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LEAVE OF ABSENCE/APOLOGIES

At the time of preparation of the business paper no apologies have been received.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

PRESENTATIONS

No presentations are scheduled for this meeting.

DECLARATION OF PECUNIARY INTERESTS

Declaration of Interest

Councillors and senior staff are reminded of their obligation to declare their pecuniary interest in any matters listed before them.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

DECLARATION OF NON PECUNIARY INTERESTS

Declaration of non Pecuniary Interest

Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.

In considering your interest you are reminded to include non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

CONFIRMATION OF MINUTES

It is recommended that the minutes of the meeting held 25 February 2021 having been circulated to members be confirmed as a true and accurate record.

BUSINESS ARISING FROM MINUTES

At the time of preparation of the business paper no business was arising from minutes.

CORRESPONDENCE

At the time of preparation of the business paper no relevant correspondence had been received for inclusion.

MATTERS OF URGENCY

In accordance with clause 9.3 of Councils Code of Meeting Practice, business may be transacted at a meeting without due notice only if:

- a) A motion is passed to have the business transacted at the meeting, and
- b) The business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.

NOTICES OF MOTION/RESCISSION MOTIONS

At the time of preparation of the Business Paper no Notices of Motion or Rescission Motions have been received.

CHAIRPERSONS MINUTE

At the time of preparation of the Business Paper the Chairperson had not issued a report for publication.

GOLDENFIELDS WATER COUNTY COUNCIL – APRIL 2021

COUNCIL CASH AND INVESTMENTS

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council Cash and Investments as at 31st March 2021 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2005.

REPORT

Council's cash and investment portfolio increased by \$1,217,252 from \$53,500,000 as at 31st January 2021 to \$54,717,252 as at 31st March 2021. Please note that the operational bank account has been added to this report for the first time.

Cash and Investment Portfolio

Type	Rating	SP Rating	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	AA-	A1+	Westpac	Quarterly	24/04/2018	27/04/2021	1099	3.13	0.20	\$3,000,000
TD	AA-	A1+	National Australia Bank	At Maturity	9/06/2020	9/06/2021	365	0.98	0.20	\$2,000,000
TD	BBB	A2	P&N Bank	Annual	27/06/2018	28/06/2021	1097	3.15	0.20	\$3,000,000
TD	BBB+	A2	BOQ	Annual	12/07/2017	12/07/2021	1461	3.45	0.20	\$2,000,000
TD	AA-	A1+	National Australia Bank	Annual	26/11/2020	19/08/2021	266	0.48	0.20	\$2,000,000
TD	BBB+	A2	AMP Bank	At Maturity	9/12/2020	8/09/2021	273	0.70	0.20	\$3,000,000
TD	BBB+	A2	BOQ	Annual	16/12/2020	28/09/2021	286	0.55	0.20	\$1,000,000
TD	BBB+	A2	BOQ	Annual	29/10/2018	29/10/2021	1096	3.00	0.20	\$3,000,000
TD	BBB+	A2	AMP Bank	Annual	15/05/2020	17/11/2021	551	1.55	0.20	\$3,000,000
TD	AA-	A1+	National Australia Bank	Annual	26/11/2020	9/12/2021	378	0.48	0.20	\$2,000,000
TD	AA-	A1+	Westpac	Quarterly	16/12/2020	11/01/2022	391	0.49	0.20	\$3,000,000
TD	BBB+	A2	AMP Bank	At Maturity	12/01/2021	11/02/2022	395	1.00	0.20	\$2,000,000
TD	BBB+	A2	AMP Bank	At Maturity	12/01/2021	11/03/2022	423	1.00	0.20	\$2,000,000
TD	BBB+	A2	AMP Bank	At Maturity	16/02/2021	7/04/2022	415	1.00	0.20	\$2,000,000
TD	NR	NR	Judo Bank	Annual	30/03/2021	28/04/2022	394	0.87	0.20	\$4,000,000
TD	BBB+	A2	BOQ	Annual	12/07/2018	12/07/2022	1461	3.50	0.20	\$1,000,000
TD	AA-	A1+	Westpac	Quarterly	13/07/2020	13/07/2022	730	0.96	0.20	\$3,000,000
TD	BBB+	A2	BOQ	Annual	23/06/2020	20/07/2022	757	1.23	0.20	\$1,000,000
TD	AA-	A1+	Westpac	Quarterly	5/08/2020	7/09/2022	763	0.90	0.20	\$3,000,000
TD	AA-	A1+	NT Treasury	Annual	10/09/2020	15/12/2023	1191	1.00	0.20	\$2,000,000
TD	AA-	A1+	NT Treasury	Annual	28/09/2020	15/12/2024	1539	1.10	0.20	\$1,000,000
CASH	A-	A1	Macquarie Bank	Monthly				0.40	0.10	\$5,000,000
CASH	AA-	A1+	CBA	Monthly				0.10	0.10	\$1,000,000
CASH	AA-	A1+	CBA	N/A				0.00	0.10	\$717,252
TOTAL:										\$54,717,252

*Benchmarks

On Call - RBA Cash

Floating Rate Deposit - 3m BBSW

Term Deposit - BBSW

GOLDENFIELDS WATER COUNTY COUNCIL – APRIL 2021

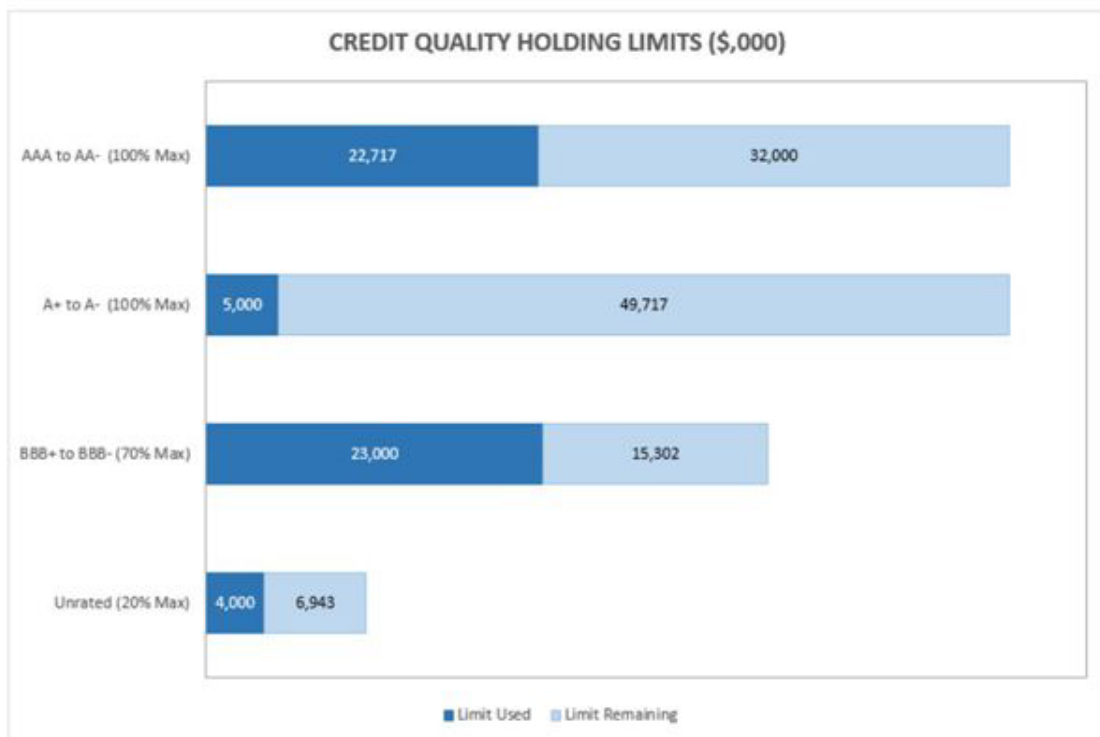
Performance

Goldenfields Water County Council’s investment portfolio outperformed the relevant BBSW Index benchmark by 615%. The average weighted yield for March was 1.34%, over an average weighted term of 282 days, with a benchmark of 0.19%.

Total Cost 54,717,252	Total Accrued Interest 311,369	Weighted Average Term 282 Days
Total Value 54,717,252	Monthly Interest Received 85,181	Weighted Average Yield 1.34%

Credit Quality Compliance

Council’s investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.

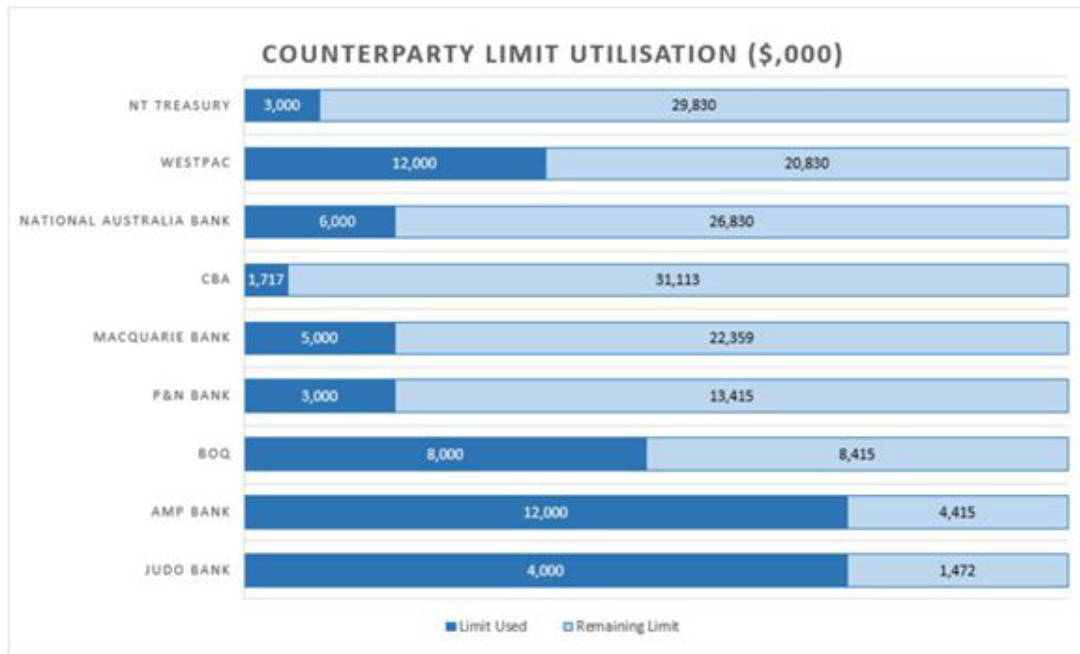


GOLDENFIELDS WATER COUNTY COUNCIL – APRIL 2021

Counter Party Compliance

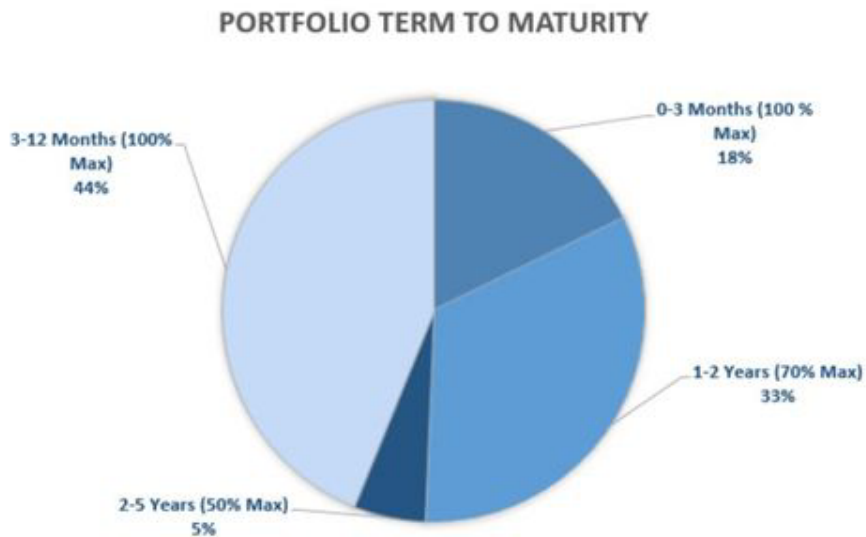
As at the end of March, Council was compliant with policy in terms of individual financial institution capacity limits. It is worth noting that capacity limits are affected by changes in the on call account balance compared to the total portfolio balance.

Overall, the portfolio is diversified across a variety of credit ratings, including some exposure to unrated ADIs.



Term to Maturity

Council’s investment portfolio maturities shown graphically below were also compliant with policy requirements.



GOLDENFIELDS WATER COUNTY COUNCIL – APRIL 2021

Application of Investment Funds

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

Restricted Funds:	
Plant & Vehicle Replacement	1,626,111
Infrastructure Replacement	31,765,360
Employee Leave Entitlement	2,128,849
Sales Fluctuation Reserve	0
Property Reserve	391,890
Unrestricted Funds:	18,805,042
TOTAL	54,717,252

Declaration

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy PP004.

Signed



Michele Curran
Responsible Accounting Officer

FINANCIAL IMPACT STATEMENT

Council's investment portfolio increased by \$1,217,252 from \$53,500,000 as at 31st January 2021 to \$54,717,252 as at 31st March 2021.

ATTACHMENTS: Nil.**TABLED ITEMS:** Nil.

GOLDENFIELDS WATER COUNTY COUNCIL – APRIL 2021

PROGRESS REPORT – CAPITAL WORKS EXPENDITURE

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council's Capital Works Program as at 31 March 2021 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Capital Works represents a significant part of Council's activities and expenditure. This report details progress year to date on programmed and emergent capital works.

REPORT

This report is presented for information on the Capital Works Program year to date progress as at 31 March 2021.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Capital Works Progress Report as at 31 March 2021

TABLED ITEMS: Nil.

Goldenfields Water County Council Agenda - APRIL 2021 - MATTERS TO BE SUBMITTED TO OPEN COUNCIL

Goldenfields Water County Council											
CAPITAL WORKS PROGRESS											
AS AT 31 MARCH 2021											
	2019/20	OBR DEC	OBR MAR	REVISSED	ACTUAL YTD	COMMITTED YTD	TOTAL ACTUAL & COMMITTED YTD	VARIANCE YTD	% ACTUAL & COMMITTED TO BUDGET		
	ORIGINAL BUDGET 2020/21	CARRYOVERS & REVOTES QBR SEP 2020/21	QBR DEC 2020/21	QBR MAR 2020/21	BUDGET 2020/21	ACTUAL YTD	COMMITTED YTD				
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	%
CAPITAL INCOME:											
Asset Sales	(741,000)	-	-	-	(741,000)	(756,580)	-	(756,580)	15,580		102%
Capital Contributions	(1,500,000)	-	(850,000)	-	(2,350,000)	(1,884,471)	-	(1,884,471)	(465,529)		80%
TOTAL CAPITAL INCOME:	(2,241,000)	-	(850,000)	-	(3,091,000)	(2,641,051)	-	(2,641,051)	(449,949)		85%
CAPITAL EXPENDITURE											
NEW SYSTEM ASSETS:											
Land & Buildings	600,000	-	(150,000)	-	476,000	447,908	8,094	456,002	19,998		96%
Mains - Developer Paid	40,000	-	131,000	-	251,000	108,609	3,364	111,973	139,027		45%
Mains - Trunk	180,000	50,776	40,000	-	270,776	48,131	104,370	152,501	118,275		56%
Mains - Reticulation	150,000	-	55,000	-	205,000	121,300	-	121,300	83,700		59%
Mains - Rural	1,800,000	-	-	(300,000)	1,500,000	935,929	86,598	1,022,527	477,473		68%
Scada	80,000	214,760	450,000	-	744,760	237,679	251,907	489,587	255,173		66%
TOTAL NEW SYSTEM ASSETS:	2,850,000	265,536	526,000	(300,000)	3,447,536	1,899,557	454,333	2,353,889	954,619		68%
RENEWALS:											
Plant & Equipment	1,350,000	184,570	15,000	-	1,549,570	1,143,728	308,912	1,452,639	96,931		94%
Information Technology	78,156	-	-	-	78,156	41,727	4,950	46,677	31,479		60%
Furniture and Office Equipment	5,000	-	-	-	5,000	6,020	-	6,020	(1,020)		120%
Land & Buildings	30,000	90,000	-	-	120,000	98,664	1,094	99,758	20,242		83%
Mains - Trunk	3,575,000	70,000	(125,000)	-	3,520,000	1,332,268	3,818,353	5,150,622	(1,630,622)		146%
Mains - Reticulation	45,000	-	356,000	150,000	801,000	169,623	293,931	463,554	337,446		58%
Mains - Rural	-	-	115,000	(80,000)	35,000	35,469	-	35,469	(469)		101%
Pump Stations	1,480,000	-	106,500	-	1,811,500	434,593	1,167,386	1,601,979	209,521		88%
Bores	200,000	277,000	770,000	-	1,247,000	524,238	459,785	984,023	262,977		79%
Reservoir Sites	370,000	23,710	-	-	393,710	269,401	26,285	295,685	98,025		75%
Treatment Plant	4,480,000	95,500	(725,000)	(800,000)	3,050,500	1,364,902	2,363,912	3,728,814	(678,314)		122%
Emergency Works	200,000	-	-	(100,000)	100,000	-	-	-	100,000		0%
TOTAL RENEWALS ASSETS:	11,813,156	740,780	497,500	(630,000)	12,711,436	5,420,634	8,444,607	13,865,240	(1,153,804)		109%
TOTAL CAPITAL EXPENDITURE:	14,865,156	1,006,316	1,023,500	(1,130,000)	16,158,972	7,320,190	8,895,939	16,215,130	(60,158)		100%

GOLDENFIELDS WATER COUNTY COUNCIL – APRIL 2021

QUARTERLY BUDGET REVIEW 31 MARCH 2021

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board receives and adopts the Quarterly Budget Review for the period ended 31 March 2021.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

The Quarterly Budget Review Statement is presented to Council in accordance with Clause 203(2) of the Local Government (General) Regulations 2005, for the purpose of periodically reviewing and revising estimates of income and expenditure.

