

The meeting commenced at 10.10am.

**PRESENT**

Cr D Palmer, Cr G Armstrong, Cr B Callow, Cr D McCann, Cr L McGlynn, Cr M Stadtmiller, Cr G Sinclair.

**ALSO IN ATTENDANCE**

Mr A Drenovski (General Manager), Mr G Veneris (Production and Services Manager), Mr T Goodyer (Operations Manager), Ms M Curran (Corporate Services Manager) Miss S Jung (Engineering Manager), Mrs A Coleman (Executive Assistant).

**1. LEAVE OF ABSENCE/APOLOGIES**

**BOARD RESOLUTION**

**20/091 RESOLVED on the motion of Crs Callow and McCann that Cr K Morris be granted a leave of absence.**

**2. ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

**3. PRESENTATIONS**

Councils Auditor Brad Bohun will attend the meeting virtually to present Councils audited Financial Statements for 2019/2020.

**4. DECLARATION OF PECUNIARY INTERESTS**

Nil

**5. DECLARATION OF NON PECUNIARY INTERESTS**

Chairperson Palmer declared a non-pecuniary interest in the late report of Rosehill to Harden Additional 2.7km Pipeline Replacement Report. The interest is due to a relative being engaged by an organisation that has provided a tender. Chairperson Palmer will leave the meeting while the matter is deliberated. Deputy Chairperson Clr David McCann will chair the meeting during deliberation of this item.

**6. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 27 AUGUST 2020**

**BOARD RESOLUTION**

**20/092 RESOLVED on the motion of Crs Armstrong and Sinclair that the minutes of the meetings held on the 27 August 2020, having been circulated and read by members be confirmed.**

## 7. BUSINESS ARISING FROM MINUTES

Nil

## 8. CORRESPONDENCE

### 8.1. EXCELLENCE IN ENVIRONMENT AWARDS 2020

Goldenfields Water was awarded the Sustainable Infrastructure Award in the Local Government NSW Excellence in the Environment Awards 2020, for the Goldenfields Water App.

## 9. MATTERS OF URGENCY

### BOARD RESOLUTION

**20/093 RESOLVED** on the motion of Cr Callow and Sinclair that the late report of ROSEHILL TO HARDEN ADDITIONAL 2.7KM PIPELINE REPLACEMENT be accepted for consideration.

## 10. NOTICES OF MOTION / RESCISSION MOTIONS

Nil

## 11. CHAIRPERSON'S MINUTE

Nil

## 12. ELECTION OF CHAIRPERSON

### BOARD RESOLUTION

**20/094 RESOLVED** on the motion of Crs McCann and Callow that nomination for the position of Chairperson is called and that if necessary, voting be by ordinary ballot.

10:15am Chairperson Palmer vacated the Chair to the General Manager.

The General Manager is to conduct the elections for the Chairperson and Deputy Chairperson.

A duly signed nomination form for the position of Chairperson was received for Cr D Palmer.

Cr D Palmer was declared elected as Chairperson for the ensuing 12 months

### Report prepared by General Manager

### COUNCIL OFFICER RECOMMENDATION

That nomination for the position of Chairperson is called and that if necessary, voting be by ordinary ballot.

### ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

## **BACKGROUND**

In accordance with section 391 of the Local Government Act (1993) the position of Chairperson becomes vacant at this meeting and an election is required to elect a person from within the members of the council to fill this position. The Chairperson holds office for one year.

## **REPORT**

The Local Government (General) Regulations 2005 clause 395, Schedule 8 provides the following:

- The General Manager (or person appointed by the General Manager) is the Returning Officer
- A Member of a county council may be nominated without notice for election as Chairperson of the county council
- The nomination is to be made in writing by two or more Members of the county council (one of whom may be the nominee)
- The nomination is not valid unless the nominee has indicated consent to the nomination in writing
- The nomination is to be delivered or sent to the Returning Officer
- The Returning Officer is to announce the names of the nominees at the county council meeting at which the election is to be held
- If only one member of the county council is nominated, that Member is elected
- If more than one Member is nominated, the county council is to resolve whether the election is to proceed by preferential ballot, by ordinary or by open voting
- The election is to be held at the county council meeting at which the county council resolves on the method of voting.

Appropriate nomination forms have been circulated to all Councillors.

## **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

## **13. ELECTION OF DEPUTY CHAIRPERSON**

### **BOARD RESOLUTION**

**20/095 RESOLVED on the motion of Crs McGlynn and Armstrong that nominations for the position of Deputy Chairperson is called and that if necessary, voting be by ordinary ballot. That the person with the most votes apart from the Chairperson and Deputy be called on when these are unavailable for engagements.**

A duly signed nomination form for the position of Deputy Chairperson was received for Cr D McCann.

Cr McCann was declared elected as Chairperson for the ensuing 12 months.

The Chairperson resumed the Chair.

**Report prepared by General Manager**

**COUNCIL OFFICER RECOMMENDATION**

That nominations for the position of Deputy Chairperson is called and that if necessary, voting be by ordinary ballot. That the person with the most votes apart from the Chairperson and Deputy be called on when these are unavailable for engagements.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

07 Efficient Operations

**BACKGROUND**

In accordance with section 231 of the Local Government Act (1993) Councillors may elect a person from within their number to be the Deputy Chairperson.

**REPORT**

The position of Deputy Chairperson is an optional position. The Deputy Chairperson may exercise any function of the Chairperson at the request of the Chairperson or if the Chairperson is prevented by illness, absence or otherwise, from exercising the function or if there is a casual vacancy in the office of Chairperson.

Council has traditionally elected such a person and the election procedures are the same as for the Chairperson.

Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil.

**TABLED ITEMS:** Nil.

**14. PUBLIC PARTICIPATION – CONFIDENTIAL SESSION – 10.17am**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and the public.

**BOARD RESOLUTION**

**20/096 RESOLVED on the motion of Crs Callow and McGlynn that Council move into CONFIDENTIAL SESSION.**

**15. MATTERS TO BE SUBMITTED TO CONFIDENTIAL SESSION**

**15.1. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER**

**15.1.1. SERVICE PROVIDER – ELECTRICAL SWITCHBOARDS AND  
ELECTRICAL INSTALLATION – CONTRACT 03/2020**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it,**

**BOARD RESOLUTION**

**20/097 RESOLVED** on the motion of Crs McCann and Callow that the Board:

- a. Award the contract to JRC Electrical Services Pty Ltd for a committed price of \$87,638.02 (GST Inc.) for completion of Oura Bore 3 switchboard.**
- b. Approve the General Manager or his delegate to enter into a contract with JRC Electrical Services Pty Ltd, as the preferred supplier of design, manufacture, supply, delivery, and installation of electrical switchboards and associated equipment for a period up to 12th December 2022.**

**15.2. MATTERS SUBMITTED BY ENGINEERING MANAGER**

**15.2.1. CRITICAL LARGE VALVES REPLACEMENT – CONTRACT 06/2020**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:
  - (i) Prejudice the commercial position of the person who supplied it, or**

**BOARD RESOLUTION**

**20/098 RESOLVED** on the motion of Crs McCann and McGlynn that the Board:

- 1. Accept the offer for Contract 06/2020 for the Critical Large Valves Replacement to Gongues Constructions Pty Ltd for \$120,000 (excl. GST) for the Lump Sum offer of design services.**
- 2. Approve the General Manager or his delegate to enter into a contract with Gongues Constructions Pty Ltd including the potential to deliver the provisional construction items works to a total value of \$ 656,255.00 (excl. GST) which includes the \$120,000 design Lump Sum Offer.**

**15.2.2. ROSEHILL TO HARDEN ADDITIONAL 2.7KM PIPELINE REPLACEMENT**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- e) Commercial information of a confidential matter that would, if disclosed:
  - (ii) prejudice the commercial position of the person who supplied it,

10.26am - The Chairperson vacated the chair to the Deputy Chairperson.

Chairperson Palmer left the meeting having declared a non-pecuniary interest in this matter.

**BOARD RESOLUTION**

**20/099 RESOLVED on the motion of Crs Sinclair and Callow**

**That:**

- 1. The Board approve an increase to the capital works budget by the figure noted within the report to allow for the works for the additional 2.7km of the Rosehill to Harden Pipeline replacement to be contracted**
- 2. Pursuant to s55(3)(i) of the Local Government Act 1993, the Board considers that a satisfactory result would not be achieved by inviting tenders before entering into a contract for the work for the additional 2.7km of the Rosehill to Harden Pipeline replacement due to extenuating circumstances, being that:**
  - a. earlier in 2020 the Council concluded Tender – 05/2020 for the pipeline replacement work, which involved the receipt of a large number of tenders,**
  - b. a successful tenderer was selected to enter into a contract with the Council to carry out the pipeline replacement work except for the additional 2.7 km,**
  - c. all conforming tenders contained provisional pricing for the additional 2.7km of pipeline work enabling the Council to adequately assess the likely cost of the additional work and achieve value for money for that work without a further tender process.**
- 3. the Board approve the General Manager to negotiate and enter into a contract for the additional 2.7km of pipeline replacement work with any of the tenderers who submitted a conforming bid for tender 05/2020.**

4 in favour. 1 opposed. The motion was carried.

**BOARD RESOLUTION**

**20/100 RESOLVED on the motion of Crs McCann and Armstrong that there being no further confidential items that Council revert back to Open Session and that the resolutions made in confidential session be made public.**

**16. MATTERS TO BE SUBMITTED TO OPEN COUNCIL – 10.35am**

The General Manager read out the resolutions made in Confidential session.

