

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 27 January 2022**

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The meeting commenced at 11.00am

**PRESENT**

Cr B Callow, Cr A McAlister, Cr L McGlynn, Cr K Morris, Cr J Piper, Cr G Sinclair, Cr M Stadtmiller, Cr A White.

**ALSO IN ATTENDANCE**

Mr A Drenovski (General Manager), Mr T Goodyer (Operations Manager), Ms M Curran (Corporate Services Manager) (via Audio Visual Link), Mr Ray Graham (Interim Engineering Manager), Mrs A Coleman (Executive Assistant), Mrs C Roberts (Administration Officer).

*General Manager Aaron Drenovski opened the meeting as the returning officer in absence of an elected Chairperson.*

**WEBCASTING OF COUNCIL MEETINGS**

Welcome to the January meeting of Council. As per 5.19 of Councils Code of Meeting Practice, all meetings of the council are webcast on Council's website. This clause does not apply to parts of a meeting that have been closed to the public under section 10A of the Act.

Audio recordings are uploaded to council's website within 3 weeks of the meeting. Recordings will be retained on Council's website for 12 months and may be disposed of in accordance with the State Records Act 1998.

To those present, by attending or participating in this public meeting you are consenting to your voice and comments being recorded and published.

Any person invited to speak will be recorded and their voice and comments will form part of the recording.

The Chairperson and General Manager have discretion and authority at any time to direct the termination or interruption of the recording if comments or debate are considered defamatory or otherwise inappropriate for publishing.

I remind those present to refrain from making any defamatory statements.

## 1. OATH OR AFFIRMATION OF OFFICE BY COUNCILLORS

*All Councillors present took the oath or affirmation of office. Signed declarations will be kept on file as proof of this.*

**Report prepared by General Manager**

### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

07 Efficient Operations

#### **BACKGROUND**

Section 233A of the Local Government Act 1993 requires councillors to take an oath or affirmation of office at or before the first meeting of the council after the councillor is elected.

#### **REPORT**

Councillors are to take either the Oath or Affirmation as listed below.

##### **Oath**

I [*name of councillor*] swear that I will undertake the duties of the office of councillor in the best interests of the people of [*name of council area*] and the [*name of council*] and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

##### **Affirmation**

I [*name of councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of councillor in the best interests of the people of [*name of council area*] and the [*name of council*] and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

#### **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

## 2. LEAVE OF ABSENCE/APOLOGIES

Nil

## 3. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

**4. PRESENTATIONS**

Nil

**5. DECLARATION OF PECUNIARY INTERESTS**

Nil

**6. DECLARATION OF NON PECUNIARY INTERESTS**

Nil

**7. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 25 October 2021**

**BOARD RESOLUTION**

**22/001 RESOLVED** on the motion of Crs Callow and Sinclair that the minutes of the meetings held on 25 October 2021, having been circulated and read by members be confirmed.

**8. BUSINESS ARISING FROM MINUTES**

Nil

**9. CORRESPONDENCE**

Nil

**10. MATTERS OF URGENCY**

Nil

**11. NOTICES OF MOTION / RESCISSION MOTIONS**

Nil

**12. MATTERS TO BE SUBMITTED TO OPEN COUNCIL**

**12.1 MATTERS SUBMITTED BY THE GENERAL MANAGER**

**12.1.1. Election of Chairperson**

**BOARD RESOLUTION**

**22/002 RESOLVED** on the motion of Crs Callow and Morris that:

**Nominations for the position of Chairperson is called and that if necessary, voting be by ordinary ballot.**

**The elected Chairperson shall hold office from this date until the ordinary October 2023 Council Meeting.**

The General Manager conducted the election.

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Duly signed nomination forms were received for Cr Liz McGlynn, Cr Matthew Stadtmiller and Cr Graham Sinclair.

A vote by ordinary ballot was held. Cr McGlynn 3 votes. Cr Stadtmiller 3 votes. Cr Sinclair 2 votes. Cr Sinclair was excluded from the election process with the lowest number of votes.

A second ordinary ballot was held. Cr Stadtmiller 5 votes, Cr McGlynn 3 votes.

Cr Matthew Stadtmiller was declared Chairperson until the October 2023 Council Meeting.