REPORT

The Quarterly Review of Council's Budget for the period ended 31 March 2021 is submitted for examination by Council.

The anticipated Operating Result for 2020/21 is a deficit of \$1,535,000. The anticipated Operating Result as originally adopted was a surplus of \$247,000. Proposed adjustments are detailed below.

Of note, a review of third quarter water sales figures has been undertaken during the quarterly budget review process. There has been continued impact on production following rainfall during summer and autumn, as well as lower overall temperatures. Jugiong has seen the greatest impact, with 26% less production than the same period last year. Oura has also been impacted by 23% less production. As a result, water sales will be affected and a quarterly budget review is recommended.

Due to the lower water production figures, electricity usage has had a corresponding reduction. As such a quarterly review is recommended to reduce budgeted expenditure.

The Capital Works expenditure is not included in the Operating Result and is an additional outlay. Further detail about capital works can be found in the Capital Works Progress Report item of the business paper.

Proposed March 2021 quarterly review adjustments:

Operating Income

- \$990,000 decrease in Water Sales

Operating Expenditure

- \$50,000 increase in consultancies for IWCM, as adopted at February 2021 meeting
- \$881,000 decrease in electricity due to reduced water production

Capital Expenditure

- (\$300,000) Mandamah Stage 2-4
- (\$17,000) Binya Mains Renewal

GOLDENFIELDS WATER COUNTY COUNCIL – APRIL 2021

- \$17,000 Demondrille Creek Temporary Fix
- \$150,000 West Wyalong Pressure Improvement
- (\$80,000) Breust Property Spur
- (\$150,000) Jugiong Old Plant Demolition
- (\$650,000) Jugiong PLC Upgrade
- (\$100,000) Emergency Works

FINANCIAL IMPACT STATEMENT

The recommendation reduces Council's Operating Result by \$159,000 and reduces Capital Works Expenditure by \$1,130,000.

ATTACHMENTS: Quarterly Budget Review 31-3-21.

TABLED ITEMS: Nil.

Goldenfields Water County Council

Quarterly Budget Review Statement
for the period 01/01/21 to 31/03/21

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Goldenfields Water County Council

Quarterly Budget Review Statement
for the period 01/01/21 to 31/03/21

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Goldenfields Water County Council for the quarter ended 31/03/21 indicates that Council's projected financial position at 30/6/21 will be Satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.



Signed: _____

Date: 6/04/2021

Michele Curran
Corporate Services Manager

Goldenfields Water County Council

Quarterly Budget Review Statement

for the period 01/01/21 to 31/03/21

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2021

Income & Expenses

(\$000's)	Original Budget 2020/21	Approved Changes			Revised Budget 2020/21	Variations for this		Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBR	Dec QBR		Mar	Qtr			
Income										
Rates and Annual Charges	5,165	-	-	-	5,165	-	-		5,165	2,978
User Charges and Fees	16,010	-	-	(1,500)	14,510	(990)	2.1	13,520	7,803	
Interest and Investment Revenues	830	-	-	-	830	-	-		830	718
Other Revenues	100	-	-	-	100	-	-		100	197
Grants & Contributions - Operating	85	-	-	-	85	-	-		85	-
Grants & Contributions - Capital	1,500	-	-	850	2,350	-	-		2,350	1,884
Total Income from Continuing Operations	23,690	-	-	(650)	23,040	(990)		22,050	13,580	
Expenses										
Employee Costs	6,517	-	-	-	6,517	-	-		6,517	5,646
Materials & Contracts	4,188	62	-	-	4,250	50	2.2	4,300	2,282	
Depreciation	7,521	-	761	-	8,282	-	-	8,282	6,212	
Other Expenses	5,217	-	150	-	5,367	(881)	2.3	4,486	2,009	
Total Expenses from Continuing Operations	23,443	62	911	-	24,416	(831)		23,585	16,149	
Net Operating Result from Continuing Operations	247	(62)	(911)	(650)	(1,376)	(159)		(1,535)	(2,569)	
Net Operating Result from All Operations	247	(62)	(911)	(650)	(1,376)	(159)		(1,535)	(2,569)	
Net Operating Result before Capital Items	(1,253)	(62)	(911)	(1,500)	(3,726)	(159)		(3,885)	(4,453)	

Goldenfields Water County Council

Quarterly Budget Review Statement
for the period 01/01/21 to 31/03/21

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details	\$000
2.1	Decrease in water sales due to lower production following wet weather and lower average temperatures	(990)
2.2	Integrated Water Cycle Management Plan project - per February 2021 Council meeting	50
2.3	Decrease in electricity usage due to lower water production and usage	(881)

Goldenfields Water County Council

Quarterly Budget Review Statement
for the period 01/01/21 to 31/03/21**Capital Budget Review Statement**

Budget review for the quarter ended 31 March 2021

Capital Budget

(\$000's)	Original Budget 2020/21	Approved Changes			Revised Budget 2020/21	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBR	Dec QBR					
Capital Expenditure									
New Assets									
- Land & Buildings	600	-	26	(150)	476	-	476	448	
- Water Supply Infrastructure	2,250	265	80	76	2,671	(300) 3.1	2,371	1,452	
Renewal Assets (Replacement)									
- IT Equipment	78	-	-	-	78	-	78	42	
- Office Equipment	5	-	-	-	5	-	5	6	
- Plant & Equipment	1,350	185	15	-	1,550	-	1,550	1,143	
- Land & Buildings	30	90	-	-	120	-	120	99	
- Water Supply Infrastructure	10,350	466	475	1,097	12,388	(830) 3.2	11,558	4,130	
Total Capital Expenditure	14,663	1,006	596	1,023	17,288	(1,130)	16,158	7,320	
Capital Funding									
Fees, Charges & Other Untied Funding	-	-	596	1,023	1,619	(1,130)	489	-	
Capital Grants & Contributions	1,500	-	-	-	1,500	-	1,500	1,884	
Proceeds from Sale - IPP&E	741	-	-	-	741	-	741	756	
Internal Restrictions/Reserves	12,422	1,006	-	-	13,428	-	13,428	4,680	
Total Capital Funding	14,663	1,006	596	1,023	17,288	(1,130)	16,158	7,320	
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	-	-	-	

Goldenfields Water County Council

Quarterly Budget Review Statement

for the period 01/01/21 to 31/03/21

**Capital Budget Review Statement
Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details	\$000
	Refer to Capital Works Progress report for more detail on Capital Projects	
3.1	Mandamah Stage 2-4 under budget	(300)
3.2	Binya Mains Renewal	(17)
	Demondrille Creek Temporary Fix	17
	West Wyalong Pressure Improvement	150
	Breust Property Spur	(80)
	Jugiong Old Plant Demolition	(150)
	Jugiong PLC Upgrade	(650)
	Emergency Works Budget	(100)

Goldenfields Water County Council

Quarterly Budget Review Statement
for the period 01/01/21 to 31/03/21

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 March 2021

Cash & Investments

(\$000's)	Original Budget	Approved Changes		Variations for this		Notes	Projected Year End	Actual YTD
	2020/21	Sep QBR	Dec QBR	Mar	Qtr		Result	figures
Internally Restricted ⁽²⁾								
Plant & Vehicle Replacement	1,269	-	-	-	-		1,269	1,626
Infrastructure Replacement	34,009	-	-	-	-		34,009	31,765
Employees Leave Entitlement	2,129	-	-	-	-		2,129	2,129
Sales Fluctuation Reserve	2,000	-	(1,500)	(500)	(500)	4.1	-	-
Property Reserve	392	-	-	-	-		392	392
Total Internally Restricted	39,799	-	(1,500)	(500)	(500)		37,799	35,912
(2) Funds that Council has earmarked for a specific purpose								
Unrestricted (ie. available after the above Restrictions)	8,719	(746)	(173)	1,471	1,471	4.2	9,271	18,804
Total Cash & Investments	48,518	-	-	971	971		47,070	54,716

Goldenfields Water County Council

Quarterly Budget Review Statement

for the period 01/01/21 to 31/03/21

Cash & Investments Budget Review Statement**Investments**

Investments have been invested in accordance with Council's Investment Policy.

Cash

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 31/03/21

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

\$ 000's

Cash at Bank (as per bank statements)

717

Investments on Hand

54,000

less: Unpresented Cheques

(Timing Difference)

(3)

add: Undeposited Funds

(Timing Difference)

2

Less: receipts not yet updated

(Timing Difference)

-

Reconciled Cash at Bank & Investments**54,716****Balance as per Review Statement:****54,716**

Difference:

-

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details	\$000
4.1	Decrease in water sales due to lower demand from Jugiong scheme	(500)
4.2	Capital & operating expenditure adjustments	1,471

Goldenfields Water County Council

Quarterly Budget Review Statement
for the period 01/01/21 to 31/03/21

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2021

(\$000's)	Current Projection		Original Budget 20/21	Actuals Prior Periods 19/20 18/19
	Amounts 20/21	Indicator 20/21		

NSW Local Government Industry Key Performance Indicators (OLG):

1. Operating Performance				
Operating Revenue (excl Capital) - Operating Expenses	-3,885	-19.7 %	-5.9 %	1.6 %
Operating Revenue (excl Capital Grants & Contributions)	19,700			8.4 %

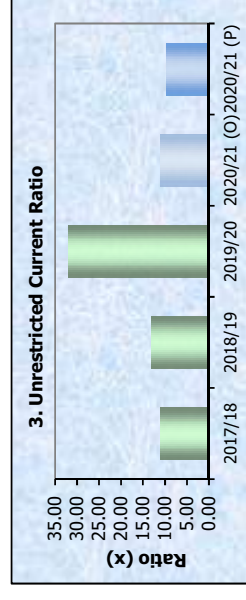
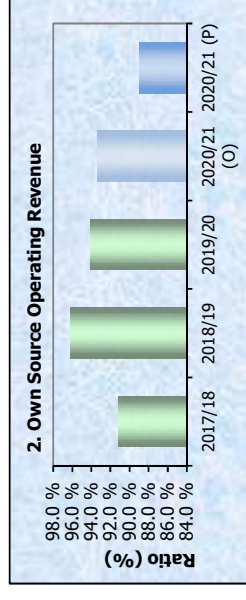
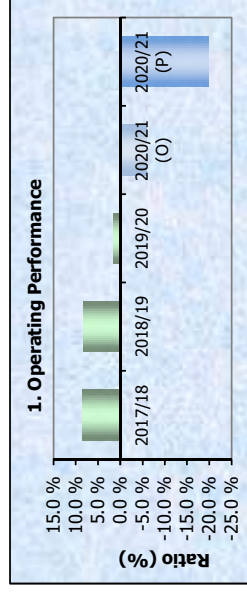
This ratio measures Council's achievement of containing operating expenditure within operating revenue. A positive result indicates a surplus. Operating deficits cannot be sustained in the long term.
Benchmark >0%

2. Own Source Operating Revenue				
Operating Revenue (excl all Grants & Contributions)	19,615	89.0 %	93.3 %	94.0 %
Total Continuing Operating Revenue	22,050			96.2 %

This ratio measures Council's dependence on external funding sources such as operating grants & contributions.
Benchmark >60%

3. Unrestricted Current Ratio				
Current Assets less all External Restrictions	40,184	9.59	10.93	32.03
Current Liabilities less Specific Purpose Liabilities	4,189			13.10

This measures Council's ability to pay existing liabilities in the next 12 months from unrestricted activities of Council.
Benchmark >1.5x



Goldenfields Water County Council

Quarterly Budget Review Statement
for the period 01/01/21 to 31/03/21

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

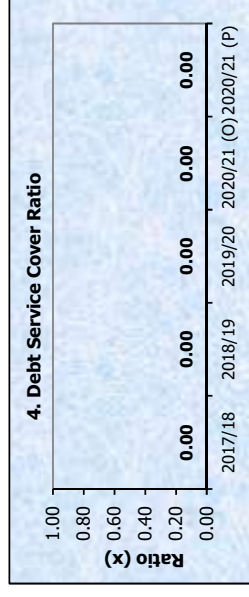
Budget review for the quarter ended 31 March 2021

(\$000's)	Current Projection		Original Budget 20/21	Actuals	
	Amounts 20/21	Indicator 20/21		Prior Periods 19/20	18/19

4. Debt Service Cover Ratio

Operating Result before Capital (excl Interest & Depn)	4,397		0.00	0.00	0.00
Principal Repayments + Borrowing Interest Costs	0		0.00	0.00	0.00

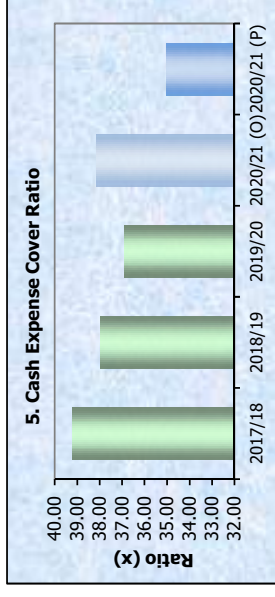
This ratio measures Council's ability to service debt, including interest and principal payments.
Benchmark >2x



5. Cash Expense Cover Ratio

Current Year's Cash & Cash Equivalents (incl. Term Deposits)	47,070		38.15	36.90	37.95
Monthly payments from cash flow of operating and financing activities	1,344	35.02	mths	mths	mths

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.
Benchmark >3mths



Goldenfields Water County Council
Contracts Budget Review Statement

Quarterly Budget Review Statement
 for the period 01/01/21 to 31/03/21

Budget review for the quarter ended 31 March 2021
Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Gongues Constructions	Oura Pump HV Civil Construction	\$3,028,000	25/02/21	29 weeks	Y	
AGH Demolition	Old Jugiong WTP Demolition	\$587,410	01/01/21	20 weeks	Y	
GHD	West Wyalong Pressure Improvement Strategy	\$302,697	05/04/21	9 months	Y	
Kellogg Brown & Root	Design of Ariah Park Pump Station	\$79,500	09/02/21	6 months	Y	
AGE Developments	Pump and Packer System for Matong Bore	\$71,500	03/03/21	3 months	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Goldenfields Water County Council

Quarterly Budget Review Statement
for the period 01/01/21 to 31/03/21

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	258,277	Y
Legal Expenses	86,099	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

N/A

GOLDENFIELDS WATER COUNTY COUNCIL – APRIL 2021

LOANS BORROWING POLICY REVIEW

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board adopts PP014 Loans Borrowing Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

PP014 Loans Borrowing Policy was adopted in 2017 and is due for review.

REPORT

A periodic review of PP014 Loans Borrowing Policy has been undertaken by management and suggested revisions included for consideration of the board. The policy has been reviewed to ensure compliance with the Minister's Borrowing Order and Local Government Circulars.

Amendments to the policy include updating the policy review period to four yearly, minor wording changes to policy content and clarification of borrowing approval requirements.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: PP014 Loans Borrowing Policy.

TABLED ITEMS: Nil.



Policy No. PP014

Loans Borrowing Policy

Loans Borrowing Policy**1 INFORMATION ABOUT THIS POLICY**

POLICY INFORMATION

Date Adopted by Board 23 February 2017	Resolution No. 17/006
Policy Responsibility Corporate Services Manager	
Review Timeframe 4 yearly	
Last Review 22/04/2021	Next Scheduled Review 22/04/2025

DOCUMENT HISTORY

DOCUMENT NO.	DATE AMENDED	SUMMARY OF CHANGES
	22/04/2021	Change review period to 4 yearly. Clarify borrowings should meet long term and operational plans. Include reporting and approval requirements.
	DD/MM/YYYY	
	DD/MM/YYYY	
	DD/MM/YYYY	

FURTHER DOCUMENT INFORMATION AND RELATIONSHIPS

Related Legislation	Local Government Act 1993 (as amended) Local Government (General) Regulation 2005
Related Policies	
Related Procedures, Protocols, Statements and Documents	Local Government Code of Accounting Practice and Financial Reporting Minister's Borrowing Order Local Government Circular 09-21 Goldenfields Water County Council's Long Term Financial Plan Goldenfields Water County Council's Operational Plan



Loans Borrowing Policy

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7	DETERMINATION OF APPROPRIATE LENDING INSTITUTION.....	4
8	RESTRICTIONS.....	5
9	DEBT SERVICE RATIO (DSR).....	5

3 PURPOSE

The purpose of Council's Loan Borrowing Policy is to ensure:

- that all borrowings are in accordance with legislative requirements
- that reasonable care and diligence is exercised when borrowing funds
- that borrowing is in accordance with Council's operational and long term plans
- that Council can meet borrowing commitments

4 SCOPE

This policy applies to all loan borrowings undertaken by Council from external sources, excluding overdraft facilities.

5 PRINCIPLES

External loan borrowings are potentially an important source of funding for Council's capital works. The following principles have been set to ensure Council has a structured approach to borrowing funds:

- Council will **not** borrow to fund operating or recurrent expenditure.
- The fixed term of any loan will not exceed a period of ten (10) years, unless significant capital investment is required at a time where interest rates can be fixed at a rate of 5% or less.
- If the period of borrowing exceeds ten (10) years, then the borrowing term will not exceed the expected economic life of the asset being funded.
- All borrowings will be considered in line with Council's Long Term Financial Plan, exercising reasonable care and diligence that a prudent person would exercise when borrowing funds.
- The intention to borrow must be outlined in Council's Operational Plan.
- Refinancing of borrowings shall be for no longer than the remainder of the notional term of the original borrowing unless resolved by Council

6 RESPONSIBILITY AND ACCOUNTABILITY

Borrowing is not a function that Council can delegate.

Council is required to report to the Office of Local Government each year proposed borrowings, as well as any proposed increase in borrowings.

A Council resolution is required prior to drawing down of funds.

