran

**Responsible Accounting Officer**

24 August 2021

---

**GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021**

---

**POLICY REVIEW**

**Report prepared by Corporate Services Manager**

**COUNCIL OFFICER RECOMMENDATION**

1. That the Board rescinds CP014 Capital Contributions by Developers Policy;
2. That the Board rescinds CP028 Workers Compensation Policy

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

07 Efficient Operations

**BACKGROUND**

A full review of Council policies is currently underway to determine currency and relevance. The policies included in this report have been reviewed by management and suggested actions included for the consideration of the board.

**REPORT**

- **CP014 Capital Contributions by Developers Policy:** this policy was adopted in 2005 and was due for review in 2008. The policy was adopted under Council's old numbering system and has not been revised since. It has been determined that this policy is no longer relevant. Content of the policy is now covered by PP008 Developer Charges Policy.
- **CP028 Workers Compensation Policy:** this policy was adopted in 2015 and was due for review in 2017. The policy was adopted under Council's old numbering system and has not been revised since. It has been determined that this policy is no longer relevant. Content of the policy is now covered by IP013 Return to Work Policy.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** CP014 Capital Contributions by Developers Policy; CP028 Workers Compensation Policy.

---

**GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021**

---

**MANDAMAH CONSTRUCTION PROGRESS REPORT**

**Report prepared by the Operations Manager**

**COUNCIL OFFICER RECOMMENDATION**

That the Mandamah Stage 2 - 4 Construction Report be received and noted.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

02 Maximising Regional Water Supply

**BACKGROUND**

The Mandamah Rural Water Supply Scheme will expand Goldenfields Water County Council supply network by approximately 180 kilometres and provide essential water services to farmers and residents across more than 90,000 hectares in the Mandamah region west of Barmedman.

Stage 1 was officially opened on the 4th of July 2019, consisting of 66,000 metres of trunk main, 2 reservoirs and a pump station, supplying 23 connections with the remaining 3 stages and 50 connections to be completed by June 2022.

**REPORT**

Construction and commissioning of stage 2 has been completed (58,224 metres).

Construction of stage 3 has been completed this month (45,000 metres) and connected into stage 1. This now creates Mandamah stages 1, 2 and 3 as a full reticulated water supply system.

Construction of stage 4 (11,000 metres) will commence late August and is anticipated to be completed by late December 2021.

Total pipeline construction to date is 169,000 metres. Construction rates are fluctuating between \$28 - \$30 per metre compared to a conservative NSW Reference Rate of approximately \$127 per metre.

Mandamah Rural Water Supply Scheme construction is tracking approximately 6 months ahead of schedule and under budget.

**NOTE**

By Council undertaking the full burden of the pipeline construction via internal staff, the approximate financial benefit each year to the local economy is \$490,000

This does not include the purchase of plant locally, which equates to approximately \$990,000 over a period of 5 years, ending 11/2022

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021**

---

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

---

**GOLDENFIELDS WATER COUNTY COUNCIL – August 2021**

---

**WATER PRODUCTION REPORT**

**Report prepared by Production and Services Manager**

**COUNCIL OFFICER RECOMMENDATION**

That the Water Production Report be received and noted.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

03 Strategic Water Management

**BACKGROUND**

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

**REPORT**

**Jugiong drinking Water Scheme**

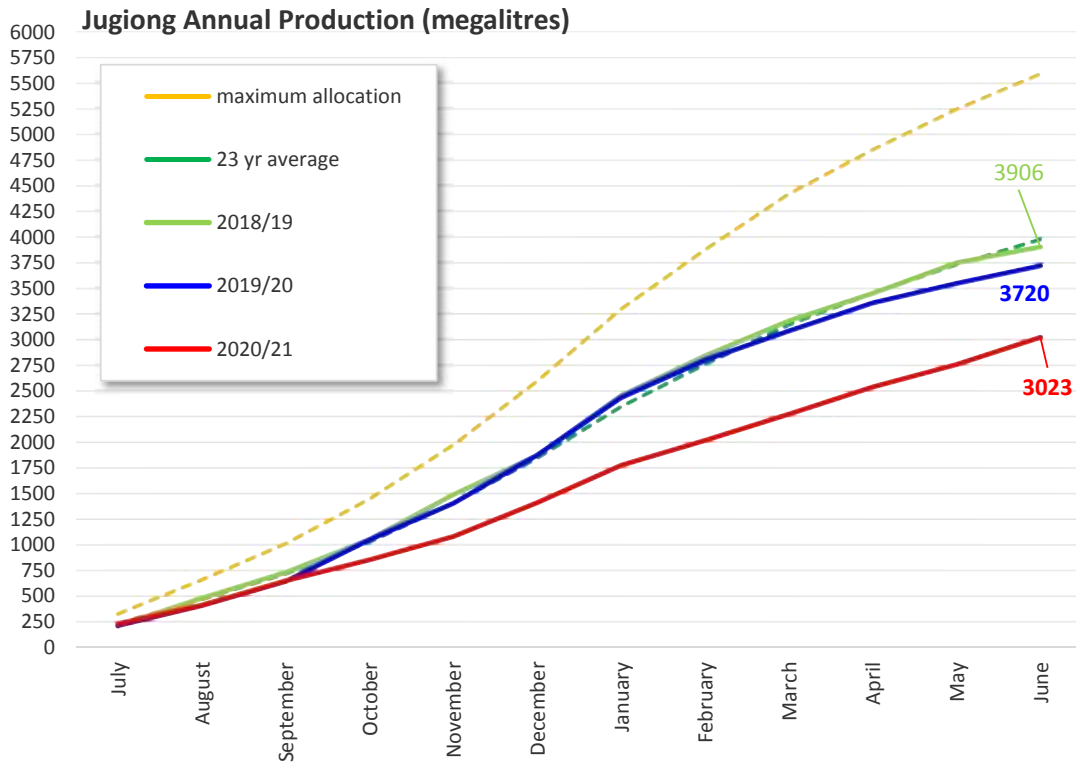
The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a 40ML/day, conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.

The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply to the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

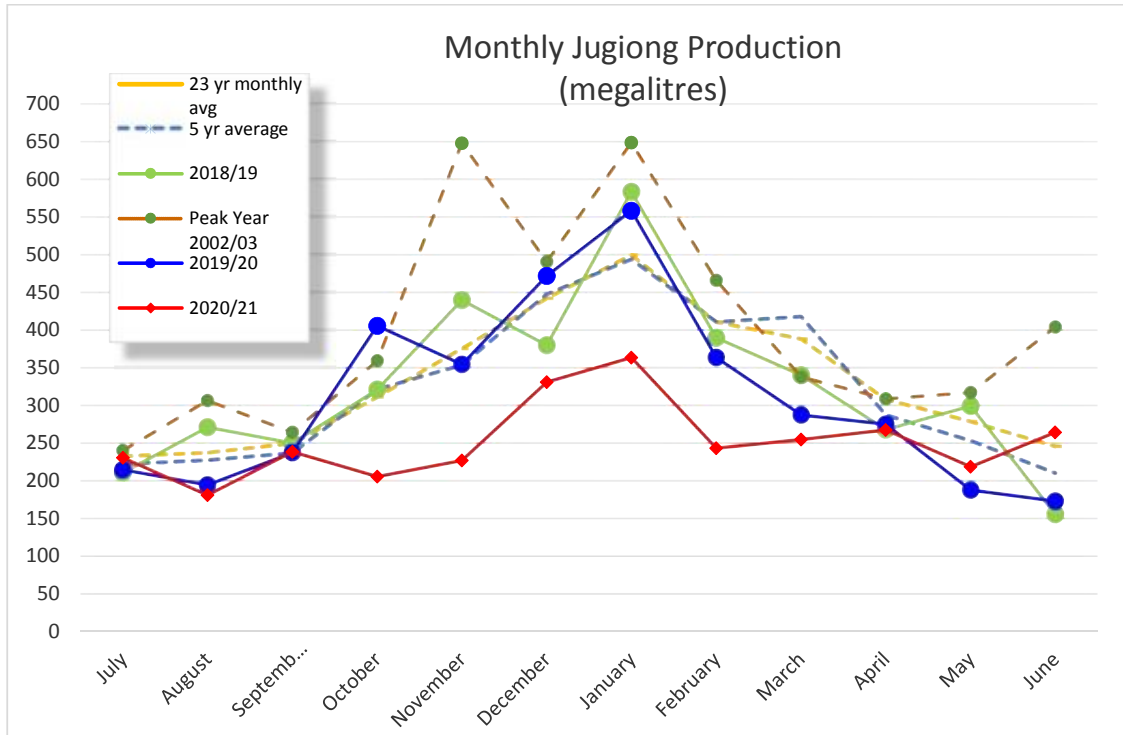
**GOLDENFIELDS WATER COUNTY COUNCIL – August 2021**