**Report prepared by General Manager**

**COUNCIL OFFICER RECOMMENDATION**

That nominations for the position of Chairperson is called and that if necessary, voting be by ordinary ballot.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

07 Efficient Operations

**BACKGROUND**

In accordance with section 391 of the Local Government Act (1993) the position of Chairperson becomes vacant the polling day of the ordinary election of councillors of which the person is a councillor. An election for chairperson of the council must be held at the first meeting after the term of the chairperson has ended. The Chairperson holds office for 2 years, subject to the Act.

**REPORT**

The Local Government (General) Regulations 2005 clause 395, Schedule 8 provides the following:

- The general manager of the county council in respect of which an election is being held (or a person appointed by the general manager) is the returning officer.
- A Member of a county council may be nominated without notice for election as Chairperson of the county council
- The nomination is to be made in writing by two or more Members of the county council (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
- The nomination is to be delivered or sent to the Returning Officer
- The Returning Officer is to announce the names of the nominees at the county council meeting at which the election is to be held
- If only one member of the county council is nominated, that Member is elected
- If more than one Member is nominated, the county council is to resolve whether the election is to proceed by preferential ballot, by ordinary or by open voting
- The election is to be held at the county council meeting at which the county council resolves on the method of voting.

Appropriate nomination forms have been circulated to all Councillors.

## **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

11.12am – Cr Stadtmiller took the Chairpersons Chair.

## **12.1.2. ELECTION OF DEPUTY CHAIRPERSON**

### **BOARD RESOLUTION**

**22/003 RESOLVED** on the motion of Crs McGlynn and McAlister that;

**Nominations for the position of Deputy Chairperson are called and that if necessary, voting be by ordinary ballot.**

**The elected Deputy Chairperson shall hold office from this date until the ordinary October 2023 Council Meeting.**

The General Manager conducted the election.

Duly signed nomination forms were received Cr Bob Callow and Cr Graham Sinclair.

A vote by ordinary ballot was held. Cr Callow 5 Votes. Cr Sinclair 3 Votes.

Cr Bob Callow was declared Deputy Chairperson until the October 2023 Council Meeting.

### **Report prepared by General Manager**

### **COUNCIL OFFICER RECOMMENDATION**

That nominations for the position of Deputy Chairperson are called and that if necessary, voting be by ordinary ballot.

### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

07 Efficient Operations

### **BACKGROUND**

There are no provisions within the Local Government Act or Regulations formalising the role of Deputy Chairperson. Council has traditionally elected a Deputy Chairperson from amongst its members to this role.

### **REPORT**

The position of Deputy Chairperson is an optional position. If the Chairperson is prevented from exercising their functions by illness, absence or otherwise, the Deputy Chairperson will be called upon in the first instance to assist.

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The election for Deputy Chairperson has traditionally occurred utilising the same process as that of the Chairperson election.

The tenure of this role will align with the two-yearly time frame of the Chairperson, subject to the Act.

Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil.

**TABLED ITEMS:** Nil.

**12.1.3. COUNCIL MEETING DATES**

**BOARD RESOLUTION**

**22/004 RESOLVED on the motion of Crs Morris and McGlynn that Council set the meeting schedule as described for the ensuing twelve months.**

**Report prepared by General Manager**

**COUNCIL OFFICER RECOMMENDATION**

That Council set the meeting schedule as described for the ensuing twelve months.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

07 Efficient Operations

**BACKGROUND**

Councils Code of Meeting Practice states that Council shall, by resolution, set the frequency, time, date and place of its ordinary meetings. Council has previously resolved that Ordinary Council meetings are held on the fourth Thursday of every second month at the Temora Office, commencing at 10.00am.

**REPORT**

Ordinary Council Meetings are generally held on the fourth Thursday of every second month, with a review of the meeting schedule for the ensuing 12 months being considered annually.

In order to allow advance public notification of Council meeting dates for the next twelve months, the following program is put forward for consideration:

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- Thursday 24 February 2022 commencing at 10.00am
- Thursday 28 April 2022 commencing at 10.00am
- Thursday 23 June 2022 commencing at 10.00am
- Thursday 25 August 2022 commencing at 10.00am
- Thursday 27 October 2022 commencing at 10.00am
- Thursday 22 December 2022 commencing at 10.00am

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil.