7 DETERMINATION OF APPROPRIATE LENDING INSTITUTION

Once borrowing has been approved by Council, an 'Expression of Interest' (EOI) process will be conducted whereby appropriate lending institutions will be invited to submit written quotations on Council's borrowing requirements. Council may engage an external agent to undertake the EOI process on its behalf.



Loans Borrowing Policy

Written quotations must include the:

- a. Interest rate
- b. Term of the loan
- c. Repayment intervals
- d. Repayment instalment amount
- e. Any applicable fees (including loan break costs)

Council will seek a minimum of three quotations.

The General Manager has authority to accept loan offers, subject to the borrowing amount being previously approved by Council and the requirements of the 'Loan Borrowing Policy' being adhered to.

8 RESTRICTIONS

Current borrowing restrictions are prescribed in the Local Government Borrowing Order which states:

A council shall not borrow from any source outside the Commonwealth of Australia nor in any other currency than Australian currency.

9 DEBT SERVICE RATIO (DSR)

The Debt Service Ratio (DSR) measures how much Council is spending, on servicing debt as a percentage of operating revenue and is the primary indicator in relation to determining appropriate levels of debt. The NSW Office of Local Government accepted benchmark for the DSR as follows:

- Less than 10% - satisfactory
- Between 10% and 20% - fair
- Over 20% - could be of concern

Council's target in relation to its Debt Service Ratio is to achieve a financial indicator of less than 10% and not in excess of 20%.

GOLDENFIELDS WATER COUNTY COUNCIL – APRIL 2021

PLANT PURCHASING

Report prepared by Operations Manager

COUNCIL OFFICER RECOMMENDATION

That the Board approve \$250,000 for plant purchase for the 2021/2022 Financial Year.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

REPORT

Permission is sought from the Board to commit \$250,000 now for plant purchases (commercial vehicles) for the 2021/2022 Financial Year, so that orders can be placed now.

In the current environment it is extremely difficult to source vehicles as the COVID-19 pandemic is continuing to disrupt manufacturing around the world. As such it is recommended to order plant now due to delays in supply.

Dealers have been contacted within our supply area and as far afield as Dubbo, Sydney and the ACT. Dealers stated that they were unsure when supply would recover and that an indicative time frame from placing an order to delivery is approximately 5 to 6 months

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

GOLDENFIELDS WATER COUNTY COUNCIL – April 2021

WATER PRODUCTION REPORT

Report prepared by Production and Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Water Production Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

03 Strategic Water Management

BACKGROUND

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

REPORT

Jugiong drinking Water Scheme

The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a 40ML/day, conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.

The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply to the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

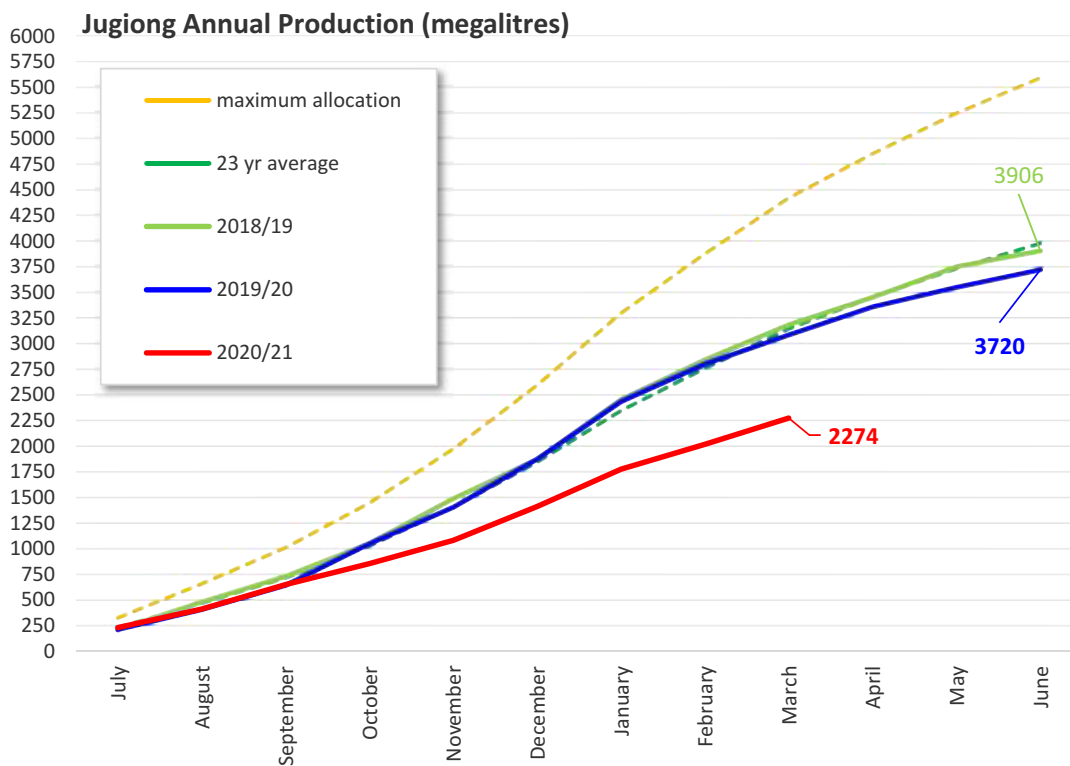
GOLDENFIELDS WATER COUNTY COUNCIL – April 2021

Jugiong annual water production is the lowest on record.

For the first 9 months of the 2020/21 financial year, only 2274ML of water has been extracted from the Murrumbidgee River and processed at the Jugiong Water Treatment plant. Totals for each month are as follows:

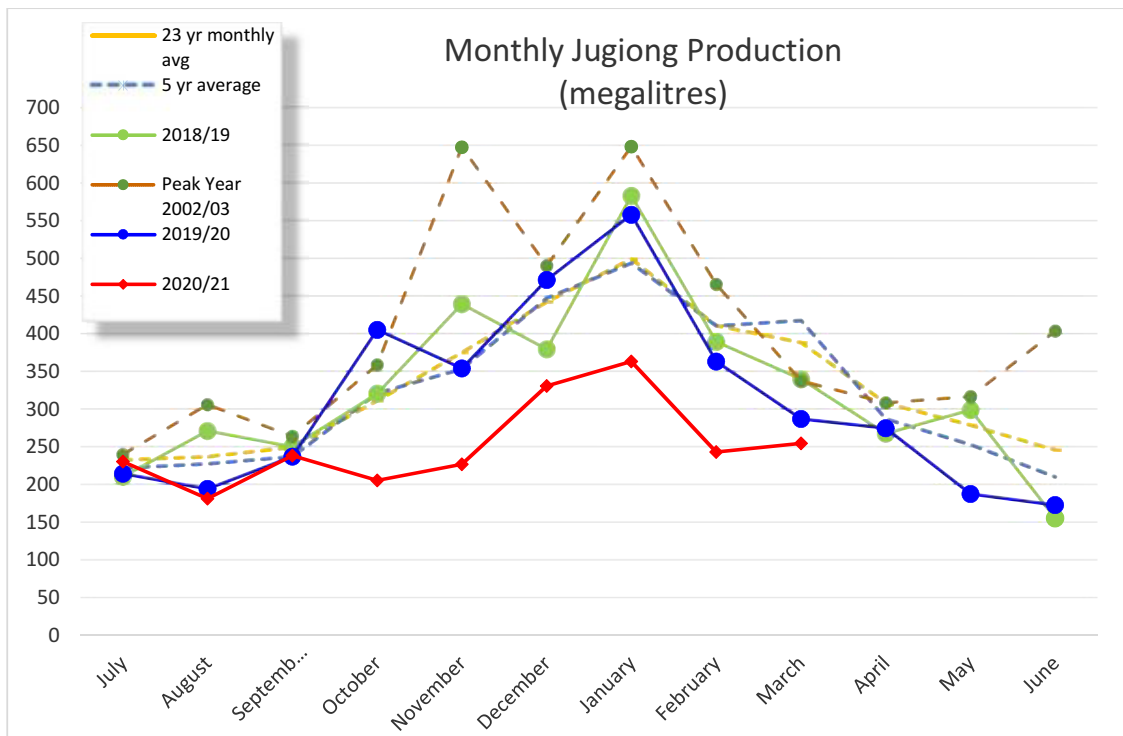
- July 230.19ML,
- August 180.95ML,
- September 238.32ML,
- October 205.48ML,
- November 180.95 ML,
- December 331ML,
- January 363ML,
- February 243ML and
- March 255ML.

Compared to the same period in 2019/20 where 3085ML was produced, this is an 811ML reduction as illustrated in the graph below.



GOLDENFIELDS WATER COUNTY COUNCIL – April 2021

As indicated below, September 2020 through to March 2021 has seen a significant decrease in monthly production compared to previous years, this is due mainly to the above average rainfall and cooler than usual weather during spring and summer. The yellow line provides a 23 year average trend of seasonal water production. This highlights the significant variation we are currently seeing for this scheme.



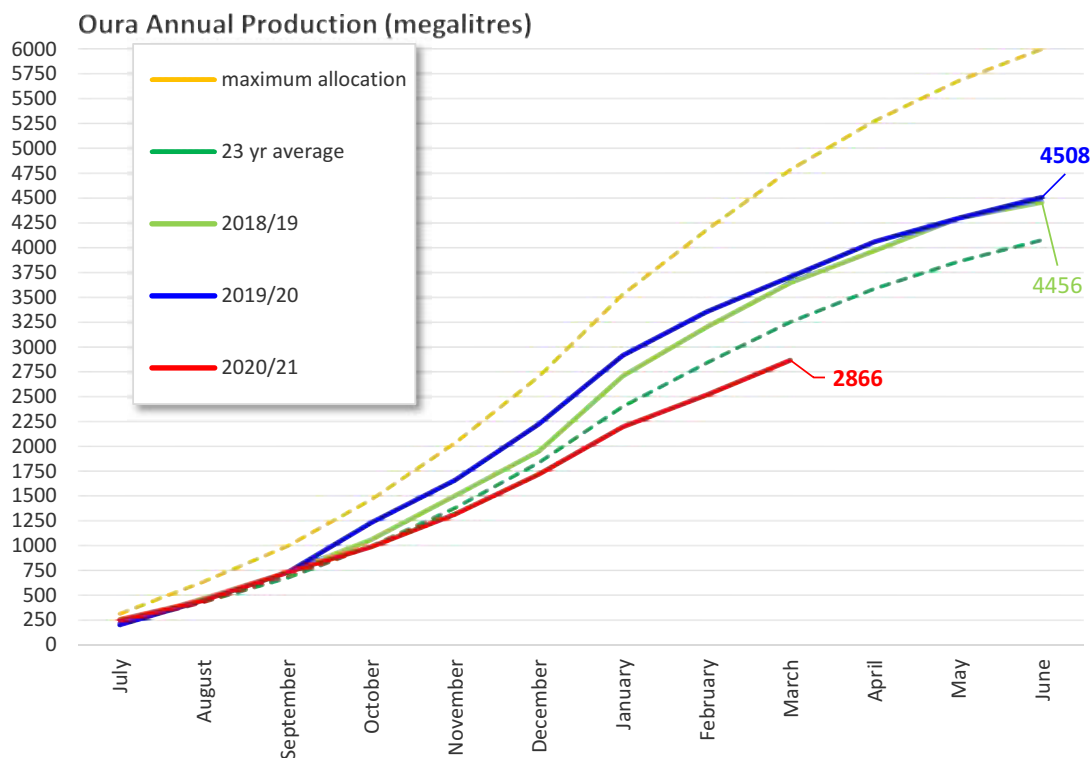
GOLDENFIELDS WATER COUNTY COUNCIL – April 2021

Oura Drinking Water Scheme

The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 4 bores namely: Bores 2, 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

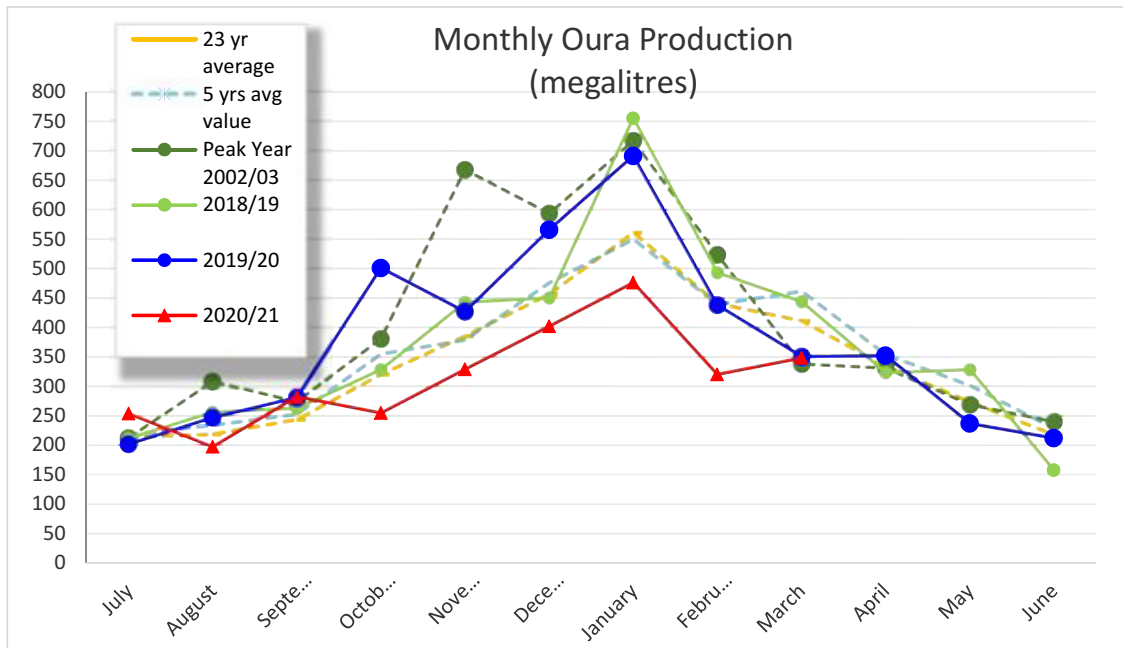
The Oura scheme has 33 sets of reservoirs and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

For the first 9 months of the 2020/21 financial year, 2866ML of water has been extracted from the Oura Borefield and processed at the Oura Water Treatment Plant. This is an 840ML reduction compared to the same period in 2019/20 where 3706ML was produced. This is depicted in the graph below.



GOLDENFIELDS WATER COUNTY COUNCIL – April 2021

Similarly to the Jugiong Scheme, the period from September 2020 to February 2021 has seen a decrease in production from the Oura Bores. There has been a slight recovery for March 2021 where an increase in production of 19ML has occurred as compared to the previous month.

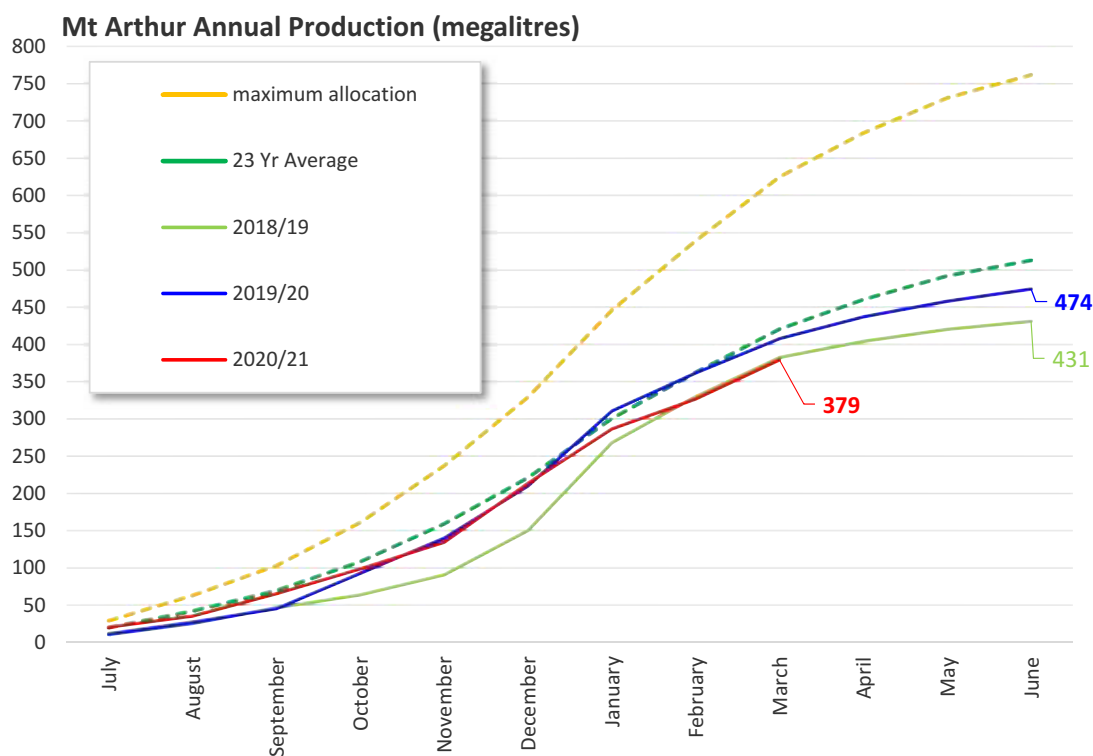


GOLDENFIELDS WATER COUNTY COUNCIL – April 2021

Mount Arthur Drinking Water Scheme

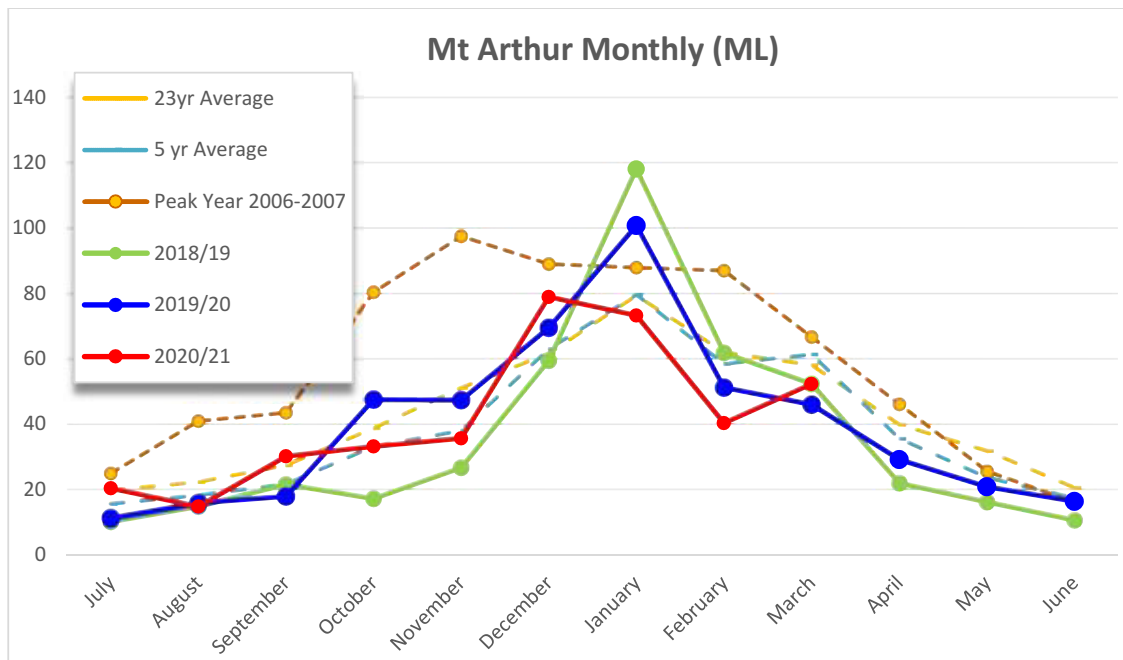
The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

For the first 9 months of the 2020/21 financial year, 379ML of water has been extracted from the Mt Arthur Borefield. This is a reduction of 29ML compared to the first 9 months for 2019/20 where 408ML was produced. As can be seen in the graph below trending in a similar fashion to historical years.