For 2020/21 financial year, only 3023ML of water has been extracted from the Murrumbidgee River and processed at the Jugiong Water Treatment plant. This is compared to the same period in 2019/20 where 3720ML was produced, this is a 697ML reduction compared to the same period in 2019/20, as indicated by the graph below.



**GOLDENFIELDS WATER COUNTY COUNCIL – August 2021**

As mentioned above, Jugiong water production has decreased by 697ML thus far compared to the previous financial year period. As indicated below, October 2020 through to March 2021 has seen a significant decrease in monthly production compared to previous years, this is due to the above average rainfall, number of wet days and cooler than usual weather during spring and summer. There has been a slight recovery in April and May where water production has aligned with similar demands in the previous year. June also seen an increase in production.





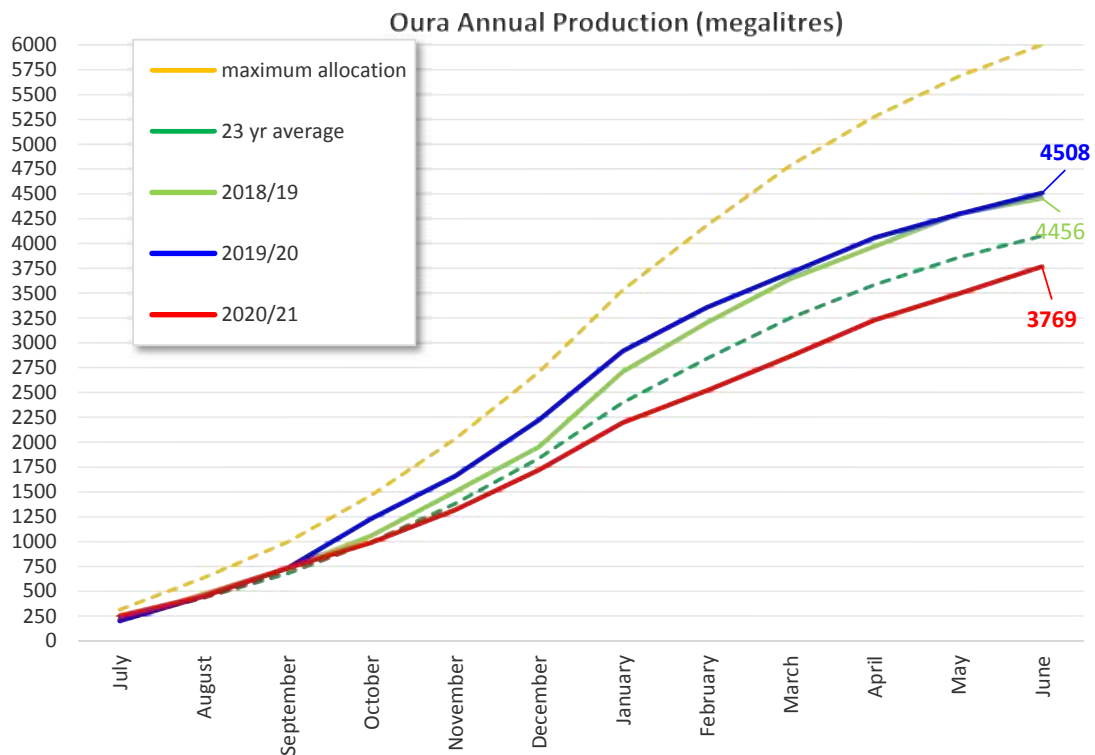
**GOLDENFIELDS WATER COUNTY COUNCIL – August 2021**

**Oura Drinking Water Scheme**

The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 4 bores namely: Bores 2, 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

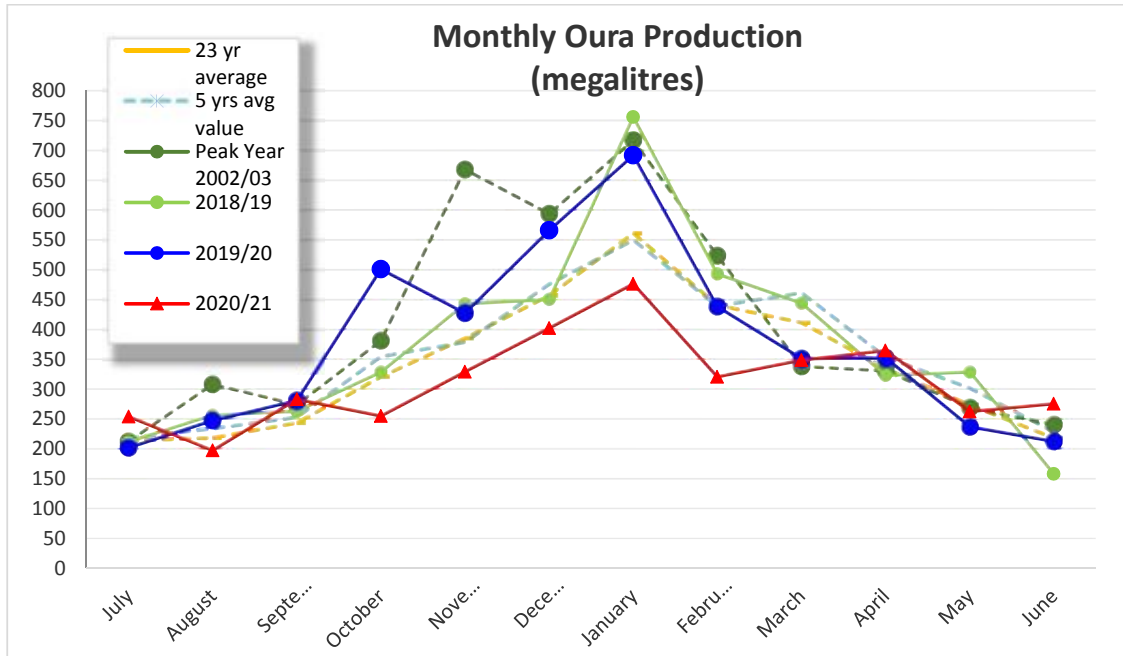
The Oura scheme has 33 sets of reservoirs and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

For the 2020/21 financial year, 3769ML of water has been extracted from the Oura Borefield and processed at the Oura Water Treatment Plant. This is a 739ML reduction as compared to the same period in 2019/20 where 4508ML was produced. This is depicted in the graph below.



**GOLDENFIELDS WATER COUNTY COUNCIL – August 2021**

As mentioned above, Oura monthly water production has reduced by 739ML compared to the same period in 2019/20. Similarly the period from October 2020 to February 2021 has seen a decrease in production from the Oura Bores. This is due to the above average rainfall, number of wet days and cooler than usual weather during spring and summer. There has been a slight recovery from March to June, where water production has aligned with similar demands in the previous year.