**16.1. MATTERS SUBMITTED BY CORPORATE SERVICES MANAGER**

**16.1.1. FINANCIAL STATEMENTS 2019/20**

Brad Bohun attended the meeting virtually and provided an overview of the 2019/20 Financial Statements.

**BOARD RESOLUTION**

**20/101 RESOLVED on the motion of Crs Sinclair and Cr McCann that the Board receives and notes the 2019/20 Audited Financial Statements.**

**COUNCIL OFFICER RECOMMENDATION**

That the Board receives and notes the 2019/20 Audited Financial Statements.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

09 Financially Sustainable

**BACKGROUND**

Under section 419 of the Local Government Act 1993, Council is required to present its Audited Financial Statements, together with the Auditor's Report, at a meeting of the Council.

**REPORT**

The Audit Office of NSW have completed their audit of the 2019/20 Financial Statements. Council's auditor under appointment by the Auditor General, Brad Bohun, will be in attendance at the meeting to present the Audit Report.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** 2019/20 Financial Statements.

**TABLED ITEMS:** Nil.

**16.1.2. COUNCIL INVESTMENTS**

**BOARD RESOLUTION**

**20/102 RESOLVED on the motion of Crs McCann and Callow that the report detailing Council Investments as at 30th September 2020 be received and noted.**

**Report prepared by Corporate Services Manager**

**COUNCIL OFFICER RECOMMENDATION**

That the report detailing Council Investments as at 30<sup>th</sup> September 2020 be received and noted.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 22 October 2020**

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

09 Financially Sustainable

**BACKGROUND**

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2005.

**REPORT**

Council's investment portfolio increased by \$500,000 from \$54,250,000 as at 31<sup>st</sup> July 2020 to \$54,750,000 as at 30<sup>th</sup> September 2020.

**Investment Portfolio**

| Type          | Rating | SP Rating | Issuer                   | Frequency   | Purchase   | Maturity   | Days | Rate | Benchmark* | Principal           |
|---------------|--------|-----------|--------------------------|-------------|------------|------------|------|------|------------|---------------------|
| TD            | A-     | A1        | Macquarie Bank           | At Maturity | 7/04/2020  | 21/10/2020 | 197  | 1.70 | 0.50       | \$2,000,000         |
| TD            | BBB+   | A2        | BOQ                      | Annual      | 7/11/2017  | 9/11/2020  | 1098 | 3.00 | 0.50       | \$3,000,000         |
| TD            | BBB+   | A2        | Rural Bank               | Annual      | 6/12/2017  | 7/12/2020  | 1097 | 2.95 | 0.50       | \$3,000,000         |
| TD            | A-     | A1        | Macquarie Bank           | At Maturity | 17/03/2020 | 16/12/2020 | 274  | 1.60 | 0.50       | \$4,000,000         |
| TD            | BBB+   | A2        | Rural Bank               | Annual      | 9/01/2018  | 11/01/2021 | 1098 | 3.10 | 0.50       | \$3,000,000         |
| TD            | AA-    | A1+       | National Australia Bank  | At Maturity | 14/02/2020 | 16/02/2021 | 368  | 1.50 | 0.50       | \$3,000,000         |
| TD            | NR     | NR        | Police Credit Union SA   | Annual      | 21/03/2018 | 22/03/2021 | 1097 | 3.15 | 0.50       | \$2,000,000         |
| TD            | BBB    | A2        | AMP Bank                 | At Maturity | 19/03/2020 | 25/03/2021 | 371  | 1.80 | 0.50       | \$2,000,000         |
| TD            | NR     | NR        | Australian Military Bank | Annual      | 29/03/2018 | 29/03/2021 | 1096 | 3.20 | 0.50       | \$1,000,000         |
| TD            | AA-    | A1+       | Westpac                  | Quarterly   | 24/04/2018 | 27/04/2021 | 1099 | 3.13 | 0.50       | \$3,000,000         |
| TD            | AA-    | A1+       | National Australia Bank  | At Maturity | 9/06/2020  | 9/06/2021  | 365  | 0.98 | 0.50       | \$2,000,000         |
| TD            | BBB    | A2        | P&N Bank                 | Annual      | 27/06/2018 | 28/06/2021 | 1097 | 3.15 | 0.50       | \$3,000,000         |
| TD            | BBB+   | A2        | BOQ                      | Annual      | 12/07/2017 | 12/07/2021 | 1461 | 3.45 | 0.50       | \$2,000,000         |
| TD            | BBB+   | A2        | BOQ                      | Annual      | 29/10/2018 | 29/10/2021 | 1096 | 3.00 | 0.50       | \$3,000,000         |
| TD            | BBB    | A2        | AMP Bank                 | Annual      | 15/05/2020 | 17/11/2021 | 551  | 1.55 | 0.50       | \$3,000,000         |
| TD            | BBB+   | A2        | BOQ                      | Annual      | 12/07/2018 | 12/07/2022 | 1461 | 3.50 | 0.50       | \$1,000,000         |
| TD            | AA-    | A1+       | Westpac                  | Quarterly   | 13/07/2020 | 13/07/2022 | 730  | 0.96 | 0.50       | \$3,000,000         |
| TD            | BBB+   | A2        | BOQ                      | Annual      | 23/06/2020 | 20/07/2022 | 757  | 1.23 | 0.50       | \$1,000,000         |
| TD            | AA-    | A1+       | Westpac                  | Quarterly   | 5/08/2020  | 7/09/2022  | 763  | 0.90 | 0.50       | \$3,000,000         |
| TD            | AA-    | A1+       | NT Treasury              | Annual      | 10/09/2020 | 15/12/2023 | 1191 | 1.00 | 0.50       | \$2,000,000         |
| TD            | AA-    | A1+       | NT Treasury              | Annual      | 28/09/2020 | 15/12/2024 | 1539 | 1.10 | 0.50       | \$1,000,000         |
| CASH          | BBB    | A2        | ME                       | Monthly     |            |            |      | 0.65 | 0.25       | \$2,000,000         |
| CASH          | AA-    | A1+       | CBA                      | Monthly     |            |            |      | 0.20 | 0.25       | \$2,750,000         |
| <b>TOTAL:</b> |        |           |                          |             |            |            |      |      |            | <b>\$54,750,000</b> |

\*Benchmarks

On Call - RBA Cash

Floating Rate Deposit - 3m BBSW

Term Deposit - BBSW



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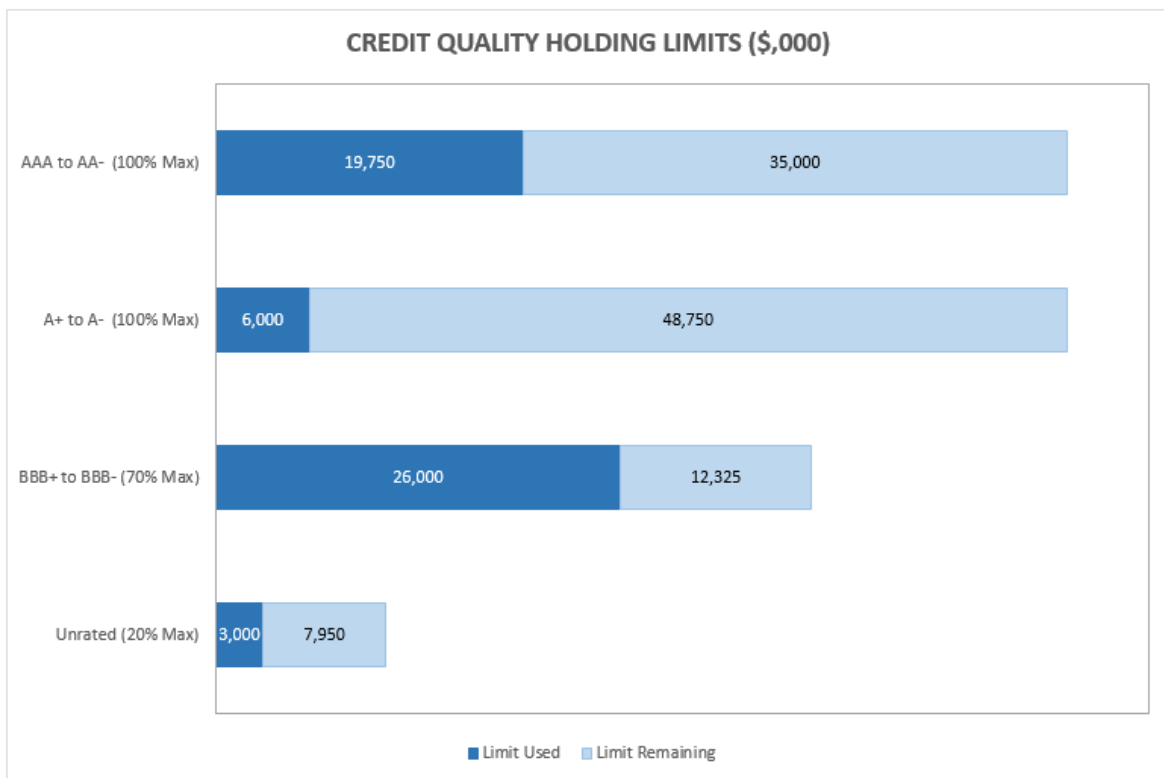
**Performance**

Goldenfields Water County Council's investment portfolio outperformed the relevant BBSW Index benchmark by 325%. The average weighted yield for July was 2.03%, over an average weighted term of 300 days, with a benchmark of 0.48%.

|   |   |   |
|---|---|---|
| <b>Total Cost</b><br><b>54,750,000</b>  | <b>Total Accrued Interest</b><br><b>557,084</b>   | <b>Weighted Average Term</b><br><b>300 Days</b> |
| <b>Total Value</b><br><b>54,750,000</b> | <b>Monthly Interest Received</b><br><b>67,147</b> | <b>Weighted Average Yield</b><br><b>2.03%</b>   |

**Credit Quality Compliance**

Council's investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.