GOLDENFIELDS WATER COUNTY COUNCIL – April 2021

Mt Arthur monthly water production for the first 9 months of the financial year has been variable and not trending as it has in previous years. This is due mainly to high rainfall and cooler than usual weather during spring and summer. However, the reduction in water sales for this scheme is minor compared to that of Jugiong and Oura. This may indicate the specific customer base of rural connections have on our supply systems, when compared with our more urban reticulated schemes.



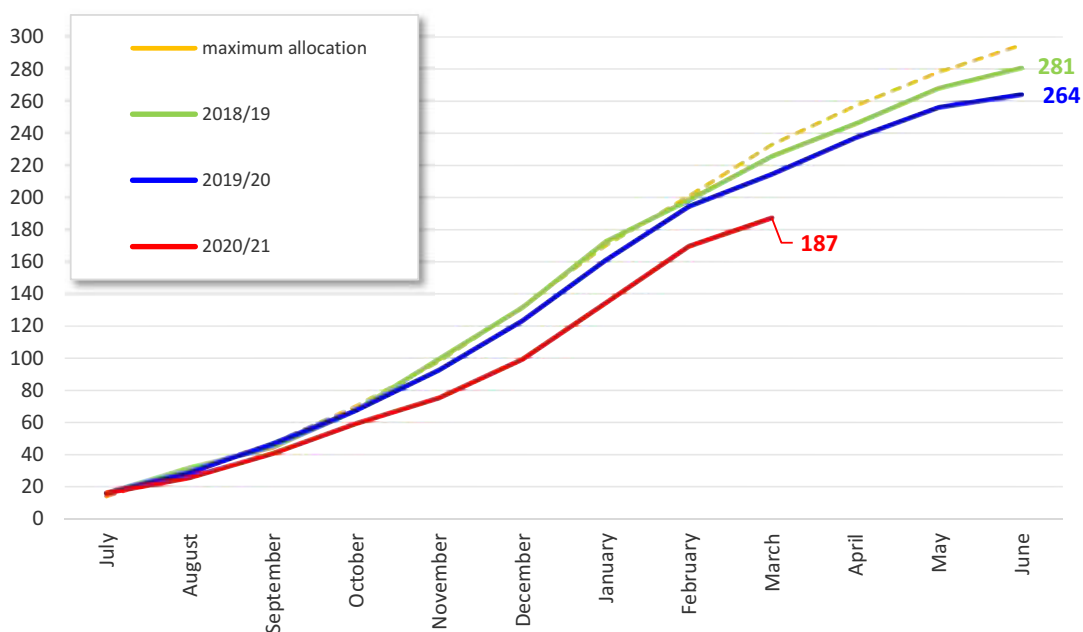
GOLDENFIELDS WATER COUNTY COUNCIL – April 2021

Mount Daylight Drinking Water Scheme

The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan, Weethalle and Tallimba which is located within the Bland Shire.

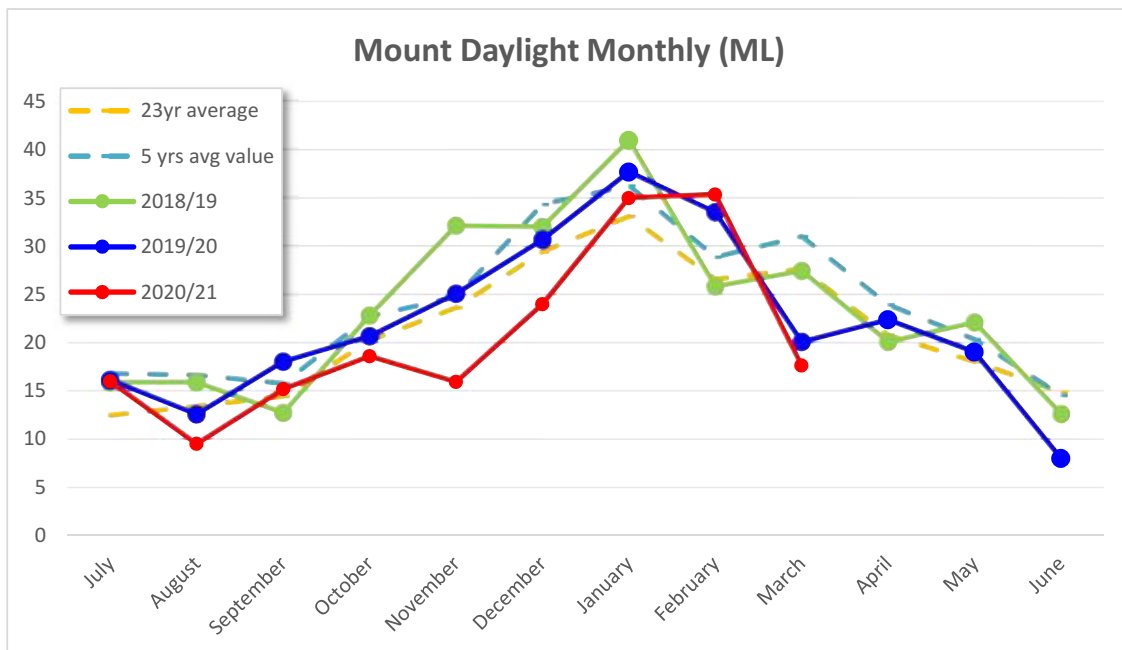
For the first 9 months of the 2020/21 financial year, 187ML of water has been extracted from the Mt Daylight Borefield. This is a lower volume compared to the same period for 2019/20 where 215ML was produced.

Daylight Annual Volume (megalitres)



GOLDENFIELDS WATER COUNTY COUNCIL – April 2021

As mentioned above, the Mt Daylight monthly water production is trending at a reduced rate than previous year's period. The monthly production has been variable with lower than expected production in both November and March. This is simply due to higher than average rainfall and colder weather during spring and summer.

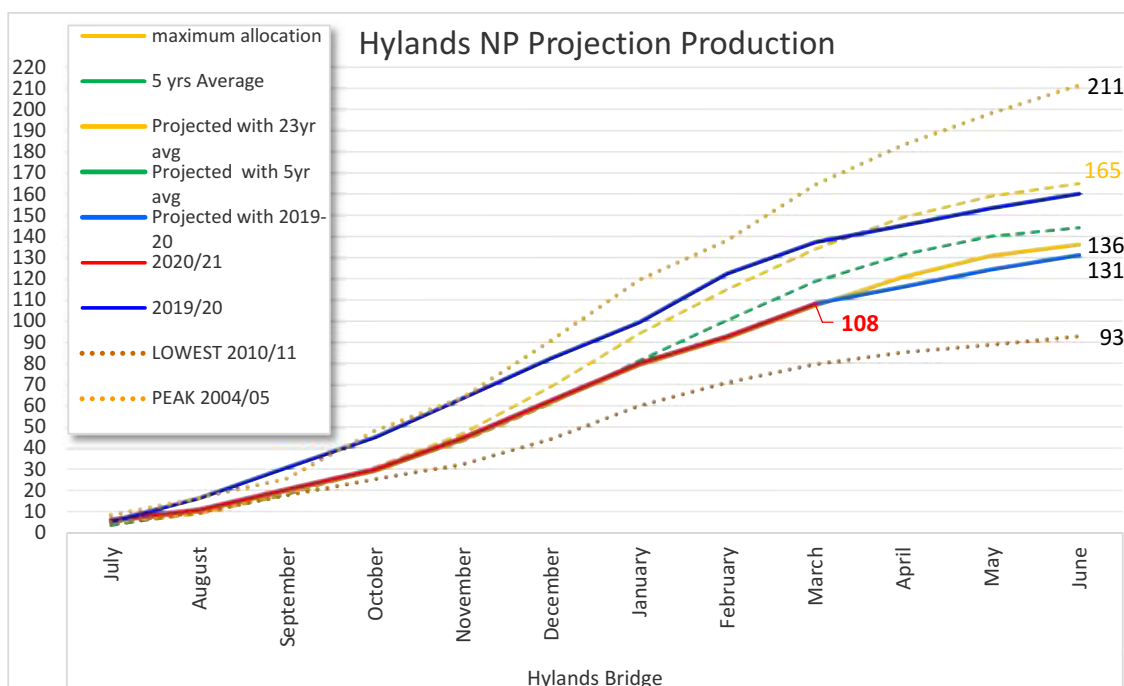


GOLDENFIELDS WATER COUNTY COUNCIL – April 2021

Hylands Bridge - Non Potable

Hylands Bridge supplies Non Potable water to Barellan and Binya. The water is sourced through the Murrumbidgee Irrigation Area where Goldenfields Water holds 165ML shareholding for water entitlement.

For the first 9 months of the 2020/21 financial year, 108ML of water has been extracted from the Hylands Bridge Raw Water scheme. This is a reduced volume compared to the first 9 months for 2019/20 financial year where 137ML was produced. As can be seen in the graph below, albeit lower volumes, trending in a similar fashion to historical years.



FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council’s financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

GOLDENFIELDS WATER COUNTY COUNCIL – APRIL 2021

PESTICIDE USE NOTIFICATION PLAN 2021-2025

Report prepared by WHS Coordinator

COUNCIL OFFICER RECOMMENDATION

That Council adopt the Pesticide Use Notification Plan 2021-2025.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

05 Proactive Customer Relations

07 Efficient Operations

BACKGROUND

The Pesticide Use Notification Plan 2021-2025 has been updated in accordance with the requirements outlined in the Pesticides Regulation 2017 (regulation). The last iteration of this document was reviewed 21 August 2015 prior to the current regulation.

A four week public consultation period was conducted from 23 February 2021 – 24 March 2021 with no submissions received.

REPORT

The Pesticide Use Notification Plan 2021-2025 details how Goldenfields Water will notify the community of pesticide applications it makes or allows to be made to public areas that are owned or controlled by Goldenfields Water.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Pesticide Use Notification Plan 2021-2025.

TABLED ITEMS: Nil



Pesticide Use Notification Plan 2021-2025



Pesticide Use Notification Plan 2021-2025

1 INFORMATION ABOUT THIS PLAN

PROCEDURE INFORMATION

Date Adopted by Council	Resolution No.
Document Responsibility General Manager	
Review Timeframe Four years	
Last Review 21 August 2015	Next Scheduled Review February 2025

DOCUMENT HISTORY

DOCUMENT NO.	DATE AMENDED	SUMMARY OF CHANGES
1.0	10 February 2021	Approved by MANEX for public exhibition

FURTHER DOCUMENT INFORMATION AND RELATIONSHIPS

Related Legislation	Pesticides Regulation 2017
Related Policies	
Related Procedures, Protocols, Statements and Documents	



Pesticide Use Notification Plan 2021-2025

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DRAFT

3 INTRODUCTION

This pesticide use notification plan (the plan) has been prepared in accordance with the requirements outlined in the Pesticides Regulation 2017 (the Regulation). The plan details how Goldenfields Water will notify the community of pesticide applications it makes or allows to be made to public areas that are owned or controlled by Goldenfields Water.

The main aim of the plan is to ensure the community is aware of pesticide applications made to outdoor public places that are owned or controlled by public authorities. The plan allows for members of the community to take action to avoid contact with pesticides, if they wish. Goldenfields Water will ensure that pesticides are applied in a safe and responsible manner, therefore minimising harm to the community and/or the environment. The plan also sets out how Goldenfields Water will notify members of the community of pesticide applications made by Goldenfields Water.

The plan describes:

- What public places are covered by the plan;
- What public places are not covered by the plan;
- Who regularly uses these public places, and an estimate of the level of use;
- How and when Goldenfields Water will provide the community with information about its pesticide applications in public places;
- How the community can access the plan and obtain more information about Goldenfields Water's notification arrangements;
- How future reviews of the plan will be conducted; and
- Contact details for anyone wishing to discuss the plan with Goldenfields Water.

4 OVERVIEW OF PESTICIDE USE

Goldenfields Water utilise best practice techniques using safe and responsible procedures, aiming to have a minimal effect on the environment. Pesticide use by Goldenfields Water consists of applying herbicides for weed control and spot spraying of insecticides to control outbreaks as required in and around roadsides, pipeline easements, and at infrastructure sites such as pump stations and reservoirs.

There is no set frequency intervals for programmed pesticide application. Bait insecticides and rodenticides may be used infrequently for termite and vermin control to protect Goldenfields Water infrastructure and assets.

Goldenfields Water only uses pesticides in public places when necessary to eliminate invasive, nuisance and environmental weeds, and to protect public property from pest damage.

5 PUBLIC PLACES COVERED BY THIS PLAN

Goldenfields Water proposes to use or allow the use of pesticides in the following categories of outdoor public places that it owns or controls in the Local Government Areas of Bland, Coolamon, Junee, Temora, and parts of Cootamundra-Gundagai, Hilltops, and Narrandera. As a County



Pesticide Use Notification Plan 2021-2025

Council, the preceding Local Government Areas are deemed constituent councils of Goldenfields Water.

Appendix A contains a map which shows Goldenfields Water's area of operations.

Goldenfields Water's estimate of the level of community use, and regular user groups for each of these public place categories is summarised below:

Public Places	Regular User Groups	Level of use	Type of pesticide use	Pesticide use notification
Unfenced pipeline utility or other easements accessible to the public	Goldenfields Water employees and contractors General public	Low	Spot spraying of herbicides and insecticides	One of the following: <ul style="list-style-type: none"> • Advertisements • Website • Signs
Water pump stations and surrounds (secured)	Goldenfields Water employees and contractors	Low	Spot spraying of herbicides and insecticides	One of the following: <ul style="list-style-type: none"> • Advertisements • Website • Signs
Water reservoirs and surrounds (secured)	Goldenfields Water employees and contractors	Low	Spot spraying of herbicides and insecticides	One of the following: <ul style="list-style-type: none"> • Advertisements • Website • Signs
Water pump stations and surrounds (accessible to the public)	Goldenfields Water employees and contractors Local residents	Low	Spot spraying of herbicides and insecticides	One of the following: <ul style="list-style-type: none"> • Advertisements • Website • Signs
Water reservoirs and surrounds (accessible to the public)	Goldenfields Water employees and contractors Local residents	Low	Spot spraying of herbicides and insecticides	One of the following: <ul style="list-style-type: none"> • Advertisements • Website • Signs
Goldenfields Water buildings (depots and interiors of public buildings)	Goldenfields Water employees and contractors Visitors General public	High for interiors of public buildings Low for depots	Spot spraying of herbicides	One of the following: <ul style="list-style-type: none"> • Advertisements • Website • Signs

6 PUBLIC PLACES NOT COVERED BY THIS PLAN

Places that do not have public access will not be covered by this plan. These may include:

- Private property;
- Reservoirs, pump stations and treatment plants not accessible to the public; and



Pesticide Use Notification Plan 2021-2025

- Goldenfields Water land that isn't designated for public use.

Goldenfields Water does not intend to provide notification when using small quantities of herbicides (less than 20L of mixed product) that are widely available to the public from retail outlets and can be used for domestic purposes. This will also apply to minor control of indoor and outdoor insect pests using baits or aerosol cans.

Goldenfields Water will not provide notification where there is little risk to the public in encountering pesticides where motorised or non-motorised equipment is used and there is no risk of drift or off target damage occurring.

7 NOTIFICATION ARRANGEMENTS

This section of the plan describes how and when Goldenfields Water will provide notice of pesticide use in public places. These notification arrangements are based on Goldenfields Water's assessment of:

- The level of public place usage where pesticides may be used.
- The extent to which members of the public who may be sensitive to pesticides and are likely to use these areas regularly.
- The extent to which activities generally undertaken in these areas could lead to some direct contact with pesticides, and
- The type of pesticide used.

7.1 How and when notice will be provided

Notice of pesticide use will be provided by one of a combination of:

- Onsite signage; or
- Information on Goldenfields Water's website.

Goldenfields Water will also allow persons and organisations to nominate to have their details placed on a central register which would allow them to be notified of certain types of pesticide uses in particular places, as described in this section of the plan.