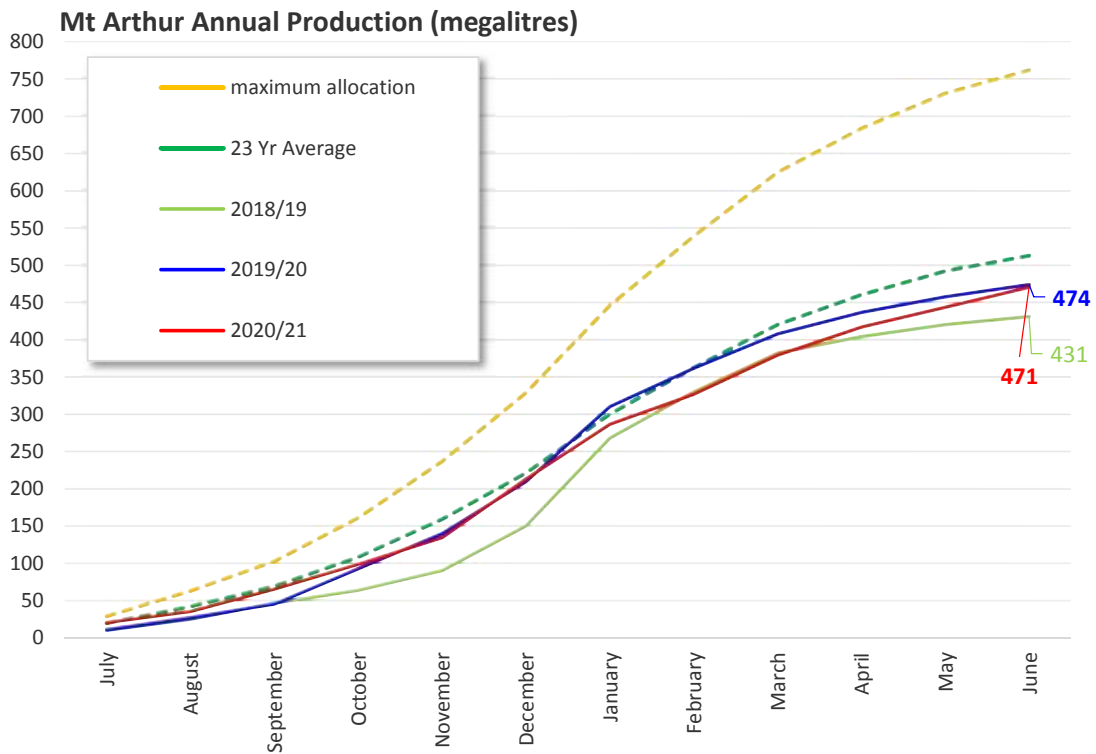
**GOLDENFIELDS WATER COUNTY COUNCIL – August 2021**

**Mount Arthur Drinking Water Scheme**

The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

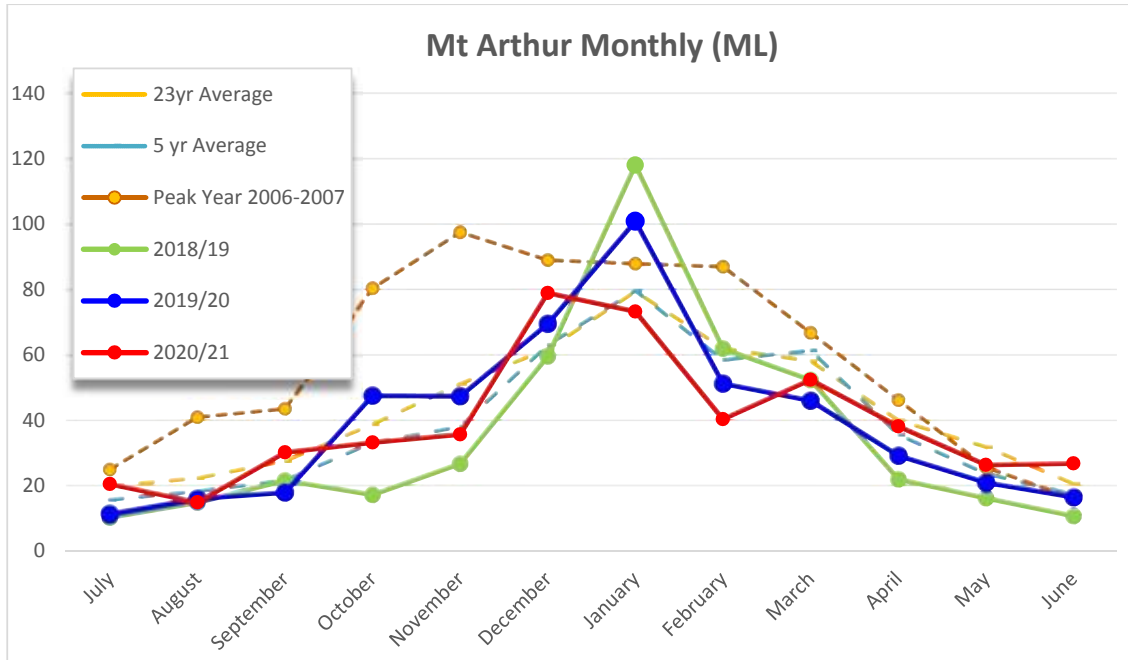
It should be noted that a new Bore 1 is currently being developed to replace the existing Bore site and associated assets. Upon completion, testing and commissioning of the new Bore 1, the old bore will be decommissioned and removed. Water quality and hydraulic capacity requirements appear to be positive at this stage; however actual confirmation of this cannot be known until full commissioning of the bore occurs.

For the 2020/21 financial year, 471ML of water has been extracted from the Mt Arthur Borefield. This is a reduction of 3ML compared to the 2019/20 FY where 474ML was produced. As can be seen in the graph below trending in a similar fashion to historical years.



**GOLDENFIELDS WATER COUNTY COUNCIL – August 2021**

Mt Arthur monthly water production for the 2020/21 financial year has been variable and not trending as it has in previous years. Whilst Mt Arthur has seen a reduction in demand, it is seeing less of volatility compared to the Oura and Jugiong schemes.