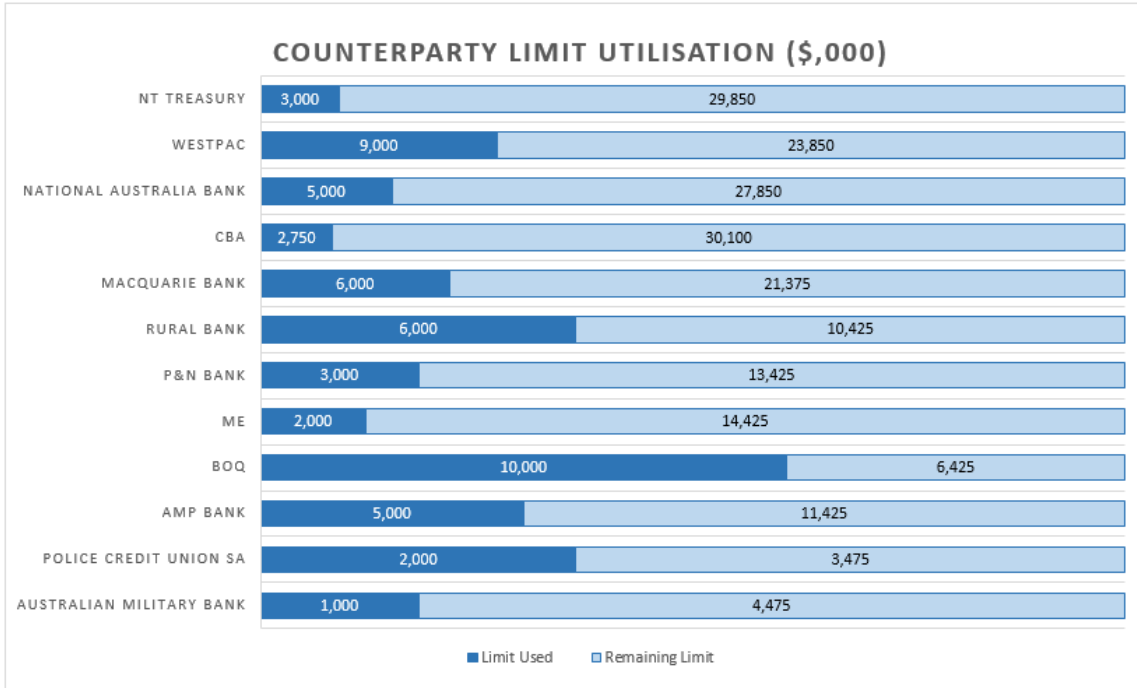
**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 22 October 2020**

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**Counter Party Compliance**

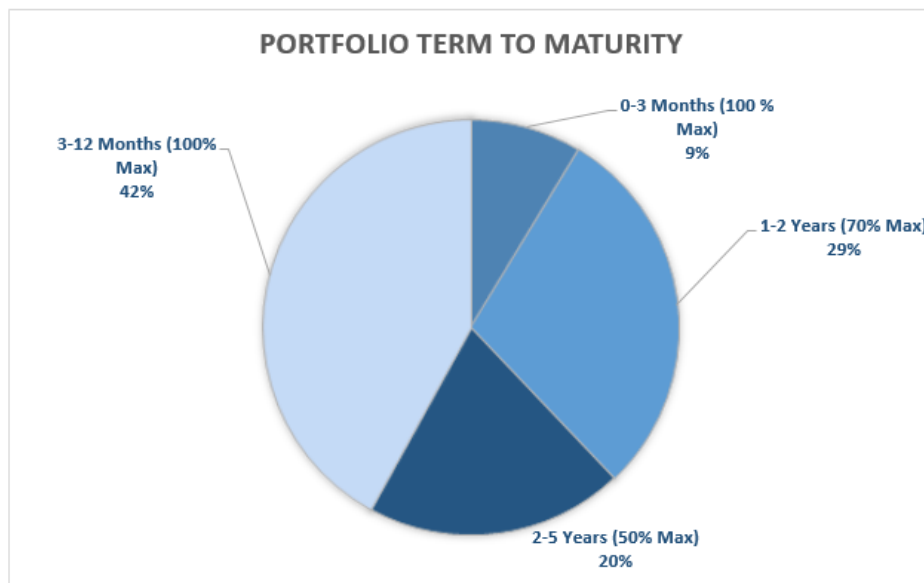
As at the end of September, Council was compliant with policy in terms of individual financial institution capacity limits. It is worth noting that capacity limits are affected by changes in the on call account balance compared to the total portfolio balance.

Overall, the portfolio is diversified across a variety of credit ratings, including some exposure to unrated ADIs.



**Term to Maturity**

Council's investment portfolio maturities shown graphically below were also compliant with policy requirements.



## **APPLICATION OF INVESTMENT FUNDS**

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

|                             |                   |
|-----------------------------|-------------------|
| <b>Restricted Funds:</b>    |                   |
| Plant & Vehicle Replacement | 1,269,216         |
| Infrastructure Replacement  | 34,009,119        |
| Employee Leave Entitlement  | 2,128,849         |
| Sales Fluctuation Reserve   | 2,000,000         |
| Property Reserve            | 391,890           |
| <b>Unrestricted Funds:</b>  | 14,950,926        |
| <b>TOTAL</b>                | <b>54,750,000</b> |

## **FINANCIAL IMPACT STATEMENT**

Council's investment portfolio increased by \$500,000 from \$54,250,000 as at 31<sup>st</sup> July 2020 to \$54,750,000 as at 30<sup>th</sup> September 2020.

## **DECLARATION**

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy PP004.

Signed



Michele Curran  
Responsible Accounting Officer

**ATTACHMENTS:** Nil.

**TABLED ITEMS:** Nil.

### **16.1.3. PROGRESS REPORT – CAPITAL WORKS EXPENDITURE**

#### **BOARD RESOLUTION**

**20/103 RESOLVED** on the motion of Crs McCann and Sinclair that the report detailing Council's Capital Works Program as at 30 September 2020 be received and noted.

**Report prepared by Corporate Services Manager**

#### **COUNCIL OFFICER RECOMMENDATION**

That the report detailing Council's Capital Works Program as at 30 September 2020 be received and noted.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

09 Financially Sustainable

**BACKGROUND**

Capital Works represents a significant part of Councils activities and expenditure. This report details progress year to date on programmed and emergent capital works.

**REPORT**

This report is presented for information on the Capital Works Program year to date progress as at 30 September 2020.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Capital Works Progress Report as at 30 September 2020

**TABLED ITEMS:** Nil.

**16.1.4. QUARTERLY BUDGET REVIEW**

**BOARD RESOLUTION**

**20/104 RESOLVED** on the motion of Crs Sinclair and Armstrong that the Board receives and adopts the Quarterly Budget Review for the period ended 30 September 2020.

Report prepared by Corporate Services Manager

**COUNCIL OFFICER RECOMMENDATION**

That the Board receives and adopts the Quarterly Budget Review for the period ended 30 September 2020.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

09 Financially Sustainable

**BACKGROUND**

The Quarterly Budget Review Statement is presented to Council in accordance with Clause 203(2) of the Local Government (General) Regulations 2005, for the purpose of periodically reviewing and revising estimates of income and expenditure.

**REPORT**

The Quarterly Review of Council's Budget for the period ended 30 September 2020 is submitted for examination by Council.

The anticipated Operating Result for 2020/21 is a deficit of \$726,000. The anticipated Operating Result as originally adopted was a surplus of \$247,000. Proposed adjustments are detailed below.

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The Capital Works expenditure is not included in the Operating Result and is an additional outlay. Further detail about capital works can be found in the Capital Works Progress Report item of the business paper.

Proposed September 2020 quarterly review adjustments:

**Operational Expenditure**

- \$761,000 increase in depreciation
- \$150,000 increase for Innovyze Pilot Trial

**Capital Expenditure**

- \$26,000 Demolition of 2 houses on Crowley St
- \$30,000 Ardlethan Dead End Removal
- \$50,000 Developer Paid Mains
- \$15,000 Safety Trailer
- \$150,000 Wyalong Pressure Improvement
- \$100,000 Aria Park Pump Station Investigation and Design
- \$75,000 North Weethalle Pump Station Upgrade
- \$50,000 Weethalle Pump Station Upgrade
- \$100,000 Joffre St Temora Mains Renewal

**FINANCIAL IMPACT STATEMENT**

The recommendation reduces Council's Operating Result by \$911,000 and increases Capital Works Expenditure by \$596,000.