Goldenfields Water will not provide notification for such pesticide applications, other than by way of this description in this plan (or general information on the Goldenfields Water website), where small quantities of some pesticides that are widely available in retail outlets and ordinarily used for domestic purposes (including home gardening). This will apply to minor control of indoor and outdoor insect pests using baits or aerosol spray cans and spot weed control using a wand or hand held spray bottle or backpack apparatus.

Examples where no notice will be provided are:

- Spot spraying of weeds;
- Minor insecticide, rodenticide applications; and
- For emergency control (including wasps and bees).



Pesticide Use Notification Plan 2021-2025

Goldenfields Water will not give notice of pesticide use by lessees of Goldenfields Water owned land that remain a public place.

7.2 Unforeseen Circumstances

To the weather and operational constraints, scheduled pesticide application may be delayed or brought forward from the scheduled program dates. In this instances, notification would be given as soon as possible, and likely to only involve signage displayed at the application site to notify members of the public.

Where emergency pesticide use is required, Goldenfields Water will, where possible, provide notice by posting signage nearby at the time of application.

7.3 What information will be provided

In accordance with the Regulation, notice of pesticide use will include the following:

- Full product name
- Purpose of use, including pest being treated
- Proposed date/s or date range of application
- Contact phone number of the Goldenfields Water representative that people can contact to discuss the notice;
- Warnings for re-entry to, or use of the place.

7.4 Sensitive places

The Regulation defines a sensitive place to be any:

- School, pre-school or kindergarten;
- Childcare centre;
- Hospital;
- Community health centre;
- Nursing home;
- Any place declared to be a sensitive place by the Environment Protection Authority; and
- Any place registered on constituent council's chemical sensitive register.

Special notification measures apply for programmed herbicide use in public places at or adjacent to sensitive places. All due care will be taken to inform the public in and around the sensitive area before and during the application of pesticides.

Locations of sensitive places can be obtained from the relevant constituent council.

7.5 Pesticide contractors

Where Goldenfields Water uses contractors to apply pesticides on its behalf, Goldenfields Water will ensure that notification is made in accordance with this plan.

8 HOW THE COMMUNITY WILL BE INFORMED OF THIS PLAN

Goldenfields Water will advise the public of this plan and its contents over a four week period by:

- Placing a copy of the draft plan on the Goldenfields Water website (www.gwcc.nsw.gov.au) or a notice in a local newspaper; and



Pesticide Use Notification Plan 2021-2025

- Making a copy of the draft plan available, free of charge, for public viewing at Goldenfields Water's main office, 84 Parkes Street, Temora NSW 2666.

At the end of the four week consultation period all reasonable submissions will be considered.

9 FUTURE REVIEWS OF THIS PLAN

The plan will be current for a maximum period of four years. Prior to the expiration date, the review will include:

- Placing the revised plan on public exhibition, and calling for public submissions;
- After review and consideration of public submissions, making recommendations for alterations (if applicable) to the plan; and
- Finalising the plan.

10 GIVING NOTICE OF FINALISED PLAN

Goldenfields Water will advise the public of this plan and its contents by:

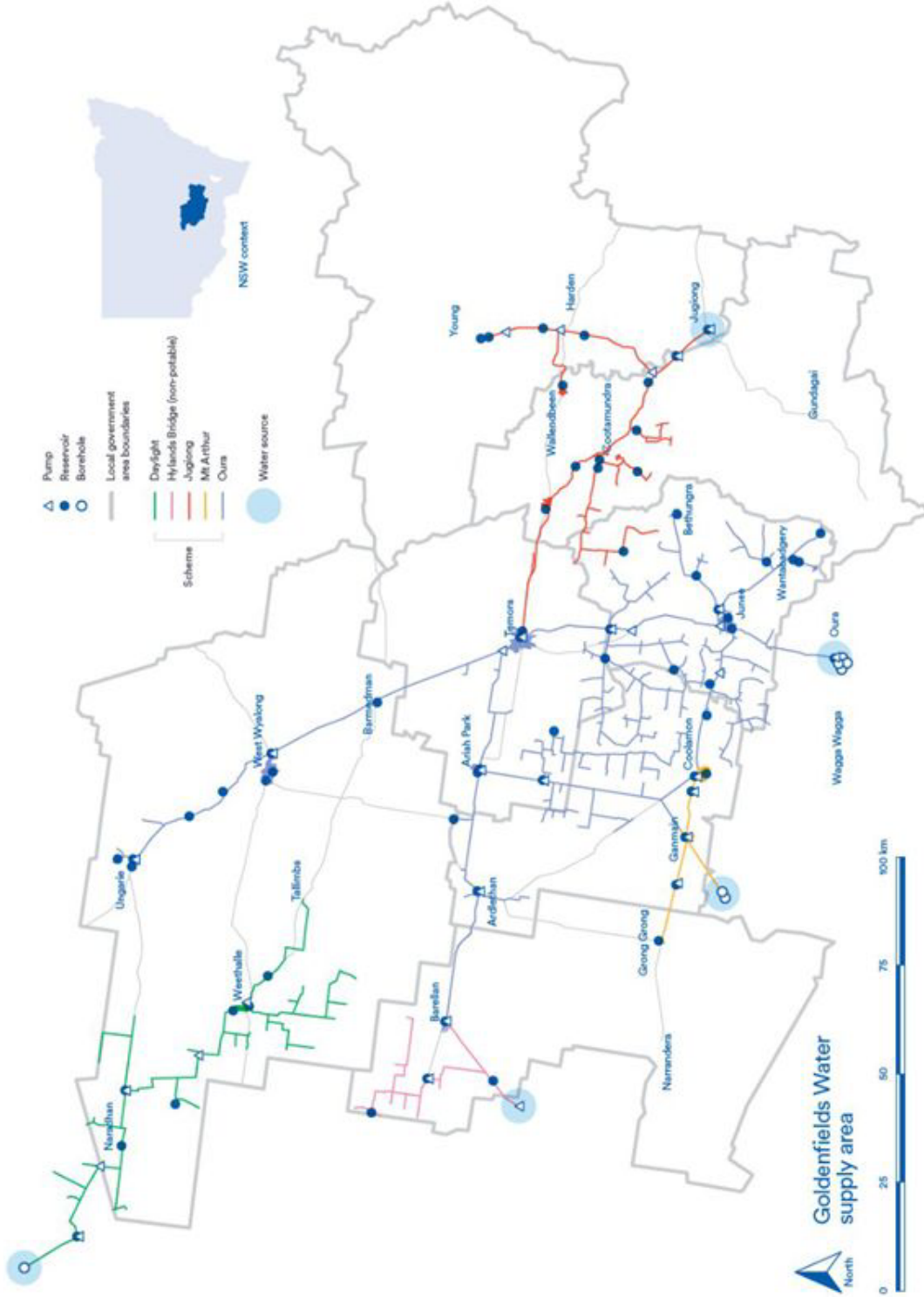
- Placing a copy of the finalised plan on the Goldenfields Water website (www.gwcc.nsw.gov.au) or a notice in a local newspaper; and
- Making a copy of the plan available for public viewing at Goldenfields Water's main office, 84 Parkes Street, Temora NSW 2666.

11 CONTACT DETAILS

Anyone wishing to contact Goldenfields Water to discuss the plan or to obtain details of pesticide application in public places, should contact:

Operations Manager
Goldenfields Water
PO Box 220
Temora NSW 2666
Phone: 02 6977 3200
Email: office@gwcc.nsw.gov.au
Website: www.gwcc.nsw.gov.au

APPENDIX A – GOLDENFIELDS WATER AREA OF OPERATIONS



GOLDENFIELDS WATER COUNTY COUNCIL – APRIL 2021

DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS' RETURN

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council note the tabling of the Disclosures by Councillors and Designated Persons' Return described within the report.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Under section 6.21 of Goldenfields' Code of Conduct, councillors and designated persons must make and lodge with the general manager a return disclosing the councillor's or designated person's interests as specified in schedule 1 of the code within 3 months of the following:

- a) becoming a councillor or designated person, and*
- b) 30 June of each year, and*
- c) the councillor or designated person becoming aware of an interest they are required to disclose under schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).*

REPORT

Mr Ray Graham has lodged a Disclosure Return with the General Manager under paragraph (a), as Acting Engineering Manager.

The return is now tabled as per item 6.26 of Goldenfields' Code of Conduct.

Information contained in returns made and lodged under clause 6.21 is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner.

Councillors and staff are reminded that it is imperative their honesty and transparency is maintained at all times. A pecuniary interest return may be lodged at any time during the year should circumstances deem it necessary.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Disclosure of Interest Return – Mr R Graham

GOLDENFIELDS WATER COUNTY COUNCIL – APRIL 2021

STAFF ENGAGEMENT SURVEY

Report Prepared by the General Manager

COUNCIL OFFICER RECOMMENDATION

1. That the Board rescind resolution 16/039 - *RESOLVED on the motion of Crs Clinton and Palmer that; A. The General Manager undertakes annual Employee Opinion Survey B. Employee Opinion Survey to be an ongoing requirement of GWCC Operational Plans C. Annual Employee Opinion Survey results to be presented to the Board.*
2. That the Board resolve for an employee engagement survey to be undertaken once every two years and the results be presented to the Board.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

08 Highly Skilled and Energetic Workforce

BACKGROUND

For the past 5 years, an employee engagement survey has been undertaken annually.

REPORT

Following each employee engagement survey that is undertaken within Council, results are provided to the Board, workshopped with staff and from the results, action items are derived. It has proven evident that 12 months is not a sufficient period to see the results of the action items. Given that Council now has a stable and committed leadership team, it has been found that with surveys recurring every 12 months, it stagnates the process of action items being successfully and meaningfully implemented.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

GOLDENFIELDS WATER COUNTY COUNCIL – APRIL 2021

STAFF RESOURCING

Report prepared by the General Manager

COUNCIL OFFICER RECOMMENDATION

That the Board note the ongoing additional permanent resources associated with the capital urban renewals.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations
08 Highly Skilled and Energetic Workforce

BACKGROUND

The Council has recently developed a 30 Year Capital Expenditure Renewals Program which emphasised the need to focus on urban main renewals for the next 20-30years.

REPORT

Following the success of the Mandamah scheme project being delivered in-house, below budget and one year ahead of schedule, the benefit of using our own skilled workforce as opposed to outsourcing to contractors has been proven. As indicated in the 30 year Capital Renewals Program, there is consistent urban mains renewals expenditure required for the life of the plan, emphasising the need for additional permanent staff.

The Engineering Team have reviewed the urban main renewal costs of another water utility that was undertaken by contractors and it is determined that it is most cost effective to undertake the works in-house. It is recommended as per the tabled draft organisation structure that three additional full-time positions be included in the Operations Department focussed on urban renewals. An additional utility and light truck have been budgeted for in the Plant budget for the proposed new team.

FINANCIAL IMPACT STATEMENT

The proposed changes are accommodated for in the 2021/2022 Draft Operational Plan.

ATTACHMENTS: Nil

TABLED ITEMS: Draft Organisation Structure

GOLDENFIELDS WATER COUNTY COUNCIL – APRIL 2021

ASSET MANAGEMENT AND CAPITAL WORKS PRESENTATION TO CONSTITUENT COUNCILS**Report prepared by General Manager****COUNCIL OFFICER RECOMMENDATION**

That the Board note the Asset Management and Capital Works presentation to Constituent Councils report.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

01 Excellence in Service Provision

05 Proactive Customer Relations

09 Financially Sustainable

BACKGROUND

The Engineering Department over the course of 18months reviewed Council's Asset Management data and provided a briefing to the October 2020 Board Workshop. It was suggested that the presentation be provided to each of the Constituent Councils.

REPORT

A presentation providing background on the organisation and the 30 year Capital Works Program for asset renewals going forward was presented to each of the constituent Councils as detailed in the table below.

Asset Plan Presentation to Constituent Councils

Council	Date attended
Temora Shire Council	19 November 2020
Bland Shire Council	3 November 2020
Junee Shire Council	15 December 2020
Coolamon Shire Council	17 December 2020
Cootamundra Gundagai Regional Council	27 January 2021
Narrandera Shire Council	16 February 2021
Hilltops Council	17 March 2021

The presentation was well received by each of the Councils with numerous discussions and questions attended too.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS:

TABLED ITEMS: Copy of presentation provided to Hilltops Council

GOLDENFIELDS WATER COUNTY COUNCIL – APRIL 2021

DRAFT OPERATIONAL PLAN 2021/2022

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council endorses the draft Operational Plan 2021/2022 incorporating the 2021/2022 budget and annual fees and charges to be placed on public display for a period of 28 days.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

The 2017-2021 Delivery Program was adopted by Council in June 2017 in accordance with Section 404 of the Local Government Act 1993.

Section 405 of the Local Government Act 1993 requires an Operational Plan including an annual budget and annual fees and charges to be adopted before the beginning of each financial year and for the draft documents to be placed on public exhibition for a period of 28 days.

REPORT

The postponement of Ordinary Council Elections has required the deferral of the Integrated Planning and Reporting cycle for 12 months. As such, councils are required to operate under their existing Delivery Programs for a further 12 months. This effectively extends Goldenfields' Delivery Program to encompass the 2017 – 2022 periods.

In order to support the activities described within the Delivery Program, Goldenfields Resourcing Strategy must be updated to incorporate the additional 12 month time frame:

Council's Long Term Financial Plan has been updated and is included within Appendix A of the Operational Plan.

Council's Asset Management Plan adopted in 2017 within the existing Resourcing Strategy, remains current, with a full review to be included in the next Integrated Planning and Reporting Cycle.

Council's Workforce management Plan adopted in 2017 within the existing Resourcing Strategy remains current, however, actions have been extended to incorporate the 2021/2022 Financial Year and are included within the Operational Plan.

In accordance with legislative requirements the 2021/2022 Operational Plan incorporating the 2021/2022 budget and annual fees and charges are now presented in draft for Council's consideration, prior to being placed on public exhibition.

The 2021/2022 Operational Plan estimates a net operating result of \$392,000.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Draft 2021/2022 Operational Plan.

TABLED ITEMS: Nil



OPERATIONAL PLAN

2021 - 2022

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Message from the Chairperson

On behalf of the Board of Goldenfields Water County Council, I am pleased to present our Operational Plan for 2021/2022.

In order to put the Boards commitment to its customers into context it is important to understand the application of the Integrated Planning and Reporting Guidelines mandated under the Local Government Act 1993.

The Integrated Planning and Reporting framework is comprehensively explained later in this document.

The provision of a safe, secure and affordable water supply network to the communities in the Riverina and South West Slopes regions is at the center of these commitments.

Building on this center piece are a number of main business activities including;

1. Excellence in service provision
2. Maximizing regional water supply
3. Strategic water management
4. Best practice pricing
5. Proactive customer relations
6. Environmental protection and sustainability
7. Efficient operations
8. Highly skilled and energetic workforce
9. Financially sustainable

In order to make these business activities happen, Goldenfields Water have adopted a mission statement, vision and values which empower its staff to drive and deliver these promises to the community in a transparent and objective manner.

By demonstrating our commitment to our core values when delivering services to the community, customers become more engaged and trust in the Goldenfields Water Brand.

My fellow Board members and I urge you to read these documents and provide us with feedback as we continue the long term journey of delivering the best possible water supplies to you.

Dennis Palmer
Chairperson

Message from the General Manager

Following on from the Chairpersons message and on behalf of the staff of Goldenfields Water we encourage you to read and analyse these documents.

Goldenfields Water have adopted a ten (10) year Business Activity Strategic Plan for the period 2013-2023. This document is a helicopter view of the journey that we are committed to and it contains all of the individual road maps and required resources to ensure we arrive at the agreed destination in 2023.

The 2021/2022 Operational Plan has a number of components, being;

- A commitment to business as usual with an underlying focus on continuous improvement
- A continued investment in the key assets required to deliver top-quality water that meets or exceeds the Australian Drinking Water Guidelines.
- Attention to growing our water supply system to meet the changing needs of our communities
- Ensuring that these components are affordable and can be supported in a financially sustainable manner

Working closely alongside the Goldenfields Water staff and under the strategic stewardship of the Board we look forward to the journey ahead of us in 2021/2022.

Aaron Drenovski
General Manager

Profile

Goldenfields Water is a single-purpose county council that has been responsible for providing water supply services to many communities in the South West Slopes and Riverina regions of NSW since 1997.

Goldenfields Water's supply system covers 22,500 square kilometres between the Lachlan and Murrumbidgee rivers. It services over 46,000 people and includes more than 2,400 kilometres of water mains (the longest in NSW).

Water is sourced from protected natural catchments at Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge before undergoing a world-class treatment process at either of Goldenfields Water's two water treatment plants.

As a county council, Goldenfields Water is a unique organisation given it is made up of seven constituent councils that each depend on it to deliver essential drinking water for their communities.

Goldenfields Water's seven constituent councils are:

- Bland Shire Council
- Coolamon Shire Council
- Junee Shire Council
- Temora Shire Council
- Cootamundra-Gundagai Regional Council
- Narrandera Shire Council
- Hilltops Council

Currently, Goldenfields Water supplies all drinking water directly to the almost 11,000 rural, residential, commercial and other properties in the local government areas of Bland, Coolamon, Junee, Temora, and parts of Cootamundra-Gundagai and Narrandera.

Goldenfields Water supplies water in bulk to Cootamundra-Gundagai and Hilltops councils, which then distribute water directly to their residents (except those already supplied directly by Goldenfields Water in parts of Cootamundra-Gundagai).

It also provides water in bulk to Riverina Water County Council as well as non-potable water (untreated water for non-drinking purposes) directly to 250 properties.



Mission Statement

To provide regional economic opportunity and lifestyle choices through provision of a quality water supply by innovative leadership showing environmental responsibility in cooperation with the community, constituent councils and governments.

Vision

To be innovative leaders in the supply and distribution of water through regional efficiency, technical excellence and customer service.