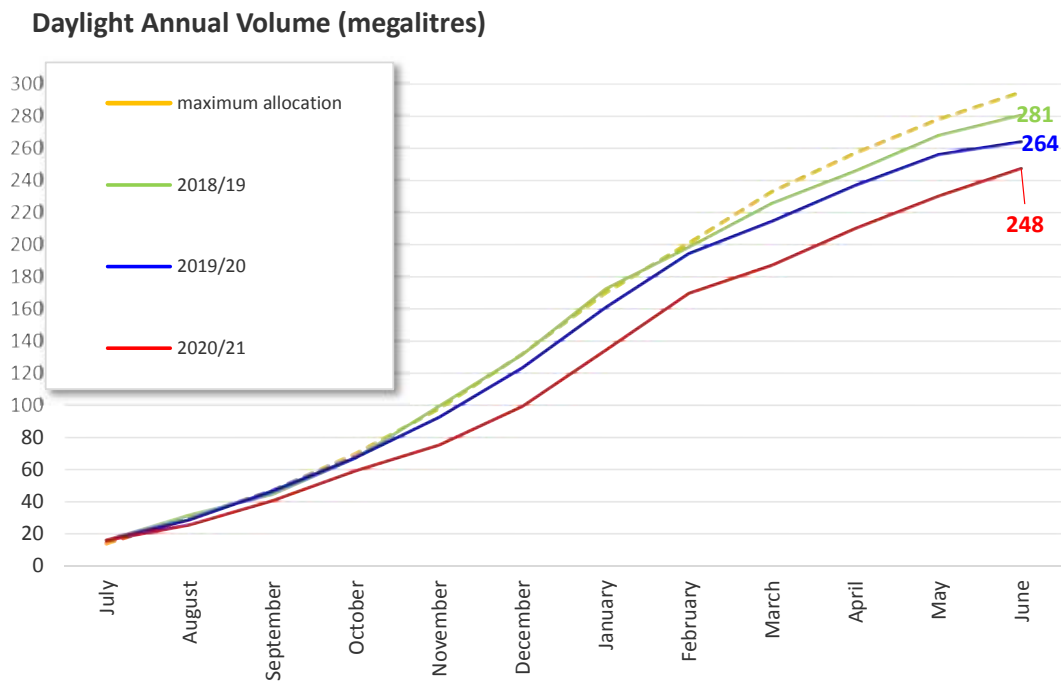


**GOLDENFIELDS WATER COUNTY COUNCIL – August 2021**

**Mount Daylight Drinking Water Scheme**

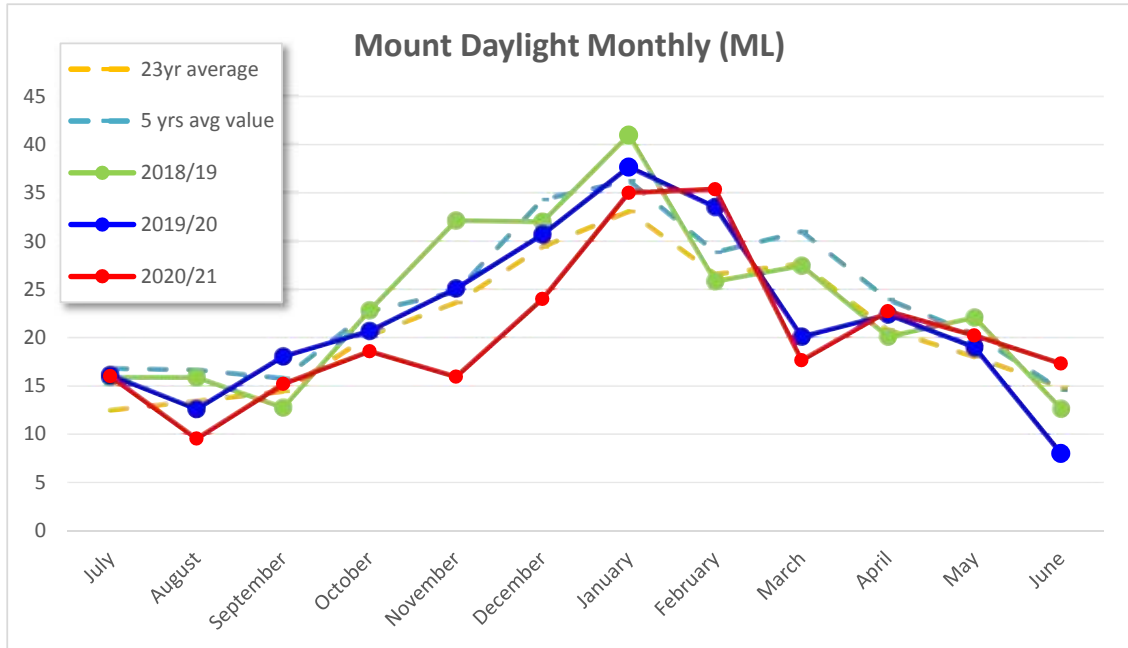
The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan, Weethalle and Tallimba which is located within the Bland Shire.

For the 2020/21 financial year, 248ML of water has been extracted from the Mt Daylight Borefield. This is a decrease in volume of 16ML compared to the same period for 2019/20 where 264ML was produced. As can be seen in the graph below trending in a similar fashion to historical years.



**GOLDENFIELDS WATER COUNTY COUNCIL – August 2021**

As mentioned above, the Mt Daylight monthly water production is trending at a reduced rate than previous year’s period. However the impacts are not as volatile as the Jugiong and Oura schemes.

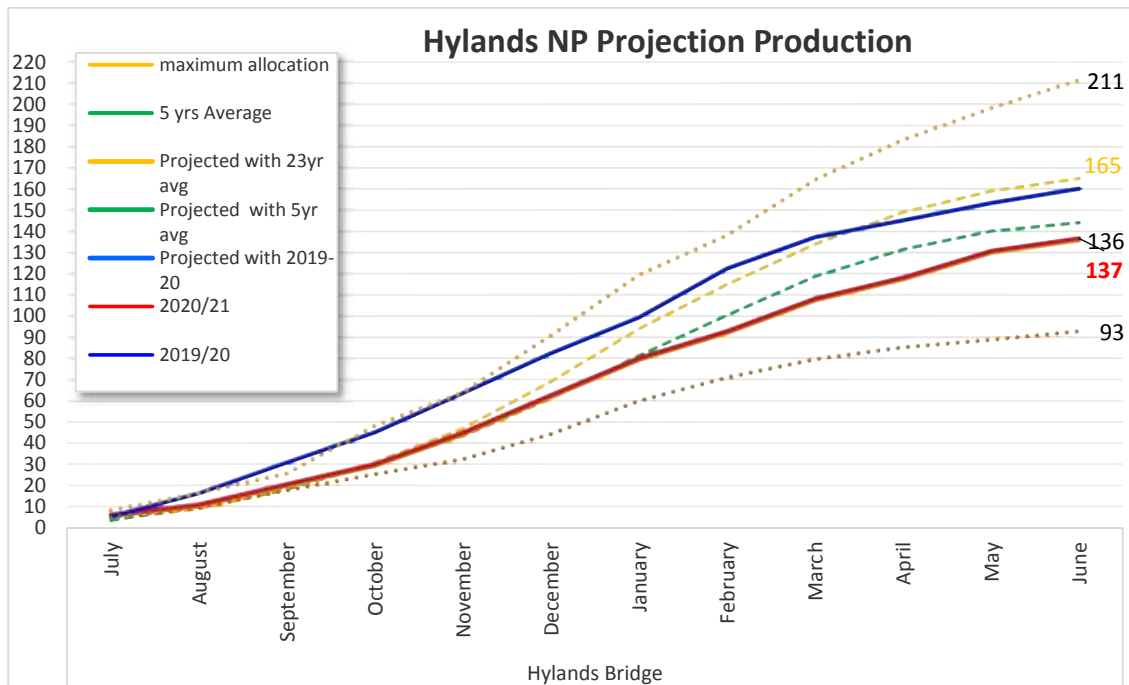


**GOLDENFIELDS WATER COUNTY COUNCIL – August 2021**

**Hylands Bridge - Non Potable**

Hylands Bridge supplies Non Potable water to Barellan and Binya. The water is sourced through the Murrumbidgee Irrigation Area where Goldenfields Water holds 165ML shareholding for water entitlement.

For the first 11 months of the 2020/21 financial year, 131ML of water has been extracted from the Hylands Bridge Raw Water scheme. This is a reduced volume of 22ML compared to the first 11 months for 2019/20 financial year where 153ML was produced. As can be seen in the graph below, albeit lower volumes, trending in a similar fashion to historical years.



**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council’s financial position.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

---

**GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021**

---

**DELIVERY PROGRAM PROGRESS REPORT – JANUARY TO JUNE 2021**

**Report prepared by General Manager**

**COUNCIL OFFICER RECOMMENDATION**

That Council's January – June 2021 Delivery Program Progress Report be received and noted.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

07 Efficient Operations

**BACKGROUND**

Section 404 of the Local Government Act 1993 - *Delivery Program*, stipulates that regular progress reports (at least 6 monthly) be provided to Council to report on progress toward the principal activities detailed in the Delivery Program.