**ATTACHMENTS:** Quarterly Budget Review 30-09-20.

**TABLED ITEMS:** Nil.

**16.1.5. AUDIT RISK AND IMPROVEMENT COMMITTEE**

**BOARD RESOLUTION**

**20/105 RESOLVED** on the motion of Crs Callow and Armstrong that the Board receives and notes the minutes of the Audit, Risk and Improvement Committee meeting held on 30 September 2020.

**Report prepared by Corporate Services Manager**

**COUNCIL OFFICER RECOMMENDATION**

That the Board receives and notes the minutes of the Audit, Risk and Improvement Committee meeting held on 30 September 2020.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

09 Financially Sustainable

**BACKGROUND**

Goldenfields Water County Council Audit, Risk and Improvement Committee is an advisory committee in accordance with section 355 of the Local Government Act 1993, and the Local

Government Regulations 2012. The Committee was established by Council Res 17/008 on 23 February 2017. In accordance with the Audit, Risk and Improvement Committee Charter, the Committee will report regularly to Council.

## **REPORT**

The Goldenfields Water County Council Audit, Risk and Improvement Committee met on 30 September 2020. Minutes of the meeting are attached for the information of the Board.

## **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Minutes of ARIC Meeting 30-9-20.

**TABLED ITEMS:** Nil.

## **16.2. MATTERS SUBMITTED BY OPERATIONS MANAGER**

### **16.2.1. MANDAMAH STAGE 2 CONSTRUCTION PROGRESS REPORT**

#### **BOARD RESOLUTION**

**20/106 RESOLVED** on the motion of Crs McGlynn and Callow that the Mandamah Stage 2 Construction Report be received and noted.

**Report prepared by the Operations Manager**

#### **COUNCIL OFFICER RECOMMENDATION**

That the Mandamah Stage 2 Construction Report be received and noted.

#### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

02 Maximising Regional Water Supply

#### **BACKGROUND**

The Mandamah Rural Water Supply Scheme will expand Goldenfields Water County Council supply network by approximately 180 kilometres and provide essential water services to farmers and residents across more than 90,000 hectares in the Mandamah region west of Barmedman.

Stage 1 was officially opened on the 4th of July 2019, consisting of 66kms of mains, 2 reservoirs and a pump station, supplying 23 connections with the remaining 3 stages and 50 connections to be completed by June 2022.

#### **REPORT**

Construction of stage 2 has been completed (58,224 metres) and is currently in the process of pressure testing, disinfection and commissioning. 15 of the 19 consumers have been connected and it is envisaged that the remainder of the commissioning and consumer connections will be completed by mid-November. Construction rates are still tracking at

approx: \$33 per metre compared to a conservative NSW Reference Rate of approx: \$127 per metre.

Stage 3 consists of approx 45,000 metres and is currently under construction with only minor delays due to weather and mechanical breakdowns.

Mandamah construction is still progressing ahead of schedule and under budget

#### **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

#### **16.2.2. VALVE MAINTENANCE PROGRAM**

##### **BOARD RESOLUTION**

**20/107 RESOLVED on the motion of Crs Sinclair and Callow that the ongoing valve maintenance program report be received and noted.**

**Report prepared by Operations Manager**

##### **COUNCIL OFFICER RECOMMENDATION**

That the ongoing valve maintenance program report be received and noted.

##### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

01 Excellence in Service Provision 07 Efficient Operations

##### **BACKGROUND**

In October 2019 two fixed term labourers were appointed to undertake the Valve Maintenance Program.

##### **REPORT**

A total of 8997 valves have been identified within the supply area. These valves consist of:

- Scour valves - 89
- Air valves - 1071
- Stop valves - 3852
- Hydrants – 3985

To date a total of 5139 valves have been serviced and a number of which have required maintenance, refurbishment and/or replacement.

The southern operational area has now been completed and work has commenced in the northern area starting at Aria Park through to Barellan and Binya areas.

This program is on-going and due for completion October 2021.

These fixed term labourers have also been utilised to assist Operations on a number of occasions for emergent works within the southern and northern operational areas.

#### **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

### **16.3. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER**

#### **16.3.1. WATER PRODUCTION REPORT**

##### **BOARD RESOLUTION**

**20/108 RESOLVED on the motion of Crs Armstrong and Sinclair that the Water Production Report be received and noted.**

Report prepared by Production and Services Manager

##### **COUNCIL OFFICER RECOMMENDATION**

That the Water Production Report be received and noted.

##### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

03 Strategic Water Management

##### **BACKGROUND**

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

##### **REPORT**

##### **Jugiong drinking Water Scheme**

The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a 40ML/day, conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.



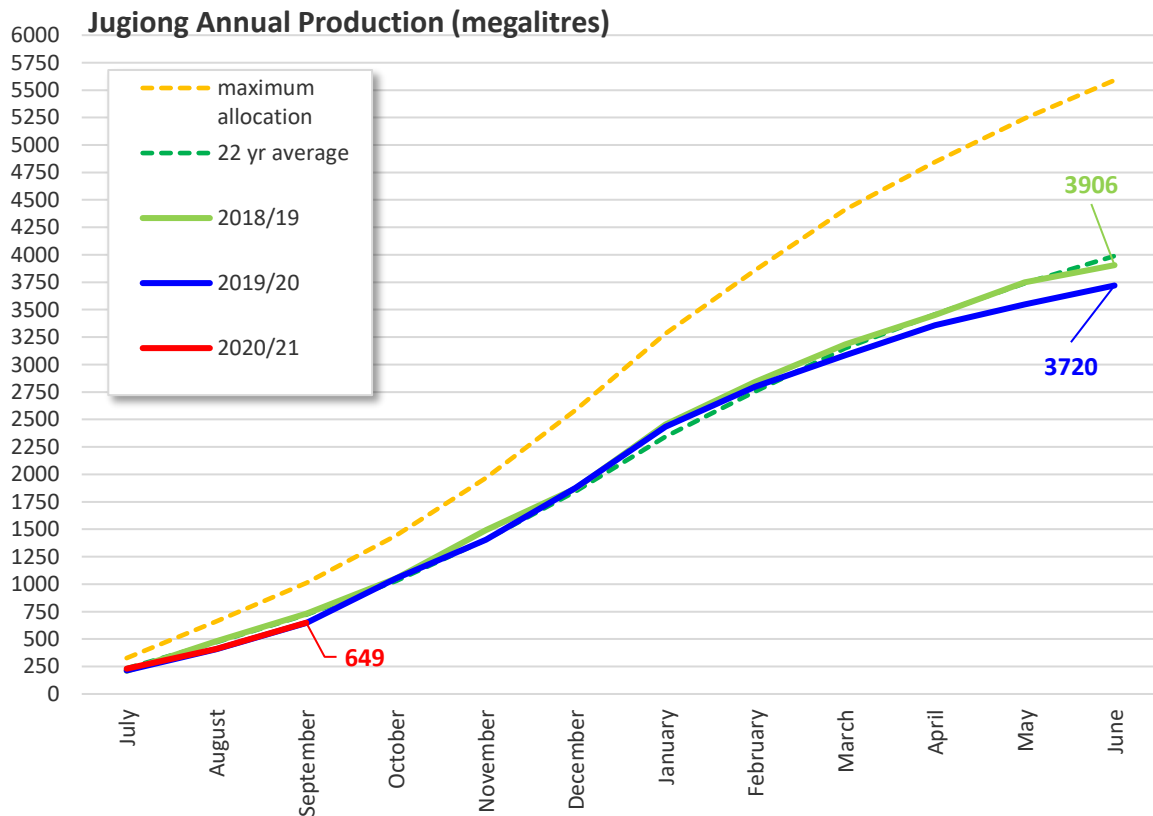
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The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply to the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

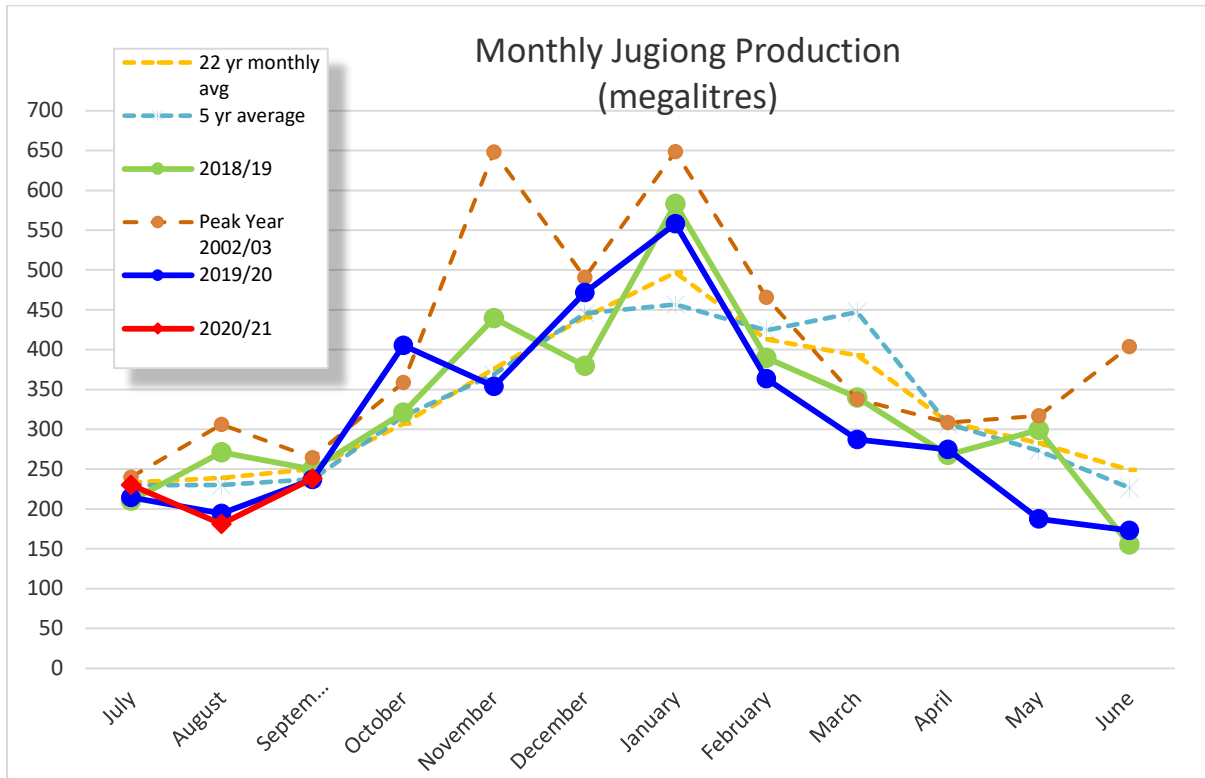
Jugiong annual water production is trending in a similar fashion to previous years.