Values

Integrity

All staff act in the best interest of the communities that we serve, demonstrating and promoting moral and ethical principles in all that we do.

Trust

Built on from the value of Integrity, mutual trust is established between teams and staff at all levels. Open communication lines and transparency in our operations reflects and further builds on this trust.

Respect

All staff treat others with courtesy, politeness and kindness. Differences in viewpoints and beliefs are recognised and considered, with all people being treated fairly and equally.

Teamwork

All staff work together collaboratively and support one another in achieving the operational objectives of GWCC. Our staff understand the importance of working with each other to achieve our objectives.

Continuous Improvement

Staff feel confident and comfortable to offer ideas and suggestions to ensure that GWCC is continually working to deliver better services to our community and finding more efficient ways of undertaking business.

Strategic Priorities

The 2021-2022 Operational Plan is categorised in-line with the nine strategic priorities established by Goldenfields Water's long-term Business Activity Strategic Plan and the strategic objectives and strategies outlined in its 2017-2022 Delivery Program to achieve those priorities.

Strategic Priority 01: Excellence in Service Provision

Objective: Provision of excellence in delivery of water supply and customer service to all stakeholders.

Strategic Priority 02: Maximising Regional Water Supply

Objective: Planning of water supply for regional development through network analysis and partnerships with constituent councils.

Strategic Priority 03: Strategic Water Management

Objective: Demand management and efficiency improvements through customer awareness and selective asset enhancement.

Strategic Priority 04: Best Practice Pricing

Objective: Generation of income through transparent, equitable and solution driven pricing structures.

Strategic Priority 05: Proactive Customer Relations

Objective: Promotion of customer relations through communication, customer orientation of staff and targeted information delivery.

Strategic Priority 06: Environmental Protection and Sustainability

Objective: Environmental stewardship in carrying out of construction and operational activities.

Strategic Priority 07: Efficient Operations

Objective: Efficiency driven by use of technology, monitoring and performance analysis.

Strategic Priority 08: Highly Skilled and Energetic Workforce

Objective: Highly skilled and driven workforce encouraged by challenging positions and reward for effort and innovation.

Strategic Priority 09: Financially Sustainable

Objective: Financial planning based upon delivery of efficiencies and recovery of costs with growth built upon customer focused solutions.

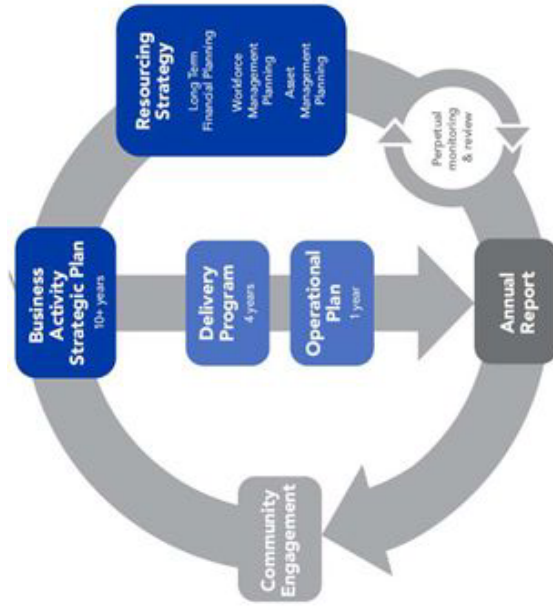
Operational Plan Explained

The Operational Plan forms part of a group of plans which supports GWCC's strategic direction

The Operational Plan 2021 – 2022 completes the planning documents and details the activities to be undertaken and the financial requirements to deliver the commitments of the Strategic Business Plan and Delivery Program.

This three tiered process ensures that there are clear links between the long term goals of the community and the activities of Goldenfields Water.

The diagram demonstrates the linkage:



Goldenfields Water will continue to meet its statutory reporting requirements, delivering an accurate and meaningful report on the progress and results each year of its operational plan.

In achieving this management will be responsible for providing quarterly reports to the GWCC Board on the activities and financial statements relating to the Operational Plan.

The Operational Plan has two parts:

Part One – The Activities – detailing how Goldenfields Water will deliver outcomes during this financial/operating year.

Part Two – The Financials – including Fees and Charges detailing the budget and associated financial data for this financial/operating year.

OPERATIONAL PLAN 2021 - 2022

1: Excellence in service provision

1.2: Provide a reliable and quality drinking water supply

1.2.1: Water quality meets or exceeds the Australian Drinking Water Guidelines

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.1.1	Implement a water quality management plan	Maintain and Review the Drinking Water Management System	Complete DWMS Annual Report	Production & Services Manager		X		

1.2.2: Assets are managed strategically, across whole of life to improve delivery of services and financial management

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.2.3	Deliver capital works program	Commence and complete Talbingo Lane Junee pipeline replacement of approximately 10km.	Commence and complete Talbingo Lane Junee pipeline replacement of approximately 10km.	Operations Manager		X		X
		Commence and complete urban pipeline renewal at Beach and Pretoria Street Junee.	Commence and complete urban pipeline renewal at Beach and Pretoria Street Junee.	Operations Manager		X		X
		Commence Thanowring Road pipeline replacement.	Commence Thanowring Rd Pipeline Replacement	Operations Manager		X		X

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
		Complete and Commission Mandamah pipeline construction Stage 3, and commence Stage 4.	Complete and Commission Mandamah pipeline construction Stage 3, and commence Stage 4.	Operations Manager				X
		Installation of an organisational wide microwave communication system for SCADA is complete	Installation of an organisational wide microwave communication system for SCADA is complete	Production & Services Manager	X			X
		Jugiong No1 High Voltage Upgrade - Detailed design contract to be completed.	Jugiong No1 High Voltage Upgrade - Detailed design contract to be completed.	Production & Services Manager		x		x
		Jugiong Programmable Logic Controller (PLC) is completed.	Jugiong Programmable Logic Controller (PLC) is completed.	Production & Services Manager	X			X
		Oura High Voltage Upgrade – Civil Construction is complete and commissioned	Oura High Voltage Upgrade – Civil Construction is complete and commissioned	Production & Services Manager		X		X
		Plan for a new workshop facility to support Urban Reticulation renewals as per Capital Works forecast.	Detailed design completed for proposed new workshop	General Manager		X		X
1.2.2.4	Operate, maintain water infrastructure to meet defined levels of service	Valve maintenance and replacement will be completed by October 2021.	Achieve greater than 85% of program	Operations Manager		X		

1.2.4: Water mains are systematically renewed and extended, based on asset performance data

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.4.1	Develop and implement a water main renewal program	Utilise issues register and burst data to determine renewals program.	Achieve 90% of mains renewals budget	Engineering Manager				X
1.2.4.3	Implement a water main renewal program in line with the 30 year capital works program	Implement the water main renewal program for 21/22	Achieve 85% of mains renewals budget	Engineering Manager		x		x
1.2.4.4	Continue with Mandamah water extension program	Continue with Mandamah water main extension program	Achieve greater than 85% of 30km of mains installation.	Engineering Manager		x		x

1.2.8: Telemetry system is systematically renewed and extended, based on asset performance data

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.8.1	Develop and implement a Telemetry renewal program	Progressively replace all SCADA across to ClearSCADA	Progressively replace all SCADA across to ClearSCADA	Production & Services Manager				X

1.2.10: System valves are systematically renewed and extended, based on asset performance data

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.10.1	Develop and implement an air valve, scour, reflux renewal program	Air, Scour and Stop Valves and Hydrants are reviewed and replaced as required in Temora, Wyalong and Ungarie. Junee, Coolamon and Ganmain are reviewed for future replacement.	Air, Scour and Stop Valves and Hydrants are reviewed and replaced as required in Temora, Wyalong and Ungarie. Junee, Coolamon and Ganmain are reviewed for future replacement.	Operations Manager		X		X

1.2.12: Instrumentation installations are systematically renewed and extended, based on asset performance data

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.12.1	Develop and implement a instrumentation renewal program	Replace aged water quality instrumentation where required.	Replace aged water quality instrumentation where required.	Production & Services Manager				X

1.2.13: We inform and involve our community about projects, programs and other activities

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.13.1	Maintain and publish information on Council website	Regularly update and publish information on Goldenfields website relating to major projects, water outages, meeting minutes, billing, recent announcements and staffing updates.	Our website is regularly updated with relevant and timely information.	Community Engagement Officer	X	X	X	X
1.2.13.2	Proactively provide project specific information to relevant stakeholders as required	Proactively provide project specific information to relevant stakeholders as required and respond to any stakeholder requests in a timely manner.	Accurate and relevant information is provided to stakeholders in a timely manner.	General Manager	X	X	X	X
1.2.13.3	Report financial information internally	Distribute monthly management reports to responsible officers.	Distribute monthly reports within 5 days of month end	Corporate Services Manager	X	X	X	X
1.2.13.4	Report financial performance to regulators and the community	Prepare statutory financial reports within required timeframes - including Quarterly Budget Reviews, Annual Financial Statements.	Quarterly Budget Reviews presented at the Council meeting following quarter end. Annual Financial Statements submitted to Office of Local Government by statutory due date.	Corporate Services Manager		X	X	X
1.2.13.5	Report compliance information to regulators	Notify any non-conformance as required. Complete annual reporting to NSW Public Health, DPIE, and EPA.	Complete DWMS Annual Report, EPA Annual Return and the Annual Benchmark Report. Notify any non-conformances to the relevant Authority as required.	Production & Services Manager				X

2: Maximising regional water supply

2.1: Plan for the regions future water supply

2.2: Plan for the region's future growth

2.2.1: Our water supply network is able to respond to community growth and development

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
2.2.1.1	Liaise closely with constituent councils regarding growth and development.	Liaise closely with constituent councils regarding growth and development	Engage with Constituent Councils regularly	General Manager	X	X	X	X

2.2.2: Water supply system constraints are identified

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
2.2.2.3	Continue work on the Integrated Water Cycle Management in accordance with NSW Best Practice Management Framework	Consultant is engaged to complete IWCM Strategy inclusive of hydraulic model and financial plan.	Works are on track for completion in the 2022/23 financial year	Engineering Manager		x		x

3: Strategic water management

3.1: Become an industry leader in the water sector

3.1.3: We follow best practice strategic planning

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
3.1.3.1	Revise the Strategic Business Plan	Complete the Integrated Water Cycle Management Strategy	IWCM is adopted.	Production and Services Manager				X

4: Best practice pricing

4.2: Levy and collect water charges

4.2.1: Water meters are read accurately and water account notices issued correctly

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
4.2.1.1	Read water meters by using the AMR network	Read at least 97% of meters by automated meter reading network.	Minimum of 97% meters read through AMR network.	Corporate Services Manager	X	X	X	X
4.2.1.2	Issue water account notices within agreed timeframes	Water Accounts issued within 3 weeks of quarter end	Water accounts issued within 3 weeks of quarter end.	Corporate Services Manager				X

4.3: Deliver a consistent price path

4.3.1: We have a published price path to ensure financial sustainability

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
4.3.1.1	Establish a multi-year price path	Determine scheduled fees and charges consistent with the long term financial plan.	LTFP reviewed to determine fees and charges schedule for inclusion in operational plan - maintaining financial sustainability (surplus operating results and cash reserves throughout 10 year plan)	Corporate Services Manager				X

5: Proactive customer relations

5.1: Improve customer and community engagement

5.1.2: Our community understands what we do and has regular opportunities to be involved with us

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
5.1.2.1	Develop and implement a Community Engagement Strategy	Goldenfields 3 year community engagement strategy is developed utilising information gathered from the community including the customer survey.	Goldenfields Water 2021-25 Community Engagement Strategy is developed.	Community Engagement Officer			X	X

5.1.4: We participate in improving understanding of water management and sustainable water practices in our community

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
5.1.4.1	Provide relevant information to the community through a variety of channels	Information regarding water management and sustainable water practices is delivered to our community through a variety of advertising mediums and community activities.	Our community is provided information on water management and sustainable water practices.	Community Engagement Officer	X	X	X	X
5.1.4.2	Public education information about water management and sustainable water practice is developed and published within our community	Educate local students and customers about the region's drinking water supply and water cycle, water efficiency and sustainability, and benefits of choosing tap water. This will be achieved by offering Depth Days to local students, developing a school program targeted at Stage 5 students and actively promoting National Water Week to schools and the community through interactive and engaging sustainable water themed resources.	Goldenfields hosts 'Depth Days', develops Stage 4 educational program and engages with local schools and preschools during Water Week to provide sustainable water themed resources.	Community Engagement Officer		X		X

5.1.5: Customer Service Experience is enhanced

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
5.1.5.1	Promote increased customer uptake of available online services	Customer service initiatives of emailed water accounts, mywater and direct debit payment arrangements are promoted through staff engagement and targeted advertising	The percentage of customers using mywater, direct debit and receiving emailed accounts has increased	Corporate Services Manager		X		X

5.2: Develop and maintain strong links with stakeholders

5.2.1: We have close relationships with the Riverina Eastern Regional Organisation of Councils (REROC)

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
5.2.1.2	Work closely with REROC and the Joint Organisation to improve service efficiency and effectiveness and promote matters of common interest	Work closely with REROC and the Joint Organisation to improve service efficiency and effectiveness and promote matters of common interest	Goldenfields participates in projects with a joint interest.	General Manager	X	X	X	X

5.2.2: We have close relationships with our constituent councils

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
5.2.2.1	Communicate and engage with constituent councils regularly	Engage with our Constituent Councils regularly.	We have regularly engaged with our Constituent Councils	General Manager			X	

5.2.3: We have a positive corporate reputation within our community and wider industry

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
5.2.3.1	Keep the community, media and internal and other stakeholders informed with relevant and timely information via the most appropriate channels	Information regarding Goldenfields' current works, major upcoming works, educational programs and general updates are provided through traditional and modern media platforms, including our quarterly customer newsletters, social media platforms, website and media releases.	Goldenfields Customer Newsletter is circulated in January, April, July and October. Information is regularly provided through various media platforms.	Community Engagement Officer		X		X

6: Environmental protection and sustainability

6.2: Ensure natural resources are used efficiently

6.2.1: We regularly review energy use to proactively identify and implement usage reduction activities to lower costs and reduce carbon foot print

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
6.2.1.4	Carbon Footprint is monitored and regularly reported	Maintain an energy usage and cost data base.	Maintain the population of Azility cloud base systems to actively monitor our energy usage and costs.	Production & Services Manager				X

6.2.2: Water use efficiency is increased across the network

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
6.2.2.3	Promote activities that improve customer experience and efficient water service delivery	Support the Customer Service Team to provide customers with a seamless and simplified interaction. Promoting digital engagement such as the Goldenfields Water App, direct debit payments and online accounts will be an integral part of enabling simplified interaction.	Customer registration to the Goldenfields App, online accounts and direct debit increases.	Community Engagement Officer		X		X

6.3: Manage the water supply's sustainability and security

6.3.1: Risks to the water supply's sustainability and security are identified and monitored

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
6.3.1.1	Continue to monitor the water resource environment	Actively monitor our raw water source via both hydrological and water quality parameters	Undertake monthly sampling and testing of raw water quality samples. Monitor councils access entitlements to source water and ensure restrictions are utilised when and where required.	Production & Services Manager				X

7: Efficient operations

7.1: Improve business efficiency

7.1.1: We have an efficient corporate structure

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
7.1.1.1	Review corporate structure and align with service levels	Goldenfields Corporate structure is reviewed within 12 months of the ordinary election of council to best meet the organisations requirements.	Goldenfields Corporate structure is efficiently aligned to meet organisational requirements, having been reviewed within 12 months of the ordinary election of council.	General Manager				X

7.1.2: Information management is integrated across the organisation

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
7.1.2.2	Continually update and improve the Geographic Information System	Continually update and improve the Geographic Information System	GIS enhancements are implemented	Engineering Manager				X

7.1.3: Corporate systems are implemented to support improvements in business efficiency

7.1.5: Fleet management is optimised

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
7.1.5.1	Review fleet requirements annually	Prepare annual fleet replacement budget and review quarterly.	Prepare annual fleet budget for inclusion in Capital Works Program. Review progress quarterly during Quarterly Budget Reviews.	Corporate Services Manager		X	X	X

7.3: Reduce exposure to business risks

7.3.3: Integrated risk management is part of asset management processes

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
7.3.3.1	Embed risk management into asset renewal process	Asset renewals are prioritised based on investment prioritisation model.	Prioritisation reported to MANEX	Engineering Manager				X

7.3.5: Capital Works Program reduces business risk through prioritisation of critical renewals

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
7.3.5.1	Capital works program is based on asset information and prioritised to reduce business risk	Implement the capital works program for 2021/22 Financial year	85% of capital works program is completed	Engineering Manager		X		X

7.4: Improve the efficiency of operations in the field

7.4.1: We have an efficient, mobile workforce

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
7.4.1.2	Implement mobile platform for works management	Rollout O365 across Council to improve availability, lessen demand on infrastructure, workforce collaboration and mobility	Email service migrated to the cloud. O365 operational for staff. Collaboration tools being utilised as scoped for Council requirements.	Corporate Services Manager		X		X
7.4.1.4	Implement an Electronic Timesheet system	Investigate, source and implement an electronic timesheet system	System successfully implemented and operationally compliant	Corporate Services Manager		X		X

8: Highly skilled and energetic workforce

8.1: *Improve the management of human resources*

8.1.1: Our workforce is motivated, skilled and flexible

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
8.1.1.1	Develop and implement a workforce management strategy	Goldenfields Workforce Management Plan is developed to meet the organisational requirements identified within the four year Delivery Program for 2021/25.	Goldenfields Workforce Management Plan has been developed and adopted by the Board.	HR Coordinator				X
8.1.1.2	Provide staff with professional development opportunities that meet future needs	Provide staff with professional development opportunities that meet organisational future needs	Annual staff development plans completed, training undertaken for identified gaps	HR Coordinator		X		

9: Financially sustainable

9.1: Deliver responsible financial management

9.1.1: Our organisation is financially sustainable

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
9.1.1.1	Develop a long-term financial management plan	Long Term Financial Plan updated annually	The LTFP has been reviewed annually in conjunction with Operational Plan Preparation	Corporate Services Manager				X
9.1.1.5	Asset Management Plan and Financial Plan are integrated and achievable	Total Asset Management Plan and Financial Plan is developed as part of IWCM.	Documents completed by June 2022.	Engineering Manager		X		X

Resourcing Strategy

Goldenfields Water's Resourcing Strategy is part of the Integrated Planning and Reporting documents.