**REPORT**

Council's January to June 2021 Delivery Program Progress Report has been created, measuring the organisations progress toward the Delivery Program. The report is attached for Council's information.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Delivery Program Progress Report January to June 2021

**TABLED ITEMS:** Nil





# DELIVERY PROGRAM PROGRESS UPDATE

January – June 2021



# Contents

## SECTION 1:

### INTRODUCTION

1.1 Progress Report Explained .....	3
1.2 Profile .....	4
1.3 Mission, Vision and Values .....	5
1.4 Strategic Priorities .....	6

## SECTION 2:

PROGRESS REPORT .....	7
-----------------------	---



## Progress Report Explained

As a NSW county council, Goldenfields Water is required as part of the Integrated Planning and Reporting framework for NSW local government to implement a suite of interrelated strategic planning documents.

The documents include a long-term Business Activity Strategic Plan, four-year Delivery Program and annual Operational Plan. These documents are supported by the Resourcing Strategy, which comprises a Long Term Financial Plan, Workforce Management Plan and Asset Management Plan.

At least every six months, a progress report must be produced that provides information to the community about Goldenfields Water's progress towards achieving the objectives set out in its four-year Delivery Program.

This current progress report is for the period from January through to June 2021, which covers the second six months of Goldenfields 2021/2021 Operational Plan, derived from Goldenfields' Delivery Program for 2017–2021.

The detailed progress report in Section 2 uses the icons below to show the status of each project, program or action. A comment is also provided about the specific progress made so far in completing each project, program or action.



Green – Completed



Blue – Progressing



Red – Not yet started



## Profile

Goldenfields Water is a single-purpose county council that has been responsible for providing water supply services to many communities in the South West Slopes and Riverina regions of NSW since 1997.

Goldenfields Water's supply system covers 22,500 square kilometres between the Lachlan and Murrumbidgee rivers. It services over 46,000 people and includes more than 2,400 kilometres of water mains (the longest in NSW).

Water is sourced from protected natural catchments at Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge before undergoing a world-class treatment process at either of Goldenfields Water's two water treatment plants.

As a county council, Goldenfields Water is a unique organisation given it is made up of seven constituent councils that each depend on it to deliver essential drinking water for their communities.

Goldenfields Water's seven constituent councils are:

- Bland Shire Council
- Coolamon Shire Council
- Junee Shire Council
- Temora Shire Council
- Cootamundra-Gundagai Regional Council
- Narrandera Shire Council
- Hilltops Council

Currently, Goldenfields Water supplies all drinking water directly to the almost 11,000 rural, residential, commercial and other properties in the local government areas of Bland, Coolamon, Junee, Temora, and parts of Cootamundra-Gundagai and Narrandera.

Goldenfields Water supplies water in bulk to Cootamundra-Gundagai and Hilltops councils, which then distribute water directly to their residents (except those already supplied directly by Goldenfields Water in parts of Cootamundra-Gundagai).

It also provides water in bulk to Riverina Water County Council as well as non-potable water (untreated water for non-drinking purposes) directly to 250 properties.



## Mission Statement

To provide regional economic opportunity and lifestyle choices through provision of a quality water supply by innovative leadership showing environmental responsibility in cooperation with the community, constituent councils and governments.

## Vision

To be innovative leaders in the supply and distribution of water through regional efficiency, technical excellence and customer service.

## Values

### **Integrity**

All staff act in the best interest of the communities that we serve, demonstrating and promoting moral and ethical principles in all that we do.

### **Trust**

Built on from the value of Integrity, mutual trust is established between teams and staff at all levels. Open communication lines and transparency in our operations reflects and further builds on this trust.

### **Respect**

All staff treat others with courtesy, politeness and kindness. Differences in viewpoints and beliefs are recognised and considered, with all people being treated fairly and equally.

### **Teamwork**

All staff work together collaboratively and support one another in achieving the operational objectives of GWCC. Our staff understand the importance of working with each other to achieve our objectives.

### **Continuous Improvement**

Staff feel confident and comfortable to offer ideas and suggestions to ensure that GWCC is continually working to deliver better services to our community and finding more efficient ways of undertaking business.



## Strategic Priorities

This progress report is categorised in-line with the nine strategic priorities established by Goldenfields Water's long-term Business Activity Strategic Plan and the strategic objectives and strategies outlined in its 2017–2021 Delivery Program to achieve those priorities.

### Strategic Priority 01: Excellence in Service Provision

**Objective:** Provision of excellence in delivery of water supply and customer service to all stakeholders.

### Strategic Priority 02: Maximising Regional Water Supply

**Objective:** Planning of water supply for regional development through network analysis and partnerships with constituent councils.

### Strategic Priority 03: Strategic Water Management

**Objective:** Demand management and efficiency improvements through customer awareness and selective asset enhancement.

### Strategic Priority 04: Best Practice Pricing

**Objective:** Generation of income through transparent, equitable and solution driven pricing structures.

### Strategic Priority 05: Proactive Customer Relations

**Objective:** Promotion of customer relations through communication, customer orientation of staff and targeted information delivery.

### Strategic Priority 06: Environmental Protection and Sustainability

**Objective:** Environmental stewardship in carrying out of construction and operational activities.

### Strategic Priority 07: Efficient Operations

**Objective:** Efficiency driven by use of technology, monitoring and performance analysis.

### Strategic Priority 08: Highly Skilled and Energetic Workforce

**Objective:** Highly skilled and driven workforce encouraged by challenging positions and reward for effort and innovation.

### Strategic Priority 09: Financially Sustainable

**Objective:** Financial planning based upon delivery of efficiencies and recovery of costs with growth built upon customer focused solutions.

# DELIVERY PROGRAM PROGRESS REPORT January – June 2021

The following is Goldenfields Water's detailed report on its progress towards achieving the strategic objectives and implementing the strategies in its Delivery Program during the period January to June 2021. Progress is reported under Goldenfields Water's nine strategic priorities.



## 1: Excellence in service provision

### 1.2: Provide a reliable and quality drinking water supply

#### 1.2.1: Water quality meets or exceeds the Australian Drinking Water Guidelines

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.1.1	Maintain and Review the Drinking Water Management System	Complete DWMS Annual Report	Production & Services Manager		100%	The DWMS and associated documentation has been reviewed and reported to Council at the December 2020 Council meeting. The review of the DWMS commences in August and is completed around October before submission and acknowledgment by the Board and NSW Health in December of each year.





### 1.2.2: Assets are managed strategically, across whole of life to improve delivery of services and financial management

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.2.1	Capture asset burst data. Undertake 1 pump station audit each quarter.	Burst data is captured and reported on. One pump station audit has been undertaken each quarter.	Engineering Manager		100%	Burst data collected and mapped through GIS System to assist in developing future capital works programs
1.2.2.3	Construct and deliver Mandamah Pipeline Stage 2 as per program - approximately 30km. Deliver the Capital Works as per schedule.	Achieve greater than 85% of program	Operations Manager		100%	Stage 2 is fully completed and commissioned
1.2.2.4	Continue with the Valve maintenance/replacement program utilising established resources. Reservoir cleaning/maintenance and inspections are ongoing, both planned and re-active. Reports/findings are actioned to the Engineering department.	Achieve greater than 85% of program	Operations Manager		100%	Valve maintenance program is completed along with the reservoir program



### 1.2.3: Contamination resulting from backflow is minimised

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.3.1	Undertake audit of existing backflows. Continue Backflow installation program.	Audit completed by end of financial year and reported on. Backflow installed in Barellan.	Engineering Manager		100%	Backflow installation completed on Rosehill Pipeline within Hilltops LGA

### 1.2.4: Water mains are systematically renewed and extended, based on asset performance data

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.4.1	Utilise issues register and burst data to determine renewals program.	Achieve 90% of mains renewals budget	Engineering Manager		100%	Water main renewal program works continuing.
1.2.4.2	Continue with Mandamah water main extension program	Achieve greater than 85% of 30km of mains installation.	Engineering Manager		100%	Works continuing with 36.4km of mains constructed



### 1.2.5: Water Pumping Stations are systematically renewed based on asset performance data

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.5.1	One pump station audit undertaken each quarter.	One pump station audit undertaken each quarter.	Production & Services Manager		100%	All pump stations are inspected on a routine basis with all condition criteria provided into GWCC's asset management procedures where investment and criticality determinations are made for each asset as part of Councils Asset Management Framework.