For the first quarter of the 2020/21 financial year, 649ML of water has been extracted from the Murrumbidgee River and processed at the Jugiong Water Treatment plant. Totals for each month are as follows: July 230.19ML, August 180.95 ML and September 238.32 ML. This is very similar to the first quarter for 2019/20 where 645.67ML was produced as illustrated in the below graph.



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As mentioned above, Jugiong monthly water production is tracking very similar to the previous 2019/20 period.

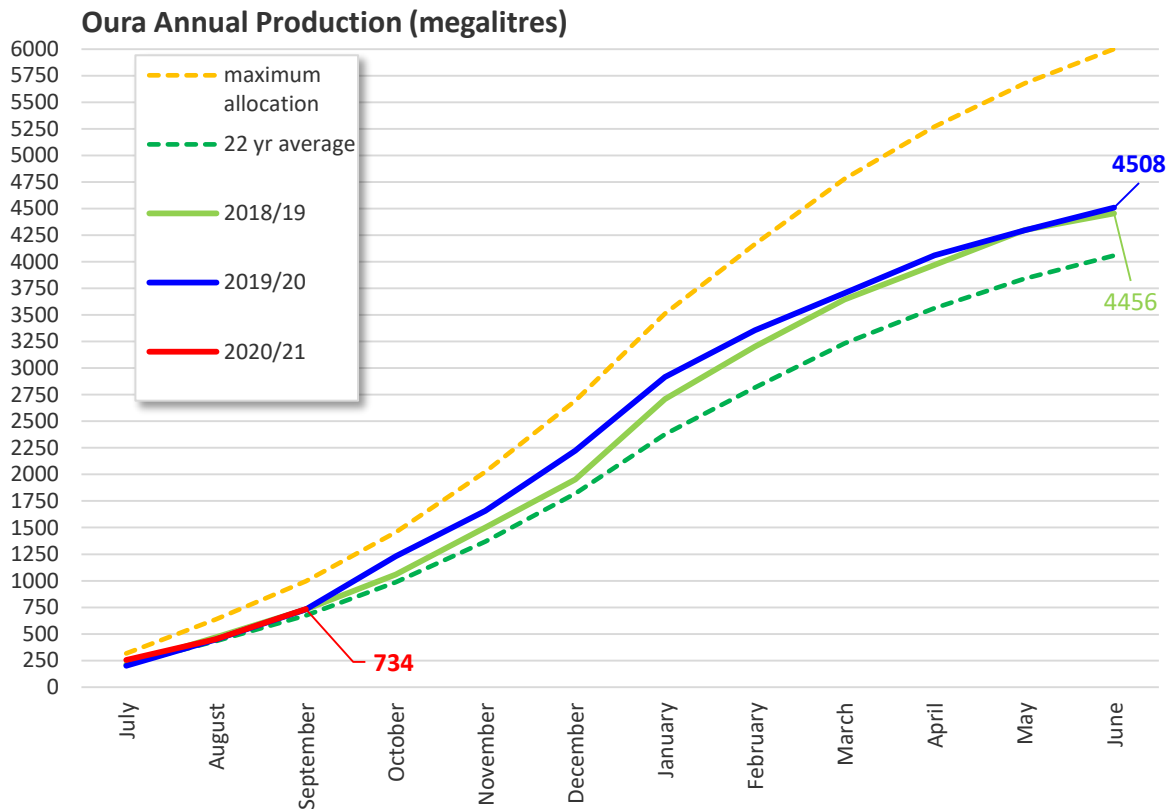


### Oura Drinking Water Scheme

The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 4 bores namely: Bores 2, 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

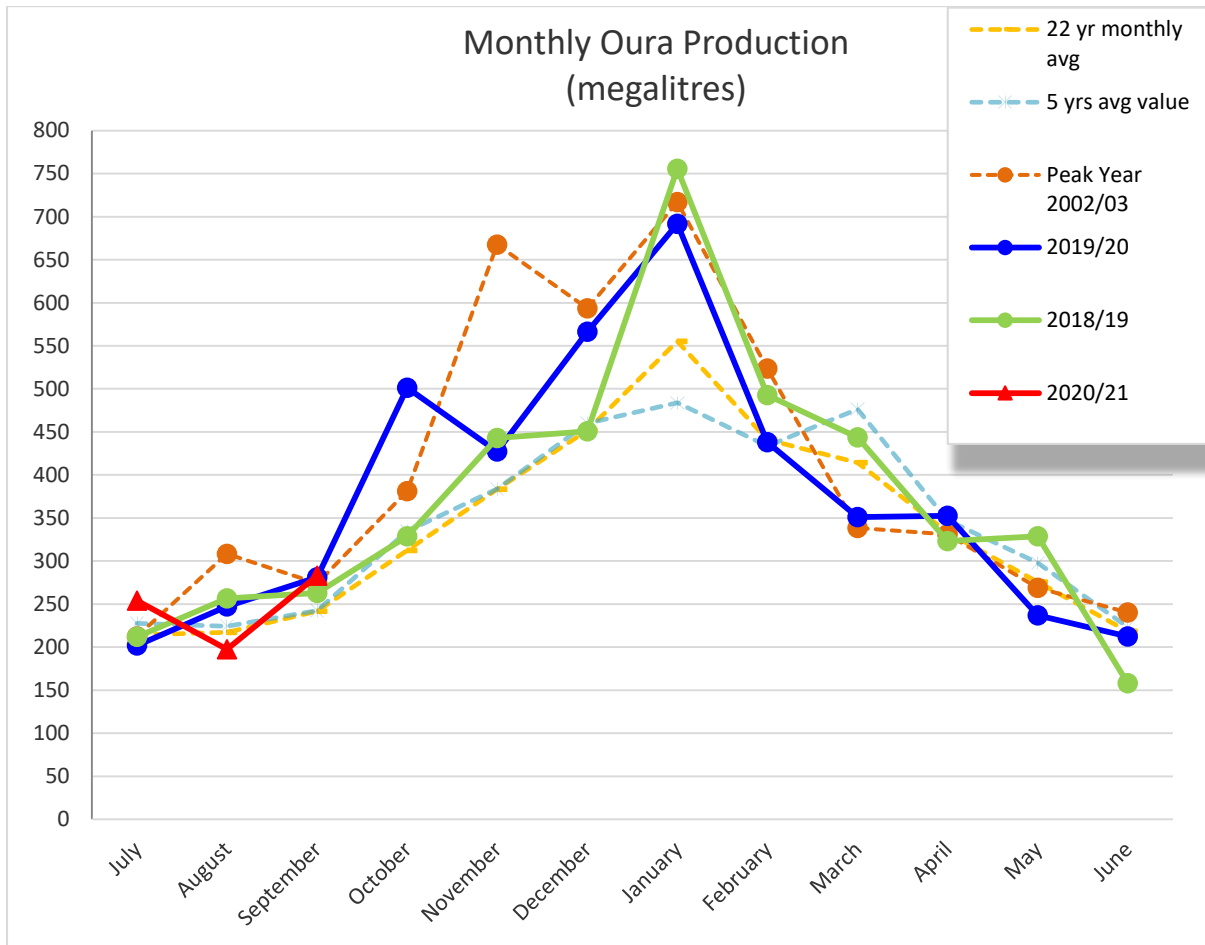
The Oura scheme has 33 sets of reservoirs and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

For the first quarter of the 2020/21 financial year, 734ML of water has been extracted from the Oura Borefield and processed at the Oura Water Treatment Plant. Totals for each month are as follows: July 253.87 ML, August 197.58 ML and September 282.91 ML. This is very similar to the first quarter for 2019/20 where 730.44ML was produced which is depicted in the graph below trending in a similar fashion to historical years.



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As mentioned above, Ora monthly water production is tracking very similar to the previous 2019/20 period. However the month of August was low compared to previous years due to higher than average rainfall and colder weather.