It documents Goldenfields Water's long term strategy for providing the resources required to implement the strategies established by the Business Activity Strategic Plan.

It includes long term financial, workforce management and asset management planning.

Council's Long Term Financial Plan has been updated and is included within Appendix A.

Council's Asset Management Plan adopted in 2017 within the existing Resourcing Strategy, remains current, with a full review to be included in the next Integrated Planning and Reporting Cycle.

Council's Workforce Management Plan adopted in 2017 within the existing Resourcing Strategy remains current, however actions have been extended to incorporate the 2021/2022 Financial Year and are included below.

Workforce Management Plan Strategies 2021/2022

Strategic Area	Action	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	
1. Workforce planning to ensure organisational sustainability.	1.1 Provide funding for leadership training and professional development opportunities for managers, coordinators and potential leaders within the organisation.	x	x	x	x	x	
	1.2 Continue partnership with Charles Sturt University in relation to the Engineering undergraduate program.	x	x	x	x		
	1.3 Develop and implement a mentoring program where experienced staff can act as formal mentors to more junior staff to ensure the transfer of skills and knowledge.		x				
	1.4 Investigate the options for staff to be mentored from individuals in other local government organisations.		x				
	1.5 Provide support to managers and coordinators to enable them to identify and address their strategic workforce needs, taking into account ageing workforce demographics to ensure business continuity and organisational goals are met.	x	x	x	x	x	
	2.1 Conduct a review of Council's mission and vision to ensure they align with current organisational objectives.		x				
	2.2 Re-invent GWCC's external Careers internet page, with the development of new materials to emphasise the benefits of working with GWCC.	x					
	2.3 Incorporate new branding and workplace values as part of external recruitment documentation.	x					
	2.4 Continue to review position descriptions prior to advertising to ensure that the role description, position requirements and job design reflect current operational needs.	x	x	x	x	x	x
	2.5 Develop a Recruitment Policy which ensures EEO and flexible practices.	x					
2. Attracting the best staff by promoting GWCC as an employer of choice.	2.6 Review and update EEO Policy and provide training to all staff.	x		x		x	
	2.7 Liaise with surrounding schools, TAFE and universities to gauge opportunities to promote school based opportunities. E.g. work experience, school based traineeships/apprenticeships.	x	x	x	x	x	
	2.8 Increase community awareness of job diversity within GWCC by ensuring presence at local 'Career Expos' at surrounding universities and high schools.	x	x	x	x	x	x
	2.9 Identify incentives to attract potential staff to GWCC.	x	x	x	x	x	x
	2.10 Ensure that Employee Exit Interviews are conducted to better understand the reasons for employees leaving the organisation.	x	x	x	x	x	x

Strategic Area	Action	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
3. Developing staff to create a talented and responsive workforce equipped to meet organisational needs.	3.1 Develop, implement and monitor organisation-wide training plan to ensure available funds for required training.	X	X	X	X	X
	3.2 Promote and support GWCC's annual Staff Development Plan process as a way of encouraging staff to consider their career development.	X	X	X	X	X
	3.3 Promote and support GWCC's Education Assistance program to encourage staff to undertake formal qualifications.	X	X	X	X	X
	3.4 Develop and facilitate supervisory support training sessions on topics such as performance management and work health and safety.	X	X	X	X	X
	3.5 Promote and support GWCC's internal employee/team recognition program to reward and recognise high performing employees.	X	X	X	X	X
	3.6 Identify external funding opportunities for training and education.	X	X	X	X	X
	3.7 Implement a Human Resource Information System (HRIS) to ensure that training records, qualification history and skill gaps are appropriately recorded and can be reported and acted on.		X			X
	3.8 Develop and implement a mentoring program where experienced staff internal or external to GWCC can mentor others.		X			
	3.9 Encourage staff to act in higher level positions as opportunities arise.	X	X	X	X	X
	4.1 Regularly monitor and review the effectiveness of HR policies and procedures to ensure they are appropriate and successful.	X	X	X	X	X
4. Retaining a committed, engaged and satisfied workforce.	4.2 Maintain data from employee exit forms to determine reasons for staff turnover.	X	X	X	X	X
	4.3 Promote and support GWCC's recognition program for high performing and long-serving employees.	X	X	X	X	X
	4.4 Investigate and promote options for flexible work arrangements within GWCC.	X	X	X	X	X
	4.5 Review salary system to ensure position sizing is consistent with industry standards.		X			
	4.6 Identify incentives to retain valuable staff.	X	X	X	X	X
	4.7 Maintain and promote GWCC's Employee Assistance Programs.	X	X	X	X	X
	4.8 Investigate ways to promote work-life balance within GWCC.	X				X
	4.9 Develop and implement GWCC's Health and Wellbeing strategy.	X				X

Statement of Revenue Policy

Council obtains its income from the following sources:

Water Access and User Charges

Council has adopted a two-part water charge for each of its customer categories, consisting of an access charge based on service connection sizing and a user charge based on the water consumed. As part of its Delivery Program, Council has set its access and usage charges for the 2021/2022 year.

Council levies interest on overdue charges. The interest rate is maximum allowable – Rate is TBA.

Interest on Investments

Council invests surplus funds in accordance with its Investment Policy.

Fees

Council charges appropriate fees for service. These fees are based on actual costs and ensure that those who benefit from the service pay for it.

Private works

Occasionally Council carries out private works. Any such works are undertaken at a cost to the applicant.

Grants and subsidies

Council will receive the Pensioner Rebate Subsidy provided by the State Government in 2021/2022. This subsidy offsets 55% of the total rebate provided.

Developer Contributions

Developers are required to pay the cost of providing the assets that they require. These costs usually fall into two categories:

The reticulated pipes which a developer is required to pay in full; and

A contribution towards the provision of infrastructure (headworks-e.g. treatment plants, major pipelines etc)

Loan Borrowings

New capital infrastructure projects can be funded from borrowings. Council would normally expect that such borrowing approvals to be granted.

Council has not provided for any specific borrowings for 2021/2022.

Access and Usage Charges Statement

The following is a brief explanation of how Council categorises its customer base.

Residential

Customers are categorised as residential if:

The connection is within the Council's urbanized areas serviced by a reservoir via a reticulated distribution network and the main use is for residential accommodation (but not as a hotel, motel, guest-house, boarding house, lodging house or nursing home).

It is a vacant land within this Council's urbanized areas serviced by a reservoir via a reticulated distribution network.

Non Residential Rural

Customers are categorised as non-residential rural if:

The connection is located outside this Council urbanized areas, is serviced directly from a main and the main use is for stock and domestic.

Non-residential Other

Customers are categorised as non-residential other if:

The connection is within this Council's urbanized areas serviced by a reservoir via a reticulated distribution network and the main use is for commercial, industrial, community or institutional.

Other remote and direct connections to mains outside of this Council's urbanized areas where there is no commercial rural activity.

Non-Residential High Volume Monthly

Customers are categorised as non-residential high volume monthly if:

The main use is for commercial, industrial, community or institutional and the customer uses over 50,000kl pa.

Non-Residential Bulk Councils

Hilltops Council and Cootamundra Gundagai Regional Council together with water supplied to Riverina Water consumers are categorised as non-residential Bulk Councils.

Council's Annual Access and Usage charges, Interest, Fees, Private Works, and/or Developer Contributions are levied and or charged under various sections on the NSW Local Government Act including but not limited to sections 501, 502, 552, 566 section 64 and its cross reference to water Management Act section 305-307 and NSW Local Government Act Chapter 15, Part 10 Division 3.

Appendix A – Estimates of Income and Expenditure 2021/2022

Goldenfields Water County Council Agenda - APRIL 2021 - MATTERS TO BE SUBMITTED TO OPEN COUNCIL

Goldenfields Water County Council											
INCOME STATEMENT	Current Year 2020/21 \$'000	Projected Years									
		2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000	2029/30 \$'000	2030/31 \$'000
Income from Continuing Operations											
Rates & Annual Charges	5,165	5,585	5,753	5,925	6,103	6,286	6,475	6,669	6,869	7,075	7,287
User Charges & Fees	13,520	16,750	17,252	17,768	18,300	18,848	19,412	19,993	20,592	21,208	21,843
Other Revenues	100	126	129	131	134	136	139	142	145	148	151
Grants & Contributions provided for Operating Purposes	85	85	85	85	85	85	85	85	85	85	85
Grants & Contributions provided for Capital Purposes	2,350	1,050	1,200	1,230	1,261	1,292	1,325	1,358	1,392	1,426	1,462
Interest & Investment Revenue	830	540	380	270	230	210	220	200	230	230	230
Total Income from Continuing Operations	22,050	24,137	24,798	25,410	26,113	26,858	27,655	28,447	29,312	30,172	31,058
Expenses from Continuing Operations											
Employee Benefits & On-Costs	6,517	6,885	7,086	7,293	7,506	7,726	7,951	8,184	8,423	8,669	8,923
Materials & Contracts	4,200	3,988	4,088	4,190	4,295	4,402	4,512	4,625	4,740	4,859	4,980
Depreciation & Amortisation	8,282	8,300	8,466	8,635	8,808	8,984	9,164	9,347	9,534	9,725	9,919
Other Expenses	4,587	4,572	4,680	4,790	4,902	5,018	5,136	5,256	5,380	5,507	5,637
Total Expenses from Continuing Operations	23,585	23,745	24,319	24,908	25,511	26,129	26,763	27,412	28,078	28,760	29,459
Net Operating Result for the Year	(1,535)	392	479	502	602	728	893	1,034	1,234	1,412	1,599
Net Operating Result before Grants and Contributions provided for Capital Purposes	(3,885)	(658)	(721)	(728)	(659)	(564)	(432)	(323)	(157)	(14)	137

Goldenfields Water County Council Agenda - APRIL 2021 - MATTERS TO BE SUBMITTED TO OPEN COUNCIL

Goldenfields Water County Council

BALANCE SHEET	Current Year 2020/21 \$ '000	Projected Years											
		2021/22 \$ '000	2022/23 \$ '000	2023/24 \$ '000	2024/25 \$ '000	2025/26 \$ '000	2026/27 \$ '000	2027/28 \$ '000	2028/29 \$ '000	2029/30 \$ '000	2030/31 \$ '000		
ASSETS													
Current Assets													
Cash & Cash Equivalents	500	500	500	500	500	500	500	500	500	500	500	500	500
Investments	22,449	16,316	10,666	8,686	7,615	6,346	5,254	5,254	5,254	5,254	5,254	5,254	5,149
Receivables	5,910	6,180	6,257	6,388	6,545	6,702	6,869	7,073	7,272	7,486	7,697	7,886	7,697
Inventories	859	816	836	857	879	901	923	946	970	994	1,019	1,044	1,019
Other	58	57	58	59	61	62	64	65	67	69	70	71	70
Total Current Assets	29,776	23,868	18,318	16,491	15,600	14,511	13,610	14,243	14,065	14,557	14,435	14,557	14,435
Non-Current Assets													
Investments	22,449	16,316	10,666	8,686	7,615	6,346	5,254	5,254	5,254	5,254	5,254	5,254	5,149
Infrastructure, Property, Plant & Equipment	270,694	283,156	294,880	299,235	301,847	304,983	307,919	308,372	309,838	310,813	312,693	310,813	312,693
Total Non-Current Assets	293,143	299,472	305,546	307,921	309,462	311,328	313,172	313,625	315,091	316,066	317,843	316,066	317,843
TOTAL ASSETS	322,920	323,340	323,864	324,412	325,062	325,839	326,782	327,869	329,156	330,623	332,278	330,623	332,278
LIABILITIES													
Current Liabilities													
Payables	1,678	1,707	1,752	1,798	1,846	1,895	1,945	1,997	2,050	2,105	2,161	2,105	2,161
Provisions	2,483	2,483	2,483	2,483	2,483	2,483	2,483	2,483	2,483	2,483	2,483	2,483	2,483
Total Current Liabilities	4,161	4,189	4,235	4,281	4,329	4,378	4,428	4,480	4,533	4,587	4,643	4,587	4,643
Non-Current Liabilities													
Payables	5	5	5	5	5	5	5	5	5	5	5	5	6
Provisions	72	72	72	72	72	72	72	72	72	72	72	72	72
Total Non-Current Liabilities	77	77	77	77	77	77	77	77	77	77	77	77	78
TOTAL LIABILITIES	4,238	4,266	4,312	4,358	4,406	4,455	4,506	4,557	4,611	4,665	4,721	4,665	4,721
Net Assets	318,682	319,073	319,552	320,054	320,656	321,384	322,277	323,311	324,545	325,958	327,557	325,958	327,557
EQUITY													
Retained Earnings	93,495	93,886	94,365	94,867	95,469	96,197	97,090	98,124	99,358	100,771	102,370	100,771	102,370
Revaluation Reserves	225,187	225,187	225,187	225,187	225,187	225,187	225,187	225,187	225,187	225,187	225,187	225,187	225,187
Total Equity	318,682	319,073	319,552	320,054	320,656	321,384	322,277	323,311	324,545	325,958	327,557	325,958	327,557
Total Cash & Investments	45,399	33,131	21,832	17,873	15,730	13,191	11,007	11,412	11,009	11,262	10,798	11,262	10,798

Goldenfields Water Budget Result 2021/22

	Operating Activities (\$'000)	Capital Activities (\$'000)	Net Result (\$'000)
1. FISCAL BUDGET RESULT			
Operating Revenues	24,137		
Operating Expenses (incl Depreciation)	23,745		
Operating Result <i>add back</i>	392	0	392
Depreciation Expense	8,300		
Capex Program Expenditure		20,762	
Asset Sales/Trade Ins		(567)	
RESULT Surplus/(Deficit)	8,692	(20,195)	(11,503)
<i>RESULT - a deficit will need to be funded as shown below</i>			
2. FUNDING BUDGET RESULT			
Fiscal Budget Result (Above)	8,692	(20,195)	
<i>Internal Reserve Funding</i>			
Net Tfr from/(to) Employee Leave Entitlements	60		
Net Tfr from/(to) Plant & Vehicle Replacement		(356)	
Net Tfr from/(to) Infrastructure Replacement		15,157	
Net Tfr from/(to) Property Asset Reserve		100	
Net Tfr from/(to) Sales Fluctuation	-		
RESULT Surplus/(Deficit)	8,692	(5,294)	3,398
<i>RESULT - a surplus will increase Available Working Capital</i>			

Customer Categories	\$'000	% Within Category	% of Total
Residential	6,750		30.4%
Access Charges	1,710	25%	
Usage Charges	5,040	75%	
Non-Residential Rural	4,987		22.5%
Access Charges	1,548	31%	
Usage Charges	3,439	69%	
Non-Residential Other	2,856		12.9%
Access Charges	975	34%	
Usage Charges	1,881	66%	
Non-Residential High Volume Monthly	1,471		6.6%
Access Charges	43	3%	
Usage Charges	1,428	97%	
Non-Residential Bulk Council	6,123		27.6%
Access Charges	1,479	24%	
Usage Charges	4,644	76%	
TOTAL PROJECTED YIELD	22,188		100%

Goldenfields Water County Council		
	Current Year 2020/21 \$'000	Projected 2021/22 \$'000
2021/22 BUDGETED CASH POSITION		
Reconciliation of Cash Position		
Change in net assets from continuing operations	(1,535)	392
Add back Non Cash Expenses		
Depreciation	8,282	8,300
Add Cashflows from Financing Activities		
Proceeds from Sale of Assets	741	567
Less Cashflows from Investing Activities		
Purchase of Infrastructure, Property, Plant & Equipment	(16,158)	(20,762)
Cash Surplus/ (Deficit)	(8,670)	(11,503)
Equity Movements		
Reserve Funds - Increase / (Decrease)	(8,670)	(11,503)

Goldenfields Water County Council		
2020/21 CAPITAL BUDGET SUMMARY	Current Year 2020/21 \$'000	Projected 2021/22 \$'000
Capital Budget		
Income		
Capital Funding		
Capital Grants & Contributions	2,350	1,050
Proceeds from sale - Infrastructure, Property Plant & Equipment	741	567
Internal Restrictions	16,952	19,803
Operating Revenue	(3,885)	(658)
Total Capital Funding	16,158	20,762
Capital Expenditure		
New Assets		
Water Supply Infrastructure	2,971	2,765
Plant & Equipment	-	-
IT / Office Equipment	-	-
Land & Buildings	476	100
Renewal Assets		
Water Supply Infrastructure	10,958	16,207
Plant & Equipment	1,550	1,445
IT / Office Equipment	78	70
Furniture & Fittings	5	5
Land & Buildings	120	170
Total Capital Expenditure	16,158	20,762

Goldenfields Water County Council Agenda - APRIL 2021 - MATTERS TO BE SUBMITTED TO OPEN COUNCIL