**TABLED ITEMS:** Nil.

**12.1.4. LGNSW ANNUAL CONFERENCE**

**BOARD RESOLUTION**

**22/005 RESOLVED** on the motion of Crs Callow and McAlister that the Board:

- 1. Endorse the Chairperson as Goldenfields Water's voting delegate for the LGNSW Annual Conference**
- 2. Approve the attendance of the General Manager and the Chairperson**

**Report prepared by General Manager**

**COUNCIL OFFICER RECOMMENDATION**

That the Board:

1. Endorse the Chairperson as Goldenfields Water's voting delegate for the LGNSW Annual Conference
2. Approve the attendance of the General Manager and the Chairperson

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

03 Strategic Water Management

**BACKGROUND**

The Local Government NSW Annual Conference is the annual policy making event for NSW Councils and where councillors come together to share ideas and debate issues that shape the way their councils are governed.

**REPORT**

The 2021 conference was split into two components due to the postponement of Local Government Elections.

A one-hour Annual Conference to present the annual report and financial reports, was conducted online on Monday 29 November 2021; and

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A Special Conference – including the debate and resolution of motions setting the advocacy agenda for 2022 – is to be held in-person at the Hyatt Regency Sydney from Monday 28 February to Wednesday 2 March 2022.

Council is required to resolve upon the voting delegation being assigned to one of its members for the Annual Conference, and to endorse the attendance of that delegate and the General Manager.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** LGNSW Annual Conference 2020 Draft Program

**TABLED ITEMS:** Nil

**12.1.5. LGNSW WATER CONFERENCE**

**BOARD RESOLUTION**

**22/006 RESOLVED on the motion of Crs Sinclair and Callow that the Board:**

- 1. Nominate attendees for the Local Government NSW Water Management Conference**
- 2. Approve the attendance of the General Manager**

Cr Stadtmiller nominated himself to attend the LGNSW Water Conference.

**22/007 RESOLVED on the motion of Crs Callow and McGlynn that Chairperson Stadtmiller attend the LGNSW Water Conference.**

**Report prepared by General Manager**

**COUNCIL OFFICER RECOMMENDATION**

That the Board:

1. Nominate attendees for the Local Government NSW Water Management Conference
2. Approve the attendance of the General Manager

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

03 Strategic Water Management

**BACKGROUND**

The annual Local Government NSW Water Management Conference presents a broad range of information from a local government perspective on water management, issues associated with water supply and sewerage services provided by water utilities.



## **REPORT**

The Local Government NSW Water Management Conference will be held in Narrabri from Wednesday 9 February to Friday 11 February 2022.

Nominations for attendance are sought from the Board to allow registration and booking arrangements to be made.

## **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** LGNSW Water Management Conference Draft Program

**TABLED ITEMS:** Nil

## **12.2 MATTERS SUBMITTED BY CORPORATE SERVICES MANAGER**

### **12.2.1. AUDIT RISK AND IMPROVEMENT COMMITTEE**

#### **BOARD RESOLUTION**

**22/008 RESOLVED** on the motion of Crs Callow and McGlynn that the Board nominates a board member to serve as a voting member of the Audit, Risk and Improvement Committee.

Cr Callow accepted the position of ARIC Board Member.

**Report prepared by Corporate Services Manager**

#### **COUNCIL OFFICER RECOMMENDATION**

That the Board nominates a board member to serve as a voting member of the Audit, Risk and Improvement Committee.

#### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

09 Financially Sustainable

#### **BACKGROUND**

Goldenfields Water County Council Audit, Risk and Improvement Committee is an advisory committee in accordance with section 355 of the Local Government Act 1993, and the Local Government (General) Regulation 2021. The Committee was established by Council Res 17/008 on 23 February 2017. In accordance with the Audit, Risk and Improvement Committee Charter, the Committee will report regularly to Council.

#### **REPORT**

The Goldenfields Water County Council Audit, Risk and Improvement Committee provides independent assurance and assistance to Goldenfields Water County Council on risk management, control, governance and external accountability responsibilities. The Committee is composed of three voting members and three non-voting members and meets at least four times per year.

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With the commencement of the new Council term, a board member will need to be nominated to serve as a voting member of the Committee. The Audit, Risk & Improvement Committee Charter is attached for the information of the Board.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** PP033 Audit, Risk & Improvement Committee Charter

**TABLED ITEMS:** Nil.

**13. CLOSE OF BUSINESS**

There being no further business requiring the attention of Council the meeting was declared closed at 11.22am.