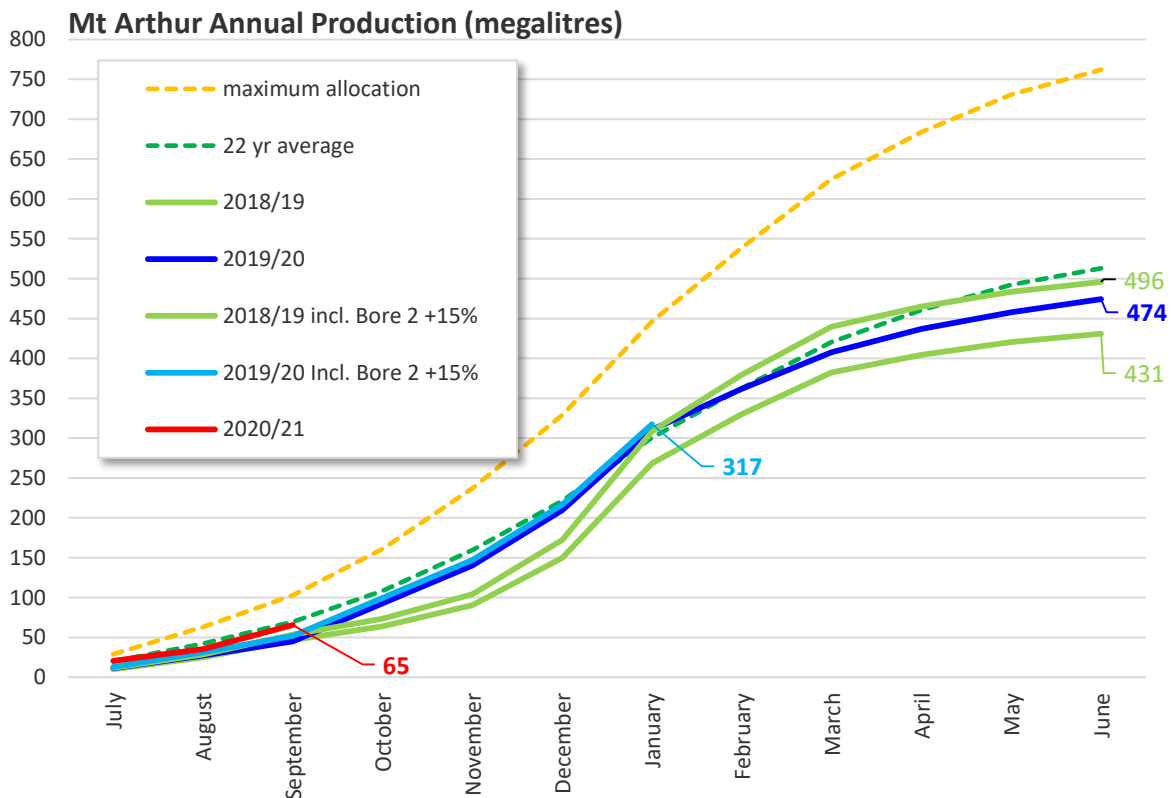


**Mount Arthur Drinking Water Scheme**

The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

It should be noted that a new Bore 1 is currently being developed to replace the existing Bore site and associated assets. Upon completion, testing and commissioning of the new Bore 1, the old bore will be decommissioned and removed. Water quality and hydraulic capacity requirements appear to be positive at this stage; however actual confirmation of this cannot be known until full commissioning of the bore occurs.

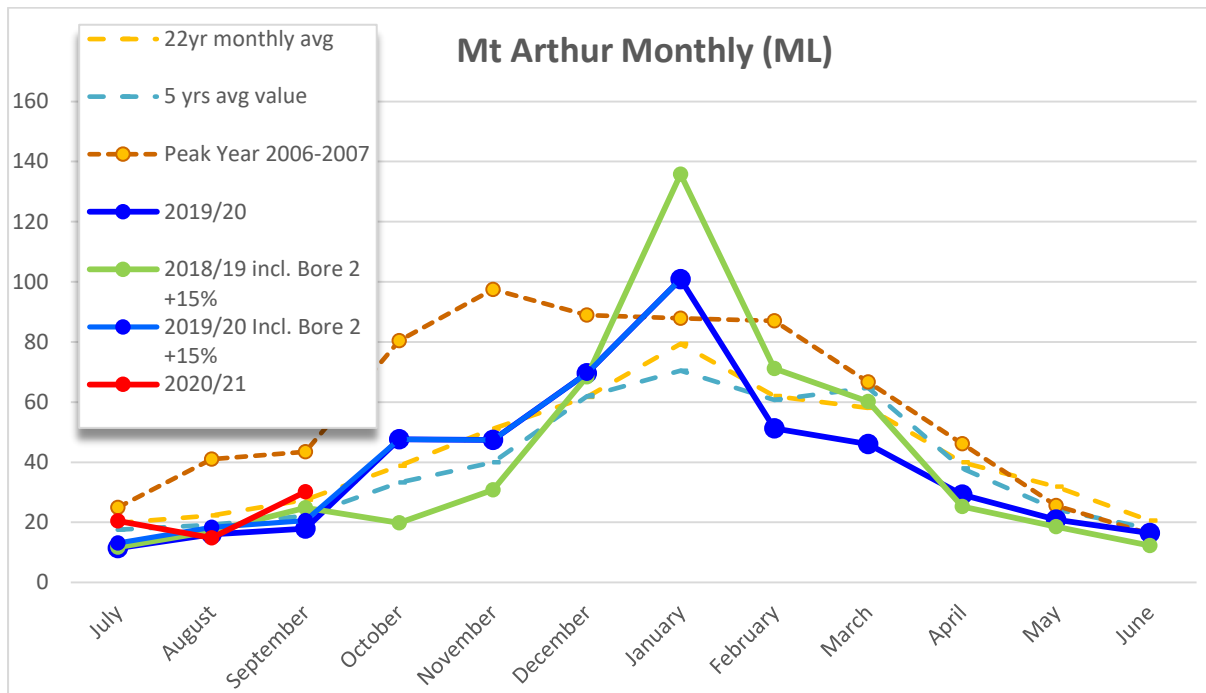
For the first quarter of the 2020/21 financial year, 65ML of water has been extracted from the Mt Arthur Borefield. Totals for each month are as follows: July 20.44 ML, August 14.87 ML and September 30.18 ML. This is a higher volume compared to the first quarter for 2019/20 where 45.24ML was produced. As can be seen in the graph below trending in a similar fashion to historical years. It is not yet understood why such an increase has occurred since the previous financial year period.



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As the new Mag Flow meter has been operational at Mt Arthur since November 2019, the necessity to report with a 15% variation is no longer required. 2019/20 data is now being reported as indicated. However, as you can see from the above graph the varying volumes are still being depicted as reference only.

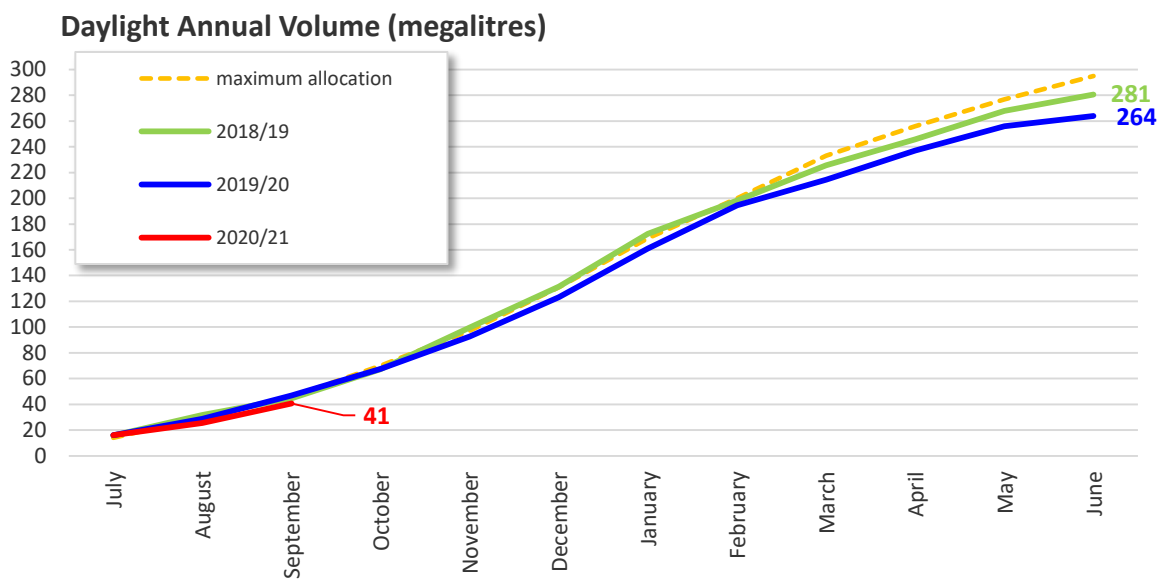
As mentioned above, Mt Arthur monthly water production is tracking very similar to the previous 2019/20 period. However the month of August was low compared to previous years due to higher than average rainfall and colder weather. Both July and September monthly periods appear to be a significant increase when compared to the previous year's monthly volumes.



### Mount Daylight Drinking Water Scheme

The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan, Weethalle and Tallimba which is located within the Bland Shire.