Goldenfields Water County Council CAPITAL WORKS BUDGET 2022-2026						
	CURRENT BUDGET 2020/21	BUDGET 2021/22	BUDGET 2022/23	BUDGET 2023/24	BUDGET 2024/25	BUDGET 2025/26
CAPITAL INCOME:	\$	\$	\$	\$	\$	\$
Asset Sales	741,000	567,500	350,000	350,000	350,000	350,000
Capital Contributions	2,350,000	1,050,000	1,200,000	1,230,000	1,260,751	1,292,270
TOTAL CAPITAL INCOME:	3,091,000	1,617,500	1,550,000	1,580,000	1,610,751	1,642,270
CAPITAL EXPENDITURE						
NEW SYSTEM ASSETS:	\$	\$	\$	\$	\$	\$
Land & Buildings	476,000	100,000	3,000,000	-	-	-
Mains - Developer Paid	251,000	40,000	40,000	40,000	40,000	40,000
Mains - Trunk	270,776	-	-	-	-	-
Mains - Reticulation	205,000	125,000	75,000	-	-	-
Mains - Rural	1,500,000	1,800,000	500,000	-	-	-
Scada	744,760	800,000	-	-	-	-
TOTAL NEW SYSTEM ASSETS:	3,447,536	2,865,000	3,615,000	40,000	40,000	40,000
RENEWALS:	\$	\$	\$	\$	\$	\$
Plant & Equipment	1,549,570	1,445,000	750,000	750,000	750,000	750,000
Information Technology	78,156	70,000	80,000	80,000	80,000	80,000
Furniture and Office Equipment	5,000	5,000	5,000	10,000	10,000	10,000
Land & Buildings	120,000	170,000	50,000	50,000	50,000	50,000
Mains - Trunk	3,520,000	3,880,000	2,480,000	3,630,000	1,680,000	2,480,000
Mains - Reticulation	801,000	1,000,000	3,500,000	3,500,000	3,500,000	2,500,000
Mains - Rural	35,000	817,200	430,000	430,000	430,000	430,000
Pump Stations and Bores	3,058,500	1,830,000	675,000	3,220,000	3,100,000	3,100,000
Reservoir Sites	393,710	1,780,000	5,375,000	1,050,000	1,550,000	1,450,000
Treatment Plant	3,050,500	6,700,000	3,030,000	30,000	30,000	1,030,000
Emergency Works	100,000	200,000	200,000	200,000	200,000	200,000
TOTAL RENEWALS ASSETS:	12,711,436	17,897,200	16,575,000	12,950,000	11,380,000	12,080,000
TOTAL CAPITAL EXPENDITURE:	16,158,972	20,762,200	20,190,000	12,990,000	11,420,000	12,120,000

Appendix B – Fees and Charges 2021/2022

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Legislation	GST
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Goldenfields Water County Council

Access Charges (Annual)

Residential

20mm Connection Quarterly Charge: \$51.50	\$200.00	\$206.00	Local Government Act 1993 Section 501	N
25mm Connection Quarterly Charge: \$80.50	\$312.00	\$322.00	Local Government Act 1993 Section 501	N
32mm Connection Quarterly Charge: \$132.00	\$512.00	\$528.00	Local Government Act 1993 Section 501	N
40mm Connection Quarterly Charge: \$206.00	\$800.00	\$824.00	Local Government Act 1993 Section 501	N
50mm Connection Quarterly Charge: \$322.50	\$1,252.00	\$1,290.00	Local Government Act 1993 Section 501	N
80mm Connection Quarterly Charge: \$824.00	\$3,200.00	\$3,296.00	Local Government Act 1993 Section 501	N

Non-Residential – Rural

20mm Connection Quarterly Charge: \$165.00	\$640.00	\$660.00	Local Government Act 1993 Section 501	N
25mm Connection Quarterly Charge: \$257.50	\$1,000.00	\$1,030.00	Local Government Act 1993 Section 501	N
32mm Connection Quarterly Charge: \$422.50	\$1,640.00	\$1,690.00	Local Government Act 1993 Section 501	N

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Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Legislation	GST
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Non-Residential – Rural [continued]

40mm Connection Quarterly Charge: \$659.00	\$2,560.00	\$2,636.00	Local Government Act 1993 Section 501	N
50mm Connection Quarterly Charge: \$1,030.00	\$4,000.00	\$4,120.00	Local Government Act 1993 Section 501	N
80mm Connection Quarterly Charge: \$2,637.00	\$10,240.00	\$10,548.00	Local Government Act 1993 Section 501	N

Non-Residential – Other

Includes: Commercial, Industrial, Institutional, Community, Direct and Remote

20mm Connection Quarterly Charge: \$90.50	\$352.00	\$362.00	Local Government Act 1993 Section 501	N
25mm Connection Quarterly Charge: \$141.00	\$548.00	\$564.00	Local Government Act 1993 Section 501	N
32mm Connection Quarterly Charge: \$232.00	\$900.00	\$928.00	Local Government Act 1993 Section 501	N
40mm Connection Quarterly Charge: \$360.50	\$1,400.00	\$1,442.00	Local Government Act 1993 Section 501	N
50mm Connection Quarterly Charge: \$566.50	\$2,200.00	\$2,266.00	Local Government Act 1993 Section 501	N
80mm Connection Quarterly Charge: \$1,452.50	\$5,640.00	\$5,810.00	Local Government Act 1993 Section 501	N
100mm Connection Quarterly Charge: \$2,266.00	\$8,800.00	\$9,064.00	Local Government Act 1993 Section 501	N

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Legislation	GST
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Non-Residential – High Volume (Monthly)

20mm Connection Monthly Charge: \$25.75	\$300.00	\$309.00	Local Government Act 1993 Section 501	N
25mm Connection Monthly Charge: \$40.25	\$468.00	\$483.00	Local Government Act 1993 Section 501	N
32mm Connection Monthly Charge: \$66.00	\$768.00	\$792.00	Local Government Act 1993 Section 501	N
40mm Connection Monthly Charge: \$103.00	\$1,200.00	\$1,236.00	Local Government Act 1993 Section 501	N
50mm Connection Monthly Charge: \$161.00	\$1,872.00	\$1,932.00	Local Government Act 1993 Section 501	N
80mm Connection Monthly Charge: \$412.00	\$4,800.00	\$4,944.00	Local Government Act 1993 Section 501	N
100mm Connection Monthly Charge: \$644.00	\$7,500.00	\$7,728.00	Local Government Act 1993 Section 501	N
150mm Connection Monthly Charge: \$1,448.00	\$16,872.00	\$17,376.00	Local Government Act 1993 Section 501	N

Non-Residential – Bulk Councils

Applied per equivalent no. of 20mm connections	\$136.00	\$140.00	Local Government Act 1993 Section 501	N
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Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Legislation	GST
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Vacant Unconnected Properties

20mm Connection (applied to new subdivisions after 1/07/2011) Quarterly Charge: \$51.50	\$200.00	\$206.00	Local Government Act 1993 Section 552	N
25mm Connection (applied to new subdivisions after 1/07/2011) Quarterly Charge: \$78.00	\$0.00	\$312.00	Local Government Act 1993 Section 552	N

Consumption Charges (per kilolitre)

* Excess Charges apply when allocated volumes exceeded

Residential Charge – all consumption	\$2.45	\$2.52	Local Government Act 1993 Section 502	N
Non-Residential Rural – all consumption*	\$1.69	\$1.81	Local Government Act 1993 Section 502	N
Non-Residential Rural – Mandamah consumption*	\$2.45	\$2.52	Local Government Act 1993 Section 502 and Section 552	N
Non-Residential Other – all consumption*	\$2.04	\$2.10	Local Government Act 1993 Section 502	N
Non-Residential High Volume Monthly consumption*	\$2.21	\$2.28	Local Government Act 1993 Section 502	N
Non-Residential Bulk Council – all consumption	\$1.67	\$1.72	Local Government Act 1993 Section 502	N
*Excess Charges	\$3.75	\$3.86	Local Government Act 1993 Section 502	N

Water Filling Stations & Temporary Water Supply Charges

Water Filling Station Charges

AvData Key Deposit	\$50.00	\$50.00	Local Government Act 1993 Section 608	N
Minimum AvData when purchased at Goldenfields Water Office	\$60.00	\$61.80	Local Government Act 1993 Section 608	N

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Legislation	GST
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Standpipe / Temporary Water Supply Charges

Deposit for Non-Local Customer	\$1,000.00	\$1,000.00	Local Government Act 1993 Section 608	N
Short Term Hire (per week or part thereof)	\$80.00	\$85.00	Local Government Act 1993 Section 608	N
Annual Hire (per annum of part thereof – nil consumption allow)	\$330.00	\$340.00	Local Government Act 1993 Section 501	N
All Portable Standpipe Water Sales – per kilolitre – Commercial, Portable & Temporary	\$3.75	\$3.86	Local Government Act 1993 Section 502	N
Maximum Retail Charge – per kilolitre – Standpipe / Filling Station Water Sales	\$5.00	\$5.15	Local Government Act 1993 Section 502	N

Connection & Developer Charges

Water Connection & Development Proposals

Assess development proposals (incl subdivision, strata & community/neighbourhood plans - per connection) incl site inspection

Single connection	\$295.00	\$305.00	Local Government Act 1993 Section 608	N
Up to 5 connections	\$235.00	\$240.00	Local Government Act 1993 Section 608	N
6 to 15 connections	\$210.00	\$215.00	Local Government Act 1993 Section 608	N
16 to 30 connections	\$180.00	\$185.00	Local Government Act 1993 Section 608	N
> 30 connections		POA	Local Government Act 1993 Section 608	N

Infrastructure Charges

Equivalent Tenement (ET) = 250 kilolitres per annum

Retail DSP areas (per ET)	\$7,800.00	\$7,800.00	Local Government Act 1993 (Water Management Act 2000) Section 64 (Section 306 WMA) / Section 608	N
Bulk Council DSP areas (per ET)	\$7,134.00	\$7,134.00	Local Government Act 1993 (Water Management Act 2000) Section 64 (Section 306 WMA) / Section 608	N

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Legislation	GST
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Augmentation Charges – Tapping, Service and Meter Charges

Downsizing a Connection: half the regular cost of the resultant connection size

Augmentations: additional charges may apply where Dial Before You Dig indicates other services that require external location

20mm Connection	\$1,800.00	\$1,854.00	Local Government Act 1993 (Water Management Act 2000) Section 64 (Section 306 WMA) / Section 608	N
25mm Connection	\$2,000.00	\$2,060.00	Local Government Act 1993 (Water Management Act 2000) Section 64 (Section 306 WMA) / Section 608	N
32mm Connection	\$2,600.00	\$2,678.00	Local Government Act 1993 (Water Management Act 2000) Section 64 (Section 306 WMA) / Section 608	N
40mm Connection	\$3,000.00	\$3,090.00	Local Government Act 1993 (Water Management Act 2000) Section 64 (Section 306 WMA) / Section 608	N
50mm Connection	\$3,550.00	\$3,656.00	Local Government Act 1993 (Water Management Act 2000) Section 64 (Section 306 WMA) / Section 608	N
> 50mm Connection		At Cost	Local Government Act 1993 (Water Management Act 2000) Section 64 (Section 306 WMA) / Section 608	N
20mm Connection where service pipe has already been laid	\$360.00	\$370.00	Local Government Act 1993 (Water Management Act 2000) Section 64 (Section 306 WMA) / Section 608	N
25mm Connection where service pipe has already been laid	\$0.00	\$470.00	Local Government Act 1993 (Water Management Act 2000) Section 64 (Section 306 WMA) / Section 608	N
NR Rural – Mandamah Annual Augmentation Charge (per Entity) – Stage 1	\$509.00	\$513.07	Local Government Act 1993 Section 552	N
Quarterly Charge: \$128.26				
NR Rural – Mandamah Annual Augmentation Charge (per Entity) – Stage 2	\$500.00	\$504.00	Local Government Act 1993 Section 552	N
Quarterly Charge: \$126.00				

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Legislation	GST
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Customer Services

Bulk Customer Charges

Bulk Customer – Backflow Device Testing (per device) plus additional hourly rates may apply	\$335.00	\$345.00	Local Government Act 1993 Section 608	N
Bulk Customer – Backflow Installation	\$1,800.00	\$1,854.00	Local Government Act 1993 Section 608	N
Bulk Customer – Trunk Main New Connection	\$12,950.00	\$13,338.00	Local Government Act 1993 Section 608	N
Bulk Customer – Trunk Main Relocation During Construction Fee	\$5,950.00	\$6,128.00	Local Government Act 1993 Section 608	N

Backflow Prevention

*Charges apply to 20mm installation. Larger sizes charged at cost.

Installation of RPZD device (incl cost of device)*	\$975.00	\$1,000.00	Local Government Act 1993 Section 608	N
Inspection & Testing of Backflow Prevention Device (per device) plus additional hourly charges may apply	\$335.00	\$345.00	Local Government Act 1993 Section 608	N
Installation of Double Check Valve*	\$265.00	\$273.00	Local Government Act 1993 Section 608	N
Yearly Servicing of Double Check Valve	\$65.00	\$67.00	Local Government Act 1993 Section 608	N

Pipe Locations

Locate Only (min 1 Hour)	At Cost (min \$155/hr)	Local Government Act 1993 Section 608	N
	Last YR Fee At Cost (min \$150/hr)		
Locate and Expose (min 24 hours notice) (min 1 Hour)	At Cost (min \$155/hr)	Local Government Act 1993 Section 608	N
	Last YR Fee At Cost (min \$150/hr)		

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Legislation	GST
Engineering Services				
Site Inspections (per visit)	\$300.00	\$310.00	Local Government Act 1993 Section 608	N
Pressure and Flow Test	\$0.00	\$350.00		N
Pressure Testing of New Mains	\$745.00	\$850.00	Local Government Act 1993 Section 608	N
Chlorination / Disinfection of New Mains (per service)	\$745.00	\$850.00	Local Government Act 1993 Section 608	N
Cutting in of New Mains		At Cost	Local Government Act 1993 Section 608	N
Attend Bursts or Emergency Repairs – during developer defect liability period		At Cost	Local Government Act 1993 Section 608	N
Site Survey (per day)	\$900.00	\$930.00	Local Government Act 1993 Section 608	N
Design and Drafting including Plans (per day)	\$990.00	\$1,020.00	Local Government Act 1993 Section 608	N
Review Developer Designs and Documentation		At Cost	Local Government Act 1993 Section 608	N
Engineering Consult per hour (min 1 hour)	\$0.00	\$155.00	Local Government Act 1993 Section 608	N
Private Works				
Private Works Admin Fee		10% (Max \$500)	Local Government Act 1993 Section 608	Y
Hire rates for Labour, Plant & Equipment		POA	Local Government Act 1993 Section 608	Y
Other Charges				
Administrative Fees				
Administration				
S603 Certificate – Search Enquiry Certificate Fee (State Govt scheduled fee) – per property	\$85.00	\$85.00	Local Government Act 1993 Section 603	N
S603 Certificate Urgency Fee – process in less than three working days (incl Certificate)	\$170.00	\$175.00	Local Government Act 1993 Section 603 and Section 608	N
Restriction / Disconnection Attendance Fee – Permanent or Temporary (non-payment of account or at customer request)	\$150.00	\$155.00	Local Government Act 1993 Section 608	N
Reconnection Fee after Temporary Restriction / Disconnection	\$150.00	\$155.00	Local Government Act 1993 Section 608	N
Debt Recovery Attendance Fee (serving notices)	\$150.00	\$155.00	Local Government Act 1993 Section 608	N

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Legislation	GST
Meter Test Deposit				
Non-refundable if meter registers less than 4% more than the correct quantity				
20 or 25mm meter	\$145.00	\$150.00	Local Government Act 1993 Section 608	N
32 or 40mm meter	\$220.00	\$227.00	Local Government Act 1993 Section 608	N
50 or 80mm meter	\$290.00	\$250.00	Local Government Act 1993 Section 608	N
> 80mm meter (POA in 2020/2021)	\$0.00	\$300.00	Local Government Act 1993 Section 608	N
Special Meter Reading				
Refundable if routine reading by Council is in error				
Routine service (min 48 hours notice)	\$87.50	\$90.00	Local Government Act 1993 Section 608	N
Same Day Service	\$150.00	\$155.00	Local Government Act 1993 Section 608	N
Special Enquiry/Certificate/Attendance Fee per hour (min 1 hour)	\$150.00	\$155.00	Local Government Act 1993 Section 608	N
Other				
Interest on Overdue Accounts (State Govt scheduled rate)	TBA		Local Government Act 1993 Section 566	N
	Last YR Fee 1 July 20 - 31 Dec 20 - 0% 1 Jan 21 - 30 June 21 - 7%			
Processing of Dishonoured Cheques	\$55.00	\$55.00	Local Government Act 1993 Section 608	N
Processing of Dishonoured Direct Debit (initial \$0, each subsequent dishonour)	\$25.00	\$25.00	Local Government Act 1993 Section 608	N
Reallocate Electronic Payment of Water Account	\$0.00	\$10.00	Local Government Act 1993 Section 608	N
Copy of Documents (per copy) when freely available from website	\$33.00	\$34.00	Local Government Act 1993 Section 608	N
Printing / Photocopying – A4 Black & White	\$0.00	\$0.50	Local Government Act 1993 Section 608	N
Printing / Photocopying – A4 Colour	\$0.00	\$2.00	Local Government Act 1993 Section 608	N
Printing / Photocopying – A3 Black & White	\$0.00	\$1.00	Local Government Act 1993 Section 608	N
Printing / Photocopying – A3 Colour	\$0.00	\$3.00	Local Government Act 1993 Section 608	N
Copy – Water Notice	\$0.00	\$10.00	Local Government Act 1993 Section 608	N
Copy – Water Account Financial Data	\$0.00	\$10.00	Local Government Act 1993 Section 608	N
Copy – S603 Certificate	\$0.00	\$10.00	Local Government Act 1993 Section 608	N

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Legislation	GST
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Government Information (Public Access) Act 2009 Requests

Application Fee	\$30.00	\$30.00	Government Information (Public Access) Act 2009 Section 41	N
Processing Charge (/hr after first 20hrs)	\$30.00	\$30.00	Government Information (Public Access) Act 2009 Section 64	N
Internal Review	\$40.00	\$40.00	Government Information (Public Access) Act 2009 Section 85	N
Amendment of Records	No Cost			N

NEXT MEETING

The next ordinary meeting of Council is scheduled to be held on Thursday 24 June 2021 at 10.00am