### 1.2.6: Trunk mains are systematically renewed based on asset performance data

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.6.1	Utilise issues register and burst data to determine renewals program	Achieve 90% of mains renewals budget	Engineering Manager		100%	Rosehill construction underway. Thanowring road detailed design completed, land acquisition underway



### 1.2.8: Telemetry system is systematically renewed and extended, based on asset performance data

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.8.1	Progressively replace all SCADA across to ClearSCADA	Switch Board Replacements for Oura Bore 6, 3 and 4. Matong Bore 2.	Production & Services Manager		100%	A progressive replacement program has been undertaken with the completion of all Mt Daylight Scheme sites completed except for Weethalle and North Weethalle pump stations. They are scheduled to be completed by the end of financial year
1.2.8.2	Where identified, expand the SCADA system to cover new localities and instrumentation	Bulk Customer offtakes to be included with water quality analysers, flow meters and connected to SCADA. New installations are planned for Galong, Harden and Young Terminal	Production & Services Manager		70%	GWCC staff continually investigate opportunities to expand the SCADA control system across our water supply schemes to increase operational efficiencies and risk management. Additional water quality monitoring sites at Galong, Harden and Young Terminal Storage were identified for installation with the purchase of required hardware being completed. Installation of the new assets will be undertaken in 2021/22 financial year.

### 1.2.9: Flow meters are systematically renewed and extended, based on asset performance data

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.9.1	Develop and implement a bulk meter audit and renewal program.	Develop a 5 year program. Validate or renew a minimum of 2 bulk meters.	Production & Services Manager		100%	Staff have undertaken a review of all bulk meters within the Jugiong scheme. Additional Taggle metering has been investigated for installation to commence the retrieval of interval data. It has been identified that the Harden, Wallendbeen and Wombat meters required replacement and were completed.



### 1.2.10: System valves are systematically renewed and extended, based on asset performance data

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.10.1	Undertake renewals as per program.	Achieve 85% of program	Operations Manager		90%	As of 30 June in excess of 85% of renewals have been completed and commissioned
1.2.10.2	Undertake renewals as per program	Achieve 85% of the program	Engineering Manager		50%	
1.2.10.4	Undertake renewals as per program.	Achieve 85% of program	Engineering Manager		100%	Critical Valve project completed
1.2.10.6	Undertake renewals as per program	Achieve 85% of program	Operations Manager		85%	Program is on-going and has achieved in excess of 85% completion

### 1.2.11: Hydrants are systematically renewed based on asset performance data

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.11.1	Undertake renewals as per program	Achieve 85% of program	Operations Manager		75%	Staff have been taken off this program on numerous occasions for re-active and emergent works



**1.2.12: Instrumentation installations are systematically renewed and extended, based on asset performance data**

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.12.1	Replace aged water quality instrumentation where required.	Prunevale analyser has been replaced.	Production & Services Manager		100%	GWCC staff progressively renew water quality instrumentation when and where required. The replacement of the Prunevale Pump station online monitoring system has been replaced this year.
1.2.12.2	Expand the installation of water quality instrumentation across the schemes in key locations.	Bulk Customer offtakes to be included with water quality analysers, flow meters and connected to SCADA. New installations are planned for Galong, Harden and Young Terminal.	Production & Services Manager		70%	This indicator is aligned with item 1.2.8.2, the expansion of SCADA. Three sites have been identified within this financial year for expansion, those being, Galong offtake, Harden offtake and Terminal Storage.



### 1.2.13: We inform and involve our community about projects, programs and other activities

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.13.1	Regularly update and publish information on Goldenfields website relating to major projects, water outages, meeting minutes, billing, recent announcements and staffing updates.	Our website is regularly updated with relevant and timely information.	Community Engagement Officer	●	100%	Relevant information is published and updated when required.
1.2.13.2	Proactively provide project specific information to relevant stakeholders as required and respond to any stakeholder requests in a timely manner.	Accurate and relevant information is provided to stakeholders in a timely manner.	General Manager	●	100%	Goldenfields stakeholders are provided relevant information through quarterly customer newsletters, website updates, media and social media engagement. Stakeholder requests are responded to in line with the customer service charter.
1.2.13.3	Distribute monthly management reports to responsible officers.	Distribute monthly reports within 5 days of month end	Corporate Services Manager	●	100%	Reports are being issued on a monthly basis within 5 days of month end.
1.2.13.4	Prepare statutory financial reports within required timeframes - including Quarterly Budget Reviews, Annual Financial Statements.	Quarterly Budget Reviews presented at the Council meeting following quarter end. Annual Financial Statements submitted to Office of Local Government by statutory due date.	Corporate Services Manager	●	100%	2019/2020 financial statements submitted to Office of Local Government prior to due date. Quarterly Budget Reviews presented to Council within required timeframe.



Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.13.5	Notify any non-conformance as required. Complete annual reporting to NSW Public Health, DPIE, and EPA.	Complete DWMS Annual Report, EPA Annual Return and the Annual Benchmark Report. Notify any non-conformances to the relevant Authority as required.	Production & Services Manager		100%	All annual reporting has been completed for the current financial year and submitted to DPIE, EPA and NSW Health. Any non-conformances that are identified throughout the year are reported in accordance with GWCC's DWMS protocols.

## 2: Maximising regional water supply

### 2.1: Plan for the regions future water supply

#### 2.1.1: Future water supply options are proactively identified and evaluated

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
2.1.1.2	Complete Integrated Water Cycle Management Strategy	Complete the IWCM	Production & Services Manager		50%	The finalisation of GWCC's IWCM Issues Paper has been completed. The development of a scope of works from the Issues Paper has been completed and submitted to DPIE for approval to proceed to the development of the "Strategy Phase". Public Works have been engaged to complete a new IWCM Strategy which is expected to be completed in July/August 2022.





**2.2: Plan for the region's future growth**

**2.2.1: Our water supply network is able to respond to community growth and development**

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
2.2.1.1	Liaise closely with constituent councils regarding growth and development	Engage with Constituent Councils regularly	General Manager		100%	Goldenfields and Bland Shire Council have worked closely together to apply for funding to support the West Wyalong Water Security Project.

**2.2.2: Water supply system constraints are identified**

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
2.2.2.1	Engineering staff are to undertake hydraulic modelling training.	Engineering staff have undertaken hydraulic modelling training.	Engineering Manager		100%	



### 3: Strategic water management

#### 3.1: Become an industry leader in the water sector

##### 3.1.1: We are open to emerging technology and water cycle management methods

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
3.1.1.1	Continue to source and research new technologies that may assist Council in gaining efficiencies of operations, storage and access to data or automated control of operations.	Continue to develop Wateroutlook. Source and review new technologies when and where appropriate.	Production & Services Manager		100%	Staff continually investigate any opportunities for new technologies that may provide greater control, redundancy or efficiency in council operations. The commencement of a new Software system for Artificial Intelligence (AI) has commenced for the Jugiong scheme. This AI product will seek to optimize Councils water treatment plant and pump station assets to meet its required demands as an advisory system.

##### 3.1.2: We have the capacity to influence water industry direction

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
3.1.2.1	Council to maintain a committee member role on the NSW Water Directorate. Undertake submissions to State and Federal Governments when and where required.	Production & Services Manager to maintain position as an executive committee member on the NSW Water Directorate	Production & Services Manager		100%	Production & Services Manager is currently an executive committee member for the NSW Water Directorate and the Chair of the Digital Utilities Sub-Committee.