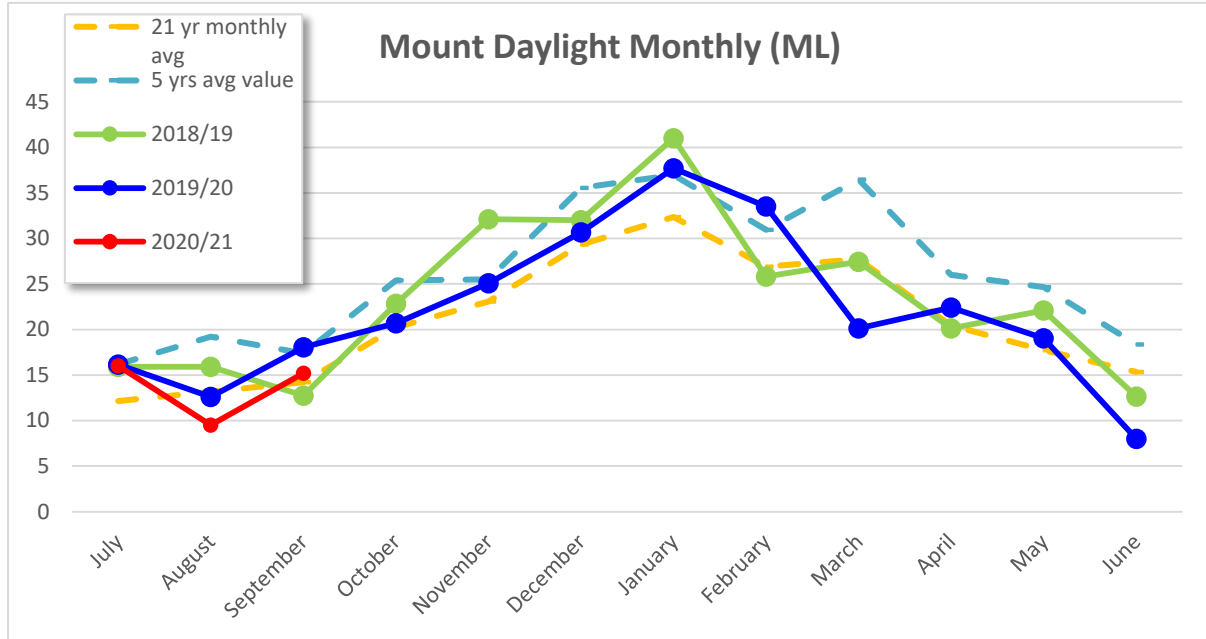
For the first quarter of the 2020/21 financial year, 41ML of water has been extracted from the Mt Daylight Borefield. Totals for each month are as follows: July 16.01 ML, August 9.52 ML and September 15.2 ML. This is a lower volume compared to the first quarter for 2019/20 where 46.81ML was produced. As can be seen in the graph below trending in a similar fashion to historical years.



As mentioned above, the Mt Daylight monthly water production is tracking lower than previous year's first quarter period. This is simply due to higher than average rainfall and colder

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weather. Again as the as the other schemes the month of August was well below the average.

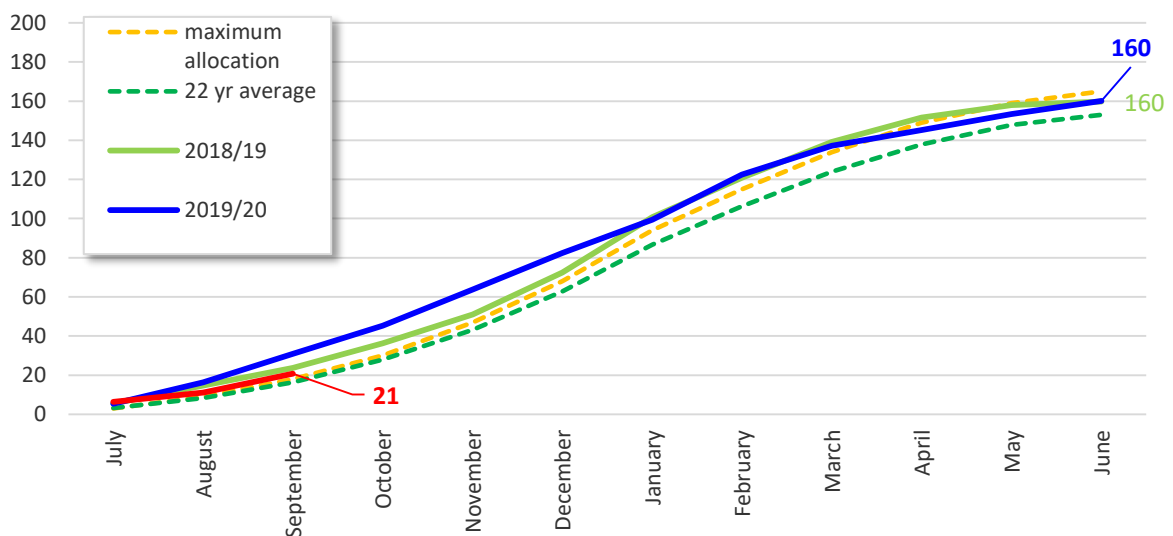


**Hylands Bridge - Non Potable**

Hylands Bridge supplies Non Potable water to Barellan and Binya. The water is sourced through the Murrumbidgee Irrigation Area where Goldenfields Water holds 165ML shareholding for water entitlement.

For the first quarter of the 2020/21 financial year, 21ML of water has been extracted from the Hylands Bridge Raw Water scheme. Totals for each month are as follows: July 6.37ML, August 4.71ML and September 9.65ML. This is a similar volume compared to the first quarter for 2019/20 where 21.73ML was produced. As can be seen in the graph below trending in a similar fashion to historical years.

**Hylands Bridge Annual Volume (megalitres)**





## **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

## **16.4. MATTERS SUBMITTED BY THE GENERAL MANAGER**

### **16.4.1. COOLAMON LARGE LOT RESIDENTIAL GROWTH AREA AND ACCESS TO GWCC WATER**

#### **BOARD RESOLUTION**

**20/109 RESOLVED** on the motion of Crs McCann and Callow that the Board note the information provided within the Coolamon Large Lot Residential Growth Area report.

A motion was moved by Crs McCann and Armstrong that the pipeline from the Coolamon South Reservoir on Coopers Lane to Millwood Road, be brought forward for inclusion in this year's capital budget and funded from infrastructure replacement reserves.

The motion was carried.

#### **BOARD RESOLUTION**

**20/110 RESOLVED** on the motion of Crs McCann and Armstrong that the pipeline from the Coolamon South Reservoir on Coopers Lane to Millwood Road, be brought forward for inclusion in this year's capital budget and funded from infrastructure replacement reserves.

**Report prepared by General Manager**

#### **COUNCIL OFFICER RECOMMENDATION**

That the Board note the information provided within the Coolamon Large Lot Residential Growth Area report.

#### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

05 Proactive Customer Relations

#### **BACKGROUND**

A number of recent meetings have been held with Coolamon Shire representatives regarding the opportunity for large lot residential growth in the south western part of Coolamon.

#### **REPORT**

Following our meetings with Coolamon Shire representatives we have received an application from a developer for a 6 large lot residential subdivision outside the urban infrastructure

footprint. Staff will address the application in accordance with our Water Service Connection Policy with clause 6.2.4 requiring:

**6.2.4 Service Connections to be served directly from GWCC Water Main**

1. All new water service connections are to be served directly from a GWCC water main as set out in the current Plumbing Code.
2. The cost of any water main extension required to enable compliance to **6.2.4.1** is to be met by the applicant.
3. Reasonable and cost-effective opportunities are to be taken to eliminate outdated metering and service arrangements within GWCC supply area.

Water supply within the vicinity of the proposed development is at capacity and requires additional augmentation (new water main joining two reticulation zones) to enable supply. The augmentation works are not currently listed on our capital works program, however will be considered as part of the development of our Integrated Water Cycle Management Strategy (IWCM). The content of the IWCM will help develop our Development Servicing Plan (DSP) which lists infrastructure upgrades to be funded by developer infrastructure charges. It is anticipated that our DSP will be completed in 2022. The developer will be advised that should they wish to undertake the development now they need to fund the augmentation works necessary for their development. However, if they wait for a review and development of a new DSP, this area has been earmarked for future growth and may be included as a funded project through a new DSP.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

**16.4.2. 2019/20 ANNUAL REPORT**

**BOARD RESOLUTION**

**20/111 RESOLVED** on the motion of Crs Sinclair and Armstrong that Council's 2019/20 Annual Report be received and noted.

**Report prepared by General Manager**

**COUNCIL OFFICER RECOMMENDATION**

That Council's 2019/20 Annual Report be received and noted.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

07 Efficient Operations

**BACKGROUND**

Section 428 of the Local Government Act 1993, requires Council to prepare an Annual Report. The report details Goldenfields' achievements in implementing the Delivery Program and the

effectiveness of the principles undertaken in achieving the objectives at which those principal activities are directed.

## **REPORT**

Goldenfields Waters' 2019/20 Annual Report is the third Annual report within the four year reporting period for the 2017 – 2021 Delivery Program.

The results and outcomes are a reflection of the efforts of all staff within the organisation, undertaking a variety of roles from the front office in Temora to the remote areas within our 22,500 square kilometre footprint.

The Annual Report has been prepared in accordance with the guidelines under section 406 of the Local Government Act – *Integrated Planning and Reporting Guidelines*.

A copy of Council's audited financial reports will be included as an Appendix in the final version of this document, however have been excluded from this attachment as they already appear in the October 2020 Council Meeting Agenda under **Financial Statements 2019/20**.