## 4: Best practice pricing

### 4.1: Ensure water metering is accurate

#### 4.1.1: There is a high level of confidence in accuracy of water metering internally and amongst stakeholders

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
4.1.1.1	Develop a water meter replacement program.	A program for future meter replacements has been developed.	Operations Manager		10%	Unable to implement program fully due to staffing, reactive and capital works programs

### 4.2: Levy and collect water charges

#### 4.2.1: Water meters are read accurately and water account notices issued correctly

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
4.2.1.1	Read at least 97% of meters by automated meter reading network.	Minimum of 97% meters read through AMR network.	Corporate Services Manager		100%	Meeting performance measure of 97% of meters being ready through AMR network.
4.2.1.2	Water Accounts issued within 3 weeks of quarter end	Water accounts issued within 3 weeks of quarter end.	Corporate Services Manager		100%	Water accounts are being issued within agreed timeframe of 3 weeks following quarter end.



**4.3: Deliver a consistent price path**

**4.3.1: We have a published price path to ensure financial sustainability**



Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
4.3.1.1	Determine scheduled fees and charges consistent with the long term financial plan.	Review LTFP to determine fees and charges schedule for inclusion in operational plan - maintaining financial sustainability (surplus operating results and cash reserves throughout 10 year plan).	Corporate Services Manager		100%	Fees and charges established within 2020/2021 operational plan as part of the LTFP review.



## 5: Proactive customer relations

### 5.1: Improve customer and community engagement

#### 5.1.1: Feedback from customers is regularly captured and used in decision-making

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
5.1.1.1	Goldenfields 4 yearly customer survey will be conducted in the 2020/21 Financial Year as outlined in the 2017 - 2021 Community Engagement Strategy.	Customer survey is undertaken	Community Engagement Officer		100%	Goldenfields Water collaborated with Iris Research to conduct their Customer Satisfaction Survey in August 2020. The survey will help determine Goldenfields immediate and longer-term priorities to ensure improved service delivery to our customer and wider community expectations.
5.1.1.2	Goldenfields 4 yearly customer survey will be conducted in the 2020/21 Financial Year as outlined in the 2017 - 2021 Community Engagement Strategy. Insights from this survey will be utilised to improve our engagement with customers and the community.	Insights from the survey are considered when formulating the 2021-25 Community Engagement Strategy.	Community Engagement Officer		100%	The Customer Satisfaction Survey was completed in August 2020 which will assist the newly elected board in December 2021 to formulate the 2022 - 26 Community Engagement Strategy.



**5.1.2: Our community understands what we do and has regular opportunities to be involved with us**



Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
5.1.2.1	Goldenfields 4 year community engagement strategy is developed utilising information gathered from the community including the customer survey.	Goldenfields Water 2021-25 Community Engagement Strategy is developed.	Community Engagement Officer		0%	Due to the unprecedented circumstances surrounding Covid-19, the current Community Engagement Strategy has been extended for 12 months. The next Community Engagement Strategy will be developed for 2022-26.

**5.1.3: Our customer service goals are contained within a published Customer Service Charter, and we are accountable to them**

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
5.1.3.2	Levels of service identified within the IWCM are communicated to our customers.	Our customers are made aware of the levels of service identified within the Integrated Water Cycle Management Plan.	Community Engagement Officer		50%	The IWCM is still being developed however we currently provide commentary on our levels of service within the Drinking Water Management System and Policy which is available for customers to view on our website.



#### 5.1.4: We participate in improving understanding of water management and sustainable water practices in our community

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
5.1.4.1	Information regarding water management and sustainable water practices is delivered to our community through a variety of advertising mediums.	Our community is provided information on water management and sustainable water practices.	Community Engagement Officer		100%	Goldenfields continues to promote sustainable water practices to customers via social media platforms and the Goldenfields Water App. In January we rolled out a marketing campaign to encourage customers to sign up to our paperless account system.
5.1.4.2	Goldenfields Water will host 'Depth Days' at the Jugiong Water Treatment Plant for schools within our supply area. During Water Week, Goldenfields will work with local schools and pre-schools to provide interactive sustainable water themed resources.	Goldenfields hosts 'Depth Days' and engages with local schools and preschools during Water Week to provide sustainable water themed resources.	Community Engagement Officer		100%	Goldenfields Water hosted Depth Days in April and May.



## 5.2: Develop and maintain strong links with stakeholders

### 5.2.1: We have close relationships with the Riverina Eastern Regional Organisation of Councils (REROC)

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
5.2.1.1	Participate in opportunities for resource, expertise and knowledge sharing with REROC	Goldenfields actively attends REROC meetings	General Manager		100%	REROC and RIVJO meetings are regularly attended. Goldenfields is participating in the 'Start Your Career Here' Program through the Riverina Joint Organisation.
5.2.1.2	Work closely with REROC to improve service efficiency and effectiveness and promote matters of common interest	Goldenfields participates in projects with a joint interest.	General Manager		100%	Goldenfields has engaged with REROC to promoted common interest, including joining the Code of Conduct assessment panel.

### 5.2.2: We have close relationships with our constituent councils

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
5.2.2.1	Engage with our Constituent Councils regular, including annual meetings or as necessary.	We have regularly engaged with our Constituent Councils	General Manager		100%	Having presented the Asset Strategy Update to Temora, Junee, Bland and Coolamon Shire councils in late 2020, the General Manager presented to Cootamundra-Gundagai, Narrandera and Hilltops Councils in early 2021.
5.2.2.2	Assist Constituent Councils where possible to attract growth and new business to the region	Joint projects undertaken where viable	General Manager		100%	Goldenfields and Bland Shire Council have worked closely together to apply for funding to support the West Wyalong Water Security Project.





**5.2.3: We have a positive corporate reputation within our community and wider industry**

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
5.2.3.1	Information regarding Goldenfields' current works, major upcoming works, educational programs and general updates are provided through our bi-annual Customer Newsletter. Goldenfields stakeholders will be consistently be updated with information through a variety of traditional and modern media platforms.	Goldenfields Customer Newsletter is circulated in April and October and informaton is regularly provided through various media platforms.	Community Engagement Officer		100%	Goldenfields Water issue a customer newsletter every billing period. Traditional methods of media including TV, radio, newspapers and flyers are used and regular social media updates to provide customers and stakeholders with the latest news and happenings of GWCC.



## 6: Environmental protection and sustainability

### 6.2: Ensure natural resources are used efficiently

#### 6.2.1: We regularly review energy use to proactively identify and implement usage reduction activities to lower costs and reduce carbon foot print

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
6.2.1.2	Provide access to information to operators of large energy usage sites.	Review control operations of all large energy usage sites and educate operators in managing time of use recommendations.	Production & Services Manager		100%	GWCC utilises a cloud based energy Software system called Azility, that monitors energy usage information for every asset and also provides an automated billing review system for identification of anomalies. Access to this system and associated information has been made available to all necessary staff whom manage energy requirements for council.
6.2.1.3	Investigate and review any renewable projects where viable.	Review Solar options for small sites and investigate alternative renewable energy projects for reducing Councils long term costs of energy.	Production & Services Manager		100%	GWCC staff has undertaken an audit of all energy usage sites and has determined that no viable options are currently available to commence. This is mainly due to the significant volume of land required to be purchased to facilitate renewable energy projects. The purchase and costs of land make the projects unviable. Staff are continuing investigations into better management of existing systems through projects such as the Jugiong Artificial Intelligence system Emagine.



Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
6.2.1.4	Maintain an energy usage and cost data base.	Maintain the population of Azility cloud base systems to actively monitor our energy usage and costs.	Production & Services Manager		100%	GWCC has developed and utilises a software system called Azility to monitor and track all energy usage sites.