The complete annual report will be posted on Council's website and provided to the Minister for Local Government as per requirements.

## **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

## **ATTACHMENTS:**

2019/20 Annual Report

**TABLED ITEMS:** Nil

### **16.4.3. APPOINTMENT OF ACTING GENERAL MANAGER**

#### **BOARD RESOLUTION**

**20/112 RESOLVED** on the motion of Crs McGlynn and Callow that Council appoints Geoff Veneris, Production and Services Manager, as acting General Manager during the period 30 November 2020 to 11 December 2020, inclusive.

Report prepared by General Manager

#### **COUNCIL OFFICER RECOMMENDATION**

That Council appoints Geoff Veneris, Production and Services Manager, as acting General Manager during the period 30 November 2020 to 11 December 2020, inclusive.

#### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

07 Efficient Operations

#### **BACKGROUND**

Section 351 of the Local Government Act, provides for council to appoint a person temporarily to the role of General Manager when the holder of such a position is absent.

## **REPORT**

The General Manager will be on leave from 30 November 2020 to 11 December 2020.

The appointment of an Acting General Manager is recommended to ensure efficient operations and the functions of the General Manager are maintained during this period.

## **FINANCIAL IMPACT STATEMENT**

The annual operating budget includes funding for acting allowances, therefore there is no impact on Councils Financial Position.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

### **16.4.4. 2020 STAFF SURVEY RESULTS**

#### **BOARD RESOLUTION**

**20/113 RESOLVED** on the motion of Crs McCann and Sinclair that the report detailing 2020 Staff Survey Results be received and noted.

**Report prepared by Human Resources Coordinator**

#### **COUNCIL OFFICER RECOMMENDATION**

That the report detailing 2020 Staff Survey Results be received and noted.

#### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

08 Highly Skilled and Energetic Workforce

#### **BACKGROUND**

The Staff Survey is an anonymous questionnaire that captures staff feedback on issues critical to the organisations success.

The survey provides staff with an opportunity to have their say independently and anonymously on key employee concerns that exist within the organisation.

#### **REPORT**

The 2020 Staff Survey commenced on 7 September and concluded on 18 September 2020 with 78% of staff completing the survey.

The 2020 results show a significant improvement in perception across the outcomes and drivers of organisational performance.

In addition to the 2019 survey high performance areas, 2020 saw the following additional outcomes and drivers move into the “High Performance” category:

- Values
- Resources
- Supervision

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The following outcomes and drivers moved from “Low Performance” to the Medium Performance” category:

- Processes
- Recruitment & selection
- Involvement
- Leadership

The results in comparison to previous years have been summarised in the table below:

| <b>Outcome / Driver</b> | <b>2016 Survey</b> | <b>2017 Survey</b> | <b>2018 Survey</b> | <b>2019 Survey</b> | <b>2020 Survey*</b> |
|-------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|
| High Performance        | 5                  | 12                 | 2                  | 4                  | 6                   |
| Medium Performance      | 24                 | 21                 | 20                 | 22                 | 16                  |
| Low Performance         | 5                  | 1                  | 12                 | 8                  | 3                   |

*\*The total number of drivers reported on for the 2020 Survey decreased to ensure that results were presented in a more succinct manner.*

Whilst the outcomes have resulted in an overall improvement since the previous year, the Leadership Team will move forward focusing on key areas with the intention of further improving the results in 2021. The key areas are in relation to information sharing, treating each other with respect and providing staff with career opportunities.

#### **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council’s financial position.

**ATTACHMENTS:** Nil.

**TABLED ITEMS:** Nil.

#### **16.4.5. 2020 CUSTOMER SATISFACTION SURVEY**

##### **BOARD RESOLUTION**

**20/114 RESOLVED** on the motion of Crs Callow and McGlynn that the report detailing the 2020 customer satisfaction survey be received and noted.

Report prepared by General Manager

##### **COUNCIL OFFICER RECOMMENDATION**

That the report detailing the 2020 customer satisfaction survey be received and noted.

##### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

05 Proactive Customer Relations

##### **BACKGROUND**

As part of the Goldenfields Water Delivery Program for 2017-2021, Goldenfields Water committed to develop and implement its first Community Engagement Strategy. As part of this

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strategy Goldenfields have undertaken the 2020 customer survey to help inform its medium and long term decision making.

Goldenfields Water collaborated with expert social media market researcher 'Iris Research' to roll out their Customer Satisfaction Survey during the month of August. The survey was conducted via telephone and as an online questionnaire, designed to provide important insights into the local community's priorities and satisfaction levels including Goldenfields brand recognition and reputation, customer service experience, product quality and service delivery.

#### **REPORT**

Iris Research presented summarised findings to the Board prior to today's meeting. The executive summary is attached providing an overview of the survey outcomes. The results of the survey will be considered in Goldenfields long term strategic decision making and future integrated planning and reporting.

#### **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** 2020 Customer Satisfaction Survey Executive Summary

**TABLED ITEMS:** Nil.

#### **16.4.6. COUNCIL MEETING DATES 2020/21**

##### **BOARD RESOLUTION**

**20/115 RESOLVED on the motion of Crs Armstrong and McGlynn that Council set the meeting schedule as described for the ensuing twelve months.**

Report prepared by General Manager

#### **COUNCIL OFFICER RECOMMENDATION**

That Council set the meeting schedule as described for the ensuing twelve months.

#### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

07 Efficient Operations

#### **BACKGROUND**

Goldenfields Water County Council meetings are held on the fourth Thursday of every second month at the Temora Office, commencing at 10.00am.

#### **REPORT**

By reviewing the meeting schedule for the ensuing twelve months at the October meeting each year, a new Council and / or a new Chairperson can revise the meeting schedule after the annual Chair elections have been held.

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Goldenfields Water Council meetings are generally held on the fourth Thursday of every second month, commencing at 10.00am.

In order to allow advance public notification of Council meeting dates for the next twelve months, the following program is put forward for consideration:

Friday 18 December 2020, commencing at 10am  
Thursday 25 February 2021, commencing at 10am  
Thursday 22 April 2021, commencing at 10am  
Thursday 24 June 2021, commencing at 10am  
Thursday 26 August 2021, commencing at 10am  
Thursday 28 October 2021, commencing at 10am

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil.

**TABLED ITEMS:** Nil.

**16.4.7. COUNCIL END OF YEAR CORPORATE FUNCTION**

**BOARD RESOLUTION**

**20/116 RESOLVED on the motion of Crs Armstrong and Sinclair that:**

- 1. Goldenfields Water hosts an end of year corporate function at the conclusion of the December Council meeting.**
- 2. The Temora office be closed from 12.00pm Friday 18 December 2020 for the remainder of the day to facilitate the function.**

**Report prepared by General Manager**

**COUNCIL OFFICER RECOMMENDATION**

That:

1. Goldenfields Water hosts an end of year corporate function at the conclusion of the December Council meeting.
2. The Temora office be closed from 12.00pm Friday 18 December 2020 for the remainder of the day to facilitate the function.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

08 Highly Skilled and Energetic Workforce

**BACKGROUND**

Goldenfields Water traditionally hosts a for the Board, staff, and their families to acknowledge the efforts of employees over the preceding year.

## **REPORT**

Goldenfields Water December Council meeting is normally held with an end of year corporate function immediately following its conclusion.

The function will be held on Friday 18 December 2020 commencing 12.30pm at the Temora Golf Club. Councillors, staff, and families will be invited to attend.

Transportation will be arranged as required for employees whose roles are based outside Temora.

To facilitate the hosting of the function the office will be closed from 12.00pm Friday 18 December 2020 for the remainder of the day.

The function will be dependent on the COVID-19 parameters at the time.

## **FINANCIAL IMPACT STATEMENT**

The cost of hosting an end of year corporate function has been allocated within the budget.

**ATTACHMENTS:** Nil.

**TABLED ITEMS:** Nil.

### **16.4.8. OFFICE CLOSURE**

#### **BOARD RESOLUTION**

**20/117 RESOLVED** on the motion of Crs McCann and Sinclair that Council endorse the office to be closed commencing Monday 21 December 2020, reopening Monday 4 January 2021.

**Report prepared by General Manager**

#### **COUNCIL OFFICER RECOMMENDATION**

That Council endorse the office to be closed commencing Monday 21 December 2020, reopening Monday 4 January 2021.

#### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

08 Highly Skilled and Energetic Workforce

#### **BACKGROUND**

Council has previously closed its office for a period of two weeks during the Christmas and New Year Period, with minimal disruption to Council's normal operations.

#### **REPORT**

The office closure is proposed to be from Monday 21 December 2020, reopening Monday 4 January 2021.



Benefits are:

- The first week of the New Year is a quiet week for customer interaction,
- Many businesses that Council deals with are closed that week,
- Many staff take advantage of extending their Christmas/New Year break, and
- The additional closure assists annual leave liability management.

Rostered staff will be on call to attend to operational issues (water breaks, breakdowns etc) and for major emergencies key staff will be recalled.

Customers can pay accounts through Australia Post and Bpay facilities.

Notification of the office closure period would be advertised during December.

### **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

### **17. NEXT MEETING**

The next ordinary meeting of Council is scheduled to be held on Friday 18 December 2020, commencing at 10.00am.

### **18. CLOSE OF BUSINESS**

There being no further business requiring the attention of Council the meeting was closed at 11.15am.