**6.2.2: Water use efficiency is increased across the network**

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
6.2.2.2	Customers are encouraged to sign up to the Goldenfields Water App. The Goldenfields Water App is utilised to provide customers with updates.	Customer registration to the Goldenfields App has increased	Community Engagement Officer		100%	Customers are encouraged to utilise this free service through regular advertising - both traditional and modern.



### 6.3: Manage the water supply's sustainability and security

#### 6.3.1: Risks to the water supplies sustainability and security are identified and monitored


Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
6.3.1.1	Actively monitor our raw water source via both hydrological and water quality parameters	Undertake monthly sampling and testing of raw water quality samples. Monitor councils access entitlements to source water and ensure restrictions are utilised when and where required.	Production & Services Manager		100%	GWCC staff undertake routine monitoring, sampling and testing of all raw water sources. Additional SCADA monitoring systems have been installed on some groundwater bores to trend levels. Staff are also currently developing visual monitoring system of groundwater levels for the Oura borefield through the WaterOutlook software system.
6.3.1.2	Council staff are informed and educated of the risks to water supply sustainability, and policies and practices are reviewed in line with this information.	Goldenfields policies and practices are aligned with water supply sustainability.	General Manager		100%	Goldenfields' SCADA systems are continually invested in to monitor our groundwater sources to ensure security of yield for the long term.




## 7: Efficient operations

### 7.1: Improve business efficiency

#### 7.1.1: We have an efficient corporate structure

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
7.1.1.1	Goldenfields Corporate structure is reviewed within 12 months of the ordinary election of council to best meet the organisations requirements.	Goldenfields Corporate structure is efficiently aligned to meet organisational requirements, having been reviewed within 12 months of the ordinary election of council.	General Manager		0%	This item will align with the local government election cycle and has been included in the 2021/22 Operation Plan activities.

#### 7.1.2: Information management is integrated across the organisation

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
7.1.2.2	Continually update and improve the Geographic Information System	GIS enhancements are implemented	Engineering Manager		100%	GIS Data continually improved, updates occurring as part of Asset data collection



### 7.1.3: Corporate systems are implemented to support improvements in business efficiency

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
7.1.3.4	Contract management module added to authority suite	Contract management module added to authority suite	Engineering Manager		100%	Contract Management Framework developed and implemented

### 7.1.5: Fleet management is optimised

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
7.1.5.1	Prepare annual fleet replacement budget and review quarterly.	Prepare annual fleet budget for inclusion in Capital Works Program. Review progress quarterly during Quarterly Budget Reviews.	Corporate Services Manager		100%	Fleet replacement budget adopted in operational plan and is reviewed during Quarterly Budget Review process.
7.1.5.2	To be considered when the corporate structure is reviewed.	Considered as part of the corporate structure review.	General Manager		0%	Consideration of a fleet management system will occur in conjunction with the review of the corporate structure post local government elections.



### 7.3: Reduce exposure to business risks

#### 7.3.2: Environmental management practices are in place to reduce exposure to environmental risk

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
7.3.2.1	Consideration is to be given to the development of an environmental management system during 2020/21.	Consideration has been given to the development of an environmental management system.	Production & Services Manager		0%	No resources have been made available to undertake this work within the current financial year.


#### 7.3.3: Integrated risk management is part of asset management processes

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
7.3.3.1	Asset renewals are prioritised based on investment prioritisation model.	Prioritisation reported to MANEX	Engineering Manager		100%	Asset data updated and used to inform upcoming Capital works program



**7.4: Improve the efficiency of operations in the field**

**7.4.1: We have an efficient, mobile workforce**

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
7.4.1.2	The current Customer Service Calls application is to be further utilised to streamline operations in the field.	The utilisation of the Customer Service Call application has been expanded to streamline operations in the field.	Corporate Services Manager		100%	Customer Service Call application is being utilised by field staff to issue and track service calls.








## 8: Highly skilled and energetic workforce

### 8.1: Improve the management of human resources

#### 8.1.1: Our workforce is motivated, skilled and flexible

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
8.1.1.1	Goldenfields Workforce Management Plan is developed to meet the organisational requirements identified within the four year Delivery Program for 2021/25.	Goldenfields Workforce Management Plan has been developed and adopted by the Board.	HR Coordinator		0%	Not due to start.
8.1.1.2	Provide staff with professional development opportunities that meet organisational future needs	Annual staff development plans completed, training undertaken for identified gaps	HR Coordinator		100%	Staff were provided with training and education in accordance with Goldenfields Water's Training Plan 2019-2021.
8.1.1.3	An annual staff survey is undertaken to identify areas that are going well, areas that could be improved and how staff are best supported to effectively perform their roles.	Annual staff survey is undertaken and results considered to enhance organisational functions.	HR Coordinator		100%	Results from staff survey used to enhance organisational function through the promotion of the applying workplace values training, bullying and harassment training. Staff bus trip organised to promote cross unit cooperation.



## 9: Financially sustainable

### 9.1: Deliver responsible financial management

#### 9.1.1: Our organisation is financially sustainable

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
9.1.1.1	Develop and undertake annual review of long term financial plan.	Review long term financial plan annually in conjunction with operational plan preparation.	Corporate Services Manager		100%	LTFP reviewed and adopted for 2020/2021. Reviewed in conjunction with 2021/2022 budget preparation process.
9.1.1.4	Capital works program is developed in accordance with Council's asset management and investment frameworks and is achievable within Council's long term financial plan.	Capital works program is developed in accordance with Council's asset management and investment frameworks and is achievable within Council's long term financial plan.	Engineering Manager		100%	30 Year Capital Works program has been developed with Next financial years Capital program adopted as part of the Delivery program

---

**GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021**

---

**DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS' RETURN**

**Report prepared by General Manager**

**COUNCIL OFFICER RECOMMENDATION**

That Council note the report and the tabling of the Disclosures of Interest returns for the year ended 30 June 2021.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

07 Efficient Operations

**BACKGROUND**

Under section 6.21 of Councils Code of Conduct, councillors and designated persons must provide a declaration of interests as contained in the prescribed form.

**REPORT**

Declaration of Interest returns must be completed and lodged with the General Manager within three (3) months after becoming a councillor or designated person, 30 June of each year and upon becoming aware of an interest they are required to disclose as per the Code of Conduct.

Returns must be tabled at the first meeting held after the required lodgement date.

In accordance with the Local Government Act 1993, these returns are now tabled before Council as public documents.

Councillors and staff are reminded that it is imperative their honesty and transparency is maintained at all times. A disclosure of interest return may be lodged at any time during the year should circumstances deem it necessary.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Disclosures of Interest Returns

---

**GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2021**

---

**OCTOBER COUNCIL MEETING DATE CHANGE**

**Report prepared by General Manager**

**COUNCIL OFFICER RECOMMENDATION**

That the Board consider an alternate date for the October Ordinary Council Meeting.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

07 Efficient Operations

**BACKGROUND**

Goldenfields Water County Council meetings are held on the fourth Thursday of every second month at the Temora Office, commencing at 10.00am. The October ordinary Council Meeting has been resolved to be held 28 October 2021.

REROC had planned a visit for member representatives to Parliament House on the 26 and 27 August 2021. This was postponed due to current COVID restrictions and the subsequent closure of Parliament House to the general public until 3 September 2021. The event has been rescheduled for 28 and 29 October 2021. This event includes meeting with a number of Ministers, along with the RivJo and REROC Board meetings.

**REPORT**

Goldenfields' Chairperson and General Manager are invited to attend the REROC visit to Parliament House on 28 and 29 October 2021

Goldenfields ordinary Council Meeting is due to be held on 28 October 2021.

In order for the Chairperson and General Manager to attend this meeting, it is Council officers' recommendation that the Board consider an alternate date for the October Ordinary Council Meeting.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

**NEXT MEETING**

The next ordinary meeting of Council is scheduled to be held as per previous resolution.

**CLOSE OF BUSINESS**

There being no further business requiring the attention of Council the meeting may be declared closed.